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2013

# TOWN REPORT MILFORD, NEW HAMPSHIRE

2013



**"George Infanti"**

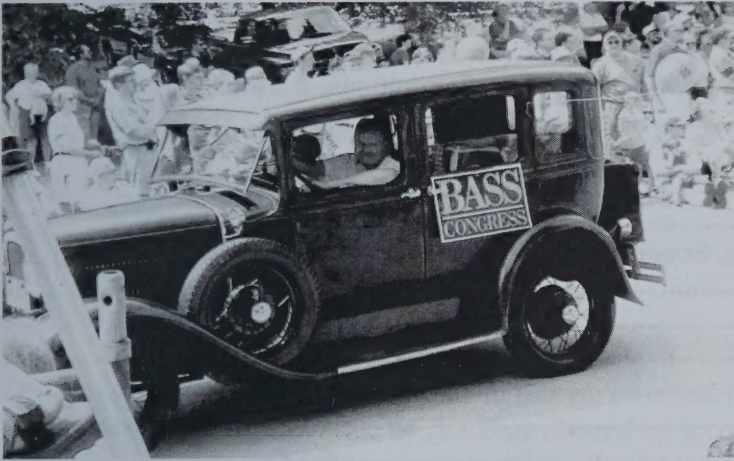
**Countless hours to the towns of Amherst, Milford and Wilton, which included almost forty years of serving on various boards and committees!**





## ~ Town of Milford 2013 Annual Report ~

### ~ About the Cover ~



George Infanti was someone most everyone knew. He was always around town and involved in everything he could fit into his schedule. George consistently volunteered his time to the towns, the schools and many civic groups. George worked diligently for causes he supported and was an avid fundraiser. His father Mario Infanti, by example, taught him to get involved and try to make a difference in the community.

George was a graduate of Proctor Academy class of 1966, and attended the University of New Hampshire. He served in the U.S. Air Force, Air Police and was honorably discharged from the Air National Guard.

George was involved in coaching school sports teams. He loved parades and was often seen driving his grandfather's Model A in Milford's Labor Day parade, the Amherst Fourth of July Parade or walking in one as a Selectman.

George loved making people laugh. He raised money weekly with his friend Steve Desmarais at the Wednesday Rotary meetings as a comedic fine master team. His wit was quick and kept the crowd coming back for more even when it cost them money. George and Steve also teamed up for The Pumpkin Festival. They emceed the Talent Show and George enjoyed it as much as the audience.

George dedicated countless hours to the towns of Amherst, Milford and Wilton which included almost forty years of serving on various boards and committees. He held the distinction of being a selectman in all three towns.

George was a member of the National Home Builders Association and the Nashua Area Home Builder's Association where he received Local and State Associate of the year and was on the Board of Directors. He was a Director of the Arthur L. Keyes Trust of Milford. George joined Rotary in 1981. In Rotary, George served on the Board of Directors and was an integral part of the development of Rotary Park in Milford, to which he dedicated his energy and his heart. He was also a two time Paul Harris Recipient and was awarded the Stan Powers Award. George truly exemplified Rotary's motto of "Service Above Self".

George was an outstanding individual and will be truly missed by everyone.



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May 17, 2013

Guy Scaife, Town Administrator  
Town of Milford  
1 Union Square  
Milford, NH 03055

Dear Guy;



Congratulations! We are very pleased to inform you that the Town of Milford been selected as the recipient of **2013 Business of the Year Award** by a committee from the Chamber and your peers. 2013 marks the 25<sup>th</sup> Anniversary of the Souhegan Valley Chamber of Commerce and we look forward to your joining us to receive your award and be part of the celebration of this milestone. The Chamber's Annual Dinner recognizes the many wonderful businesses, organizations and the contributions of our community members through four special awards. Nominations are received from members and non-members alike. June 6 is the date at the Alpine Grove in Hollis.

The Town of Milford has worked diligently to institute fair practices support businesses in getting established and expanding in the town. Your leadership has given a shared vision to the boards and the departments of the need to be "business friendly" and to work to that end. The leadership provided in your efforts has set a standard for other towns to follow. It is an honor to have the opportunity to make this presentation.

We are looking forward to your being present at the Award Dinner to receive this recognition. Please extend the information to members of your staff with whom you may want to share the evening. The time and details for the evening are on the invitation included with this letter. Please let us know who will be coming so we can plan accordingly. There are three other awards being presented that evening, Small Business, Business Leader and Volunteer of the Year. We hope you will join us in the celebration!

Do not hesitate to call with any questions you may have.

Very truly yours,

Heather Tebbetts, PSNH  
Chair, 25<sup>th</sup> Anniversary Committee

May Balsama  
Executive Director

*Congratulations  
to you - your  
role can't be  
underestimated*

**2013 Sustaining Partnerships with**



Public Service  
of New Hampshire  
The Northeast Utilities System



HITCHINER  
MANUFACTURING CO., INC.  
2001 S. 10th St.  
Milford, NH 03055



Walmart

Edward Jones  
MAKING SENSE OF INVESTING



VERDY'S  
CLEANING  
SERVICE



U.S. Cellular



Centrix Bank.



THE STATE OF NEW HAMPSHIRE  
EXECUTIVE COUNCIL

DEBORA B. PIGNATELLI  
EXECUTIVE COUNCILOR  
DISTRICT FIVE



STATE HOUSE ROOM 207  
107 NORTH MAIN STREET  
CONCORD, NH 03301  
(603) 271-3632

An Open Letter to Constituents from Executive Councilor Debora Pignatelli

The Executive Council is a body of five people elected from five districts throughout the State. My district consists of the southern border communities from Hudson and Nashua to Milford to Peterborough to Swanzey and towns northwest from Merrimack, Weare, Dunbarton, and up to Hillsborough. The Council has been in existence since colonial times and its job is to serve as both a check as well as an advisor to the governor. Actually, the governor needs 3 votes to appoint a judge or state agency head, to enter into any contract greater than \$10,000 and to confirm appointees to state boards and commissions.

Appointments of judges are crucial decisions. Judges serve until age 70, and must be thoroughly vetted before they are put into such a position of power. Governor Hassan recently nominated 4 judges for our District Court system. The Council holds Public Hearings before confirming nominees. In my 7 years on the Council, I can say that I have been very impressed with the individuals who have been willing to serve on our Judiciary.

One of my jobs is to try to ensure we are getting good state contracts for the billions we spend. Though that is a statewide responsibility, I have been very happy to support many substantial contracts benefiting my district and the businesses within it.

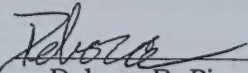
The Council is in charge of the ten-year highway plan. I have held hearings in my district to get input from town leaders and citizens and the Regional Planning Commissions on what is needed in their areas. All state projects eventually get ranked, and the hearings are important. Unfortunately, money is scarce.

We also approve nomination of State Agency Heads. As you would expect, they are truly key people in carrying out the business of the state and delivering services to the people. I always said I would support only people who believe in the mission of their agencies, who are good listeners, and who will work hard. I began the process of holding Public Hearings on nominees to lead our important State Agencies. I believe opening up this process to the public makes it more transparent and allows citizens to have a say in who these important leaders will be.

I am always encouraging people in my district to let me know if they have an interest in serving on a state board or commission. It is service that most often becomes an enjoyable experience. The Governor and councilors are always looking for good people. Take the opportunity to get involved if you have the time. And be sure to let me know if I can help you.

One of the important duties is to assist communities in their dealings with state government. I always enjoy trying to help out my cities and towns. I have tried to assist many people in many ways, and I make myself available to my constituents if I can be of help in state government matters. First, check the Council website at [www.nh.gov/council](http://www.nh.gov/council). You can write me at the State House in Concord, e-mail me at [dpignatelli@nh.gov](mailto:dpignatelli@nh.gov) or call at 888-5245 (home office) or 271-3632 (State House office).

Again, thank you for electing me to this position as Executive Councilor. I enjoy the work very much. I expect more good things for our beautiful state.

  
Debora B. Pignatelli  
Executive Councilor, 2013

Amherst, Antrim, Bennington, Brookline, Deering, Dunbarton, Fitzwilliam, Frankestown, Greenfield, Greenville, Hillsborough, Hollis, Hudson, Jaffrey, Litchfield, Lyndeborough, Mason, Merrimack, Milford, Mont Vernon, New Boston, New Ipswich, Peterborough, Richmond, Rindge, Sharon, Swanzey, Temple, Troy, Weare, Wilton, Windsor and the City of Nashua



# ~ TOWN OF MILFORD, NH ~

## ~ MUNICIPAL SERVICES ~

Town Offices Main Number	249-0600	Tax Collector	249-0655
Administration Office	249-0601	Town Administrator	249-0602
Ambulance (Non-Emergency)	249-0610	Town Clerk	249-0650
Assessing	249-0615	Transfer Station	673-8939
Conservation Commission	249-0628	Water Utilities	249-0660
Community Development – Building, Code Enforcement, Planning, Zoning	249-0620	Welfare	249-0672
Finance	249-0640		
Fire (Non-Emergency)	249-0680		
Human Resources	249-0605		
Information Technologies	249-0612		
Library	249-0645		
Police (Non-Emergency)	249-0630		
Public Works	673-1662		
Recreation	249-0625		
Selectmen's Office	249-0601		

## ~ SCHOOL DISTRICT ~

Superintendent's Office	673-2202
Jacques Elementary School	673-1811
Heron Pond Elem. School	673-5221
Sage School	673-6709
Middle School	673-5221
High School	673-4201

## ~ EMERGENCY NUMBERS ~

Ambulance/Fire/Police	911
Poison Control	1-800-562-8236

## ~ TOWN OFFICE HOURS ~

Town Clerk – Monday through Friday	8:00 AM to 3:00 PM
Tuesday Night Extended Hours	4:30 PM to 6:30 PM
Tax Collector – Monday through Friday	8:00 AM to 4:00 PM
All Other Offices – Monday through Friday	8:00 AM to 4:30 PM

## ~ MILFORD RECYCLING CENTER HOURS ~

Tuesday	8:00 AM to 8:00 PM
Wednesday	8:00 AM to 12:00 PM
Thursday	12:00 PM to 8:00 PM
Friday	8:00 AM to 1:00 PM
Saturday	8:00 AM to 4:30 PM

(Closed Sundays, Mondays & Holidays)

## ~ WADLEIGH MEMORIAL LIBRARY HOURS ~

Monday - Thursday	9:30 AM to 8:30 PM
Friday	9:30 AM to 5:00 PM
Saturday	9:00 AM to 1:00 PM
Sunday (September – May)	1:00 PM to 5:00 PM
Sunday (June – August)	CLOSED

[www.milford.nh.gov](http://www.milford.nh.gov)

## ~ 2013 MILFORD, NH TOWN OFFICERS ~

### ~ BOARD OF SELECTMEN ~

Gary L. Daniels, Chairman  
Kevin Federico  
Katherine H. Bauer  
Mark Fougere  
Michael E. Putnam

Term Expires 2015  
Term Expires 2016  
Term Expires 2014  
Term Expires 2015  
Term Expires 2014

### ~ CEMETERY TRUSTEES ~

Steve Trombly  
Mary Dickson  
Leonard Harten

Term Expires 2017  
Term Expires 2016  
Term Expires 2014

### ~ CHECKLIST SUPERVISORS ~

Darlene Bouffard  
Polly Cote  
Roberta Schelberg

Term Expires 2018  
Term Expires 2016  
Term Expires 2014

### ~ MODERATOR ~

Peter Basiliere

Term Expires 2015

### ~ TOWN CLERK ~

Margaret A. Langell

Term Expires 2016

### ~ TRUSTEES OF THE TRUST FUNDS ~

Brad Chappell  
Ed Killam  
Janet Spaulding

Term Expires 2015  
Term Expires 2014  
Term Expires 2016

### ~ TRUSTEES OF THE WADLEIGH MEMORIAL LIBRARY ~

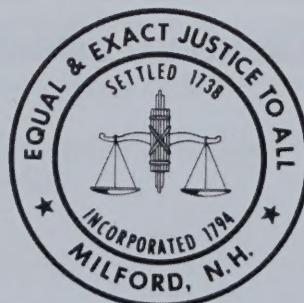
Kim Paul, Chairman  
Deb Faucher, Treasurer  
Jennifer Martin Hansen, Secretary  
Chris Costantino  
Michael Tule  
Sarah Philbrick Sandhage  
Wayne Hardy

Term Expires 2015  
Term Expires 2015  
Term Expires 2015  
Term Expires 2016  
Term Expires 2014  
Term Expires 2014  
Term Expires 2016

### ~ WATER & WASTEWATER COMMISSIONERS ~

Robert Courage, Chairman  
Mike Putnam  
Dale White, Vice Chairman

Term Expires 2014  
Term Expires 2015  
Term Expires 2016





**~ 2013 MILFORD, NH TOWN DIRECTORS ~**

**~ TOWN ADMINISTRATOR ~**

Guy Scaife

**~ AMBULANCE SERVICE – DIRECTOR ~**

Eric Schelberg

**~ ASSESSOR ~**

Marti Noel

**~ COMMUNITY DEVELOPMENT – DIRECTOR/ZONING ADMINISTRATOR ~**

Bill Parker

**~ COMMUNITY DEVELOPMENT – BUILDING OFFICIAL/CODE ENFORCEMENT  
OFFICER/HEALTH OFFICER ~**

Dana MacAllister

**~ COMMUNITY DEVELOPMENT – DEPUTY BUILDING/CODE ENFORCEMENT OFFICIAL ~**

Tim Herlihy

**~ COMMUNITY DEVELOPMENT – TOWN PLANNER/GIS COORDINATOR ~**

Jodie L. Levandowski

**~ COMMUNITY MEDIA – DIRECTOR ~**

Mike McInerney

**~ FINANCE – DIRECTOR ~**

Jack Sheehy

**~ FIRE – CHIEF/EMERGENCY MANAGEMENT DIRECTOR ~**

Jack Kelly

**~ FIRE – CAPTAIN/TRAINING OFFICER ~**

Ken Flaherty

**~ FIRE – CAPTAIN/FIRE PREVENTION OFFICER ~**

Jason A. Smedick

**~ HUMAN RESOURCES/SOCIAL SERVICES – DIRECTOR ~**

Ruth Bolduc

**~ INFORMATION TECHNOLOGIES – DIRECTOR ~**

Bruce Dickerson

**~ LIBRARY – DIRECTOR ~**

Michelle Sampson

**~ 2013 MILFORD, NH TOWN DIRECTORS (continued) ~**

**~ POLICE – CHIEF ~**

Mike Viola

**~ POLICE – CAPTAIN/SUPPORT COMMANDER ~**

Chris Nervik

**~ POLICE – CAPTAIN/OPERATIONS COMMANDER ~**

Steve Toom

**~ PUBLIC WORKS – DIRECTOR ~**

Rick Riendeau

**~ PUBLIC WORKS – GENERAL FOREMAN – PARKS & CEMETERIES ~**

Liz Craighead

**~ PUBLIC WORKS – GENERAL FOREMAN – HIGHWAY ~**

Steve Rougeau

**~ PUBLIC WORKS - GENERAL FOREMAN – FACILITIES ~**

Russ Works

**~ PUBLIC WORKS – SUPERVISOR – TRANSFER STATION ~**

Tammy Scott

**~ RECREATION – DIRECTOR ~**

Nicole Banks

**~ TAX COLLECTOR ~**

Kathy Doherty

**~ TOWN CLERK ~**

Peggy Langell

**~ WATER UTILITIES – SUPERINTENDENT ~**

David Boucher

**~ WATER UTILITIES – FOREMAN – WASTEWATER OPERATIONS ~**

Jamie Soucy

**~ WATER UTILITIES – FOREMAN – WATER OPERATIONS ~**

Jim Young

**~ WELFARE – DIRECTOR ~**

Susan Drew



## **~ 2013 MILFORD, NH TOWN BOARDS & COMMISSIONS ~**

### **~ CONSERVATION COMMISSION ~**

Audrey Fraizer, Chairman	Term Expires 2016
Hub Seward, Vice-Chairman	Term Expires 2016
Chris Costantino, Alternate	Term Expires 2015
Rodney DellaFelice, Alternate	Term Expires 2014
Wayne Hardy, Alternate	Term Expires 2014
Andy Hughes	Term Expires 2015
Kim Rimalover,	Term Expires 2014
Andrew Seale	Term Expires 2015
Janet Urquhart	Term Expires 2014
Chris Costantino, Conservation Coordinator	
Kathy Bauer, Board of Selectmen's Representative	

### **~ ECONOMIC DEVELOPMENT ADVISORY COUNCIL ~**

Matt Ciardelli, Chairman	Term Expires 2015
Brad Chappell	Term Expires 2014
Rosie Deloge	Term Expires 2014
Tracy Hutchins	Term Expires 2015
Heather Leach	Term Expires 2014
Penny Seaver	Term Expires 2014
John Siergiewicz	Term Expires 2014
Sean Trombly	Term Expires 2014
Dale White	Term Expires 2014
Chris Costantino, Conservation Commission Representative	
Janet Langdell, Planning Board Representative	
John McCormack, TIF Board Representative	
Bill Parker, Community Development Office (Advisory)	
Mark Fougere, Board of Selectmen's Representative	

### **~ ETHICS COMMITTEE ~**

Anne Edwards-Parker, Chairman	Term Expires 2014
Dennis Clemens, Vice-Chairman	Term Expires 2014
Ed Farrington, Alternate	Term Expires 2014
Bill Fuller, Jr.	Term Expires 2015
Sandra Hill	Term Expires 2016
Kevin Stephens	Term Expires 2016

### **~ HERITAGE COMMISSION ~**

Charles Worcester, Chairman	Term Expires 2015
Herbert Adams, Vice-Chairman	Term Expires 2017
Erna Johnson, Secretary & Treasurer	Term Expires 2015
Polly Cote	Term Expires 2017
Gary Daniels, Board of Selectmen's Representative	

## **~ 2013 MILFORD, NH TOWN BOARDS & COMMISSIONS (cont.) ~**

### **~ PLANNING BOARD ~**

Janet Langdell, Chairman	Term Expires 2014
Thomas Sloan, Vice-Chairman	Term Expires 2016
Paul Amato	Term Expires 2014
Christopher Beer	Term Expires 2016
Steve Duncanson	Term Expires 2016
Gary Williams, Alternate	Term Expires 2015
Judy Plant	Term Expires 2014
Susan Robinson, Alternate	Term Expires 2015
Kathy Bauer & Mark Fougere (Alternate), Board of Selectmen's Representatives	

### **~ RECREATION COMMISSION ~**

Walter Smith, Chairman	Term Expires 2015
Rick Mossey, Vice Chairman	Term Expires 2014
Claudia Lemaire, Secretary	Term Expires 2014
Joan Dargie	Term Expires 2016
Scott Hembrow	Term Expires 2016
Heather Romeri	Term Expires 2015
Liz Snell	Term Expires 2016
Rick King, Alternate	Term Expires 2016
Tim Finan, Alternate	Term Expires 2016
Mark Fougere, Board of Selectmen's Representative	

### **~ WEST MILFORD TAX INCREMENT FINANCE DISTRICT ADVISORY BOARD ~**

John McCormack, Chairman	Term Expires 2013
Tom Wilson, Vice-Chairman	Term Expires 2014
Katie Chambers	Term Expires 2015
Al Hicks	Term Expires 2014
George Infanti	
Dave Roedel	Term Expires 2013
Bill Parker, TIF District Administrator (Community Development Department)	
Mark Fougere, Board of Selectmen's Representative	

### **~ ZONING BOARD OF ADJUSTMENT ~**

Fletcher Seagroves, Chairman	Term Expires 2014
Laura Horning, Vice-Chairman	Term Expires 2016
Leonard Harten	Term Expires 2015
Kevin Taylor	Term Expires 2016
Michael Thornton	Term Expires 2016
Joan Dargie	Term Expires 2016
Zach Tripp	Term Expires 2015
Paul Butler, Alternate	Term Expires 2016
Bob Pichette, Alternate	Term Expires 2015
Kathy Bauer, Board of Selectmen's Representative	



## **~ 2013 MILFORD, NH TOWN STANDING COMMITTEES ~**

### **~ AMBULANCE FACILITY BUILDING COMMITTEE ~**

Mark Fougere, Chair	Bill Kokko, Citizen Representative
Steve Sareault, Vice Chair	Bill McKinney, Ex-officio
Paul Hemmerich, Secretary	Eric Schelberg, Director – Amb. Service
Kent Chappell, Citizen Representative	Greg White, Lieutenant – Amb. Service, Ex-officio
Kevin Drew, Citizen Representative	

### **~GRANITE TOWN MEDIA ADVISORY COMMITTEE ~**

Joe Kasper, Chairman	Term Expires 2015
Andrew Jeffery, Vice-Chairman, Town Representative	
Tom Schmidt, Secretary	Term Expires 2015
Tim Finan	Term Expires 2016
Dave Alcox, Resident Member	Term Expires 2016
Kevin Drew, School Board Representative	
Rosie Deloge, School Administration Representative	
Mike McNerney, Director of Community Media	
Kevin Federico, Board of Selectmen's Representative	

### **~ RECYCLING/SOLID WASTE COMMITTEE ~**

Gil Archambault	Term Expires 2016
Celeste Barr	Term Expires 2016
Bertram Becker	Term Expires 2015
Dave Bowden	Term Expires 2014
Bob Courage	Term Expires 2016
Steve Trombly	Term Expires 2015
Leighton White	Term Expires 2016
T. Lindsay D'Anna	Term Expires 2014
Gerry Guthrie	Term Expires 2015
Anna Tonis	Term Expires 2014
Rick Riendeau (Advisory)	
Tammy Scott (Advisory)	
Gary Daniels, Board of Selectmen's Representative	

### **~ TRAFFIC SAFETY COMMITTEE ~**

Gil Archambault, Chairman	Term Expires 2016
Rick Riendeau, Vice Chairman	
Dick Tortorelli	Term Expires 2014
Dave Wheeler	Term Expires 2015
Bill Parker	
Mike Viola	
Ellen Works, Secretary	
Gary Daniels, Board of Selectmen's Representative	



## **Town Of Milford**

### **OFFICE OF THE SELECTMEN**

#### **~ 2013 SELECTMEN'S REPORT ~**

The 2013 Board of Selectmen opened its year by saying goodbye to Selectmen Tim Finan, who chose not to run for reelection, and welcoming Kevin Federico for his first term. Gary Daniels and Mark Fougere were elected as Chairman and Vice Chairman respectively.

The Board of Selectmen chose to focus its goals for the year on seven primary areas: Economic Development, Staffing, Technology, Services, Facilities and Infrastructure, Policies and Projects.

#### **Economic Development**

Increasing Milford's economic development has been an ongoing goal of the Board. The Board continues to look at factors that could assist in economically enhancing the town. Within that economic development goal the Board continues to pursue streamlining the Community Development application process for customer service efficiency, effectiveness and user friendliness, and looking for ways to market Milford as a business and/or tourist destination.

**Community Development** – The Board meets periodically with the Community Development Director for updates, and to provide the Board with a more thorough knowledge of the application processes used within the department. Streamlining the processes to enhance customer service is also an on-going goal of Community Development.

**Online Access to Documents** – The town ordinances are now available on-line, giving residents the opportunity to download these ordinances, as well as access a number of process documents that have been posted online that an applicant may download and fill out without having to go to Town Hall to retrieve the document. The Board recognizes that some documents will require additional physical documentation to submit with an application, and thus require an applicant to go to Town Hall. At this time, the functionality does not exist for completing and submitting documents online. Because there is much to the Community Development application process, the Board felt it would be prudent to thoroughly understand the various processes before making an assessment of the current processes and subsequently submitting any recommendations for enhancing effectiveness and customer satisfaction.

**Marketing Milford** – During interviews with committee, subcommittee and commission applicants, the Board frequently inquired and/or made suggestions as to what the respective entity could do to promote Milford as a tourist destination and/or a business location for those companies looking to expand or relocate. Particularly due to the lack of infrastructure, marketing of the former Brox property continues to be slow.



**Reducing Unemployment** – Within its economic goals, the Board sought to reduce the town's unemployment rate. Battling a national and state economy that continued to struggle into 2013, Milford unemployment rate hit 6.0% in January 2013, its highest rate for the town in 2013. Over the next 11 months Milford's unemployment rate fluctuated slightly as unemployment dropped to 4.4% in November, the latest statistics available at the writing of this report. This rate is 0.3% lower than the 4.7% rate for December 2012. While statistics for December were not yet available, it's easy to see that while unemployment has slowly dropped, the economy continues to struggle, offering additional challenges to the Board to find ways to get the economy moving again.

## **Staffing**

Staffing needs to be assessed periodically to determine if it is at the correct level for providing effective customer service to taxpayers. In 2013, this included filling position vacancies, negotiating with one of our current bargaining units, and assessing the need for additional personnel going forward.

**Staffing Review** – In 2013 the Assistant Building Inspector vacancy was filled, the Assistant Recreation Coordinator position moved from part-time to full-time, an additional Police Officer was hired, and a new Recreation Director was hired.

**Collective Bargaining Agreement** – The town and the employees covered by an AFSCME (American Federation of State, County and Municipal Employees) contract agreed on a collective bargaining agreement that will be brought to the voters in March 2014 for ratification.

## **Technology**

Our Information Technology Department continued to transition technology in ways that recognize that efficiencies and reduced information technology costs can be achieved by transitioning to virtual servers and expanding the VOIP (Voice Over Internet Protocol) technology. In addition, the Board's initiative to enhance the transparency of town boards, committees, subcommittees and commissions, as well as providing enhanced user friendliness by posting municipal codes online, has been accomplished.

**Technology Upgrades** – Technology upgrades are on-going. Some transition to virtual servers has taken place. VOIP expansion has been completed except to the Department of Public Works.

**Web Site** – The Web site was overhauled and presents a more user-friendly experience to users.

**Municipal Codes** – All Milford codes have been posted online.

**Minutes** – Minutes of most all boards, committees, subcommittees, and commissions can now be obtained on the town Web site. Monitoring of the Web site is ongoing to ensure compliance with these posting requirements.

## **Services**

There are numerous services offered by the town to its residents. The Board is very appreciative of the time that employees and volunteers contribute to the success of these programs. Periodically the Board reviews these services to assess their need and quality.

**MACC (Milford Area Communication Center)** – A new contract with MACC was signed. Analysis of whether or not there is a more efficient way of providing communication to our emergency services is ongoing, with the final analysis still under review.

**2014 Town Budget** – After enjoying an average annual increase of 0.6% in the budget from 2007-2012, the 2013 town budget approved by voters represented a 4.8% increase over the 2012 approved budget. In 2013 the Board was faced with not only some significant unexpected increases, but also the reality that the time had come to replace some of the town's more expensive service vehicles. That dilemma continues into 2014 as the Board faces numerous high-priced service requests, coupled with the realization that the town needs to start putting money into its roads and bridges before failures occur.

## **Facilities and Infrastructure**

Items in this category are customarily expensive and long-term projects.

**Ambulance Facility** – The Ambulance Department moved into its new facility in December 2013.

**Roads, Bridges and Other Infrastructure** – Recognizing that the Board needed to address the issue of roads and bridges that needed, or would soon need repair, the Board reviewed with the Town Administrator and the DPW Director the maintenance plans for roads, bridges and storm water and assessed their effect on short-term and long-term BOS goals. A warrant article pertinent to bridge repair will appear on the 2014 warrant.

**Town Hall Renovations** – After receiving new cost estimates of approximately \$2.5 million for Town Hall renovations, the Board determined that the project needed further review and chose not to put the full project on the 2014 warrant. Adding to the complexity of initiating this project is the CIP proposal for expanding the library in 2015.

## **Policies**

The Board looked at modifying numerous policies in 2013, including:

**Towing Policy** – The Milford Police Department proposed to the Board a new Towing Policy in March 2013. The Board accepted the proposal and authorized the Milford Police Department to administer the policy.

**Mission Statement** – Mission Statements were requested, received and reviewed to ensure that all departments were moving forward with the same overall goal.



**Meeting Minutes** – The policy of requiring that minutes of meetings be taken and posted was a directive from the Board to ensure that transparency existed among the committees, subcommittees and commissions and that this information was easily accessible to residents.

**Capital Improvement Plan (CIP)** – A CIP presentation was made by the CIP Advisory Committee to the Board of Selectmen. This CIP Plan was subsequently reviewed and utilized by Selectmen in their development of the 2014 Town Warrant.

**Establish BOS Goals Earlier** – In the past, the Board waited until the next Board was seated in March before setting its goals. The 2012 Board saw benefit in establishing goals in December 2012 for 2013 to ensure that its goals for the ensuing year and the objectives established by the Town Administrator for 2013 were in alignment. This worked well and the 2013 Board will establish its 2014 goals in December 2013 or early January 2014.

**Meeting With Budget Advisory Committee** – The Board requested a meeting with the Budget Advisory Committee to discuss expectations of each entity and to improve lines of communication during the 2014 budget process.

**2013 Legislation** – In 2012, the Board identified state issues that presented obstacles to local initiatives. Legislation was introduced in the 2013 legislative session that set a \$10,000 cap on the amount that the state could charge a city or town for a permit to dredge a municipal pond or lake. The cost of the permit to dredge Osgood Pond would have exceeded \$100,000. With the passage of the legislation, that permit cost is now capped at \$10,000. In addition, legislation relative to property tax deferral and posting periods also passed. Legislation for the 2014 legislative session has been introduced relative to prorating elderly exemptions under certain circumstances.

**Administration Document** – The Board created an Administration Document to assist commissions, committees and special boards in the performance of their duties. The document gives guidance as to how meetings are to be run, how minutes are to be taken and posted. In addition it informs chairmen under what statutory circumstances they may go into a non-public session, and how that non-public session must be conducted. The document also identifies the various commissions, committees and special boards that exist, with specific information pertinent to the respective committee.

**Fiscal Year Realignment** – The Board discussed changing the town's fiscal year from a calendar year to July 1- June 30 to better align the fiscal year with the passage of the budget each March at Town Vote. Under current statutes, if the town were to undertake this realignment it would require the collection of 18 months of taxes. Action at the state legislative level in 2013 seeks to improve this process in an effort to eliminate or alleviate a financial hardship on taxpayers. Currently, the town operates for most of the first quarter of the year without a budget (our fiscal year starts on January 1), until the annual budget is approved by voters in March. If the fiscal year was changed, the budget approved in March would be enacted July 1st. No legislative movement was made in this area

**Road, Bridge and Storm Water Maintenance Plans** – The Board received periodic updates from Department of Public Works Director. While discussions of these maintenance plans took place, the Board took a closer look at this infrastructure in 2013

to assess the condition and the needs of each area and incorporate that assessment into the short-term and long-term goals of the Board.

## **Projects**

Items in this category are customarily long-term projects involving state and/or federal agencies, thereby creating dependencies and timeframes over which the Board has no control.

**Osgood Pond** – The permitting process has begun to dredge Osgood Pond. A permit application has been submitted to dredge 11+ acres, that will be completed over four phases. The final cost to undertake the dredging of these four phases has yet to be determined.

**Fletcher EPA Site** – We have not yet received confirmation from the EPA on approval of the 100% remediation plan. Cleanup was expected to start in summer 2013. With this delay, it is currently unknown when cleanup will begin.

**Dam Removal** – There is currently a study in progress that seeks to determine if it is reasonable, feasible, and financially prudent to remove the Goldman and McLane Dams (both located on the Souhegan River adjacent to downtown). It was hoped that the Dam Removal Feasibility Study will be completed and presented to the public later in 2013. It was not and we are currently waiting on reports from the EPA.

## **Conclusion**

Though some economical gain was achieved in 2013, overall, the year still suffered the effects of an economy that has not yet rebounded. The Board wishes to extend its thanks to the Town Administrator, Department Heads, and all town employees for their extraordinary efforts to control expenses, maximize efficiencies, and to do whatever it took to help the town navigate through these tough economic times.

As we begin 2014, the challenges facing the Board continue to grow, primarily in assessing the replacement of high cost capital items. While the economy continues to create financial challenges, be assured that the Board will do its best in weighing its options and making its decisions. It is our honor to serve as your Selectmen and we are grateful for the opportunity to serve the citizens of Milford.

Respectfully, the Milford Board of Selectmen,

Gary Daniels, Chairman

Mark Fougere, Vice Chairman

Kathy Bauer

Kevin Federico

Mike Putnam



## ***Milford Ambulance Service 2013 Town Report***

Milford Ambulance Service continued its on-going charge of providing emergency ambulance coverage to the Town of Milford in a proud and professional manner during 2013.

### **Activity**

Milford Ambulance Service responded to a total of 1,893 calls, an increase of 56 calls compared to 2012. Of the 1,893 patients evaluated and/or treated, 1,470 patients were transported to the hospital of their choice with 423 patients refusing transport. The surrounding communities of Amherst, Brookline and Wilton provided mutual aid ambulance coverage to Milford on 68 occasions when both of the Service's ambulances were unavailable due to either rendering assistance or being out of service for maintenance.

Requests for aid were handled in a timely, professional and compassionate manner, as the Service is known for.

The department implemented steps to obtain Rapid Sequence Intubation (RSI) Certification. RSI capability expands a paramedic providers' ability to manage a difficult airway when a patient is unable to maintain their own airway due medical or trauma related issue. RSI certification is a multifaceted process wherein both paramedic and EMT providers, and the department, must meet prerequisites for training, proficiency of skills and equipment. Implementation of this program is forthcoming thereby expanding the level of service offered by the department to town residents and guests.

### **Facility**

On December 14<sup>th</sup> a ribbon cutting ceremony and open house was held at the new ambulance facility, the culmination of twenty months of design and construction after approval at town vote in March of 2012.

Construction of the 8,200 square foot, 4-bay facility began on April 22<sup>nd</sup> and was completed on November 25<sup>th</sup>, on-time and under budget. Facility features include a Community and training room that seats thirty-two and is available for public use, six dormitory rooms, exercise room, conference room, staff offices, crew room and kitchen, soiled utility room for cleaning contaminated item and medical supply and secure records storage. The facility will meet the current and foreseeable needs of the department for years to come.

I would like to thank the Board of Selectmen, the Ambulance Facility Building Committee, Community Facilities Committee, department staff and other individuals who made this project become reality.

## **Ambulances**

In mid-December the department placed in service two new ambulances that were approved for purchase at town vote in March to replace a 1999 and 2003 ambulance. The 1999 ambulance was traded in with the 2003 ambulance being retained as a 'ready spare' in the event one of the primary ambulances is not in service due to maintenance.

The increased size and layout of the new ambulances offer increased access to a patient thereby allowing a provider access to both sides of a patient when delivering care. Additionally, occupant safety, for both the patient and providers, is enhanced through equipment placement near and around the patient care provider and secure storage of loose items. This minimizes the likelihood of loose items from becoming projectiles in the event of a sudden stop or impact.

## **Staffing**

Volunteers, encompassing National Registered Emergency Medical Technicians at the Basic, Intermediate, Advanced and Paramedic levels, continue to be the backbone of the Service. During 2013, thirty-three volunteer providers were scheduled for over 21,500 hours of shift coverage.

In 2013, the Service recruited six new providers. The new attendants completed, or are in the process of completing the department Field Training Program (FTP). The FTP is a department initiated program designed to orient new members to Milford Ambulance Service operations and assisting the trainee in applying their EMT skills in the field. Efforts continue toward recruitment and retention.

Two providers of the department upgraded their certifications during the year. Justin Doty and Rich Racine upgraded to Advanced Emergency Medical Technician (AEMT), an enhancement to the EMT-Intermediate certification while Jennifer Bartolomucci and Matthew Lemear enrolled in and AEMT course.

Two full-time Paramedic providers, Ray LaRue and Andrew Mason respectively attended a NH EMS Instructor/Coordinator course. This certificate course includes teaching methodologies and student instruction modalities for developing and presenting EMS related courses.

*Recognition* - MAS recognized several members for their individual contributions to the Service throughout the year.

At the annual EMS Recognition Ceremony in May, several members were recognized for their length of service with the department: 5 Years – Jeffrey Boucher, Amelia Solomon, Ralf Hilber and Brendan Saluk.

Life Saving Awards were presented to two crews for cardiac arrest saves. Recipients were: Ray LaRue - Paramedic; Dillon D'Auteuil - EMT-I; Jamison Mayhew – Paramedic and Nicholas McCarthy – EMT-I and Karen Edmunds – Paramedic; Kevin Curran – EMT; Jennifer Bartolomucci – EMT and Monty Burge – EMT-I.

Provider of the Year was awarded to two providers, Michael Fiore and Chenais McConnell; Rookie of the Year went to Jennifer Bartolomucci and a Distinguished



Service award was presented to Lt. Greg White for 10 years of dedicated service to the department.

All of the recipients exemplify the very best traditions of the department.

These individuals, who contribute to the Service on a daily basis, make the Service second to none in the State. The citizens of Milford can be proud to have these individuals protecting them and available at a moments notice.

### **Education**

2013 saw the continuation of Service involvement in community education programs, staff training development and participation in the development of future State of New Hampshire EMS initiatives, provider protocols and administrative rules.

*Community Education and Outreach* - MAS continued to expand its community education program geared toward injury prevention. During the annual Pumpkin Festival hundreds of individuals participated in several interactive activities geared toward understanding the body and pre-hospital care.

Service personnel assisted both Cub Scouts and Girl Scouts in obtaining their First-Aid Merit badges. The Scouts received hands on training on how to splint a fracture, control bleeding, how to call for assistance and other first-aid information.

The Service held 17 CPR classes and certifying 81 individuals throughout the year for the general public and town employees including certifying Police Department staff, several businesses and a daycare establishment.

The department conducted six child seat inspections in accordance with national certification through the Safe Kids Coalition. Car seat checks are available by appointment which can be made by contacting the department directly.

*Training* – Staff participated in monthly and quarterly education training which covered such topics as patient assessment, cardiac care, airway management, cervical spine immobilization, drug recognition, personal safety and other topics. The department held a 24-hour EMT Basic Life Support (BLS) refresher course, a separate 12-hour Advanced Life Support (ALS) refresher course and a 48-hour Paramedic refresher course for department providers to satisfy biennial certification and licensing requirements.

### **Billing and Revenue**

Anticipated collectable revenue from ambulance transportation in 2013 is \$696,872 on \$1,113,505 in invoiced transports. Anticipated net budget impact for ambulance operations in 2013 is \$161,657.

The department continuously seeks opportunities to reduce overall costs. Specific examples include the use of per-diem employees to fill two vacant authorized full-time positions. This action realizes over-time and benefit cost savings without compromising the quality of care provided by the department to you the citizen of Milford.

### Closing Remarks

To the personnel of the Milford Ambulance Service – ***Thank you*** for the dedication, professionalism and quality pre-hospital emergency healthcare that you consistently practice and provide. These attributes make Milford Ambulance Service a quality Ambulance Service of which the citizens of Milford can be proud.

On behalf of Milford Ambulance Service, I would like to thank the Town and my many colleagues for their continued support during 2013. The Service will continue to provide quality emergency pre-hospital care while continuing to earn your respect, trust and support in 2014.

Respectfully submitted,

Eric Schelberg, Director



### ***Request for Medical Aid Analysis - 2013***

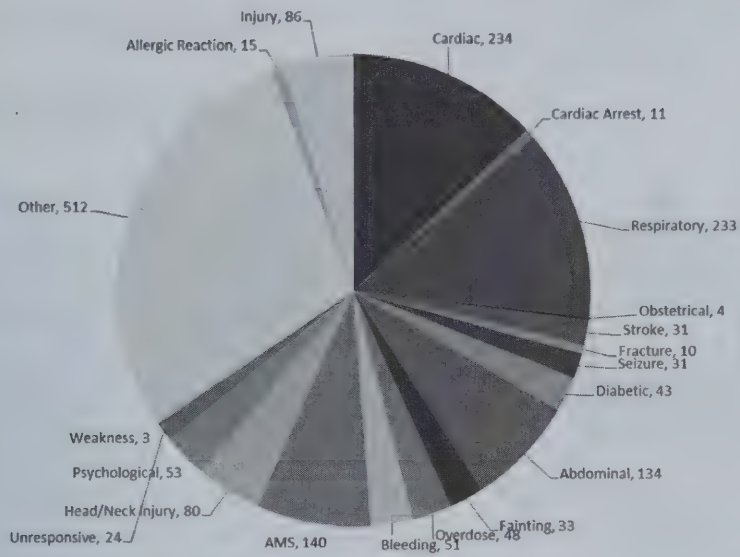
***Total requests for medical aid in Milford: 1,939***

***Total requests for Mutual Aid to other communities: 22***

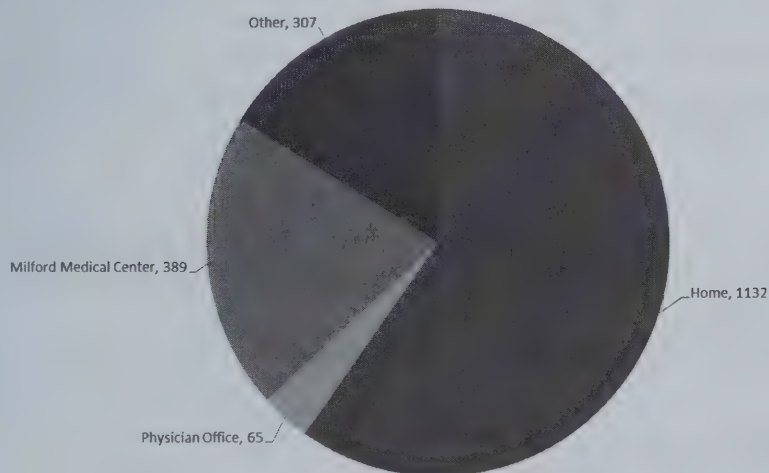
***Total Patient Contacts: 1,944    Transports: 1,470    No Transports: 423***



### Dispatch Reason - 2013



### Response Location - 2013





## Town Of Milford

### ASSESSING DEPARTMENT

#### ~ 2013 REPORT ~

2013 has been a relatively quiet year in Assessing. In general, property values continue to show signs of stabilizing, with the exception of certain condominium developments which took slightly longer to find bottom.

The final values were given to the Department of Revenue Administration on August 26, 2013. The tax rate was set on October 29, and the tax bills were sent out on November 5, 2013. The equalization ratio will not be set by the Department of Revenue until after this report is published.

Local and national trends indicate that property values in some areas have seen rebound. Milford has felt the benefits of that trend with stabilized property values and fewer foreclosures. While the overall recovery is gaining momentum, there are still challenges ahead in global and national arenas which could impact our local outlook as well. We hope that 2014 will see continued stabilization and positive news.

Within the Assessing office, it has been business as usual. We are on track with the task of visiting properties within the town, continuing with cyclical review of all properties, verifying sales data and reviewing properties where there are building permits.

I wish to extend a Thank You for the cooperation of those property owners visited this past year. As always the Assessing staff encourages all property owners to take a proactive role by viewing their property record cards and notifying the department of any changes to their properties.

For 2013, Milford has a total of 5,700 parcels with a total land area of 15,000 acres+/-.

Marti Noel, CNHA  
Milford Assessor

#### PUBLIC NOTICE

##### Restoration Opportunity if your property has undergone an involuntary lot merger

If you own real estate lots that were involuntarily merged by municipal action, you may be able to have those lots restored to their pre-merger status your property may qualify if two or more lots were merged for zoning, assessing, or taxation purposes and the merger occurred:

- During your ownership, without your consent; or
- Prior to your ownership, if no previous owner consented to the merger.

To restore your property to pre-merger status, you must:

- Make a request to the local governing body
- No later than December 31, 2016

Once restored:

- Your properties will once again become separate lots; however, they must still conform to applicable land use ordinances. Restoration does not cure non-conformity.

Read the full statute at:

[http://www.gencourt.state.nh.us/rsa/html/LXIV/674/674\\_39\\_aa.htm](http://www.gencourt.state.nh.us/rsa/html/LXIV/674/674_39_aa.htm)



The following is the Summary of the 2013 Inventory of Valuation.

**Land**

Current Use	\$	581,667	
Discretionary Preservation Easement		6,500	
Farm Structures & Land under RSA 79-D		7,800	
Residential		258,179,115	
Commercial/Industrial		65,049,785	
<b>Total Land</b>			<b>\$ 323,824,867</b>

**Buildings**

Residential	\$	746,039,345	
Manufactured Housing		14,444,300	
Discretionary Preservation Easement		28,200	
Farm Structures & Land under RSA 79-D		183,900	
Commercial/Industrial		179,864,855	
<b>Total Building</b>			<b>\$ 940,560,600</b>

<b>Total Utilities</b>	<b>\$ 19,132,800</b>
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<b>Valuation Before Exemptions</b>	<b>\$ 1,283,518,267</b>
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Certain Disabled Veterans	651,796
Improvements to Assist Persons with Disabilities	81,990

<b>Modified Assessed Value of all Properties</b>	<b>\$ 1,282,784,487</b>
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**Exemptions**

Blind	\$	135,000	
Elderly		6,910,200	
Solar/Wind		26,400	
<b>Total Exemptions</b>	<b>\$</b>	<b>7,071,600</b>	

<b>Net Valuation on which the tax rate for Municipal, county and Local Education is computed</b>	<b>\$ 1,275,712,887</b>
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Less Utilities	19,132,800
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<b>Net Valuation without Utilities on which the tax rate for State Education Tax is computed</b>	<b>\$ 1,256,580,087</b>
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(unaudited)

## **OFFICE OF COMMUNITY DEVELOPMENT**

**Planning    Zoning    Building Safety    Code Enforcement  
Public Health    Economic Development    Active Projects  
Geographic Information Systems    Stormwater/Environmental  
Programs**

### **Mission**

*To fairly and effectively plan for and manage community change in accordance with the Milford Master Plan and the goals of the Board of Selectmen as set forth in the Town's land use, building, and health regulations by providing professional advice, technical assistance, and enforcement in a fair and consistent manner to citizens, boards and commissions, departments, and regional agencies.*

The Office of Community Development is composed of several departments that handle the Town responsibilities of planning and land use/development regulation; administration and enforcement of the Milford Zoning Ordinance; building safety; permitting, code compliance and enforcement; public health; economic development initiatives and programs; project management of special capital improvement and environmental projects; the stormwater management program; and management of the Town's geographic information systems (GIS).

An important function of the Office is assistance to the general public, business owners, and developers in understanding and navigating the many local, state, and federal regulations that determine what a property owner is able to do with his or her property and building. Staff members also provide technical and administrative support to boards (Planning Board, Selectmen and Zoning Board), and advisory groups such as the West Milford Tax Increment Financing Advisory Board (TIF Board), Facilities Committee, the Economic Development Advisory Council (EDAC), Traffic Safety Committee, and their subcommittees and working groups. Responsibilities include research, writing, and preparation of such required documents and plans as the Milford Master Plan, the Capital Improvements Plan (CIP), development regulations, and zoning amendments. In order to stay current with changes in law, codes, and regional and state issues staff members actively participate in their respective professional organizations. An excellent working relationship with the Nashua Regional Planning Commission allows the Office to cost-effectively take advantage of that organization's programs and resources to benefit Milford when tackling transportation, environmental, natural resource, housing, health, and economic development planning projects.

Based on applications and discussions during 2013 it appears that construction and development is growing after five years of seeing little activity, itself reflective of the



economy in general. Construction is a major component of the local economy and provides employment and business. Although Milford (and New Hampshire, according to state economists) is very unlikely to see the population growth cycles of the 1970s through the 1990s, there will always be a need to provide affordable housing opportunities and places of employment for Milford residents while balancing growth and development with the community's desire to maintain its character, open spaces, farms and infrastructure. This is reflected throughout the Milford Master Plan.

**Active Projects** managed by this Office and a status at the close of 2013 include the following:

- **South Street Improvements:** At final design stage pending agreement on utility locations and easements, acquisition of easements, NHDOT approvals, bidding, and construction. This project is heavily regulated by federal and state requirements due to funding. The project is currently anticipated to take 4-6 weeks for construction, and it is anticipated to begin Fall 2014 if all falls into place. Upon completion there will be underground utilities and wider pavement from Union Square to the Christian Science Church, new sidewalks and lighting, and relocated utilities to the back of the sidewalks. The project area is Union Square to the north side of the railroad. The purpose of this project is safety and enhancement of the visual character and appearance of this entryway into the Oval.
- **Route 13/Emerson Road/Armory Road Intersection Improvements:** Pending NHDOT final design approvals. This project is federally funded with local matching funds and is subject to federal and state requirements. Upon completion there will be designated left-turn signalization for eastbound and west bound traffic, additional turning lanes, and new signal equipment. The purpose of this project is to improve safety at an intersection experiencing more and more traffic and high accident rates.
- **Town-Wide Pedestrian/Bicycle Plan:** This project began at the close of the year and will result in a master plan for sidewalk, bicycle, and trail connections throughout Town. This project is grant funded and will supplement the Planning Board's ongoing efforts to create livable neighborhoods as well as provide a tool to prioritize capital improvements expenditures.
- **Traffic and Transportation Improvements:** Efforts were underway at year's end to commence the next phase of preliminary planning associated with the downtown locations prioritized for federal special project funding. Locations include Nashua Street between Clinton Street and Tonella Road; the westside neighborhood (Lincoln, Union, Cottage, and Garden Streets); the Oval; Amherst/Grove/Mont Vernon Streets; and the South/Prospect/Marshall/Lincoln Streets gateway.

- ***Recreation Chapter of the Master Plan:*** This project will add a chapter to the Master Plan identifying short-term and long-range recreation needs for the Town.
- ***BROX Property Initiatives:*** Several projects are underway associated with the Town-owned BROX Property, including an update for the Planning Board of the 2005 Community Lands Conceptual Master Plan and laying the groundwork for earth materials removal for Town-sale to fund needed infrastructure improvements in the 'community land' portion of the site.
- ***Former Police Station Environmental:*** Discussions between the Town, the TIF Board, development interests, NH DES and the EPA have indicated that additional testing is needed at the site of the old police station on Elm Street in order to determine full development potential of the site for future commercial use. This Office is coordinating the effort to reach a resolution.
- ***Economic Development:*** Projects include website enhancement for site location and business development; expansion and feasibility of infrastructure expansion into developable commercial areas; hotel feasibility; assistance in branding and marketing; economic development surveys; and streamlining of development procedures.
- ***Land Use and Zoning:*** With guidance from the Planning Board and the Milford Master Plan, the Office continues to refine and recommend needed revisions to the Zoning Ordinance and the Development Regulations that reflect changing conditions in Town. A major effort during the latter half of 2013 was an analysis of a rezoning proposal to create additional developable commercial land between South Street and Ponemah Hill Road and north of the Route 101 Bypass. All rezoning analyses must address such concerns as access and traffic generation, public utilities, and neighborhood impacts.

Following are reports from the departments within the Office of Community Development: Planning/GIS, Building Safety and Code Enforcement; and Public Health; and Stormwater/Environmental Programs:

**Planning/Geographic Information Systems- Jodie Levandowski, Town Planner/GIS Coordinator**

The Planning/GIS Department provides services to residents, developers and local volunteer boards by reviewing and processing proposed projects within the town. The Department administers the Town of Milford Development Regulations as well its Zoning Ordinance and reviews all applications for consistency with the Milford Master Plan. Additionally the Town's geographic information systems are developed and maintained in the office.

2013 saw an increase in the number of subdivisions and site plan applications compared to 2012. Regarding subdivision approvals, there were 8 applications that created 11 new single-family lots. The major new development conditionally approved



by the Planning Board in 2013, currently known as 'Hutchinson Point', is located at the intersection of Mont Vernon Road and North River Road. It will consist of 24 new residential condominium units containing a mix of single-family, duplex and garden-style apartments on a private drive and is designed as a '55+ senior housing development. There were 12 new site plan applications, of which 5 were amendments to existing plans and 5 were entirely new applications. The approved major site plans included a new 180 foot telecommunications tower (Crown Castle International) off McGettigan Road, a 3,000 SF industrial building addition (CoorsTek) on Powers Street, and a major site renovation to an existing major national restaurant chain (McDonalds) on Nashua Street.

The Department provided a wide variety of professional community planning services to the citizens of Milford and prospective applicants. Between on-going developments, administrative duties and a variety of special studies and projects, the department remained busy throughout 2013. Some highlights and notable accomplishments from 2013 include the following:

- Throughout the first half of 2013 Staff along with the Milford Planning Board, completed an update to the Milford Gravel Regulations. The Town's existing Gravel Regulations were written to reflect the State regulations. The State's RSA's have changed, requiring the Town to update the regulations to reflect changes (Completed in October 2013).
- In June 2013 the Office of Community Development launched its first issue of "**FORWARDMilford**" a newsletter from the department containing news and updates in planning, building, the economy and resource management. The newsletter is issued bi-monthly and provides a resource for residents and developers to stay up-to-date on new projects and development in town. Copies can be found in the Office of Community Development and on the Town of Milford webpage.
- The Office of Community Development along with NRPC and the Milford Planning Board held a scoping workshop that concentrated generally on housing types and options. The workshop was held in the Town Hall Auditorium on July 23rd. Approximately, 20-30 property owners, developers, residents and other stakeholders attended the July session. Participants were asked how and to what extent the future of residential and open space development should be in Milford. With this public input NRPC began to draft regulations that reflected the consensus developed at the scoping sessions. The Planning Board will continue to focus their efforts on providing multi-generational and mixed housing options throughout 2014.
- Staff along with consultant CDM Smith developed a water and sewer GIS system using existing source information provided by the Water Utilities Department. Using existing information all culverts, catch basins, pipes, valves, hydrants and other applicable sewer and water features located within the town rights-of-way were mapped, attribute information recorded, and GIS databases were developed.

The Milford Geographic Information Systems program remains active and current. Staff continually works to keep the Town's mapping information up-to-date and accurate. New subdivisions and site plan information is regularly updated into the system along with numerous corrections to the parcel boundary lines and road layers to address inaccuracies.

In 2013 Planning staff in conjunction with the Information Technology Department began the process of hosting the Town's GIS server to include ArcGIS Server installation to allow departmental access to GIS mapping information. This will provide viewers with the ability to turn layers and map sets on and off, access to assessing database, map printing, and links to Google and Bing maps. This integration will allow for all GIS Viewer updates to be completed on a monthly basis and will assure the Town's GIS files are accurate and up-to-date within a 30-day window.

In addition to the Town online GIS Viewer website which is available to all residents, beginning in December 2013 staff began incorporating a more interactive Planning Board webpage. The webpage will allow viewers the ability to see locations of upcoming applications, access meeting agendas and project details on a map display. The map will create an added visual experience when visiting the Planning and GIS webpage. You will be able to access this information by going to:  
<http://www.milford.nh.gov/town/community-development/planning-gis>. Also, please visit the Town's website for all land use regulations, applications and Planning Board minutes.

While performing these duties, an emphasis is continually placed on customer service and community involvement. Department staff strives to recognize public needs by posting on the Town website all Planning Board meeting agendas and staff memos, public hearing notices, meeting minutes, application forms, rules of procedure/bylaws, and regulations, as well as having them available in the Department. 2014 looks to be a productive year as a number of special planning projects are on the horizon.

### **Building Safety / Code Enforcement – Dana MacAllister, Building Official**

2013 was a busy year for commercial/industrial projects in Milford. 39 permits were issued for commercial remodeling projects, a new 40,000 square foot building was constructed on Meadowbrook Dr, the Pine Valley Mill redevelopment project on Wilton Rd. was started converting a portion of the historic mill into 50 one and two bedroom affordable residential apartments, and the new Milford Ambulance facility completed in December. Overall 530 permits were issued, with the majority of permits being for electrical work (199) and renovations/additions (105). Permit processing, plan review, and inspections are necessary for all these projects.

The Building Department also completed its ISO (Insurance Services Office) review in the fall. This review is performed every 10 years for municipal building departments across the United States and serves as a guide for insurance companies when setting rates (a lower number can translate into lower homeowner insurance rates). The review takes into account many factors when determining the rating including plan review



processes, inspection methods and staff training. For 2013 we were able to improve our rating to 3 for both commercial and residential categories, putting Milford in the top four building departments in New Hampshire. For any questions on the report, or to view a copy, please contact our office at the number below.

In addition to plan review and project inspection, we are also available to discuss home improvement projects with Milford residents and assist them to determine which codes apply to their project. Asking questions and seeking guidance at a very early stage saves time and money. If you have any questions about the building codes or are planning a home improvement project feel free to send an email or call our office at 249-0620.

In addition to building safety our Department also investigates potential violations of the Milford Zoning Ordinance. In 2013, 64 non-health complaints were logged with zoning complaints (for example unpermitted businesses, site plan violations, signs) being the most often reported (16). Of the complaints investigated in 2013, 84% were resolved, with the remaining open complaints under investigation or in the process of being resolved by the property owners.

#### **Health - Dana MacAllister, Health Officer**

In 2013 the Health Department received 25 health-related complaints, with trash (6) and tenant/landlord (4) complaints being the most often reported. Out of the health complaints investigated in 2013, 97% were resolved, with the remaining open complaints under investigation or in the process of being resolved.

Information regarding state health regulations and other health related information is available at the Community Development Offices in Town Hall or on our website <http://milford.nh.gov>. Seasonal and H1N1 influenza, West Nile Virus (WNV), Eastern Equine Encephalitis (EEE) and Lyme Disease continue to be major concerns with public health and we reaffirm that precautions such as covering coughs and sneezes, hand washing and vaccination is the best way to limit the spread of influenza while proper clothing with long sleeves and pants and insect repellants are your best protection for WNV, EEE, and Lyme disease.

Assisting the Health Department with their areas of expertise as Deputy Health Officers are Tim Herlihy (Building Department), Fred Elkind (Environmental), and Eric Schelberg (Ambulance Service).

#### **Stormwater/Environmental Programs – Fred Elkind, PE, Environmental Programs Coordinator**

During 2013 the part-time department of Stormwater/Environmental Programs was kept busy with many responsibilities. The Department managed the development of a feasible approach to the long-discussed dredging of Osgood Pond, switching the emphasis from a cooperative yet costly methodology proposed by the Army Corps of

Engineers to a Town-funded project to be completed by the Town. Associated with this project was the required application for dredging the Pond to the NH DES Wetlands Board. The application included engineering for a phased project of approximately 11.5 acres. At year's end the application had been submitted to the State and the Town was awaiting its review and approval.

The Department also coordinated the following: a groundwater investigation on a 6 acre site with possible contamination; coordination with the Public Works Department for video inspection of approximately 10,000 linear feet and the cleaning of 1000 linear feet of municipal storm sewer; review of and participation in response to draft EPA Stormwater MS4 permit requirements; engineering review for six major development projects; and assistance in inspections and code enforcement on projects with major site alterations.

The Community Development Office consists of 5 full-time and 5 part-time employees that handle not only the major projects described within this report but also the day-to-day counter, telephone, and email requests for service from the public, other departments, and the many boards and committees. This past February we welcomed Tim Herlihy as Deputy Building Inspector/Code Enforcement Officer/Deputy Health Officer and Brandi Litts joined the team in August filling a part-time Administrative Assistant position. Rita Johnson, part-time GIS Technician, manages the day-to-day operation of the GIS. Shirley Wilson manages the administrative duties of the "Front Office". Chris Costantino, part-time coordinator for the Conservation Commission, also shares office space in this Office.

In closing, I want to express my appreciation to the dedicated staff of this Office. Customer service is part of our philosophy and we strive to take the extra step to help people through the often complex and overwhelming processes required by local, state, and federal codes and regulations, all while keeping in mind the expressed desires of the community as a whole. I also want to thank the chairs of the Planning Board, Janet Langdell, and Fletcher Seagroves of the Zoning Board as well as the many citizen volunteers, who provide insight, assistance, and patience working with this team.

For further information, visit the Office website at [www.milford.nh.gov](http://www.milford.nh.gov).

Respectfully submitted,

Bill Parker  
Community Development Director



NEW CONSTRUCTION	2013 YTD	2013 % of LY	2012	2011	2010	2009	2008	2007	2006	2005	2004	2003	2002	2001	2000
Single family permits	16	200%	8	15	17	7	13	27	42	73	71	88	88	64	96
GMO issued permits (Recinded 3/9/10)	0	0%	0	0	0	5	8	0	0	-	12	9	-	-	-
<b>Single family sub-total</b>	<b>16</b>	<b>200%</b>	<b>8</b>	<b>15</b>	<b>17</b>	<b>12</b>	<b>21</b>	<b>27</b>	<b>42</b>	<b>73</b>	<b>83</b>	<b>97</b>	<b>88</b>	<b>64</b>	<b>96</b>
Two-family	0	0%	0	0	1	0	2	-	-	-	-	-	-	-	-
Multi family	0	0%	0	0	0	0	0	0	0	65	79	82	7	90	-
<b>Multi-family sub-total</b>	<b>0</b>	<b>0%</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>65</b>	<b>79</b>	<b>82</b>	<b>7</b>	<b>90</b>	<b>0</b>
<b>Residential new construction</b>	<b>16</b>	<b>200%</b>	<b>8</b>	<b>15</b>	<b>18</b>	<b>12</b>	<b>23</b>	<b>27</b>	<b>42</b>	<b>138</b>	<b>162</b>	<b>179</b>	<b>95</b>	<b>154</b>	<b>96</b>
<b>Municipal/State new construction</b>	<b>2</b>	<b>-</b>	<b>-</b>	Not previously separated out						<b>14</b>	<b>9</b>	<b>7</b>	<b>6</b>	<b>5</b>	<b>11</b>
<b>Non-Residential (C/I) new construction</b>	<b>1</b>	<b>25%</b>	<b>4</b>	<b>8</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>3</b>	<b>6</b>	<b>14</b>	<b>9</b>	<b>7</b>	<b>6</b>	<b>5</b>	<b>11</b>
<b>Total new construction permits issued</b>	<b>19</b>	<b>158%</b>	<b>12</b>	<b>23</b>	<b>19</b>	<b>14</b>	<b>26</b>	<b>30</b>	<b>48</b>	<b>152</b>	<b>171</b>	<b>186</b>	<b>101</b>	<b>159</b>	<b>107</b>
<b>MISCELLANEOUS CONSTRUCTION</b>	<b>2013 YTD</b>	<b>2013 % of LY</b>	<b>2012</b>	<b>2011</b>	<b>2010</b>	<b>2009</b>	<b>2008</b>	<b>2007</b>	<b>2006</b>	<b>2005</b>	<b>2004</b>	<b>2003</b>	<b>2002</b>	<b>2001</b>	<b>2000</b>
Misc residential (Includes SFR, Mfg, Multi)	121	115%	105	132	131	117	140	159	186	193	226	231	215	200	168
Renewals for misc	13	59%	22	19	62	73	62	79	60	48	Not tracked	Not tracked	Not tracked	Not tracked	Not tracked
Renewals for new construction	0	0%	2	2	4	8	6	7	15	2	Not tracked	Not tracked	Not tracked	Not tracked	Not tracked
Demolition residential	7	117%	6	7	6	8	6	14	10	Not tracked	Not tracked	Not tracked	Not tracked	Not tracked	Not tracked
<b>Residential Miscellaneous projects</b>	<b>141</b>	<b>104%</b>	<b>135</b>	<b>141</b>	<b>135</b>	<b>125</b>	<b>152</b>	<b>170</b>	<b>211</b>	<b>213</b>	<b>226</b>	<b>231</b>	<b>215</b>	<b>200</b>	<b>168</b>
Additional Residential living units (RLU)	2	200%	0	1	-	Not previously separated out	0	0	ADU's not permissible	0	0	0	0	0	0
Accessory dwelling units (ADU)	0	0%	3	0	0	3	0	0	0	0	0	0	0	0	0
<b>Residential living/dwelling unit additions</b>	<b>2</b>	<b>67%</b>	<b>3</b>	<b>1</b>	<b>0</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Replacement dwellings (SFR rebuilds)	5	-	-	Not previously separated out	Not previously separated out	Not previously separated out	Not previously separated out	Not previously separated out	Not previously separated out	Not previously separated out	Not previously separated out	Not previously separated out	Not previously separated out	Not previously separated out	Not previously separated out
Mfg home replacements	2	100%	2	1	2	1	1	4	5	5	7	0	8	7	10
<b>Residential building replacements</b>	<b>7</b>	<b>350%</b>	<b>2</b>	<b>1</b>	<b>2</b>	<b>1</b>	<b>1</b>	<b>4</b>	<b>5</b>	<b>5</b>	<b>7</b>	<b>0</b>	<b>8</b>	<b>7</b>	<b>10</b>
<b>Total Residential Miscellaneous</b>	<b>150</b>	<b>106%</b>	<b>141</b>	<b>163</b>	<b>208</b>	<b>215</b>	<b>217</b>	<b>263</b>	<b>276</b>	<b>248</b>	<b>233</b>	<b>231</b>	<b>223</b>	<b>207</b>	<b>178</b>
<b>Agricultural permits</b>	<b>4</b>	<b>400%</b>	<b>1</b>	<b>1</b>	<b>3</b>	<b>5</b>	<b>2</b>	<b>Not tracked</b>	<b>Not tracked</b>	<b>Not tracked</b>	<b>Not tracked</b>	<b>Not tracked</b>	<b>Not tracked</b>	<b>Not tracked</b>	<b>Not tracked</b>
<b>Municipal/State misc construction projects</b>	<b>4</b>	<b>100%</b>	<b>-</b>	Not previously separated out											
Misc commercial (demos included)	39	93%	42	52	59	45	75	69	38	41	41	49	45	0	35
Multi-family redevelopment of existing site	1	-	-	Not previously separated out	Not previously separated out	Not previously separated out	Not previously separated out	Not previously separated out	Not previously separated out	Not previously separated out	Not previously separated out	Not previously separated out	Not previously separated out	Not previously separated out	Not previously separated out
Renewals for misc & new construction	2	67%	3	2	9	7	10	2	4	Not tracked	Not tracked	Not tracked	Not tracked	Not tracked	Not tracked
<b>Non-residential permits sub-total</b>	<b>42</b>	<b>93%</b>	<b>45</b>	<b>54</b>	<b>89</b>	<b>73</b>	<b>85</b>	<b>71</b>	<b>42</b>	<b>41</b>	<b>41</b>	<b>49</b>	<b>45</b>	<b>0</b>	<b>35</b>
<b>Tenant changes</b>	<b>19</b>	<b>119%</b>	<b>16</b>	<b>23</b>	<b>21</b>	<b>21</b>	<b>19</b>	<b>Not tracked</b>	<b>Not tracked</b>	<b>Not tracked</b>	<b>Not tracked</b>	<b>Not tracked</b>	<b>Not tracked</b>	<b>Not tracked</b>	<b>Not tracked</b>
<b>Work/construction w/o a permit (eff 6.01.10)</b>	<b>11</b>	<b>138%</b>	<b>8</b>	<b>4</b>	<b>2</b>	Not tracked			<b>Not tracked</b>	<b>Not tracked</b>	<b>Not tracked</b>	<b>Not tracked</b>	<b>Not tracked</b>	<b>Not tracked</b>	<b>Not tracked</b>
<b>Total Miscellaneous building permits issued</b>	<b>219</b>	<b>108%</b>	<b>202</b>	<b>240</b>	<b>299</b>	<b>288</b>	<b>303</b>	<b>338</b>	<b>323</b>	<b>294</b>	<b>281</b>	<b>280</b>	<b>276</b>	<b>214</b>	<b>223</b>
<b>OTHER PERMITS</b>	<b>2013 YTD</b>	<b>2013 % of LY</b>	<b>2012</b>	<b>2011</b>	<b>2010</b>	<b>2009</b>	<b>2008</b>	<b>2007</b>	<b>2006</b>	<b>2005</b>	<b>2004</b>	<b>2003</b>	<b>2002</b>	<b>2001</b>	<b>2000</b>
Driveway	17	189%	9	10	19	14	20	27	34	58	70	81	67	65	78
Electrical	236	119%	199	198	186	167	211	230	202	256	266	278	227	222	198
Gas piping (eff 10/1/11- only issued at MFD)	1	100%	1	36	48	52	34	0	0	0	0	0	0	0	0
Junkyard permit	1	100%	1	1	1	1	1	1	Not tracked	Not tracked	Not tracked	Not tracked	Not tracked	Not tracked	Not tracked
Mechanical (eff 10/1/11 - only issued at MFD)	73	138%	53	83	132	93	104	0	161	250	286	158	193	-	-
Plumbing	58	129%	45	67	72	59	88	98	91	124	145	132	101	117	114
Signs	14	140%	10	80	84	85	40	48	60	56	44	40	34	18	25
Stormwater (effective 4/1/07)	14	140%	10	12	8	9	21	1	0	0	0	0	0	-	-
<b>Additional permit totals</b>	<b>399</b>	<b>126%</b>	<b>316</b>	<b>487</b>	<b>550</b>	<b>480</b>	<b>519</b>	<b>405</b>	<b>514</b>	<b>686</b>	<b>741</b>	<b>608</b>	<b>555</b>	<b>422</b>	<b>415</b>
<b>Total permits</b>	<b>637</b>	<b>120%</b>	<b>530</b>	<b>750</b>	<b>868</b>	<b>782</b>	<b>848</b>	<b>773</b>	<b>885</b>	<b>1132</b>	<b>1193</b>	<b>1074</b>	<b>932</b>	<b>795</b>	<b>745</b>

2001 and 2000 figures taken from town report, not spreadsheets

Previous years (Single Family Residential)									
1999	1994	1993	1992	1991	1990	1989	1988	1987	1986
96	55	37	52	46	37	55	61	130	167
25 Yr avg	77	37	52	46	37	55	61	130	167

# 2013 Milford Building Department Statistics

<b>NEW CONSTRUCTION</b>	<b>Numbers</b>		<b>Percentages</b>		
<i>Single family residential</i>	<b>16</b>	<b>\$ 10,824.85</b>	<b>100%</b>	<b>100%</b>	% of Residential New construction
<i>Multi-family sub-total</i>	<b>0</b>	<b>\$ -</b>	<b>0%</b>	<b>0%</b>	% of Residential New construction
<i>Residential permits issued</i>	<b>16</b>	<b>\$ 10,824.85</b>	<b>84%</b>	<b>53%</b>	<b>% of New construction permits</b>
<i>Municipal/State projects</i>	<b>2</b>	<b>\$ -</b>	<b>11%</b>	<b>0%</b>	<b>% of New construction permits</b>
<i>Non Residential (C/I) sub-total</i>	<b>1</b>	<b>\$ 9,512.25</b>	<b>5%</b>	<b>47%</b>	<b>% of New construction permits</b>
<i>Total new construction permits issued</i>	<b>19</b>	<b>\$ 20,337.10</b>	<b>8%</b>	<b>31%</b>	<b>% of Total building permits issued</b>

<b>MISCELLANEOUS CONSTRUCTION</b>	<b>Numbers</b>		<b>Percentages</b>		
Misc residential construction	121	\$ 13,014.36	86%	95%	% of Res misc projects
Renewals for misc construction	13	\$ 439.40	9%	3%	% of Res misc projects
Renewals for new construction	0	\$ -	0%	0%	% of Res misc projects
Residential Demolition	7	\$ 180.00	5%	1%	% of Res misc projects
<b>Residential misc projects</b>	<b>141</b>	<b>\$ 13,633.76</b>	<b>94%</b>	<b>85%</b>	<b>% of Residential Sub-total</b>
Additional Residential Living Units (RLU)	2	\$ 1,358.40	100%	100%	% of ADU/RLU additions
Accessory Dwelling Units (ADU)	0	\$ -	0%	0%	% of ADU/RLU additions
<b>Residential living/dwelling unit additions</b>	<b>2</b>	<b>\$ 1,358.40</b>	<b>1%</b>	<b>8%</b>	<b>% of Residential Sub-total</b>
Dwelling replacements	5	\$ 632.40	<b>71%</b>	<b>60%</b>	% of Building replacements
Mfg Home replacements	2	\$ 414.40	<b>29%</b>	<b>40%</b>	% of Building replacements
<b>Residential building replacements</b>	<b>7</b>	<b>\$ 1,046.80</b>	<b>5%</b>	<b>7%</b>	<b>% of Residential Sub-total</b>
<b>Misc residential sub-total</b>	<b>150</b>	<b>\$ 16,038.96</b>	<b>68%</b>	<b>36%</b>	<b>% of Misc construction permits</b>
<b>Agricultural sub-total</b>	<b>4</b>	<b>\$ 225.00</b>	<b>2%</b>	<b>1%</b>	<b>% of Misc construction permits</b>
Municipal/State misc construction permits	4	\$ -			
<b>Municipal/State sub-total</b>	<b>4</b>	<b>\$ -</b>	<b>2%</b>	<b>0%</b>	<b>% of Misc construction permits</b>
Misc commercial (demos included)	39	\$ 14,397.75	93%	57%	% of Com/Ind misc construction
Multi-family-redevelopment of existing site	1	\$ 10,857.25	2%	43%	% of Com/Ind misc construction
Renewals for misc & new construction	2	\$ 100.00	5%	0%	% of Com/Ind misc construction
<b>Misc commercial sub-total</b>	<b>42</b>	<b>\$ 25,355.00</b>	<b>19%</b>	<b>57%</b>	<b>% of Misc construction permits</b>
<b>Tenant changes</b>	<b>19</b>	<b>\$ 1,000.00</b>	<b>9%</b>	<b>2%</b>	<b>% of Misc construction permits</b>
<b>Work/Constr w/o a permit (# not incl in totals)</b>	<b>11</b>	<b>\$ 1,725.60</b>	<b>5%</b>	<b>4%</b>	<b>% of Misc construction permits</b>
<b>Total misc construction permits issued</b>	<b>219</b>	<b>\$ 44,344.56</b>	<b>92%</b>	<b>69%</b>	<b>% of Total building permits issued</b>

**Total building construction permits issued**      **238**    **\$ 64,681.66**    **37%**    **81%**    **% of All permits issued**

<b>MISC PERMITS / FEES</b>	<b>Numbers</b>		<b>Percentages</b>		
Driveway (issued through Munis only)	17	\$ 480.00	4%	3%	% of Miscellaneous permits
Electrical	236	\$ 10,100.00	59%	65%	% of Miscellaneous permits
Gas Piping (not issued at OCD office after 10/1/11)		\$ -			
Junkyard	1	\$ 25.00	0%	0%	% of Miscellaneous permits
Mechanical (not issued at OCD office after 10/1/11)		\$ -			
Plumbing	73	\$ 2,535.00	18%	16%	% of Miscellaneous permits
Reinspection fees	-	\$ -			
Sign	58	\$ 1,735.00	15%	11%	% of Miscellaneous permits
Stormwater	14	\$ 575.00	4%	4%	% of Miscellaneous permits
Refunds issued		\$ (25.00)			
<b>Total misc permits</b>	<b>399</b>	<b>\$ 15,425.00</b>	<b>63%</b>	<b>19%</b>	<b>% of All permits issued</b>

**Total all permits issued**      **637**    **\$ 80,106.66**



# 2013 Community Development Statistics

	Q1-2013	Q2-2013	Q3-2013	Q4-2013	2013 YTD	% 2013 to 2012	2012 ACTUALS	2011 ACTUALS	2010 ACTUALS	2009 ACTUALS	2008 ACTUALS	2007 ACTUALS	7 Yr avg
<b>PLANNING</b>													
Site plans approved (existing sites)	3	3	2	1	9	180%	5	5	7	21	13	40	14
Site plans approved (new sites)	0	1	0	0	1	100%	1	3	0	2	6	3	2
Extensions granted (not included in totals)	0	0	0	0	0								0
<b>TOTAL SITE PLANS APPROVED</b>	<b>3</b>	<b>4</b>	<b>2</b>	<b>1</b>	<b>10</b>	<b>167%</b>	<b>6</b>	<b>8</b>	<b>7</b>	<b>23</b>	<b>19</b>	<b>43</b>	<b>17</b>
Site plans signed	4	3	0	2	9	300%	3	6	10	16	15	46	15
Subdivisions approved	1	1	0	2	4	100%	4	4	3	3	3	13	5
Lot line adjustments approved	0	1	0	1	2	200%	1	3	1	2	1	15	4
Condominium conversions approved	0	0	0	0	0	0%	1	0	0	0	0	17	3
Extensions granted (not included in totals)	0	0	0	0	0								
<b>TOTAL SUBDIVISIONS APPROVED</b>	<b>1</b>	<b>2</b>	<b>0</b>	<b>3</b>	<b>6</b>	<b>100%</b>	<b>6</b>	<b>7</b>	<b>4</b>	<b>5</b>	<b>4</b>	<b>45</b>	<b>11</b>
Subdivision plans signed	1	3	0	1	5	83%	6	5	3	5	5	32	9
<b>NEW LOTS CREATED (from date of plan signing)</b>	<b>2</b>	<b>2</b>	<b>0</b>	<b>1</b>	<b>5</b>	<b>15%</b>	<b>33</b>	<b>5</b>	<b>11</b>	<b>3</b>	<b>4</b>	<b>19</b>	<b>11</b>
<b>BUILDING</b>													
C/Os for new residential construction	4	1	3	7	15	150%	10	13	20	26	26	32	20
C/Os to add a residential living unit	0	0	0	0	0		0	1					0
C/Os to replace a dwelling unit	2	0	1	1	4	200%	2						3
C/Os to remove/demo a dwelling unit (see below)	0	0	0	0	0	0%	0	3	0	1	0	0	1
C/Os for misc residential construction	6	17	22	20	65	84%	77	103	120	80	128	158	104
C/Os for new commercial construction	0	0	0	0	0	0%	3	6	1	4	4	3	3
C/Os for misc commercial construction	3	5	5	2	15	56%	27	25	31	33	41	19	27
C/Os for tenant changes	3	5	4	5	17	121%	14	35	24	23	22	16	22
<b>TOTAL C/O'S ISSUED</b>	<b>18</b>	<b>28</b>	<b>35</b>	<b>35</b>	<b>116</b>	<b>87%</b>	<b>133</b>	<b>186</b>	<b>196</b>	<b>167</b>	<b>221</b>	<b>228</b>	<b>178</b>
<b>TOTAL RES LIVING UNITS ADDED</b>	<b>4</b>	<b>1</b>	<b>3</b>	<b>7</b>	<b>15</b>	<b>125%</b>	<b>12</b>	<b>8</b>	<b>20</b>	<b>25</b>	<b>26</b>	<b>59</b>	<b>24</b>
<b>ZONING</b>													
Special Exceptions granted	0	1	0	4	5	31%	16	12	11	19	15	33	16
Special Exceptions denied	0	0	0	1	1	0%	0	3	1	3	0	0	1
<b>TOTAL SPECIAL EXCEPTION CASES</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>5</b>	<b>6</b>	<b>38%</b>	<b>16</b>	<b>15</b>	<b>12</b>	<b>22</b>	<b>15</b>	<b>33</b>	<b>17</b>
<b>APPEAL FROM ADMIN DECISION CASES</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>2</b>	<b>200%</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>EQUITABLE WAIVER CASES (Granted)</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>2</b>	<b>67%</b>	<b>3</b>	<b>1</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>0</b>	<b>2</b>
Variances granted	2	5	1	3	11	157%	7	3	11	8	13	13	9
Variances denied	1	1	0	0	2	200%	1	1	1	3	2	1	2
<b>TOTAL VARIANCE CASES</b>	<b>3</b>	<b>6</b>	<b>1</b>	<b>3</b>	<b>13</b>	<b>163%</b>	<b>8</b>	<b>4</b>	<b>12</b>	<b>11</b>	<b>15</b>	<b>14</b>	<b>11</b>
<b>RE-HEARINGS (not included in totals)</b>	<b>0</b>	<b>1</b>	<b>2</b>	<b>1</b>	<b>4</b>	-	Not previously tracked						
Extensions/Waivers granted (not included in totals)			0	0	0		-	1					
<b>ZBA TOTALS</b>	<b>4</b>	<b>8</b>	<b>5</b>	<b>8</b>	<b>23</b>	<b>85%</b>	<b>27</b>	<b>20</b>	<b>27</b>	<b>35</b>	<b>31</b>	<b>47</b>	<b>30</b>

## **TOWN OF MILFORD**

### **Community Media**

#### **~ 2013 REPORT ~**

This department includes management of the Public, Education, and Government (PEG) Access cable television channels and the management of the Town of Milford web site. For the year of 2013 Granite Town Media has seen continued growth and improvement. In this report we will touch on the highlights of the year's achievements.

A Brief History: Cable television is currently provided to the Town of Milford by Comcast. There are over 4,500 cable subscribers in Milford, each capable of tuning into the PEG Access channels. Milford's PEG Access Television was established in 2003 as part of the franchise agreement between the town and Adelphia Cable (our cable provider at that time). On January 26, 2004, the Board of Selectmen created a study committee to determine how to utilize this resource. On March 29, 2004, the Selectmen gave the committee its charge and dubbed it the "PEG Board." In 2007 the PEG Board voted to rename itself Granite Town Media as an aspect of its rebranding efforts.

Under the leadership of the PEG Board, the Milford High School Applied Technology Center (ATC) equipped the television studio to support the Television Production program they offered and began taping the Board of Selectmen and School Board meetings for broadcast. Early in 2007, the PEG Board authorized the purchase and installation of a robotic camera system and broadcast rack in the Town Hall meeting room for Board of Selectmen meetings. Currently all Selectmen, Planning, and Zoning Board meetings are broadcast live and via tape delay.

In the spring of 2007 the Board of Selectmen approved the creation of a full time position for the manager of PEG Access. Since that time the operations of the access station have grown to include coverage of Milford High School Varsity and Junior Varsity sports, coverage of special events in town, and live and recorded meetings including the Budget and Bond Public Hearing, Deliberative Session, and other Town Meetings.

At the 2010 Town Vote Warrant Article 28 was passed, which created the Cable Access Revolving Fund. All collected Milford Comcast cable subscribers franchise fees are directed into this fund which in turn supports the Community Media Department.

**2013 in Review** - We continue to add new programs to the Education channel 20. We have added student produced programs, such as Milford High School's "We the People" competition. The students compete at the state, regional and national level. In the Spring of 2013 Granite Town Media recorded and replayed high school spring sports,



boys lacrosse and girls softball games. In the fall Granite Town Media covered the boys and girls soccer teams, field hockey, varsity and junior varsity volleyball games including the playoffs. We are now at full swing in the winter sports and Granite Town Media is now providing coverage for the boys' and girls' varsity basketball teams.

Granite Town Media produced and recorded over 185 meetings, sporting events and public service announcements for the 2013 calendar year. For the first time the Recreation and Conservation Commission meetings were also recorded and rebroadcast. Granite Town Media continues its work with the Milford Police, Fire and Ambulance Service to provide public service announcements (PSA's) designed to help the residents of Milford. Granite Town Media with assistance from the Milford Water Utilities Department produced a video highlighting how wastewater is processed and reintroduced to the Souhegan River. Granite Town Media activated its third channel, which is currently broadcasting the Granite Town Media bulletin board.

Granite Town Media is also responsible for the development and administration of the Town of Milford website. In 2013 the website had some enhancements made to it, making it more visually appealing, technologically stable and easier to navigate. The Town of Milford website averages 8900 visitors per month and 500,000 page visits per year. There has also been a steady increase in the use of mobile/tablet devices accessing the Town of Milford website, increasing from 25% to 40% throughout 2013. As we see advances in technology and the way in which we communicate, Granite Town Media will continue to develop the website ensuring the best possible user experience.

Respectfully submitted, Michael McNerney, Director of Community Media

# Milford Office of Emergency Management 2013 Annual Report

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John J. Kelly Jr.

Director

Chief of Department

## **DEPARTMENT OVERVIEW:**

The Milford Office of Emergency Management consists of the Director and 11 dedicated volunteers. The office is responsible for the administration and implementation of the Town's Emergency Operations Plan and the Hazard Mitigation Plan. The office coordinates the responses to both natural and manmade disasters and is also responsible for ensuring our citizens are prepared for and educated as to what to expect during a disaster.

## **ACTIVITY LEVEL:**

2013 was a relatively calm year in regards to natural disasters in New Hampshire. The only major weather event came in February when a Blizzard Dubbed "Nemo" pummeled the area with 30" of snow. During this event the office was staffed and all necessary equipment in place should the need have arisen.

Also this past year saw the collaboration between the office and the Nashua Regional Planning Commission (NRPC). This team effort helped update the Town's Hazard Mitigation Plan which is required by the Federal Emergency Management Agency (FEMA).

Our Citizens Emergency Response Team (CERT) now has 28 members ready to assist in support of any OEM function.

In closing I would like to thank our volunteers without whom OEM would not be possible. I would also like to thank our citizens for their continued support.

Respectfully submitted,

John J Kelly Jr

Director

Chief of department



# Milford Fire Department 2013 Annual Report

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John J Kelly Jr.

Chief of Department

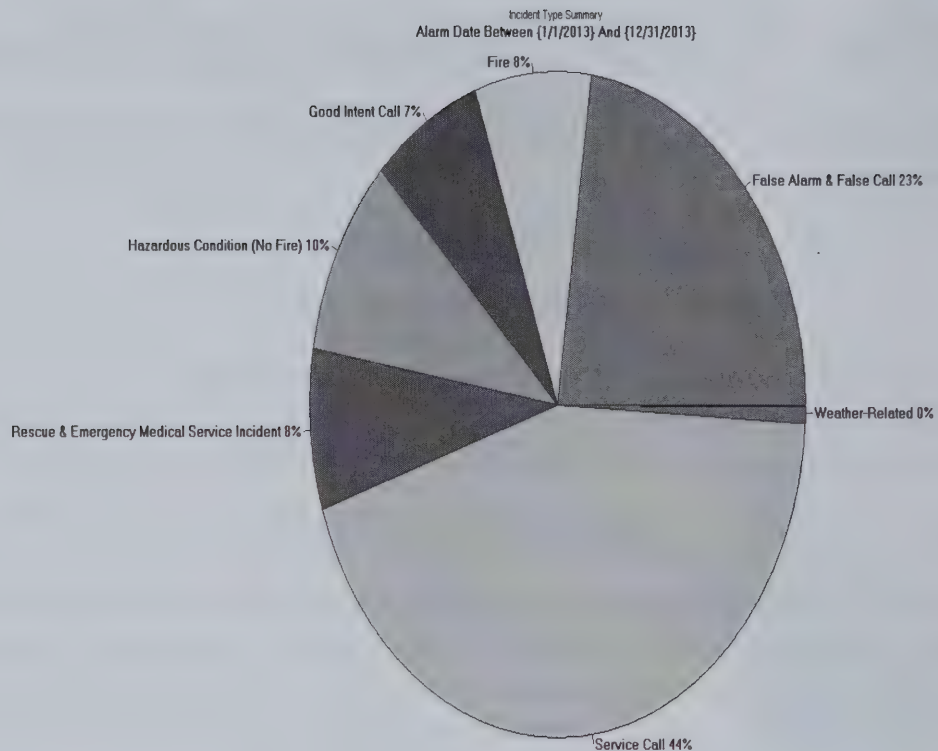
It is an honor and privilege to serve as your Fire Chief and lead the fifty two dedicated members of your Fire Department, where we truly embrace our motto, "Serving our community with Pride". This report highlights the department's activity for 2013.

## **DEPARTMENT OVERVIEW:**

The Milford Fire Department is a combination department consisting of a full time chief, training officer, fire prevention officer, administrative assistant and forty eight call firefighters. The department is housed out of one station utilizing four engines, one ladder truck, one heavy rescue, one forestry, a boat, 3 support vehicles and a special operations trailer.

## **ACTIVITY LEVEL:**

The Milford Fire department responded to 1023 calls for assistance in 2013, which represents an increase of 89 calls over 2012. The members of the department provided more than 11,952 hours of service to the community and its neighbors through emergency response, training and assistance.



## TRAINING:

The Milford Fire Department Bureau of Training is responsible for developing and implementing training programs for its members, tracking continuing education and ensuring our firefighters are on the leading edge of new training and education. In 2013 department members participated in over 4,983 hours of training both in house and at the NH Fire Academy.

Most notably in 2013 members completed the following training:

3 members certified Firefighter I (46 members certified)

6 members recertified as EMT's (16 members certified)

2 members with advanced driver training for emergency vehicles

2 members pump trained (21 Members certified)

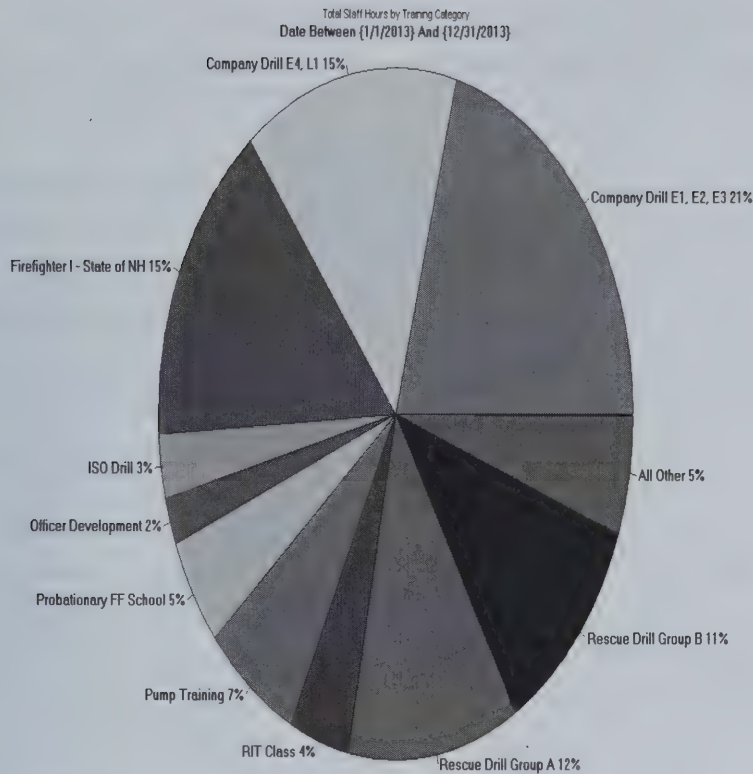
4 members came off of probationary status

2 Members attended Primex Supervisors Academy

7 members Rapid Intervention Team Certified (47 members certified)

1 member enrolled in EMT class.





## **FIRE PREVENTION:**

The Bureau of Fire Prevention & Investigation is responsible for administration and enforcement of the State Fire Code, fire investigation and public education as part of our overall community risk reduction efforts. In 2013 the bureau conducted 609 inspections, plan review, educational and inspectional activities in addition to issuing over 418 alarm permits and 785 outdoor burning permits.

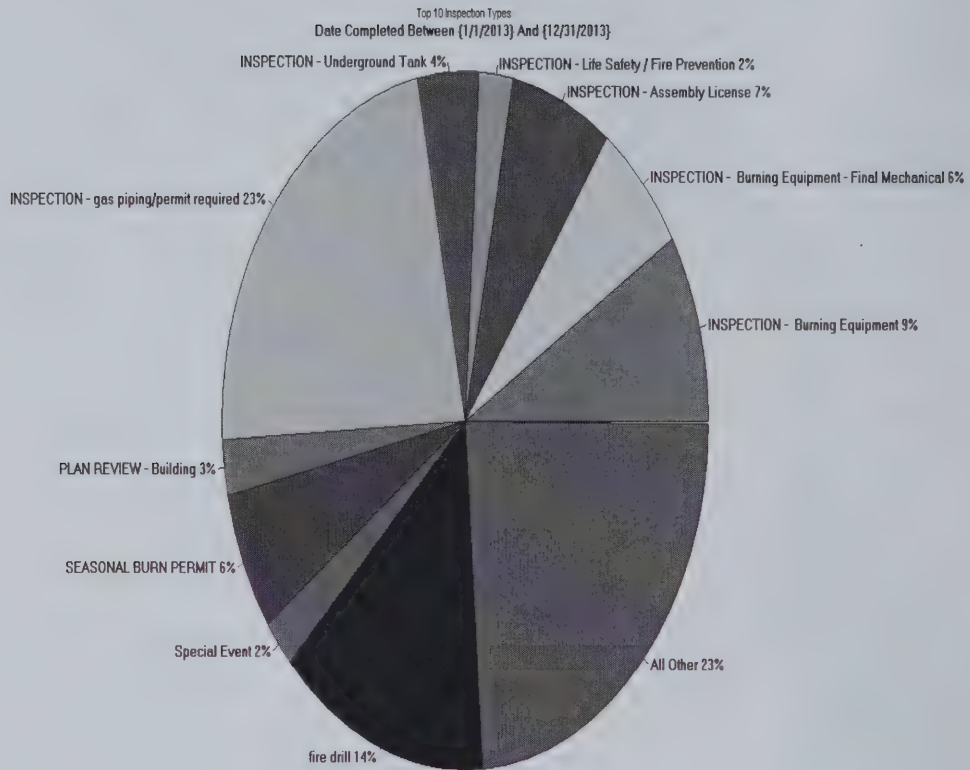
In addition the Bureau conducted the following activities:

30 car seat inspections

12 station tours

103 fire and lockdown drills

4 CPR certification classes



## ADMINISTRATION:

2013 was a very productive year with many new accomplishments within the department. In April we saw the delivery of our new Engine 4. The new engine is equipped with a 2000 gallon a minute pump, 2000 feet of supply line and 1670 gallons of water. With the addition of the new engine we held a multi- agency drill in an effort to further improve the towns Insurance Services Office (ISO) rating. This rating is then used by most U.S. insurance companies to determine what home and business owners pay for insurance on their respective property. The drill involved 8 surrounding fire departments and was a success. As a direct result of that drill, a new engine and the hard work of your Milford Fire Department we have now improved our rating from an 8B/4 to a 4/3. This new rating will result in lower insurance costs to those living in none hydrant areas.



We also saw the delivery of our new utility truck. The truck is equipped with a plow, compartments for inspectional equipment, evidence collect, fire investigation and emergency response equipment.

This past year we saw the retirement of two of our long serving members. Jim Wetherbee (30 years of service) and Ray Reindeau (15 Years of service). We owe both members a debt of gratitude for 45 years of combined service to the citizens of Milford and the surrounding communities.

In 2013 The Milford Fire Dept. and Hampshire Hills teamed up for a six month strength and conditioning program. Several members of the Department participated and improved themselves which resulted in a healthier Department.

In closing I would like to thank both our citizens and business community for their continued support of our department. Without it we would not be able to provide the quality of service you have come to expect from your department. In addition, I would also like to thank the men and women that make up your Fire Department. Your commitment to the community, its citizens and those of the surrounding communities help bring a source of pride and spirit to everyone.

Respectfully submitted,

John J. Kelly Jr.

Chief of department

# Wadleigh Memorial Library

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49 Nashua Street Milford, NH 03055-3753 • Phone # 603-249-0645 Fax # 603-672-6064  
[www.wadleighlibrary.org](http://www.wadleighlibrary.org) [wadleigh@wadleighlibrary.org](mailto:wadleigh@wadleighlibrary.org)  
[www.facebook.com/wadleighlibrary](http://www.facebook.com/wadleighlibrary)

## ~ 2013 DIRECTOR'S REPORT ~

As we began 2013, the Library hired a professional library consultant to help lead us through a process resulting in an in-depth strategic plan. A focus group of approximately a dozen community members met several times to discuss key components of the town's—and the library's—current strengths, opportunities for growth, aspirations for the future, and desired outcomes. The library staff also went through an abbreviated form of the same process. The results of these meetings provided the framework for the Library's first strategic plan as well as vision statements and a new mission statement.

**Mission Statement:** The Wadleigh Memorial Library is the educational, cultural, technological and social center supporting lifelong learning and improving quality of life by connecting the community to resources and services.

### **Vision Statements: The Library will be...**

- A place which is accessible to all, welcoming, visually stimulating, transformative, and comfortable and showcases the vibrant sense of community.
- A place for community members to gather; to learn; to socialize — a literal and figurative center for the community.
- An institution that supports and partners with the town, community organizations, non-profits and small businesses.
- A community resource that is not defined by its four walls but performs outreach and brings diverse groups of people together through common goals and interests.

Our new plan, along with its carefully chosen goals and objectives, will help better guide our focus and efforts in the next few years. In the meantime, however, what follows are highlights from the past year:

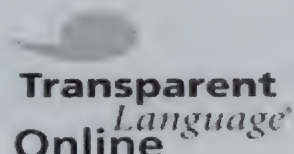
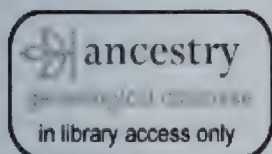
### **Collection & Services**

Two years ago we noticed the number of items checked out over the course of the year began to stabilize; the trend persisted this year with only a 1% overall change in total circulation from the previous year. Despite this, we continue to have the second highest circulation per capita in the state and more than double the national average of libraries in our population category.



Although total circulation has remained flat, we saw increases in three areas:

- Downloadable audiobook use increased by 7.6%. With a respectable 2500 downloads, use accounted for only 1% of overall checkouts.
- E-book checkouts increased by a whopping 76% in the past year. This was aided by the purchase of a second platform of titles available only to GMILCS library consortium members. Our other platform via the NH State Library puts our library patrons in competition with patrons from nearly every other library in the state when it comes to waiting for titles. Even with such a sharp increase, e-book checkouts still only account for 2% of total circulation.
- DVD use saw a slight increase of 2.4% but the number of checkouts continued to be nearly as high as adult books. DVD checkouts made up 23% of overall circulation.
- The number of reference questions posed to our staff rose again this year with an average of more than 15,000 requests for information. We gave all sorts of assistance to patrons needing help with their e-readers and devices; software troubleshooting; how to write a resume; finding product reviews; creating websites; and homework and research help. Patrons also performed more than 160,000 searches for books and materials on our online public catalog.
- Subscription database searches also increased modestly with approximately 20,500 queries. Our databases cover a number of topics including genealogy, language learning, auto repair, investments, business and corporation data, and practice tests for civil service and professional education exams.



### Programs

Nearly 14,000 people participated in one or more of the 600+ programs hosted by the Library during the course of 2013.

The Reference Department planned a vast array of programs for adults including “Hiking the Appalachian Trail;” “Black Bear Behavior” presented by biologist and author Ben Kilham; “Find Your Way Around the Healthcare Law” led by AARP; and “A Walk Back in Time: The Secrets of Cellar Holes,” a NH Humanities Council program. In addition, a small group of committed volunteers continued to plan and run the Acoustic Café series as well as a weekly Spanish language conversation group and a biweekly knitting group. Our two adult book groups remained popular as did our Adult Summer Reading program, “Groundbreaking Reads.” The grown-ups were just as thrilled to win Summer Reading

prizes as their pint-sized and teen counterparts. **Overall, adult program attendance increased sharply by nearly 20%.**

Our Young Adult Services Librarian planned and implemented more than 80 programs throughout the year with a **10% increase in attendance.** Among those programs are various groups and clubs who meet on a monthly basis. The Doctor Who Fan Club went into overdrive in celebrating the series' 50<sup>th</sup> anniversary by making a life-sized replica of the show's iconic "TARDIS" (seen in the adjacent photo, background). The Anime and Pizza & Pages Book Clubs remained popular as did



the monthly teen gaming/Wii Wednesdays. The Summer Reading Theme of "Beneath the Surface" resulted in fun craft programs as well as Jurassic themed and Shark Attack parties. Summer Reading participants were entered in raffle drawings for themed baskets of swag; the more books they read, the more entries they received.



"Paws to Read" series where children work on their reading skills by reading aloud to certified therapy dogs. We also partnered with Milford Middle School's art classes to feature an ongoing, rotating display of selected student artwork.

Our Summer Reading Program was made possible by a generous grant from the Wadleigh Library Development Fund. We thank them for their continued support!



## Facilities & Grounds

Looking towards our impending building project, we had the opportunity to purchase an adjacent property. Using trust fund monies, in November, papers were signed to acquire 29 Nashua Street. In addition to squaring off our lot, once demolished along with the “Library Annex” next door the lots will provide additional, badly needed parking.

The building project itself continued to move forward. After meeting regularly with the town’s Community Facilities Committee, the decision was made to issue a Request for Proposals. From 11 respondents, the Library selected Lavallee Brensinger Architects to reassess our facility and needs and present a design and cost analysis for the renovation and expansion of the library. We look forward to building momentum and support for this exciting—and badly needed—project.

Once again, our community meetings rooms were very heavily utilized with nearly 600 bookings. As we have no group study rooms for tutoring, group projects, or individual quiet study, we allow our meeting rooms to be used as such if they are not reserved for group meetings or library programs. Since we receive daily requests for quiet study spaces, in 2012 we began tracking them to get a better idea of the perceived need in town for such spaces. Of the near 600 times our rooms were used by community members in 2013, approximately half were requests for quiet spaces to meet or study. This is a 50% increase over the previous year and demonstrates a clear need for quiet spaces in which individuals or small groups may study or work.

The Keyes Room, our largest meeting room, has a fire code capacity of 40 people. Because attendance at a large number of our adult programs often exceeds that number, we must also usually reserve the adjacent conference room (capacity of 8-10). This, of course, limits the available rooms for community groups to meet. It’s not uncommon for some of our adult programs to have standing room only. Indeed for our Acoustic Café series and a few of our larger programs where we anticipate less than 100 people, we must clear the Children’s Room of all furniture and set up staging, seating and lighting. For larger children’s programs where the anticipated attendance is over 100, we must hold them off-site, defeating the purpose of drawing people into the library.

Our Children’s and Young Adult departments continue to receive heavy use. A few years ago the size of the Young Adult collection began exceeding the available space. Our Facilities Manager created shelving and the collection began spilling out and around the



corner. We recently relocated two of the four pc workstations in that area in order to reach blocked shelves. We also added even more shelving around the corner. Nearly as soon as these changes were made, the shelving was full (see photo, left). There is no more available space in which to create additional shelving. There is no space for seating other than at two computer stations. The room is small enough that

it becomes uncomfortably crowded when more than 6-7 teens are browsing the shelves.

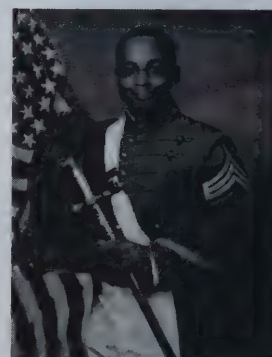
The Children's Department has long since outgrown its space. Approximately a third of its collection spills outside the department and into the adult section of the library. Many Children's programs must be held on the next floor in order to contain mess, noise, and of course children! Program supplies are stored in various locations throughout the building. While we have long been aware of the shortage of parking, the lack of sufficient handicapped parking in particular was vocalized by many concerned residents this year. Depending on funding, we hope to address the situation in the coming year.

For the second year in a row, we have been unable to turn on the beautiful, historic fountain which graces the side of our building. Formally known as the "Soldiers' Light & Fountain," it was dedicated in 1894, with much pomp and circumstance, by Dr. Mary Lull to honor and memorialize Milford's Civil War veterans. Those veterans included her own husband, Colonel Oliver Lull, who at age 37, died in the war. One of the town's two Civil War memorials, the fountain has deteriorated to such an extent that it needs extensive plumbing and conservation work. We consulted with the NH Preservation Alliance and contracted with a professional conservator for an assessment. The cost to fix and preserve the fountain is not insubstantial. We hope to address its needs as soon as possible but once more; the work is dependent on funding.



During the course of 2013, we purchased a new, much larger book return with separate bins to accommodate both print and audiovisual resources. Prior to this, when returning AV materials after hours, patrons had to walk to the front of the building to deposit them in an old mail slot type return (to do otherwise nearly always resulted in discs being crushed or cracked by the weight of heavy books). We also repaved the walkway from the back parking lot to the entrance and installed a new phone system, joining us with the rest of the town's telephone network.

In June we dedicated a beautiful new flagpole and monument, purchased in large part with donations in memory of former Milford resident, Library Page and soldier, Jared Aaron Davison. Jared died inexplicably and tragically at the age of 24 while stationed in Virginia. More than 50 people gathered on a bright, sunny day for the dedication of a fitting memorial for such a special young man.



### **Summary/Conclusion**

2013 was a very busy year and one in which we made great strides in planning for the Library's future. We've been quite fortunate to be in a community whose residents not only take advantage of everything their library has to offer, but who also support the library and its mission. On behalf of the staff, thank you for that continued support.



Respectfully Submitted, *Michelle R. Sampson*, Library Director

## 2013 Wadleigh Memorial Library Statistics

<b>Registered Patrons</b>	<b>12,596</b>	<b>PC logons</b> (inc. partial year wireless access)	<b>18,314</b>
<b>Patron visits to library*</b>	<b>136,431</b>	<b>Online catalog searches</b> (new stat)	<b>160,973</b>
<b>Volunteer hours</b>	<b>313</b>	<b>Database searches</b>	<b>20,466</b>
		<b>Reference Questions Asked</b>	<b>15,548</b>
<b>2013 Circulation Statistics</b>		<b>Library Holdings as of 12/31/13</b>	
Adult Books	57,265	Adult Books	39,557
YA Books	12,413	Young Adult Books	4,535
Children's Books	63,948	Juvenile Books	19,412
Periodicals	4,347	Reference Books	4,446
Audiobooks	9,382	Magazine & Newspaper Subscriptions	178
Downloadable audio	2,510	Back Issues	5543
E-books	4,945	<b>Total Books &amp; Periodicals</b>	<b>73,671</b>
Videos	55,785	Music CDs	2,887
Music CDs	7,629	Audiobooks	2,737
Museum Passes	525	DVDs	5,810
Other	95	Misc/Other	15
Items from GMILCS library network (all formats)	24,197	Microfilm (18 Titles)	198
ILL-Loaned from outside network (all formats)	1,023	<b>Total AV Materials</b>	<b>11,647</b>
<b>TOTAL CIRCULATION</b>	<b>244,064</b>	Items added	9,153
		Items withdrawn	8,252
		<b>TOTAL HOLDINGS</b>	<b>85,318</b>
<b>Library Program Events</b>		<b>Community Room Reservations</b>	
Adult	233	Adult	463
Young Adult	81	Young Adult	91
Children	250	Children	33
Offsite Outreach	49	<b>Total Reservations</b>	<b>587</b>
All Ages	11	<b>Community Room Attendance</b>	
<b>Total Events</b>	<b>624</b>	Adult	1743
<b>Library Program Attendance</b>		Young Adult	277
Adult/Unclassified	2351	Children	301
Young Adult	639	<b>Total Attendance</b>	<b>2,321</b>
Children	5109		
Offsite Outreach	5006		
All Ages	632		
<b>Total Participation</b>	<b>13,737</b>		

# ***Wadleigh Memorial Library***

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49 Nashua Street Milford, NH 03055-3753 Phone # 603-249-0645 Fax # 603-672-6064  
[www.wadleighlibrary.org](http://www.wadleighlibrary.org) [wadleigh@wadleighlibrary.org](mailto:wadleigh@wadleighlibrary.org) [www.facebook.com/wadleighlibrary](http://www.facebook.com/wadleighlibrary)

## **~ 2013 TRUSTEES REPORT ~**

The Wadleigh Memorial Library's mission is to be the educational, cultural, technological and social center supporting lifelong learning and improving quality of life by connecting the community to resources and services. Our dedicated library staff has continually worked hard to provide a library environment that improves the learning experiences of its patrons. Milford's library is a very warm, welcoming place that endeavors to accommodate the needs of diverse groups of people.

### **People**

This past year, longtime trustee Mary Burdett left the Library Board of Trustees after 14 years of service. We thank her for her dedication and support and wish her well. In her stead, Wayne Hardy joined the Board and we look forward to working with him in the coming years.

We continue to be blessed with a great staff in Milford. They work well together to make the many programming opportunities run smoothly and successfully. In late summer we said goodbye to Library Pages Michelle Sprague, Kylie Hargrove and Ceilidh McKillop and wished them well in their college adventures. As incoming Library Pages, we welcomed Shannon Drew, Erin Giles, Marcia Nelson and Maria Romanenko. In September, our Assistant Children's Librarian, Mary Girard, resigned in order to take a position closer to her home. We welcomed Tanya Roberts as the new Assistant Children's Librarian in October. We are pleased to have her as part of our team.

### **Library Systems and Building**

Director Michelle Sampson and the staff have continued to work hard to improve the aesthetics and functionality of the library.

Michelle and a committee of community members, including two staff members and two trustees, worked with a consultant to develop the library's strategic plan. The committee identified plans for the library's future needs, ways to expand Milford's access to information and ideas, and plans to encourage lifelong learning for all ages while continuing to build on Milford's sense of community pride. Technology continually advances and information technology continues to be very important to the library and the community. Michelle and the Wadleigh Memorial Library staff have been working hard to enhance this area. Much time and effort have been put into the technological needs of our patrons while balancing the cost of providing this technology. Maintenance and upgrades of computers have been ongoing. We are very grateful to the town IT Director Bruce Dickerson for all his hard work. We added services to our existing



photocopier to allow patrons to have access to public fax capabilities as well as the ability to scan and email documents. A new and improved book drop was installed this summer, allowing patrons to drop off media, such as DVD's and CD's instead of having to drop them off inside the building. It also has a bigger



storage space, which enables our staff to enjoy long weekends without having to empty the book drop. We added iPads to our collection this year, purchased with money from our trust fund. They have been mostly used in conjunction with library programs, such as a QR code scavenger hunt through the library. Having iPads in our collection allows the staff to help patrons understand and utilize eBooks on their own devices. The

staff also incorporates the iPads into the programs to better serve the community. We are very thankful that our staff always wants to stay on top of the current technology trends.

In June, we dedicated our new flagpole, purchased with funds donated in Jared Davison's memory, a former page who passed away last year while serving our country.

Joel Trafford, WML Facilities Manager, takes on many of the repairs needed and continues to anticipate and correct many building problems that may arise due to age and environment. The Lull Fountain that graces the side of the library has aged! We hired a conservator to assess the fountain to determine the course of action that would restore it to its former glory and were dismayed at the enormity of the cost. We applied for grants from several local foundations as well as tried to get it listed as an historical monument, but have not been successful in gaining approval. We currently have the repair costs in our budget.

As communities flourish, libraries too must grow so they can meet the changing needs of town residents. The Library Trustees and Director have continued to work extremely hard as they balance needs and economics in the library renovation/expansion. The Library Trustees and Michelle have continued to work with the Community Facilities Committee (CFC) regarding the renovation/expansion plans. After much evaluation, we decided to retain the services of Lavallee Brensinger Architects to revisit the design of our proposed renovation/expansion. A combined group of trustees, CFC members and Michelle have been meeting with the architect and expect to have a working design by the spring in order to begin our fundraising campaign.

### **Programs and Services**

2013 was another very busy year at the Wadleigh Library. A broad range of programs/activities were instituted to reach a wide variety of patrons. During the fall, winter and early spring months, many people come out to the library to listen to a diverse selection of music during the Acoustic Café, now in its fourteenth season.

Our adult population has access to a large variety of classes/groups. There are many services available at the library on subjects including income tax assistance,

computer classes, knit/crochet, conversational Spanish, book clubs and introductions to e-books/digital media.



Our children's programs continue to be very popular. We are very fortunate to have creative, energetic children's librarians: Letty Goerner, Trina McLenon and Tanya Roberts. A sampling of programs throughout the year includes: lapsits, family Friday story times, Paws to Read, wildlife programs, arts and crafts, Lego parties,

bedtime storytimes, and book clubs. The stuffed animal sleepover remained so special. Museum passes are available courtesy of the Friends of the Library. The summer reading program was a great success. Our young adults are so lucky to have Katie Spofford as their leader!! She continues to bring her enthusiasm and energy to our teens. A sampling of programs include the Pizza and Pages and Chicks with Sticks book clubs; Anime and teen writing clubs and various craft programs. Thanks so much to all the library staff for their assistance in including and promoting these programs for all age groups!

Communication and collaboration is so important in today's global world. Over the past year, our library trustees have participated in regional trustee meetings. It gives us an excellent opportunity to discuss important issues to our local libraries. A number of our trustees attended the NH Library Trustees Association (NHLTA) conference in May. This was an excellent educational opportunity for our trustees to become better informed regarding many issues affecting libraries such as grants, fundraising, information technology, etc.

Our library is so very fortunate to have many citizens who donate to various programs and initiatives of the library. We are also very often the recipient of many kind and generous memorial gifts honoring lost loved ones in the community. We are so very grateful and appreciative to all these donors who treasure the library as we do. Thank you so very much for your support.

### **Non-Library Property**

39 Nashua Street continues to house town departments as needed.

In November, we purchased 29 Nashua Street in order to have the ability to expand our parking lot in the future. This bank owned property was winterized prior to our purchase, so we are not planning to open it for use until the spring.

### **Conclusion**

The mission of the Wadleigh Memorial Library is to be "the educational, cultural, technological and social center supporting lifelong learning and improving quality of life by connecting the community to resources and services." How do we meet this goal? The Wadleigh library will continue to plan for future facility needs,



expand access to information, create and sustain young readers and life-long learning and engage the sense of pride within our community.

We are fortunate to have such a wonderful library that has benefited our community throughout 2013. The Wadleigh Memorial Library has worked hard to fulfill its mission for the citizens of Milford, NH. As we enter 2014, we will continue to move forward to meet the ever-changing present and future needs of our community and look forward to input from the community.

Respectfully submitted,  
Kim Paul, Chair  
Wadleigh Memorial Library Trustees

<b>2013 Wadleigh Memorial Library Library Trustee's Funds (Unaudited)</b>				
	<b>43002</b>	<b>43505</b>	<b>43590</b>	
	Town	Trustees	PDIP	
	Appropriation	Fund & Gift \$	Investment	TOTAL
Fund Balance as of 01/01/13:		<b>\$19,507.84</b>	<b>\$44,480.37</b>	<b>63,988.21</b>
Town Appropriation & Cap Outlay	706,309			706,309.00
Fines Received		18,234.73		18,234.73
Interest Income		6.11		6.11
Interest on Investments		-	15.83	15.83
Miscellaneous		312.80		312.80
Copy Fund Revenue		4,877.45		4,877.45
Book Sales		1,343.59		1,343.59
Non Resident Cards		4,992.52		4,992.52
Building Fund		704.00		704.00
Grants & Donations		6,337.42		6,337.42
Transfer from Trust Funds		191,500.00		191,500.00
Balance Transfer Incoming		-		-
<b>TOTAL INCOME:</b>	<b>\$706,309.00</b>	<b>\$ 228,308.62</b>	<b>\$ 15.83</b>	<b>\$934,633.45</b>
<b>EXPENSES:</b>				
Salaries & Wages	523,372.66			523,372.66
Professional Services	35,608.86	7,361.27		42,970.13
Property Services	34,918.50	1,239.59		36,158.09
Other Services	2,563.28	7,908.00		10,471.28
Supplies & Materials	121,053.26	14,324.92		135,378.18
Capital Outlay	9,016.27	183,928.36		192,944.63
Balance Transfer Outgoing				-
<b>TOTAL EXPENSES</b>	<b>726,532.83</b>	<b>\$214,762.14</b>	<b>\$0.00</b>	<b>941,294.97</b>
<b>Change in Fund Balance</b>	<b>(\$20,223.83)</b>	<b>\$13,546.48</b>	<b>\$15.83</b>	<b>\$ (6,661.52)</b>
<b>BALANCE HELD BY TRUSTEES @ 12/31/13</b>	<b>(\$20,223.83)</b>	<b>\$33,054.32</b>	<b>\$44,496.20</b>	<b>\$57,326.69</b>

## **Town of Milford POLICE DEPARTMENT 2013 Town Report**

I am pleased to present the 2013 Milford Police Department Annual Report.

The Milford Police Department is comprised of 26 sworn officer positions and 9 civilian full and part time employee positions. All of our employees take great pride in providing professional, effective and efficient police services to the citizens who reside and visit the Town of Milford and the State of New Hampshire.

In 2013, the Milford Police Department experienced some personnel changes within the organization. During the year, we had five officers who resigned or retired from the Police Department. Sergeant Kevin Furlong, who has been with our department for 10 years, resigned to take the Chief of Police position for the Mont Vernon Police Department. Officer Hunter Philbrick retired after 12 years of service with our department. Officer Michael Tufo left our department and accepted a position with the Londonderry Police Department. Officer Mark Pepler and Officer Jessalyn Camelio left the department to pursue other interests. I would like to thank all these officers for their commitment and dedication to our community and the law enforcement profession.



It is also my honor to announce the addition of four new sworn officers that were hired during 2013. Officer Anthony Millar, Officer Jeffrey Sprankle and Officer Ryan Rothhuas, were all sworn in on June 4, 2013. Each of them then successfully completed and graduated from the New Hampshire Police Standards and Training Academy and the Milford Police Department Field Training program. Officer Millar,

Officer Sprankle, and Officer Rothhaus have continued to progress in their law enforcement careers, and are committed to providing the highest degree of police service to our community. Officer Michael Barrett was sworn in on December 30<sup>th</sup> and is scheduled to attend the Police Academy on January 6, 2014.

In 2013, the following officers were recognized for their accomplishments:

- Captain Stephen Toom graduated from the FBI National Academy, session #253, which was held in Quantico, Virginia.
- Captain Christopher Nervik attended and successfully completed the Rural Executive Management Institute program, session 35, which was held in Vermont.
- Officer Joseph McKenna was awarded the Life Saving Award.
- Officer Richard Addonizio was awarded the Life Saving Award.



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- Officer Andrew Fowle successfully completed his two years in the Detective Division and received his Detective Badge.

The men and women of the Milford Police Department are committed to providing exceptional police service. Our employees are positive and professional, and are continuing their efforts in building a partnership with the community to ensure that our town remains a safe place for our citizens. Our civilian employees continue to provide excellent customer service and support to our divisions to ensure that they function at the highest level.

In 2013, we had a decrease of 18% in crimes against persons and a decrease of 25% in crimes against property. We believe that through our community initiatives, proactive patrols, and increased technology, along with dedicated police work we were able to accomplish the reduction in these types of crimes.

Our department also focused on targeting drug related activity within our community. Officers took a proactive approach towards identifying people and areas that have possible drug activity. Officers then increased their presence in these areas to deter this type of activity. We believe that our efforts had a positive impact on reducing crime in the Town of Milford.

**Milford Police Department  
Statistics  
2012-2013**

Activity	2012	2013	Change
Total Calls	38,410	38,225	-.5%
Incidents Logged	2,737	2,530	-8%
Total MV Stops	5,848	4,890	-16%
Warnings	5,580	4,513	-19%
Summonses	268	377	+41%
Criminal Arrest	470	477	+1%

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**Offenses Reported**

<b>Group A Crimes Against Persons</b>	<b>2012</b>	<b>2013</b>	<b>Change</b>
Homicide	0	0	n/a
Kidnapping	3	0	n/a
Sex Assaults	36	38	+6%
Aggravated Assault	21	12	-43%
Simple Assault	158	140	-11%
Intimidation	119	85	-29%
<b>Total Crimes Against Persons</b>	<b>337</b>	<b>275</b>	<b>-18%</b>

<b>Group A Crimes Against Property</b>	<b>2012</b>	<b>2013</b>	<b>Change</b>
Robbery	8	2	-75%
Arson	2	6	+200%
Burglary	44	28	-36%
Theft	279	249	-11%
Vehicle Theft	15	9	-40%
Counterfeit/Forgery	12	17	+42%
Fraud	52	24	-54%
Stolen Property	15	17	+13%
Destruction of Property	239	147	-38%
<b>Total Crimes Against Property</b>	<b>666</b>	<b>499</b>	<b>-25%</b>

<b>Group A Crimes Against Society</b>	<b>2012</b>	<b>2013</b>	<b>Change</b>
Drug/Narcotic Violations	69	75	+9%
Drug Equipment Violations	2	0	n/a
Pornography	3	6	+100%
Weapon Violations	3	8	+167%
<b>Total Crimes Against Society</b>	<b>77</b>	<b>89</b>	<b>+16%</b>



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<b>Group B Crimes</b>	<b>2012</b>	<b>2013</b>	<b>Change</b>
All Other Offenses	670	779	+16%
Bad Checks	11	13	+18%
Disorderly Conduct	49	43	-2%
Family Offenses	9	11	+22%
Liquor Law Violations	40	40	0%
Intoxication	41	28	-32%
Runaways	12	22	+83%
Trespassing	92	80	-13%
DWI Arrests	45	45	0%
<b>Total Group B Crimes</b>	<b>969</b>	<b>1,061</b>	<b>+9%</b>

## **Operations**

In 2013 one of the goals of the Patrol Division was to increase the community's confidence in its police department, and to share concerns, perspectives, ideas and solutions to crime and disorder. During 2013, Sergeant Matthew Fiffield with the assistance of patrol sergeants, officers and detectives were able to hold the first ever Milford Police Department Citizens Academy. During the eight week academy, the attendees learned many aspects about the department and law enforcement. Attendees were able to learn about what the officers do on a daily basis and were able to build a positive relationship with the instructors and officers who assisted in the academy. Overall the academy was a great success and we received positive feedback from all the people that attended. The department is planning on having another academy in 2014.

In 2013, we continued our Neighborhood Watch Program, which has proven to be a successful and positive program. Residents in these neighborhoods are more aware of what to look for and when to contact police to help deter criminal activity in their neighborhoods. As a result of these initiatives, the department continues to foster a partnership with the community and build confidence in deterring criminal activity and improving the quality of life for our citizens.

The Operations Bureau also worked towards implementing effective crime control measures aimed at reducing criminal activity. During 2013 the patrol division implemented a new procedure to help supervisors streamline report reviews and approvals in case management. As a result of the new procedure, our reports are approved and entered into the records management system in a timely manner. The

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POLICE DEPARTMENT  
2013 Town Report**

department has also implemented a mapping program, which assists supervisors and officers in recognizing crime trends and problem areas.

Also assigned to the Operations Bureau are the Motor Unit, K-9 Unit, and the Mountain Bike Unit. The usage of these units has allowed the officers and citizens to have positive interactions through several annual events that are held by the Town of Milford. Besides these events, our units are also involved in demonstrations and operations that are conducted by our department as well as neighboring towns and departments.

**2013 Motor Unit**

The Milford Police Department currently has two Harley Davidson FLHTP Police Motorcycles. In 2013 our motor officers included Sergeant Frye, Sergeant Plumer, Officer Joki and Officer McKenna. These officers have been trained to operate a police motorcycle which includes, but is not limited to, motorcycle control, braking, evasive maneuvers and police tactical operations. The course is specifically designed for law enforcement purposes and police officers.

The motorcycles are used for patrol with a high priority to motor vehicle enforcement and special events from April to November which depends on the weather. The motorcycles continue to be used to enforce motor vehicle and speeding violations in high traffic areas such as work and school zones. In addition they were effective in helping police patrol crowded events such as the Milford Pumpkin Festival, highly publicized political events, and the annual parades.

In 2013 we were not able to have the motorcycles out as often as last year due to manpower issues but with the addition of our new officers we will be able to increase our Motor Unit presence in 2014.

Motor Unit Activity	2012	2013	Change
MV Stops	1,141	298	-74%
Shifts Patrolled	98	30	-69%
Average stops per shift	12	10	-17%
Total Miles Patrolled	5,749	3,500	-39%
<b>Total</b>	<b>7,000</b>	<b>3,838</b>	<b>-45%</b>



# Town of Milford POLICE DEPARTMENT 2013 Town Report

## 2013 Police K-9 Unit



Officer Jason Palmer and K-9 Oryx are assigned to the Milford Police Department's K-9 unit, which is assigned to the Patrol Division. In 2013 Officer Palmer and K-9 Oryx completed extensive training logging close to 350 total training hours. Together Officer Palmer and K-9 Oryx worked diligently toward cases involving complex narcotics investigations and as a result made several notable narcotics seizures. Officer Palmer and K-9 Oryx train with the United States Canine Association.

Our K-9 Unit is very involved in community related events. Officer Palmer and K-9 Oryx have been involved in several public demonstrations and Community Policing initiatives that have been held throughout our community. They also assist other departments and communities in mutual aid calls and public relations events.

K-9 unit Activity	2012	2013	Change
Building Searches	40	50	+25%
Security/ Search Warrant	19	65	+242%
Field Searches	15	2	-87%
Public Demonstration	4	13	+225%
Mutual Aid/ Assist other	1	12	+1,100%
<b>Total</b>	<b>79</b>	<b>142</b>	<b>+80%</b>

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2013 Town Report**

**2013 Mountain Bike Unit**

The Milford Police Department currently has two Fuji Police Mountain Bikes. In 2013 our certified mountain bike officers included Sergeant Pelletier, Officer Johnson, Officer Stone, Officer Wales and Juvenile Officer Campbell. These officers receive intense training which includes long rides, bicycle cadence, and safe handling of the bicycle as it relates to law enforcement.

In 2013 the mountain bike unit continued to focus on community policing and safety. The unit was present at the McDonald's Children's Safety Fair where children interacted and spoke to the officers about bicycle safety. The unit was also present at the Keyes Field swim meet, the Labor Day parade and provided security at the annual Pumpkin Festival.

The bicycle unit also plays an important role with safety and community relations in the downtown area as well the neighborhoods in town. The bicycle unit allows the officers to be more accessible to the public and business owners. The officers can listen to and assist the public with any needs or concerns. In 2013 the bicycle unit continued to focus on traffic, pedestrian, and noise issues in the downtown area, and enforced these laws as needed.

Mountain Bike Unit Activity	2012	2013	Change
Arrests	9	4	-56%
Traffic Stops	122	16	-87%
Pedestrian Contacts	2,720	1,630	-40%
Parking Citations	2	8	+300%
Hours rode	160	118	-26%
Business Checks	80	93	+26%
Area Checks	50	133	+166%
<b>Total</b>	<b>3,143</b>	<b>2,002</b>	<b>-36%</b>



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**Support Bureau**

The Support Division experienced a busy year in 2013. The Support Bureau is comprised of the Detective Division, Juvenile Division and Prosecution. The Bureau is also responsible for ensuring that the department is properly trained.

**Detective Division:**

In 2013, the Detectives investigated several high profile cases and continued to proactively investigate and identify individuals and areas involved in drug related activity. Some of the high profile cases, such as the Tractor Supply Robbery and Attempted Arson on Union Square were time intensive and complex. The Detectives conducted thorough investigations in both cases, which resulted in arrests of the individuals who committed the crimes. Detectives were also able to close a string of burglaries that occurred in May of 2013. Through evidence that was collected at the scene of the burglaries, detectives were able to link them to a suspect that was involved in burglaries in Concord, NH.

Detectives continued their focus on identifying individuals and areas that are involved with drug related activity. Detectives worked closely with the Patrol Division and other agencies to assist in drug investigations and increase a police presence in these areas to deter criminal activity. The Detective Division will continue to place a high priority on identifying drug related activity in 2014.

**Juvenile Division:**

In 2013, Officer Dan Campbell took on the responsibilities of the department's Juvenile Officer Position. Officer Campbell has done an excellent job in the short time that he has been in this position. Officer Campbell is working closely with the schools, court, and Juvenile Probation Officer. The Milford Area Diversion Program has continued to be a focus for our Juvenile Officer. This program is intended for first time, non-violent offenders, and has proven successful in preventing recidivism.

Officer Campbell is tasked with investigating all serious crimes that involve juveniles as victims or offenders. He also works closely with the NH Juvenile Compliance Monitor to ensure our department is up to date and in compliance with all matters involving our youth.

Our department also has two Crossing Guards that are assigned to the schools. The school children are able to safely come and go from the schools each morning and afternoon due to the dedication of our Crossing Guards. These ladies greet each child and parent they come in contact with, cheerfully, in all weather conditions. The children

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can often be seen sharing a smile and telling the Crossing Guard about their day in school.

**Prosecution:**

Our Prosecutor, Attorney Michael McCall, continues to advocate for victims in the courts. Attorney McCall has worked closely with our officers in order to present solid cases in the District Courts as well as presenting felony cases before the Superior Court Grand Jury. Attorney McCall is very well respected within the courts and law enforcement community. He was recently asked to assist in training Police Prosecutors at Police Standards & Training Council in Concord, NH.

Along with his legal responsibilities, Attorney McCall also advises the Milford Police Department Command Staff, Sergeants and Officers on various legal matters, often providing opinions based on hours of legal research. Attorney McCall is a very valuable asset to our department and he is committed to providing the highest degree of service to the department and community.

**Recruitment / Training:**

The Support Division is responsible for the recruitment of new officers, and for the training of all members in our department. This year our department filled four sworn officer vacancies. The first three officers that were hired have successfully graduated from the Police Academy and completed the Milford Police Department Field Training Program. These officers are currently assigned to the Patrol Division. The fourth person that was hired started the Police Academy in January of 2014.

Our department is committed to training. Besides the mandatory state training, such as Use of Force and Firearms qualifications, our officers receive additional training to ensure that they are more professional and well prepared to bring the highest level of police service to the community. This year officers received training in topics, such as: Command Leadership, Drug Investigations, Basic Police Prosecutor, Active Shooter and Search & Seizure. There were several other schools and training classes that our officers also attended.

The Support Division will continue to work closely with all other divisions and personnel in our department. We look forward to the challenges that will come in 2014, and our officers will continue meet these challenges, providing professional services to the Town of Milford.



# Town of Milford POLICE DEPARTMENT 2013 Town Report

## Support Bureau Statistics

Detective's – Felonies & Serious Investigations	2012	2013
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Cases Assigned	129	147
Cases Closed (overall)	94	104
Cases Closed by Arrest(s)	49	15
Cases Suspended	16	8
Cases Still Open	19	20

<b>Closure Rate</b>	<b>72%</b>	<b>71%</b>
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Note: The "Cases" information listed above does not include all calls, reports and activities

Juvenile Officer	2012	2013
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<b>Total Cases Involving Juveniles</b>	427	458
Assault Related	77	69
Thefts/Burglaries	56	41
Vandalism	28	25
Alcohol Violations	14	10
Drug Violations	12	15

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<b>Prosecution</b>	<b>2012</b>	<b>2013</b>
Arrests	470	477
O/T Hours	557	456
O/T Paid Out	20,922.00	17,626.00
Scheduled Arraignments	514	477
Schedule Trials (Trials, PC Hearings, Misc. Hearings)	1,025	1,263
Juvenile Petitions Filed	74	60
Total for Milford District Court	136	112
<b>Milford's % of Petitions Filed in MDC</b>	<b>54%</b>	<b>53%</b>
Diversion Cases Brought Forward by Milford Police	11	12
Total Diversion Cases in Milford District Court	32	26
<b>Milford's % of Diversion Cases Brought Forward</b>	<b>34%</b>	<b>46%</b>

In closing, I would like to thank the men and women of the Milford Police Department for their hard work and dedication that they have displayed on a daily basis to the people that live, work, and visit the Town of Milford. It is an honor for me to work with each of you that represent the Milford Police Department and the Town of Milford.

I would also like to thank the citizens and business community for their continued support and commitment to the Milford Police Department. I look forward to increasing our community initiatives and working together to improve the quality of life for our citizens and to provide a safe and secure community.

Respectfully submitted,

Michael J. Viola

Chief of Police



# Department of Public Works

## Town Report

### 2013

**Public Works Administration** - The Public Works Administration provides for all the processing and record keeping of all activities within Public Works. The records maintained consist of buildings, cemeteries, developments, highways, memorials, parks, recycling center and storm water. The office processes everything from payroll and accounts payable to citizen concerns and requests. The office also provides for inspection services for construction activities in existing right-of-way as well as construction of new right-of-way in new developments. During the calendar year 2013 we issued 21 street opening permits, 22 driveway permits, and 2 pole licenses.

**Cemeteries** – DPW crews annually maintain and upgrade the 5 cemeteries within the town with activities including mowing, brush cutting, tree pruning, raking, and grounds maintenance.

There were 15 full burials and 20 cremation burials in 2013. DPW crews installed foundations for 7 monuments as well as placing 5 military markers. There were 39 full or cremation graves sold in 2013.

Upgrades in lawn care continued this year in Riverside Cemetery as well as the removal of underbrush around the cemetery. Three dead and/or dying trees were removed in North Yard Cemetery in order to protect the fragile headstones from damage.

We would like to thank the Cemetery Trustees for their continued service and support. (Mary Dickson – Chairman, Leonard Harten, Steve Trombly)

**Highway Right of Way Maintenance** – The town maintains approximately 93 miles of roadway and 11 miles of sidewalk. We continue to implement our yearly programs such as roadway sweeping, grading gravel roads, roadside ditch and culvert cleaning, tree and brush trimming, line painting, roadside mowing and sidewalk maintenance.

**Crack Sealing** – The annual crack sealing program is all done in house by DPW staff. This year there was 35,426 linear lane feet done. The amount which is done every year is determined by the condition, amount and size of the cracks in the roadway surface. DPW staff will continue this preventative maintenance program in the future, which will add life to the road surface. This year's increase is due to crack filling some roads before they are in bad condition.

The following roads were part of the surface rehabilitation program,

<u>Grade/Pave Reclaim</u>	<u>1 ¼" Shim and Overlay</u>	<u>1" Overlay</u>	<u>Crack Sealing</u>
Beech/Smith	Comstock Rd Colburn Rd	Melendy Rd	Osgood Rd Melendy Rd Ball Hill Rd Badger Hill Rd Ruonala Rd Burn Rd

**Highway Winter Maintenance** – The total snowfall for year 2013, as recorded by Jamie Soucy of wastewater and a National Weather Service Co-operative Observer, was 63.8". The following is a monthly breakdown:

### **SNOWFALL IN MILFORD, NEW HAMPHIRE – 2013**

Measured in inches and tenths, for 24 hour periods ending at 7:00 pm

<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>October</u>	<u>November</u>	<u>December</u>
4.1	23.3	17.6	0.0	0.0	0.0	18.8

**Storm Drainage Maintenance** –A contractor is hired annually to clean storm drains. This year 1100 storm drains with DPW assisting were cleaned. DPW with its new vac-sweeper cleaned an additional 15 storm drains. This year we were able to video 9,891 feet of our drainage system. We also flushed and cleaned 11,375 feet of drain lines.

**Sign Maintenance** – Federal mandate has required all communities to begin a retro reflectivity standard program for all signage. Towns must inventory, determine condition of signs, replace or upgrade as needed and place them in a maintenance program to meet retro reflectivity sign standards. DPW is using new software to assist in the program, along with the yearly tracking of stolen or repaired signs and the addition of new signs.

**Highway Street Lighting** – Currently there are 424 street lights rented on a monthly basis from Public Service of New Hampshire.

**Roadway Striping** – The town annually hires a contractor to refresh the highway pavement marking lines. This year 31.5 miles of double yellow and 17 miles of white fog line were done. DPW crews refresh crosswalks, stop bars, handicapped and standard parking space lines and other roadway markings throughout the town.

**Dam Maintenance** – The Town of Milford has oversight of 6 dams.

**Bridge Maintenance** – There are 19 bridges within the Town of Milford. Three (3) of these bridges are permanently closed. Three (3) of them are "red listed"; four (4) are rated as "fair"; four (4) are rated as "satisfactory"; two (2) are rated as "good"; and three (3) are rated as "very good" by the state.

**Park Maintenance** –The DPW crews annually maintain and upgrade the towns 15 parks and 4 memorials with activities such as mowing, raking, pruning, weeding, vandalism repairs, painting, new plantings of plants and maintenance of irrigation systems.

### **Facilities Management**

We have fourteen (14) buildings and fifteen (15) structures that we maintain throughout the year.



This maintenance includes custodial work, mechanical repair, annual maintenance, snow removal, sidewalk treatment, exterior /interior repairs and upgrades as well as scheduling all inspections and monitoring maintenance contracts.

We also provide services for functions within town facilities which include set up, tear down, and clean up. This year we provided services for 54 functions.

**Other related programs and projects** – The Hillsborough Department of Corrections work program was able to provide the town with 6 weeks of 10 men performing duties such as painting, brush cutting, fall cleanup and some construction duties.

**Rail Trail (Conservation Commission)** – Each year DPW works 1 to 2 weeks on a section of rail trail, improving the condition of the trail.

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### **- RECYCLING CENTER -**

This year a total of 2,470.10 tons of MSW trash was disposed of at this facility. The trash was delivered to Wheelabrator's Concord facility which is located in Penacook, N.H., a waste to energy plant under contract with Waste Management and the Town of Milford. There was also 810.31 tons of demolition material including painted, varnished and stained wood, sheet rock, insulation, shingles, mattresses, and overstuffed furniture that was transported to staging sites in Londonderry, Auburn, and Salem/Peterborough under a contract with Waste Management and the Town of Milford.

The department's recycling effort from January through December removed from the waste stream a total of 1,366 tons. (This does not include propane tanks which are shipped out by the piece.)

The Town started a new pilot program in September 2004 where we have the residents voluntarily separate glass and place them directly into the hoppers. The glass is then hauled to Goffstown, NH and ground up for use as road bedding through a program with the NRRA. In the updated ordinance of 2007 glass separation is mandatory for all who use the Transfer Station. For the year 2013 we have shipped 245.00 tons of glass to Goffstown. The glass program continues to save money as we move forward and fully implement the program. The final product after crushing is used for road bedding. This number does not include residents who are in the craft business making lamps out of bottles, all types of "glass" for resale that comes and is picked up weekly. We also have a couple of business owners making counter tops out of glass. This saves on disposal costs and the glass is being recycled. In 2012, toilets with metal fixtures detached were added to glass.

Approximately 740 cubic yards of yard and leaf materials were added to our composting effort. The material is piled in windrows and periodically turned over. After about 2 years, it has decomposed into an excellent product that can be used as a soil amendment and is currently free to residents. Thank you to all the Milford residents for their continued efforts to empty out all bags of leaves out into the leaf pile and for continuing to keep contaminated debris out of leaves for our wonderful product of composting used by residents for gardens, landscaping, flower beds, grass, etc. We would like to send a special thank you once again to Soiland for all his time, equipment and dedication at the Transfer Station for the work with the compost piles (old and new), leaves and the use of pushing up our brush piles from time to time when needed as they grow. As a reminder to all residents, we also offer wood chips for free to anyone needing this material and clean pallets from the brush pile.

Total electronics shipped out for 2013 totaled 56,565 pounds. We have two vendors (1 vendor picks up CPUs only). We also have school children who pick up CPUs to repair for school projects. We shipped out 257 freon items which includes refrigerators, air conditioners and dehumidifiers. In 2011 we added plastic grocery bags, clean to reuse at the "Still Good Shed". Residents can drop them off for reuse. In 2013, after a request from gardeners, we added plastic butter dishes, yogurt cups, and cottage cheese containers to the items in the Still Good Shed.

Several projects were completed at the Transfer Station in 2013 which included:

- Addition to Still Good Shed and upgrades made to original section
- Paving in front of Still Good Shed and paving extended in front of clothing and shoe drop off area and employee parking area
- Recycling overhang for drop off area
- Preventative storm water maintenance around Transfer Station and Recycling Center

| Milford Recycling Center Historical Data |                    |                          |               |                           |                |                  |                           |                         |               |                        |                       |                              |                         |                     |                       |       |                  |                                       |      |                        |                |           |
|------------------------------------------|--------------------|--------------------------|---------------|---------------------------|----------------|------------------|---------------------------|-------------------------|---------------|------------------------|-----------------------|------------------------------|-------------------------|---------------------|-----------------------|-------|------------------|---------------------------------------|------|------------------------|----------------|-----------|
| Solid Waste                              |                    |                          |               | Miscellaneous Solid Waste |                |                  |                           |                         |               | Recyclable Solid Waste |                       |                              |                         |                     |                       | Other | Total            | Transfer Station Expenses and Revenue |      |                        |                |           |
| Year                                     | MSW* Trash Tonnage | Demolition Trash Tonnage | Glass Tonnage | Total                     | Batteries tons | Electronics Tons | Freon #of units evacuated | Number of propane tanks | Tires Tonnage | Total                  | Aluminum cans Tonnage | Corrugated cardboard Tonnage | Metals and tins Tonnage | Mixed Paper Tonnage | Plastics #1,2 Tonnage | Toatl | Clothing Tonnage | Grand Total                           | Year | Non-cap Op Budget Cost | Revenue Income | Net Cost  |
| 2004                                     | 3299               | 1277                     | 137           | 4713                      | 12             | 0                | 0                         | 0                       | 30            | 42                     | 25                    | 140                          | 497                     | 468                 | 70                    | 1200  | 110              | 6065                                  | 2004 | \$671,570              | \$140,031      | \$531,539 |
| 2005                                     | 3275               | 1341                     | 235           | 4851                      | 14             | 0                | 0                         | 341                     | 33            | 47                     | 33                    | 126                          | 219                     | 452                 | 69                    | 899   | 55               | 5852                                  | 2005 | \$656,822              | \$131,984      | \$524,838 |
| 2006                                     | 3196               | 1402                     | 235           | 4833                      | 21             | 0                | 294                       | 226                     | 22            | 43                     | 42                    | 117                          | 238                     | 480                 | 80                    | 957   | 53               | 5886                                  | 2006 | \$681,045              | \$172,722      | \$508,323 |
| 2007                                     | 3014               | 1072                     | 256           | 4342                      | 20             | 8                | 495                       | 343                     | 16            | 44                     | 21                    | 257                          | 224                     | 493                 | 65                    | 1060  | 60               | 5506                                  | 2007 | \$656,630              | \$179,190      | \$477,440 |
| 2008                                     | 3043               | 1030                     | 259           | 4332                      | 41             | 22               | 371                       | 400                     | 22            | 85                     | 22                    | 107                          | 165                     | 501                 | 73                    | 868   | 72               | 5357                                  | 2008 | \$685,718              | \$184,285      | \$501,433 |
| 2009                                     | 2930               | 1008                     | 272           | 4210                      | 50             | 35               | 425                       | 550                     | 41            | 126                    | 32                    | 125                          | 190                     | 664                 | 78                    | 1089  | 93               | 5518                                  | 2009 | \$712,874              | \$123,803      | \$589,071 |
| 2010                                     | 3006               | 957                      | 264           | 4227                      | 75             | 30               | 300                       | 600                     | 63            | 168                    | 36                    | 130                          | 200                     | 725                 | 85                    | 1176  | 97               | 5668                                  | 2010 | \$715,254              | \$142,103      | \$573,151 |
| 2011                                     | 2528               | 867                      | 257           | 3652                      | 102            | 30               | 400                       | 594                     | 43            | 175                    | 20                    | 90                           | 150                     | 383                 | 65                    | 708   | 95               | 4630                                  | 2011 | \$654,647              | \$189,140      | \$465,507 |
| 2012                                     | 2307               | 832                      | 274           | 3413                      | 155            | 33               | 351                       | 495                     | 48            | 236                    | 22                    | 92                           | 140                     | 389                 | 60                    | 703   | 98               | 4450                                  | 2012 | \$654,115              | \$151,177      | \$502,938 |
| 2013                                     | 2470               | 810                      | 245           | 3525                      | 170            | 29               | 257                       | 475                     | 50            | 249                    | 18                    | 97                           | 205                     | 384                 | 62                    | 766   | 106              | 4646                                  | 2013 |                        |                | \$0       |
| Total                                    | 29068              | 10596                    | 2434          | 42098                     | 660            | 187              | 2893                      | 4024                    | 368           | 1215                   | 271                   | 1281                         | 2228                    | 4939                | 707                   | 9426  | 839              | 53578                                 |      |                        |                |           |
| Avg                                      | 2907               | 1060                     | 243           | 4210                      | 66             | 19               | 289                       | 402                     | 37            | 122                    | 27                    | 128                          | 223                     | 494                 | 71                    | 943   | 84               | 5358                                  |      |                        |                |           |

In September of 2002, the Town of Milford implemented a new recycling recovery program, which includes the removal of paper recyclables (residential mixed paper). Integrated Paper provided a two cubic yard compactor and a 40 cubic yard roll off container at no charge. The roll-off container was picked up on site every week and is replaced with another. This year 384 tons of mixed paper was taken out of the waste stream. As of May 2011, the town went with Empire Recycling out of Billerica, MA who provides the same set up and picks up once a week or as needed.



**MILFORD'S MIXED PAPER RECYCLING**

Please put only the items listed in the left-hand column (see below) in the mixed paper container. **ALSO, PLEASE NO PLASTIC BAGS!**

| ACCEPTABLE PAPER                              | NOT ACCEPTABLE PAPER                                  |
|-----------------------------------------------|-------------------------------------------------------|
| COMPUTER PAPER                                | CARBON PAPER                                          |
| PAPER BAGS                                    | SELF SEALING ENVELOPES                                |
| MAGAZINES                                     | MYLAR                                                 |
| CATALOGS                                      | TYVEK                                                 |
| WHITE/COLORED OFFICE PAPER                    | FOIL PAPER                                            |
| FAX PAPER                                     | JUICE BOXES (FOIL INSIDE)                             |
| ENVELOPES (WITH OR WITHOUT WINDOWS)           | PAPER WITH ANY METALS (BESIDES PAPER CLIPS & STAPLES) |
| TAB CARDS                                     | BLUE PRINTS                                           |
| NEWSPAPERS (AND GLOSSY INSERTS)               | PLASTIC COATED PAPER                                  |
| MANILA FOLDERS                                | TISSUE PAPER                                          |
| TELEPHONE BOOKS                               | PAPER TOWELS                                          |
| STAPLED & PAPER CLIPPED PAPER                 | NAPKINS                                               |
| PAPER BROCHURES                               | PAPER CUPS & PLATES                                   |
| CHIPBOARD (CEREAL BOXES, TISSUES BOXES, ETC.) | ANY PAPER SOILED (WITH FOOD, OILS, ETC.)              |
| PAPERBACK BOOKS                               | WAX CARDBOARD                                         |
| JUNK MAIL (PLASTIC WINDOWS OK)                | PLASTIC LAMINATED PAPER                               |
| MIXED OFFICE PAPER                            |                                                       |
| NOTEBOOK PAPER                                | PLEASE ASK IF YOU HAVE QUESTIONS                      |
| DRAWING PAD PAPER                             |                                                       |

**Town of Milford , NH**

Congratulations for being such active recyclers!

The recyclable materials listed below were sent to market to be remanufactured into new products through your non-profit recycling organization, the Northeast Resource Recovery Association.

| Recyclable Material    | Amount Recycled in 2013   | Environmental Impact!                                                                                                                      |
|------------------------|---------------------------|--------------------------------------------------------------------------------------------------------------------------------------------|
|                        |                           | Here is <b>only one</b> benefit of using this recycled material rather than natural resources (raw materials) to manufacture new products. |
| Aluminum Cans<br>Paper | 33,400 lbs<br>380.66 tons | Conserved enough energy to run a television for 3,398,784 hours!<br>Saved 6,471 trees!                                                     |
| Plastics               | 48.99 tons                | Conserved 73,485 gallons of gasoline!                                                                                                      |
| Scrap Metal            | 105 tons                  | Conserved 105,330 pounds of coal!                                                                                                          |
| Steel Cans             | 41,860 lbs.               | Conserved enough energy to run a 60 watt light bulb for 1,088,360 hours!                                                                   |

The Milford Transfer Station continues to utilize as many community workers as possible throughout the year. We work with the prosecutors and courts including the surrounding towns to help kids and adults who may be in trouble with the law and who are requested to do community service with the Town. This year we had 300 community workers at various times. We also worked very closely with the Welfare Department utilizing the work program implemented for residents that receive assistance from the town. This program has enormously grown in the last 2 years. Each individual who gets assistance is responsible for contacting the Transfer Station manager for a set schedule on a weekly basis.

We would like to thank the Board of Selectmen for their continued interest and support in our very busy recycling operation and especially to the Milford residents for their continued support and cooperation in our recycling efforts and willingness to do more with recycling. Also thanks to all of you who donated time at our very successful Hazardous Waste collection at the DPW garage. We look forward to having it again in May 2014.

Special thanks to volunteers Fred, Moe and Sandra who donated their time and energy at the Still Good Shed and up on the hill at the Demo Area. They spend their days helping the community and assisting residents during our peak hours. Thanks also to all the volunteers on the Recycling/Solid Waste Committee for your attendance at monthly meetings and all the homework involved, as well putting together a Warrant Article for a mobile structure for a new office/scale house/employee lunch room with a locker/changing area. Thank you for your encouragement, dedication and continued support. We look forward to working with you all in 2014.

Respectfully submitted, Ricky Riendeau, Director of Public Works



## **~ RECREATION DEPARTMENT & COMMISSION ~**

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### **~ 2013 REPORT ~**

#### **RECREATION COMMISSION MISSION STATEMENT -**

The mission of the Milford Recreation Commission is to serve as advocates on behalf of the Milford community in promoting recreation and leisure activities for all ages and interests by:

- Assisting the Board of Selectmen and Recreation Department with recommendations for implementing appropriate recreation programs.
- Assisting the Board of Selectmen and Recreation Department with recommendations for best utilization of existing park and recreation facilities.
- Providing a forum for communication and coordination of recreation programs and issues.
- Providing recommendations and project management for long-range community recreation capital improvements.

**RECREATION DEPARTMENT VISION STATEMENT** - To provide opportunity for each and every citizen to enrich their quality of life by offering a full spectrum of community-driven recreation activities for all ages through the provision of recreation and parks services.

**RECREATION DEPARTMENT MISSION STATEMENT** - The Milford Recreation Department is committed to enriching and enhancing the quality of life for all community residents by:

- Offering diversified programming, activities and events.
- Assessing and responding to parks and amenities needs.
- Collaborating with community groups that share an interest in recreational goals.

#### **New for 2013**

The Recreation Department completed its first year with the program coordinator position being full-time. Support from the Budget Advisory Committee, Town officials, and voters made this change possible. With the increased hours being 50% funded by the Recreation Revolving Fund there was little tax impact in getting the additional hours funded but the resulting work output and accessibility of the department has increased dramatically. To serve the community in the most professional way possible, we are now able to maintain office hours throughout the workweek. In the past the office was subject to closing when staff had meetings and programs. The increased presence of the program coordinator allows the Recreation Director more time to plan and coordinate larger community projects as well.

As always the Recreation Department strives to meet the wide range of recreation opportunities that members of our community seek. The Recreation Master Plan

committee is dutifully working on the Recreation chapter in the Town's Master Plan. The chapter's focus is on anticipating and preparing for the long term recreation needs of the Milford community. We always welcome input from program participants, park users, and all other community members about their interests and ideas about how we can achieve a balanced recreation plan for tomorrow and beyond.

### **FACILITIES UPDATE –**

In 2013 the Milford Recreation Department facilitated a truly collaborative community-centric project at Keyes Memorial Park. Working together with the school district and the DPW Highways crew, the students from MHS Building Trades erected a pergola on the east-facing side of the pavilion. The pavilion has been a long-time interest for local Landscape Architect Jerry Guthrie.



His donated work, along with partially donated materials from Milford Lumber, transportation provided by local parent Carolyn Magri-Halstead, and the cost-free labor from the students in Brian Carter's building trades program have helped to bring this project online while keeping costs to a minimum. To offset the cost of this project the Recreation Commission has undertaken a brick fundraising project. This allows local residents and business to show their support with an engraved brick that will become part of the flooring of this new amenity. This pergola area will not only help to beautify Keyes Park, but will also be available for reservation to host parties and community functions. On behalf of all Milford residents I wish to extend a big thanks to all who contributed to this project.

Tennis court benches were also constructed at Keyes Park in between the tennis courts. This project was completed by Eagle Scout Michael Dargie. In addition to the benches, Michael landscaped the adjacent space to help beautify the area.

2013 also brought the planning of phase III work at Kaley Park. The park now has two irrigated grass playing fields and plans call for the installation of a softball diamond for Spring, 2014. The softball diamond will be sized to accommodate base widths that are appropriate for all levels of play. The field will be named Robert (Bubba) Carson, Jr. Memorial Field in memory of Rob and his dedication to the Milford co-ed adult softball league over the past 10 years. Rob passed away this year and other players stepped up to help the league continue. A field marker was donated by Eco Stoneworks of Milford and, after engraving, will be placed at the field where a dedication ceremony will take place at the beginning of the 2014 co-ed softball season. It was a pleasure knowing Rob and working with him; the Town of Milford appreciates his efforts in making this program a continued success.



Other features and amenities will be continually added to Kaley Park to further enhance Milford's newest recreation area including benches, tables and a walking trail. Phase III is the last planned installment of park development but the future may include additional features at Kaley Park to meet relevant needs including lighting, road access enhancements, increased parking, and an additional softball diamond.

Shepard Park has dutifully hosted the Shepard Park Ice Skating Rink for the past 4 years. In that time we have made incremental enhancements to the site to better the guest experience. Last year's project was small in scale but made a huge and noticeable impact on the quality of the ice which reduced rink closures. That project entailed leveling the field to provide a better base surface for the ice rink system.

This year's project is the largest in scale to date and will no doubt have the greatest impact on the guest experience. Thanks to the Shepard Park Improvement Trust we will be opening a new Warming Hut to the public this skating season. This single structure facility will also include a storage garage to house all of the rink maintenance equipment. We would also like to thank local architect Paul Hemmerich as well as Chad Branon of Fieldstone Land Consultants for their generous help in moving this project forward. The Recreation Department would be remiss if it did not again give a shout-out to the many volunteers who set-up and maintain the ice rink throughout the winter season. Milford is very fortunate to have this volunteer group affectionately referred to as the MICE (Milford Ice) team. The fourth annual Milford Winter Festival will be held January 18, 2014. We hope to see you (and lots of snow) there.



## **PROGRAM HIGHLIGHTS –**



Milford Recreation Department (MRD) strives to offer many diverse program choices to meet a broad swath of interests. Our water programs at Keyes Pool include swim lessons, aqua animals swim lessons, parent and child swim lessons, swim team, WSI certification, lifeguard certification, synchronized swim, senior water fitness, and stroke clinics. Other programs we continued to offer throughout 2013 include babysitter training, tennis lessons, basketball lessons, drama, archery lessons, tot drop-in,

soccer camp, tot soccer, adult softball league, adult basketball league, adult volleyball, contra dance, senior bingo brunch, senior coffee hour, senior trips, recreation trips, daddy daughter dance, ice skating lessons, hockey lessons, and school vacation week fun programs.

Milford Recreation Department continues to host many community events to provide activities that encourage active participation both indoors and outdoors. Recreation community events included the Winter Festival at Shepard Park, Easter Egg Hunt, Sounds on the Souhegan Summer Concert Series, 4<sup>th</sup> of July Fireworks and Family Fun Day, the 45<sup>th</sup> Annual Rotary Swim Meet, the GSSA NH State Championship Swim Meet, Keyes Pool Swim Lesson Fun Day, Tennis Carnival, Kids Carnival, and ice skating at the Shepard Park ice rink.



If you would like to find out more about your town recreation department please visit us at town hall, or online at [www.milfordrec.com](http://www.milfordrec.com). Friend us on Facebook or for current updates on fun activities going on right here in town, email [recreation@milford.nh.gov](mailto:recreation@milford.nh.gov) to get on our email list. Our program guide is published quarterly.

## **LOOKING FORWARD –**

Similar to previous year, 2013 came and went with the prediction the EPA clean-up of the Fletcher superfund site will happen soon. The project, which will impact Keyes Park for at least two years to decontaminate the underground soil in this area, still has no definite start date. Contingency plans are in place, and although there will be a burden to park guests; we hope to minimize it as much as possible. Although it sometimes seems to move at a glacial pace, progress continues to be made toward developing the Brox property and a recreation chapter to the town's master plan. Work on the pergola addition to the Keyes Park pavilion is underway which will further beautify Keyes Park when it is completed.



## **SPECIAL THANKS –**

Building community through people, parks, and programs is the recreation commission's vision statement, and that statement was solidly re-enforced in 2013 thanks to the many volunteers too numerous to list here. Many things went smoothly while a few were almost the exact opposite. The one thing that every project and event had in common was the people behind the scenes spending their free time to make it happen. They don't do it for the glory, for the recognition, and certainly not for financial gain. They do it for their community. They do it for you because this is your community, your town. If you haven't already, why not give a little of yourself to help keep your hometown a great place to live. You don't necessarily have to volunteer for the town, there are many great organizations and schools in Milford that would love to have just a little more help. You don't need to sign up for a long commitment. Just try it once. Who knows, you may even enjoy it.

For those who gave their time, materials, funding and inspiration in 2013, you have our deepest gratitude. For everyone else, thank you in advance for an awesome 2014.

Respectfully submitted,

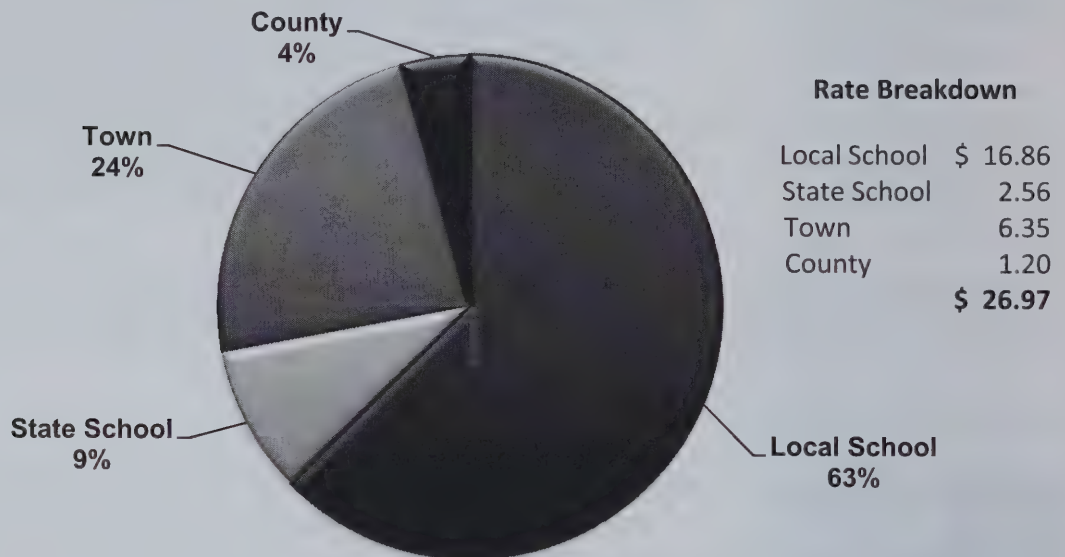
Nicole Banks, Recreation Director

Walter Smith, Chairman Recreation Commission

**TOWN OF MILFORD  
TAX COLLECTOR  
~ 2013 REPORT ~**

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**2013 Property Tax Rate \$ 26.97**



The Department of Revenue set the 2013 tax rate October 29, 2013 at \$26.97. The property tax rate consists of four individual tax rates as shown above; local school, state school, town, and county.

The Tax Collector billed \$34.2 million in property taxes in 2013 consisting of two billings with over 5,400 bills each, and collected \$32.7 million by year end, or 95.7%.

Tax Liens for unpaid 2012 property tax were executed on April 26, 2013 in the amount of \$509 thousand. During the calendar year, \$504 thousand was collected for all outstanding tax liens.

Feel free to call on me should you have questions or need assistance. I look forward to assisting the residents of Milford during 2014.

Respectfully submitted,

Kathy Doherty  
Tax Collector



# DEPARTMENT OF REVENUE ADMINISTRATION

## Municipal Services Division 2013 Tax Rate Calculation

*Det. W. Hales*  
*10/29/13*

**TOWN/CITY: MILFORD**

**No Audit Received - RSA 41:31-d**

|                         |            |
|-------------------------|------------|
| Gross Appropriations    | 15,833,093 |
| Less: Revenues          | 7,960,298  |
|                         | 0          |
| Add: Overlay (RSA 76:6) | 73,217     |
| War Service Credits     | 166,800    |

|                        |           |
|------------------------|-----------|
| Net Town Appropriation | 8,112,812 |
| Special Adjustment     | 0         |

|                               |           |
|-------------------------------|-----------|
| Approved Town/City Tax Effort | 8,112,812 |
|-------------------------------|-----------|

**TOWN RATE  
6.35**

### SCHOOL PORTION

|                               |            |           |             |
|-------------------------------|------------|-----------|-------------|
| Net Local School Budget:      |            |           |             |
| Gross Approp. - Revenue       | 39,148,992 | 6,249,324 | 32,899,668  |
| Regional School Apportionment |            |           | 0           |
| Less: Education Grant         |            |           | (8,181,471) |

|                            |             |
|----------------------------|-------------|
| Education Tax (from below) | (3,211,831) |
|----------------------------|-------------|

|                               |            |
|-------------------------------|------------|
| Approved School(s) Tax Effort | 21,506,366 |
|-------------------------------|------------|

**LOCAL  
SCHOOL RATE  
16.86**

### EDUCATION TAX

|                                                   |         |           |
|---------------------------------------------------|---------|-----------|
| Equalized Valuation(no utilities) x               | \$2.435 |           |
| 1,319,027,203                                     |         | 3,211,831 |
| Divide by Local Assessed Valuation (no utilities) |         |           |
| 1,256,580,087                                     |         |           |

**STATE  
SCHOOL RATE  
2.56**

### COUNTY PORTION

|               |           |
|---------------|-----------|
| Due to County | 1,525,987 |
|               | 0         |

|                            |           |
|----------------------------|-----------|
| Approved County Tax Effort | 1,525,987 |
|----------------------------|-----------|

**COUNTY RATE  
1.20**

|                                      |                   |
|--------------------------------------|-------------------|
| Total Property Taxes Assessed        | 34,356,996        |
| Less: War Service Credits            | (166,800)         |
| Add: Village District Commitment(s)  | 0                 |
| <b>Total Property Tax Commitment</b> | <b>34,190,196</b> |

**TOTAL RATE  
26.97**

### PROOF OF RATE

| Local Assessed Valuation     | Tax Rate | Assessment |
|------------------------------|----------|------------|
| Education Tax (no utilities) | 2.56     | 3,211,831  |
| All Other Taxes              | 24.41    | 31,145,165 |
|                              |          | 34,356,996 |

**TRC#  
22**

**TRC#  
22**

**TOWN OF MILFORD  
MS-61 TAX COLLECTOR'S REPORT  
FOR THE YEAR ENDED DECEMBER 31, 2013**

| LEVY FOR<br>THIS YEAR | PRIOR LEVIES |              |        |
|-----------------------|--------------|--------------|--------|
| 2013                  | 2012         | 2011 & PRIOR | TOTALS |

**DEBITS:**

**Uncollected Taxes, Beginning of Year**

|                              |            |              |        |              |
|------------------------------|------------|--------------|--------|--------------|
| Property Taxes               |            | 1,371,254.39 | -      | 1,371,254.39 |
| Land Use Change Tax          |            | 5,500.00     | -      | 5,500.00     |
| Timber Yield Tax             |            | 1,685.00     | -      | 1,685.00     |
| Excavation Tax               |            | -            | -      | -            |
| Utility Charges              |            | 223,329.63   | 756.43 | 224,086.06   |
| Prepayments - Property Taxes | (6,151.19) |              |        | (6,151.19)   |

**Taxes Committed This Year**

|                     |               |           |  |               |
|---------------------|---------------|-----------|--|---------------|
| Property Taxes      | 34,187,981.87 |           |  | 34,187,981.87 |
| Land Use Change Tax | 45,000.00     | 5,940.00  |  | 50,940.00     |
| Timber Yield Tax    | 21,192.23     | 15,856.74 |  | 37,048.97     |
| Excavation Tax      | -             | 1,869.22  |  | 1,869.22      |
| Utility Charges     | 2,514,774.32  |           |  | 2,514,774.32  |

**Overpayments**

|                                       |           |           |          |           |
|---------------------------------------|-----------|-----------|----------|-----------|
| Refunds due to Overpayment            | 55,215.90 | 1,314.34  |          | 56,530.24 |
| Refunds due to Abatement              |           | 10,856.73 | 4,112.60 | 14,969.33 |
| Prior Year Tax Prepayments Applied    | 6,151.19  |           |          | 6,151.19  |
| Interest on Delinquent Property Taxes | 23,945.00 | 71,904.86 |          | 95,849.86 |
| Interest - Land Use Change Tax        |           |           |          | -         |
| Interest - Yield Tax                  |           | 231.98    |          | 231.98    |
| Interest - Utility Charges            | 4,103.96  | 1,594.95  | 6.19     | 5,705.10  |
| Returned Check Fees - Property Tax    | 150.00    | 125.00    | 25.00    | 300.00    |
| Returned Check Fees - Utilities       | 225.00    | 225.00    |          | 450.00    |

**TOTAL DEBITS:**

|                        |                        |                    |                        |
|------------------------|------------------------|--------------------|------------------------|
| <b>\$36,852,588.28</b> | <b>\$ 1,711,687.84</b> | <b>\$ 4,900.22</b> | <b>\$38,569,176.34</b> |
|------------------------|------------------------|--------------------|------------------------|



**TOWN OF MILFORD  
MS-61 TAX COLLECTOR'S REPORT  
FOR THE YEAR ENDED DECEMBER 31, 2013**

| LEVY FOR<br>THIS YEAR | PRIOR LEVIES |              |        |
|-----------------------|--------------|--------------|--------|
| 2013                  | 2012         | 2011 & PRIOR | TOTALS |

**CREDITS:**

**Remitted to Treasurer during Fiscal Year**

|                                       |               |            |          |               |
|---------------------------------------|---------------|------------|----------|---------------|
| Property Taxes                        | 32,704,644.89 | 898,355.79 |          | 33,603,000.68 |
| Land Use Change Tax                   | 38,500.00     | 11,440.00  |          | 49,940.00     |
| Timber Yield Tax                      | 21,192.23     | 17,541.74  |          | 38,733.97     |
| Excavation Tax                        | -             | 1,869.22   |          | 1,869.22      |
| Interest on Delinquent Property Taxes | 23,945.00     | 71,904.86  | -        | 95,849.86     |
| Interest - Land Use Change Tax        | -             | -          | -        | -             |
| Interest - Yield Tax                  | -             | 231.98     | -        | 231.98        |
| Returned Check Fees - Property Tax    | 150.00        | 125.00     | 25.00    | 300.00        |
| Conversion to Lien                    |               | 474,212.94 |          | 474,212.94    |
| Utility Charges                       | 2,298,715.97  | 222,403.90 | (207.07) | 2,520,912.80  |
| Interest - Utility Charges            | 4,103.96      | 1,594.95   | 6.19     | 5,705.10      |
| Returned Check Fees - Utilities       | 225.00        | 225.00     | -        | 450.00        |
| Property Tax Prepayments              | 4,640.13      |            |          | 4,640.13      |
|                                       |               |            |          | -             |
| <b>Abatements Made</b>                |               |            |          | -             |
| Property Tax Abatements               | 4,485.11      | 10,258.75  | 4,112.60 | 18,856.46     |
| Land Use Change Tax                   |               |            |          | -             |
| Yield Taxes                           |               | 597.98     |          | 597.98        |
| Excavation Tax                        |               |            |          | -             |
| Utility Charges                       | 2,612.70      | 185.03     | 252.71   | 3,050.44      |
| Current Levy Deeded                   |               |            |          | -             |
|                                       |               |            |          | -             |
| <b>Uncollected Taxes, End of Year</b> |               |            |          | -             |
| Property Taxes                        | 1,534,067.77  | -          |          | 1,534,067.77  |
| Land Use Change Tax                   | 6,500.00      | -          |          | 6,500.00      |
| Yield Taxes                           | -             | -          |          | -             |
| Excavation Tax                        | -             | -          |          | -             |
| Utility Charges                       | 213,445.65    | 740.70     | 710.79   | 214,897.14    |
| Prepayments- Property Tax             | (4,640.13)    |            |          | (4,640.13)    |

**TOTAL CREDITS:**

|                        |                        |                    |                        |
|------------------------|------------------------|--------------------|------------------------|
| <b>\$36,852,588.28</b> | <b>\$ 1,711,687.84</b> | <b>\$ 4,900.22</b> | <b>\$38,569,176.34</b> |
|------------------------|------------------------|--------------------|------------------------|

- - - -

**TOWN OF MILFORD  
MS-61 TAX COLLECTOR'S REPORT  
FOR THE YEAR ENDED DECEMBER 31, 2013**

| LAST YEARS<br>LEVY | PRIOR LEVIES |      |              |        |
|--------------------|--------------|------|--------------|--------|
|                    | 2011         | 2010 | 2009 & PRIOR | TOTALS |

**DEBITS:**

|                                                        |                      |                      |                      |                      |                        |
|--------------------------------------------------------|----------------------|----------------------|----------------------|----------------------|------------------------|
| Unredeemed Lien Balances,<br>Beginning of Year         | -                    | 308,560.24           | 181,885.83           | 384,339.67           | 874,785.74             |
| Liens Executed During Year                             | 508,685.74           |                      |                      |                      | 508,685.74             |
| Interest and Costs Collected<br>(AFTER LIEN EXECUTION) | 13,994.10            | 32,330.40            | 62,413.30            | 23,655.18            | 132,392.98             |
| Refunds due to Overpayment                             |                      |                      |                      |                      | -                      |
| <b>TOTAL DEBITS:</b>                                   | <b>\$ 522,679.84</b> | <b>\$ 340,890.64</b> | <b>\$ 244,299.13</b> | <b>\$ 407,994.85</b> | <b>\$ 1,515,864.46</b> |

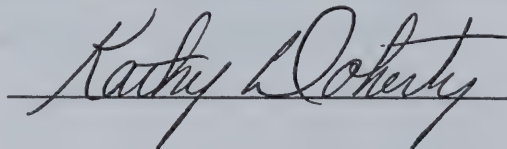
**CREDITS:**

**Remitted to Treasurer during Fiscal Year**

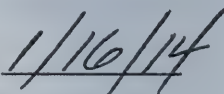
|                                                                |                      |                      |                      |                      |                        |
|----------------------------------------------------------------|----------------------|----------------------|----------------------|----------------------|------------------------|
| Lien Redemptions                                               | 180,239.61           | 118,316.33           | 150,117.41           | 55,424.34            | 504,097.69             |
| Interest and Costs Collected<br>(AFTER LIEN EXECUTION)         | 13,994.10            | 32,330.40            | 62,413.30            | 23,655.18            | 132,392.98             |
| Abatements of Unredeemed Taxes<br>Liens Deeded to Municipality | 1,815.63             |                      |                      |                      | 1,815.63               |
| Unredeemed Liens Balance,<br>End of Year                       | 326,630.50           | 190,243.91           | 31,768.42            | 328,915.33           | 877,558.16             |
| <b>TOTAL CREDITS:</b>                                          | <b>\$ 522,679.84</b> | <b>\$ 340,890.64</b> | <b>\$ 244,299.13</b> | <b>\$ 407,994.85</b> | <b>\$ 1,515,864.46</b> |

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

**TAX COLLECTOR'S SIGNATURE:**



**DATE:**







## TOWN OF MILFORD Town Clerk

**-2013-**

The Town Clerk's office this year was business as usual with the Annual Town and School being the only Election which was a welcome break from the four (4) in 2012. There were 1,528 ballots cast out of 9,668 registered voters. Two new officers were elected to the town, Kevin Federico to the Board of Selectmen and Stephen Trombly to the Cemetery Trustees; we welcome them and wish them the best as well as the incumbents.

Even with the one election the office stayed quite active throughout the year with 17,762 motor vehicle permits issued, out of that number 2,651 were processed online or by mail, 1,396 vital records were issued as well as 107 marriage licenses. There were 70 babies born at the Birth Cottage located on Prospect Street. This is just another aspect of the Town Clerk duties, when a birth occurs in a town that is not a hospital town, the Town Clerk or Deputy Town Clerk arranges an appointment to meet with the parents to certify and coordinate paperwork to record the birth with the State.

We look forward to the upcoming year and three (3) Elections, the Annual Town and School Tuesday, March 11<sup>th</sup>, the State Primary, Tuesday, September 9<sup>th</sup> and the State General, Tuesday, November 4<sup>th</sup>.

As always, I would like to thank Clare Callahan, Deputy Town Clerk and Darlene Bouffard for their assistance and support again this past year. I would also like thank the residents of Milford for their support last year and electing me to another term to serve as Town Clerk.

Respectfully submitted  
Margaret A. Langell  
Town Clerk

### REPORT OF THE TOWN CLERK YEAR ENDING DECEMBER 31, 2013

|                                 |             |
|---------------------------------|-------------|
| Auto Registrations              | \$2,061,217 |
| Municipal Agent Fees            | 50,430      |
| Title Fees                      | 6,038       |
| Dog License                     | 5,411       |
| Vital Statistics                | 6,468       |
| Marriage License                | 749         |
| Uniform Commercial Code Filings | 3,810       |
| Miscellaneous Income            | 186         |

Total Fees Collected

---

**\$2,134,309**

---

**Unaudited**

## ~ Water Utilities Department~

Milford's wastewater treatment facility was chosen as the North American test site for a new state-of-the-art monitoring probe, called ASP-CON, to measure multiple parameters including pH, temperature, dissolved oxygen, ammonia, potassium, mixed liquor suspended solids and oxygen uptake rates. Installed in Milford on May 7, 2013, the probe measurements are monitored by the manufacturer in Scotland. Since Milford's temperatures are higher than Scotland's in the summer and lower in the winter, the ASP-CON's control computer and hardware will undergo modifications.

Our **Wastewater Department staff** accomplished the following equipment replacements: return activated sludge (RAS) main seal assembly on a secondary clarifier (a significant, on-site wastewater facility infrastructure repair), the compost screener engine, and two yard hydrants. Employees installed a plunger and packing gland onto the filtrate pump, an effluent D.O analyzer and probe, a hydraulic tank on the backhoe, and inserted a new sludge line so that primary and secondary sludge lines may be combined next year. They painted the aeration tank air lines. Outsourced departmental tasks included generator switch gear replacement (an 8-month major upgrade to this 30+ year old facility), having a main pump motor rewind, a main shaft rebuilt, standby generator batteries replaced, the aeration tank Flygt pump rebuilt, and the area around the new septage receiving building paved.

During 2013, the **Water Department personnel** replaced three outdated hydrants. The three-man crew repaired seven unscheduled water main breaks. Eighteen miles of the water distribution system were investigated for leaks; one leak was detected and repaired. The new Freightliner dump truck was put into service. In-house staff began replacing large water meters and installed 1500' of 8" water main on Beech and Smith Streets. Our employees assisted with upgrading the electrical cables under the Souhegan River that power the Curtis Well pumps, and replacing meters, chemical pumps and software in the Curtis Well pump house. Outsourced projects included resurfacing the roof of the Dram Cup tank to correct a large amount of concrete spalling. The Prospect and Dram Cup tanks were inspected and cleaned. The Kokko and Keyes Wells were decommissioned.

During 2013, the **Collection System crew** maintained sewer easements and performed routine inspections of pump stations and siphon chambers. The three-man crew cleaned approximately 45,000 feet of sewer main in north Milford as well as approximately 80,000 feet of sewer main in west Milford. They repaired 50 feet of 10" clay sewer main on Beech Street and an emergency repair of 60 feet of 8" clay pipe sewer main on Souhegan Street. More than 40 manholes were rehabilitated on Highland, Amherst, Grove, Perkins, Mont Vernon, West, Mill, Walker, Dearborn, High, Alder, Marshall, Prospect, Union, Ford, Beech, Smith, Oak, and Nashua Streets. One commercial and five residential sewer permits were issued during 2013.

The Water Utilities staff continues to team with TeTon Environmental to administer Milford's EPA-mandated **Industrial Pretreatment Program**. In 2013, three Industrial Discharge Permits (IDPs) were issued, two IDPs were re-issued, seven industrial user sites were inspected, and six industrial user wastewater discharge sites were sampled.



**Call the Water Utilities Department** at 249-0660 x 0 when scheduling an in-ground excavation on your Milford property. DIGSAFE does not automatically notify the Water Utilities Department. This responsibility lies with each property owner. Water and sewer lines near the area to be dug will be marked at **no cost to you**. Request a **free** operational tour during regular business hours.

Respectfully submitted,

David L. Boucher, Director

### **WATER DEPARTMENT**

#### **2013 ANNUAL SUMMARY OF OPERATIONS**

|                         |                     |
|-------------------------|---------------------|
| Curtis Well             | 323,424,000 Gallons |
| Pennichuck Water        | 15,941,000 Gallons  |
| Total Water Pumped      | 339,365,000 Gallons |
| Average Demand          | 929,767 Gallons/Day |
| Over 1 Million Gallons* | 108 Days            |
| Annual Rainfall         | 39.13 Inches        |

\*Number of days that the Town pumped 1 million gallons or more of water.

### **WASTEWATER FACILITY**

#### **2013 ANNUAL SUMMARY OF OPERATIONS**

|                              |                       |
|------------------------------|-----------------------|
| Milford Flow Treated         | 410,874,038 Gallons   |
| Wilton Flow Treated**        | 48,307,000 Gallons    |
| Septage Treated              | 1,128,962 Gallons     |
| Total Flow Treated           | 460,310,000 Gallons   |
| Average Flow Treated         | 1,261,123 Gallons/Day |
| Design Flow                  | 2,150,000 Gallons/Day |
| Daily Average Hydraulic Load | 58.6 % of Design      |
| Annual Rainfall              | 39.13 Inches          |

# TOWN OF MILFORD

## SEWER FUND

12/31/13

(as of 01/17/2013 - unaudited)

| OPERATING BUDGET:       | BUDGET       | ACTUAL       | REMAINING |
|-------------------------|--------------|--------------|-----------|
| <b>REVENUES:</b>        |              |              |           |
| CHARGES FOR SERVICES    | \$ 1,664,000 | \$ 1,590,412 | \$ 73,588 |
| REVENUE FROM THE STATE  | -            | -            | -         |
| MISC. REVENUES          | 4,000        | 3,382        | 618       |
| IMPACT FEES             | -            | 9,791        | (9,791)   |
| OTHER FINANCING SOURCES | 127,798      | -            | 127,798   |

|                 |                     |                     |                   |
|-----------------|---------------------|---------------------|-------------------|
| TOTAL REVENUES: | <u>\$ 1,795,798</u> | <u>\$ 1,603,585</u> | <u>\$ 192,213</u> |
|-----------------|---------------------|---------------------|-------------------|

|                          | BUDGET     | ACTUAL     | REMAINING |
|--------------------------|------------|------------|-----------|
| <b>EXPENSES:</b>         |            |            |           |
| ADMINISTRATION           | \$ 497,182 | \$ 456,868 | \$ 40,314 |
| EMPLOYEE BENEFITS        | 173,865    | 218,471    | (44,606)  |
| LABORATORY               | 33,850     | 28,317     | 5,533     |
| OPERATIONS & MAINTENANCE | 311,143    | 351,333    | (40,190)  |
| PROCESSING               | 140,095    | 143,823    | (3,728)   |
| COLLECTION               | 289,498    | 204,961    | 84,537    |
| PRETREATMENT             | 16,800     | 17,646     | (846)     |
| DEBT SERVICE             | 107,046    | 119,815    | (12,769)  |
| DEPRECIATION RESERVE     | 242,000    | 100,000    | 142,000   |

|                 |                     |                     |                   |
|-----------------|---------------------|---------------------|-------------------|
| TOTAL EXPENSES: | <u>\$ 1,811,479</u> | <u>\$ 1,641,234</u> | <u>\$ 170,245</u> |
|-----------------|---------------------|---------------------|-------------------|

| CAPITAL PROJECTS:     | BUDGET              | ACTUAL              | REMAINING   |
|-----------------------|---------------------|---------------------|-------------|
| <b>EXPENSES:</b>      |                     |                     |             |
|                       | -                   | -                   | -           |
| SEPTAGE FACILITY 2009 | 1,296,411           | 1,296,411           | -           |
| TOTAL EXPENSES:       | <u>\$ 1,296,411</u> | <u>\$ 1,296,411</u> | <u>\$ -</u> |

### CAPITAL RESERVES (TRUSTEES OF TRUST FUNDS):

RESERVE BALANCE AS OF JANUARY 1, 2013 \$ 360,599

#### ADD: REVENUES

ADDITIONS TO RESERVE 80,000  
INTEREST INCOME 53

#### LESS: EXPENSES

RESERVE BALANCE AS OF NOVEMBER 30, 2013 \$ 440,652



# TOWN OF MILFORD

## WATER FUND

12/31/13

(as of 01/17/2013 - unaudited)

| OPERATING BUDGET:         | BUDGET              | ACTUAL              | REMAINING        |
|---------------------------|---------------------|---------------------|------------------|
| <b>REVENUES:</b>          |                     |                     |                  |
| CHARGES FOR SERVICES      | \$ 1,393,808        | \$ 1,380,116        | \$ 13,692        |
| MISC. REVENUES            | 3,000               | 2,305               | 695              |
| WATER IMPACT FEES         | -                   | -                   | -                |
| OTHER FINANCING SOURCES   | -                   | -                   | -                |
| <b>TOTAL REVENUES:</b>    | <u>\$ 1,396,808</u> | <u>\$ 1,382,421</u> | <u>\$ 14,387</u> |
|                           | BUDGET              | ACTUAL              | REMAINING        |
| <b>EXPENSES:</b>          |                     |                     |                  |
| ADMINISTRATION            | \$ 213,400          | \$ 200,504          | \$ 12,896        |
| EMPLOYEE BENEFITS         | 99,760              | 99,161              | 599              |
| SUPPLY SYSTEM             | 260,000             | 132,371             | 127,629          |
| PUMPING STATION           | 220,006             | 229,035             | (9,029)          |
| TRANSMISSION/DISTRIBUTION | 78,904              | 105,166             | (26,262)         |
| METERS                    | 60,505              | 53,513              | 6,992            |
| TRANSPORTATION/GARAGE     | 60,200              | 55,121              | 5,079            |
| DEBT SERVICE              | 277,076             | 232,776             | 44,300           |
| DEPRECIATION RESERVE      | 96,000              | 240,000             | (144,000)        |
| <b>TOTAL EXPENSES:</b>    | <u>\$ 1,365,851</u> | <u>\$ 1,347,647</u> | <u>\$ 18,204</u> |

| CAPITAL PROJECTS:        | BUDGET            | ACTUAL            | REMAINING        |
|--------------------------|-------------------|-------------------|------------------|
| <b>EXPENSES:</b>         |                   |                   |                  |
|                          | -                 | -                 | -                |
| UNION ST WATER MAIN 2011 | 246,000           | 113,206           | 132,794          |
| SMITH-BEECH ST MAIN 2013 | -                 | 78,547            | (78,547)         |
| <b>TOTAL EXPENSES:</b>   | <u>\$ 246,000</u> | <u>\$ 191,753</u> | <u>\$ 54,247</u> |

### CAPITAL RESERVES (TRUSTEES OF TRUST FUNDS):

RESERVE BALANCE AS OF JANUARY 1, 2013 \$ 289,987

### REVENUE:

ADDITIONS TO RESERVE 220,000  
INTEREST INCOME 52

### LESS: EXPENSES

92,116

-

-

RESERVE BALANCE AS OF NOVEMBER 30, 2013

\$ 417,923

-

## WATER UTILITIES

### Water and Sewer Commissioners 2013 Annual Report

The Board of Commissioners is an elective office responsible for managing and overseeing the operation of both the water and sewer departments. Current board members include Mr. Robert Courage, Chairman, Mr. Dale White, Vice-Chairman, and Mr. Mike Putnam, who simultaneously serves as a member of the Milford Board of Selectmen. Mr. David Boucher is the Water Utilities Director. The Commission's goal has been, and continues to be, to provide quality service at reasonable cost to our rate payers.

Our search for an additional ground water source to augment our present supply continues. Over the past three years, two separate sites were located and tested for water quality and pumping yield. Both had potential and would have served our needs, however, one location was cost prohibitive with many additional restrictions requested by the land owners. The other site is located adjacent to an area that is in close proximity to commercial and industrial facilities. The commission felt that there was risk of eventual ground water contamination even though there was no evidence of any at present. This weighed heavy on the Commission's decision not to further consider this site.

Several major projects were addressed during the year in the Water Department and at the Wastewater Treatment Facility. These included water main replacements, electrical and instrumentation upgrades in both departments. Funds were withdrawn from the Water and Sewer Capital Reserve accounts for these projects.

A 10% water rate increase became effective on January 1, 2014. For an average residential customer this increase will amount to approximately \$30.00 per year. Increasing costs in general operating expenses was the reason for this rate increase. Our last rate increase was in 2010.

The Commission **supports** one warrant article for consideration at the March 11, 2014 Town Meeting:



- the Water Department's repairing and resurfacing the interior section of the 500,000 pre-stress concrete water storage tank located adjacent to our industrial area in the west end of town, which was constructed in 1959.

The commission encourages responsible water conservation efforts by Milford residents.

Remember to periodically check faucets and plumbing to correct water leaks promptly. A special "thank you" is extended to the Water Utilities staff members for their dedicated service throughout 2013.

The Commissioners meet regularly on Tuesdays at 6:00 p.m. at the Water Utilities Department, 564 Nashua Street, on a two-week basis. Meetings are always open to the public. Agendas and meeting minutes may be viewed at [www.milford.nh.gov](http://www.milford.nh.gov), Water Utilities Department.

Respectfully submitted,

Robert E. Courage, Chairman

Dale A. White, Vice-Chairman

Michael E. Putnam, Member

#### Money Saving Reminder to Milford Water Customers

Consider the benefits of hiring a plumber to install a second, outside meter for irrigation purposes. Such a "bypass" meter will save you money because you will not be charged for the sewer portion for using water to improve your lawn or fill your pool. Homeowners who plan ahead and make such an investment in their plumbing system will prevent an unusual "spike" on their quarterly water/sewer bill and avoid requesting the Board of Commissioners grant an abatement on a one-time approval basis.



# Welfare Department

## ~ 2013 REPORT ~

In New Hampshire, every town is required to have a welfare office that is governed by state statute RSA 165:1 which reads, "Whenever a person in any town is poor and unable to support himself/herself, he/she shall be relieved and maintained by the overseers of public welfare of such town, whether or not he/she has a residence there".

As such, Milford is legally obligated to assist those individuals who qualify and meet the criteria as set forth in the Guidelines, regardless of funds budgeted for this purpose. This does not mean that the Welfare Department will pay for any bill that an applicant thinks is necessary. Instead, the Welfare Department primarily assists with basic living needs which include housing costs – rent or mortgage; utility costs – electric, heat, water; food; or a medical cost – normally a prescription. The Welfare Department does help occasionally with other needs such as a car repair or gasoline. In these instances it has to be clear that this expense is for an applicant whose vehicle is necessary to get to work and that if not paid, the applicant can lose employment which may necessitate further need of welfare.

While financial assistance is the most easily quantified measure of the Welfare Office, it is not the only job undertaken. The Welfare Office takes it as our responsibility and goal to set people up for success and self-sufficiency. This is accomplished by determining both the financial and non-financial needs of those who apply for assistance. The Welfare Office works with each client to find the resources available for their situation regardless of whether or not we are also providing financial assistance. We routinely refer our clients to local service organizations such as Southern New Hampshire Services, New Hampshire Department of Health and Human Services, New Hampshire Housing and Finance Authority, Pharmacy Assistance programs, and Greater Nashua Dental Connection.

Welfare at the Town level is intended to be a temporary, emergency situation. The State and Federal Governments take care of needs such as unemployment, food stamps, Section 8 Housing, Social Security, and other programs. We do have clients who qualify for assistance for more than one month at a time, but clients must reapply each month that they are in need of assistance. This is unlike the state and federal programs where a person can qualify for 6 months of assistance or longer. This guarantees that the Welfare Office is able to better track how a client is progressing towards self-sufficiency and adjustments can be made in order to better help the individual and lessen the impact to the Welfare budget.

In 2013, the Welfare Office provided financial assistance to 160 cases; a case is made up of the people in a household, whether that is 1 or more. Currently the Welfare Office's software only tracks cases that result in financial assistance, but there is new software coming that will better track all the functions of the Office, including non-financial assistance so that we can have true a picture of all cases assisted by the Welfare Office. While we worked with 160 cases resulting in financial assistance, that generated 639 vouchers. A voucher is how the Welfare Office pays a bill. We never

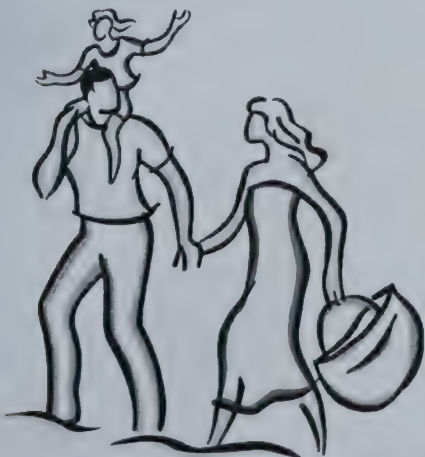


hand out money to a client, but always pay the bill directly to a vendor whether it is a rent to a landlord, or PSNH for an electric bill. This translates to 3.9 instances of assistance per client over the course of the year. For example, it could be a rent and electric bill, or a gasoline voucher and a trip to the super market.

Below is a breakdown of the assistance given in 2013.

| Type of Assistance Given:                                           | Number of Vouchers: | Amount of Assistance: |
|---------------------------------------------------------------------|---------------------|-----------------------|
| Burial                                                              | 5                   | \$5,000               |
| Car repair                                                          | 2                   | \$581                 |
| Electric                                                            | 26                  | \$4,199               |
| Food                                                                | 141                 | \$9,524               |
| Gas                                                                 | 208                 | \$5,120               |
| Heat – includes oil, propane, kerosene                              | 22                  | \$6,891               |
| Medical – includes prescription and dental                          | 36                  | \$4,486               |
| Rent or mortgage                                                    | 194                 | \$107,635             |
| Other – includes child care, water and lot rental for a mobile home | 5                   | \$744                 |
| <b>Total</b>                                                        | <b>639</b>          | <b>\$144,180</b>      |

Another notable difference between local welfare, and the state and federal programs is that we ask our clients to repay their assistance. This can happen in 3 different ways: we can place a lien if a client owns a home or property; a client can arrange a reimbursement schedule with the town when they are financially able to do so; or the client can participate in the workfare program. During the past year, the Welfare Department received reimbursements of \$4,764 to be applied towards the debts of 18 different clients. The workfare program saw greater success this year and we are pleased to report that 22 clients worked a total of 1667 hours, which represents \$16,670. By far, the most hours are worked at the Transfer Station. We thank Tammy Scott, Transfer Station Supervisor for her continued support of our clients. This year the Welfare office was also able to put people to work in and around Town Hall at the Recreation Department, Assessors Office, Ambulance, Water Utilities Facility, and two local charities.



Special thanks are also given to the SHARE program. Without SHARE'S additional assistance programs, (cash), food pantry, and the clothing barn, our clients and the residents of Milford would be much worse off. The Welfare Department would also like to extend a sincere thank you to the Wadleigh Memorial Library for allowing the Social Services Departments to occupy office space in the Library Annex. To both agencies, your kindness and generosity are very much appreciated.

As always, we would like to take this opportunity to thank the Milford Board of Selectmen, the Town Administrator and the citizens of Milford for their continued support of the Welfare Department.

Milford is a wonderful community in which to live and work as is evidenced by the support of local churches and civic groups who assist our residents in a multitude of ways.

Submitted by, Susan Drew Welfare Director



# MILFORD CONSERVATION COMMISSION

## ~ 2013 REPORT ~

**Land Management** – In 2012 The Church of Our Saviour donated Lot 52-18 to the Conservation Commission. In 2013 the lot was merged with the existing town Rotch Wildlife Preserve expanding the Town Forest to 56 acres. A Conservation Easement was recorded for Map 45, Lot 2 as per the stipulation of the grant that helped purchase the property in 2011.

**Trails** – The Trails Committee continues to manage the trails. In 2013 Jon Thunberg built two bridges on the Souhegan River Trail – East. They span two gulches west of the MCAA fields. New trails were built in Mile Slip Town Forest and in Tucker Brook Town Forest. We extend our sincere thank the Trails Committee, trail stewards, and the many volunteers that help maintain our trail system.



**Granite Town Rail Trail** - The Rail Trail is one of the most heavily used trails in Milford. It attracts walkers, runners, and bikers. The Milford Rail Trail extends from the vicinity of the Department of Public Works facility on South Street to the Brookline town line where the trail joins the Brookline Rail Trail. The Rail Trail is home to foot races, training programs for Milford's middle and high school track teams and even training for our National Guard. It is imperative that this trail be maintained and improved. During 2013, the DPW provided necessary help to the Conservation Commission. Thanks to their assistance the section south of Melendy Road was improved.

**Ghost Train Rail Trail Race** – The Granite Town Ghost Trail Race again took place using the contiguous Milford and Brookline Rail Trails. 295 runners enjoyed the competition and comradery. The Rail Trail fund benefitted through the receipt of \$4,770 in fees that will be used to further enhance the Rail.

**Milford Hikes** - The Conservation Commission held its third year of 4<sup>th</sup> Saturday Hikes. An average of 15 hikers from both Milford and neighboring towns attended each of the eleven hikes.

The Commission has openings for both full and alternate members. For more information about what your Commission is doing or how you can help, see our website or call the office 603-249-0628.

Respectfully Submitted,  
Audrey Fraizer, Chair  
Milford Conservation Commission

## CONSERVATION COMMISSION BUDGET - 2013 unaudited

### OPERATING BUDGET

|                                          |             |                 |                    |
|------------------------------------------|-------------|-----------------|--------------------|
| 2013 Town Appropriation                  | \$          | 22,091.00       |                    |
| Salary                                   | (19,109.00) |                 |                    |
| Training                                 | (270.00)    |                 | staff & members    |
| Printing, Publishing                     | (150.00)    |                 |                    |
| Dues and Memberships                     | (495.00)    |                 |                    |
| Recording fees                           | (49.00)     |                 |                    |
| Travel/mileage reimbursements            | 0.00        |                 |                    |
| Contracted Services                      | (2,496.00)  |                 |                    |
| Office Supplies                          | (37.00)     |                 |                    |
| Postage                                  | (22.00)     |                 |                    |
| Supplies, equipment                      | 0.00        |                 |                    |
| Supplies, land maintenance               | (366.00)    |                 |                    |
| Books                                    | 0.00        |                 |                    |
| Carry Forward                            | 3,824.00    |                 | from previous year |
| Interest Income                          | 0.00        |                 |                    |
| <b>Year End Balance OPERATING BUDGET</b> | <b>\$</b>   | <b>2,921.00</b> |                    |

### LAND FUND

|                             |           |                  |
|-----------------------------|-----------|------------------|
| Balance 2013/01             | \$        | 41,721.10        |
| Private Contribution        |           | 0.00             |
| Expenses                    |           | 0.00             |
| <b>YE Balance LAND FUND</b> | <b>\$</b> | <b>41,721.10</b> |

### RAIL TRAIL FUND

|                                    |           |                  |
|------------------------------------|-----------|------------------|
| Balance 2013/01                    | \$        | 20,098.39        |
| Private Contribution / Fundraising |           | 4,910.50         |
| Expenses                           |           | (2,385.93)       |
| <b>YE Balance RAIL TRAIL FUND</b>  | <b>\$</b> | <b>22,622.96</b> |

### FOREST FUND

|                               |           |                  |
|-------------------------------|-----------|------------------|
| Balance 2013/01               | \$        | 15,282.60        |
| Timber Income                 |           | 0.00             |
| Expenses                      |           | 0.00             |
| <b>YE Balance FOREST FUND</b> | <b>\$</b> | <b>15,282.60</b> |

### NEES BEQUEST

|                                |           |                 |
|--------------------------------|-----------|-----------------|
| Balance 2013/01                | \$        | 3,087.56        |
| Expenses                       |           | 0.00            |
| <b>YE Balance NEES BEQUEST</b> | <b>\$</b> | <b>3,087.56</b> |

(unaudited)



## ECONOMIC DEVELOPMENT ADVISORY COUNCIL

The 15-member Economic Development Advisory Council, established in 2009, represents a broad-based group of Milford citizens and business owners working to strengthen and retain the existing business and commercial base in Town and encourage opportunities for new economic growth. The Council was given the charge by the Board of Selectmen to:

*“...develop and recommend economic development policy in accordance with the goals of the Milford Board of Selectmen and Milford Master Plan, and utilizing the report Recommendations to Foster Economic Development in Milford dated June 8, 2009, facilitate the economic development goals, recommendations, and actions at the direction of the Board of Selectmen.”*

EDAC develops its annual goals and projects from economic development objectives identified in the 2009 **Recommendations to Foster Economic Development in Milford, Report to the Milford Board of Selectmen and Planning Board**. This past year EDAC wrapped up an ongoing cooperative effort with the Office of Community Development on customer service to determine what processes and procedures were working and where improvements could be implemented. A report was presented to the Board of Selectmen in late May and results from the group's work were generally very positive from the development community. Several improvements were identified which the Office felt could be incorporated into its operations.

EDAC members felt that it was critical to get a sense from the community at large what residents and business owners thought future economic development policies and actions should be to insure prosperity into the next decade. With that in mind an “Economic Development Community Input Survey” was developed and widely distributed during the summer and fall. A final analysis will be drafted and available in early 2014, but an early theme from the respondents was that there should be growth and development, but ‘small in scale’ and consistent with Milford's small town character. The EDAC survey will form a foundation for further recommendations to be made to the Planning Board and Board of Selectmen.

Working to achieve a unified and consistent Town-wide economic development philosophy that is shared between citizens, elected officials, volunteer boards and commissions, and town government has been a goal since its founding. During 2013 two significant work sessions were held between the Board of Selectmen, the Planning Board, and EDAC. These work sessions resulted in a good and respectful exchange of ideas and priorities. The three groups reached a consensus that “We have to invest in the Town while building respect for current residents and businesses concurrently while attracting new business and people.” There was agreement that economic development requires teamwork and leadership between all stakeholders, that investment in infrastructure was the overall #1 priority for economic development, and that public trust must be built and maintained to support infrastructure costs, and that there must be a consistent vision and message sent to the public and development community.

The Council works closely with the Community Development Office which regularly provided updates on development occurring and pending throughout Town as well as all administrative assistance.

In 2013 EDAC continued to proactively support development projects that will provide positive economic development benefit to the Town, such as the Pine Valley Mill Affordable Housing project, the proposed commercial rezoning off South Street, the proposed Eecotech Development acquisition of the former police station and the tax increment financing district properties, and initiatives of the Milford Improvement Team (MIT). Building communication, resources, and cooperation between existing businesses and the Town as well as building a strong diversified local economy for the future is the mission of the Economic Development Advisory Council. If at any time additional information is needed, please contact Bill Parker, Community Development Director at 249-0620 or at <http://www.milford.nh.gov/town/boards-committees-and-commissions/community-development/economic-development-advisory-council> or any EDAC member.

Respectfully submitted,

Matt Ciardelli, Chairman, Economic Development Advisory Council





## **MILFORD HERITAGE COMMISSION**

**Meets 2<sup>nd</sup> Wednesday 7:00 PM  
Wadleigh Memorial Library**

### **~ 2013 REPORT ~**

The primary purpose of the Milford Heritage Commission is to promote the proper recognition, use, and protection of the unique cultural and historical resources of Milford. To integrate preservation planning into a partnership with individuals, businesses, town boards and other appropriate groups. As stated in New Hampshire RSA674:44 and referencing the Town of Milford Master Plan, the Milford Heritage Commission shall have advisory and review authority. It is empowered to accept and expend funds for a non-lapsing Heritage Fund and to acquire and manage property and property rights.

The Heritage Commission represents the Historic Conscience for this community.

#### Activity 2013

Monthly meetings were primarily concerned with Interdepartmental Reviews of Planning Board submissions. One project of special concern involved the proposed removal of the Pine Valley School House located on the South side of Elm Street at the West end of town. We have tried to find alternative outcomes for this building but to date have been unsuccessful. We expect this structure will be razed to make way for a new entrance and additional parking to the adjoining lot. Regrettably this will result in a significant loss of another structure from Milford's rich historic past.

We continue to be involved with Freedoms Way National Heritage Area of which Milford forms a significant part.

We need volunteers to serve on the commission as alternates, project workers, and research assistants. Please make your willingness to serve known to one of the Commission members or to the Selectmen's Office.

Charles F. Worcester, Chairperson

Herbert Adams, Vice Chair

Polly Cote, Member

Erna Johnson, Member



## PLANNING BOARD

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### ~ 2013 REPORT ~

The Planning Board is the local land use planning and regulatory board, charged with facilitating our community's long-term planning process. The foundation of that planning lies in the Town's Master Plan and the Board is responsible for overseeing the crafting and updating of that document as community needs and conditions change. While many plans are called "master plans", a Town's Master Plan, as defined by NH RSA 674:2, is intended to define the community's vision for itself, guide policy decisions and drive implementation strategies to fulfill that vision. Additionally, the Board is charged with overseeing completion of the annual Capital Improvements Plan; recommending revisions to ordinances and local regulations, and applying those rules as they relate to commercial and residential development.

As with all of the Board's work, public and professional input is sought through a variety of avenues: special subcommittees or working groups that include interested stakeholders, an interdepartmental review process, engaging external consultants as needed, public comment periods, and public hearings. Our work sessions are always open to the public. With the continual improvements of the Town's website, we hope to be able to have even more Planning Board related information readily available online.

Throughout the year, the Board works closely with many committees and departments including the Conservation Commission, the Economic Development Advisory Council, the Zoning Board, the Board of Selectmen, and the Department of Public Works on various initiatives and proposed revisions to our ordinances and regulations. Impetus for this work comes from citizen input, suggestions from other boards and commissions, changes in State and Federal regulations, new best practices and changing community needs. Based on what the Board has heard from the community and our colleagues, the general focus areas for 2014 will continue to be economic development, transportation and housing.

The 2013 Planning Board projects included: revisions to the Town's Gravel and Earth Removal regulations prompted by changes in State law; completion of the annual Capital Improvements Plan; initial evaluation of certain land use ordinances that impact the cost and ease of doing business in our Town; and continued progress on planning for Milford's future housing needs. With assistance from the Nashua Regional Planning Commission and a NHHFA Community Planning Grant, the Board continued reviewing the Town's Zoning Ordinance and related regulations relative to opportunities for housing development. After much research and deliberation, initial strategies were drafted to promote neighborhood development that enhances quality of life in Milford. This work will continue in 2014. An adequate housing supply, of various price-points and designs, is one factor in promoting economic development.



Overall, the number of applications before the Board this year was higher than in 2012 and a number of entities came in to “discuss” potential development projects. Many of the applications in 2013 involved the adaptive reuse of existing buildings and investments to improve existing commercial locations. For example, residential buildings on Elm and Union Streets were renovated for commercial and multi-family use. The MacDonald’s restaurant on Nashua Street is undergoing a major renovation and modernization, and Crown Castle International replaced a communications tower off McGettigan Road with a new 180 foot telecommunications tower. On the residential front, the Board conditionally approved a 6-lot single family home development on Melendy Road and a 24-unit senior housing complex on Route 13-N. The Board continues to work with St. Joseph Hospital on plans for a major redevelopment and investment at their Nashua Street location.

Milford has a vibrant business community which significantly contributes to the quality of life in our town. As a way to recognize outstanding members of our local business community, the Planning Board implemented a Distinguished Site Award program. In 2013, a fourth business was awarded this annual recognition – **The J.P. Pest Training Facility** located at 34 Hammond Road. Visible from the Route 101-Bypass, the J.P. Pest Training Facility demonstrates careful attention to detail and complements Milford’s architectural history. This site exemplifies the kind of thoughtful design, site layout and pride the Distinguished Site Award is intended to recognize.

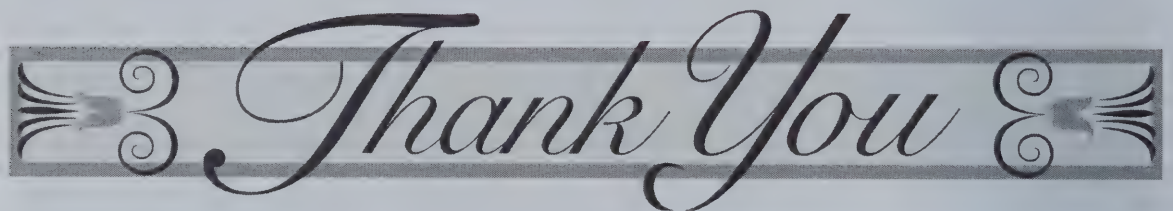


The Milford Planning Board is made up of 6 full members, 1 ex-officio member and currently 1 alternate member. All members are appointed by the Board of Selectmen. Potential members are asked to attend a few meetings and meet with current members to become better acquainted with the work of the Board. Prospective members are recommended by the Planning Board as candidates for membership to the Board of Selectmen. The Board is always looking for new volunteers to serve as alternate members! If you are interested in learning more about this opportunity to help guide Milford’s future, please contact the Planning Board at 249-0620.

Milford is fortunate to have a very dedicated group of employees working in the Office of Community Development. Led by Director Bill Parker and assisted by Town Planner Jodie Levandowski and Administrative Assistant Shirley Wilson, the office supports and facilitates the work of the Planning Board, and keeps us abreast of new land use trends and best practices. The Board extends many thanks to the entire Community Development team for their assistance and guidance!

The Planning Board also extends its hearty thanks to the citizen volunteers who contribute their expertise and energy to the many committees, commissions and councils that work with the Planning Board for Milford's betterment. Community input is vital to successful community planning, and the Board thanks the residents and business owners who have shared their thoughts, questions and suggestions throughout the year. We welcome your input and look forward to hearing more from you in 2014. By working together and sharing ideas we can assure that the Granite Town remains a wonderful place to live, work and play!

Respectfully Submitted,  
Janet Langdell, Chairperson



*Thank You*



# **WEST MILFORD TAX INCREMENT FINANCING DISTRICT ADVISORY BOARD ~ 2013 REPORT ~**

In March 2006 Town voters authorized the creation of a Tax Increment Financing District (TIF District) that consists of eight town-owned BROX property parcels and two parcels owned by Hendrix Wire & Cable. The parcels are zoned Integrated Commercial-Industrial 2 and together total almost 163 acres of undeveloped property that are identified in the Town's Master Plan for future mixed-use development and employment centers. To assist in this development, tax increment financing is one of only a few tools or incentives allowed by State law that can be utilized to finance costly but needed infrastructure. This is accomplished by a methodology that allows a percentage of new property tax revenue generated by new industrial and commercial development within a defined area, or 'district', to be utilized to pay for infrastructure (roads, water lines, and sewer lines for example) needed to serve the users. Once the infrastructure costs are recouped, all property taxes are then placed in the general fund. The intent of this financing mechanism is to encourage industrial and commercial expansion – and the associated increase in non-residential property tax revenue, employment opportunities, and a growing local economy.

The West Milford Tax Increment Financing District Advisory Board (TIF Board) is a 7-member volunteer board appointed by the Board of Selectmen that is required by State statute to guide the planning, construction, and implementation of the TIF District development program, review district boundaries, and recommend modifications that encourage appropriate district development. Members of the TIF Board represent the Board of Selectmen, the Milford School District, the Economic Development Advisory Council, district property owners, and Milford citizens-at-large.

Since its establishment in 2006, the TIF Board has actively worked towards the development of district properties during challenging economic and land development climate. Actions taken by the TIF Board over the past eight years include: development of preliminary engineering plans and construction costs for infrastructure; collaboration with the Planning Board and other groups in zoning change amendments to encourage appropriate land uses; partnered with the professional and experienced commercial real estate firm of Grubb & Ellis Northern New England (now Colliers International) to market and promote the District for sale and development; provided recommendations to expand district boundaries to 'capture' new property tax revenue for infrastructure construction; determined new development potential conceptual site planning (approximately 1,000,000 square feet of new construction is possible at ultimate build-out); and work closely with interested developers.

During 2013 the TIF Board worked with the Town Administrator, Community Development Director, and the Monadnock Economic Development Corporation to implement stipulations contained in purchase option agreements between the Town and the interested developer (Eecotech) on the BROX TIF District properties and the former Police Station site. This development firm continued with its required due diligence efforts through 2012 and into early 2013. Because the development of the TIF district

requires substantial infrastructure investment, and current economic conditions provide financing challenges, efforts continue.

Additionally, TIF Board representatives are active participants in the Economic Development Advisory Council and continue to work with the Community Development Office, Planning Board, and Selectmen on economic development goals, and policy and land use planning to further strengthen Milford's economic base by creating non-residential property tax generating development and employment opportunities necessary for a healthy community. During 2014 the Board will be looking at potential expansion of the TIF district to include the former police station site and the west Elm Street/101 business corridor as a means to fund infrastructure improvements in the area.

Please visit the West Milford Tax Increment District website on the Town's website, or call or e-mail Bill Parker, Community Development Director and TIF District Administrator (603-249-0620; [bparker@milford.nh.gov](mailto:bparker@milford.nh.gov)) if you have any questions or desire additional information on the West Milford Tax Increment Financing District.

Respectfully submitted,

John McCormack, TIF District Advisory Board Chairman

*In 2013 the TIF District did not receive any income or have any expenditures. It does not have any principal and has accumulated no interest, it has no outstanding bonded indebtedness, the original assessed value of the district has not changed, no captured assessed value was retained by the district, and no tax increments were received. The TIF District is in compliance with its tax increment financing plan.*



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## **Zoning Board of Adjustment 2013 Report**

The Zoning Board of Adjustment's responsibility is to interpret the Zoning Ordinance to the best of its ability, granting relief to the applicant where appropriate, while taking into consideration the protection of the Town and the interests and safety of its residents. The ZBA had the duty of hearing numerous applicants' requests for variances, special exceptions and equitable waivers in 2013.

This year 23 applications came before the Board seeking relief from the Zoning Ordinance which was down from 27 applications in 2012; however, the Board also decided on 1 request for a waiver from the ZBA handbook as well as 4 rehearing requests.

|                                           | Applications | Relief<br>Granted | Relief<br>Denied |
|-------------------------------------------|--------------|-------------------|------------------|
| Special Exceptions                        | 6            | 5                 | 1                |
| Variances                                 | 13           | 11                | 2                |
| Equitable Waiver                          | 2            | 2                 | -                |
| Appeal from<br>Administrative<br>Decision | 2            | -                 | 2                |

I would like to express appreciation to each of the Board and Alternate Board members for volunteering their time, effort and commitment; Laura Horning-Vice Chair, Zach Tripp-member, Kevin Taylor-member, Michael Thornton-member and Bob Pichette, Paul Butler, Joan Dargie and Len Harten-alternate members. Gratitude is also expressed to our recording secretary Peg Ouellette as well as to Kathy Bauer, BOS representative and the Community Development staff for their continued efforts in preparing applicants for our hearings.

The Zoning Board of Adjustment meets on the first and third Thursdays of each month, if there are cases to be heard and the Board continually looks for volunteers who would be interested in becoming alternate members. It is an excellent way to serve the community and learn about land use. Interested individuals should contact the Office of Community Development at 249-0620, email Bill Parker, Zoning Administrator at [bparker@milford.nh.gov](mailto:bparker@milford.nh.gov) or go to the website at [www.milford.nh.gov](http://www.milford.nh.gov) to fill out a volunteer application.

Respectfully submitted,  
Fletch Seagroves, Chairman

# Milford Area Communication Center

1 Union Square, Town Hall, 4<sup>th</sup> Floor, Milford, NH 03055

Jason R. Johnson, *Director*  
Matthew S. Bradley, *Captain*

Telephone (603) 673-1414  
Fax (603) 673-0131

The Milford Area Communication Center (MACC Base) had a very productive 2013. The center provides centralized emergency dispatch services for the towns of Milford, Mont Vernon, and Wilton. These services include emergency radio and telephone communications for ambulance, fire, police, public works and emergency management agencies within those towns. MACC also provides emergency ambulance dispatching services for the Wilton Ambulance Service to their additional service towns of Lyndeborough & Temple. Further, MACC serves as a backup communications center for the towns of Amherst, Brookline & Hollis.

This year, MACC Base dispatchers handled over fifty-one thousand calls for service for the various emergency agencies that it serves. Calls ranged from structure fires and multivehicle accidents, affecting many people, to police or medical calls involving a single victim. It is the emergency dispatcher's responsibility to properly assess a crisis, to insure the proper personnel and equipment are sent to handle the problem, and to monitor the situation until the emergency has passed. Contrary to a common misconception, 911 operators in Concord & Laconia are not responsible for providing emergency dispatching; the 911 operator's role is to route calls to emergency dispatchers at MACC Base. It is MACC Base personnel who ultimately dispatch the calls for service and who interact directly with both the public and the responding emergency personnel.

This year, our dispatchers participated in a variety of training offered throughout New England. Captain Matt Bradley is currently enrolled with the State of NH Bureau of Education & Training's Certified Public Supervisor program. Jared Hyde & Michael Goldstein are our newest APCO certified Communications Training Officers. Additional training attended this year by our Dispatchers includes: Crisis Negotiations for Telecommunicators, Disaster Operations, Active Shooter scenarios, and Advanced NCIC Training for Dispatchers. Most of our staff also have experience on the other end of the radio as well. We presently have 5 current & 3 former firefighters, 2 retired & 2 former police officers, & 2 current paramedics. Our experiences in public safety, on both ends of the radio, provide our communities a dispatch center with a collective 200+ years of emergency services experience.

Emergency dispatchers routinely deal with callers when situations are at their worst, and at times when those citizens need competent professionals to solve their personal crisis. It takes a very special person to provide and maintain these professional standards, and MACC Base is privileged to have a dedicated group of professionals standing vigil over the communities it serves. We look forward to another year of dedicated service to the emergency services and the people of the Souhegan Valley.

Respectfully submitted,

Jason R. Johnson, Director





## *Milford Improvement Team*

### **~ 2013 TOWN REPORT ~**

The Milford Improvement Team had a busy year of promoting economic development throughout Milford. Our goals:

- Promote Milford as a vibrant cultural, retail and entertainment destination in the region;
- Encourage a variety of local and independent businesses and activities that will both serve and employ residents;
- Preserve where feasible Milford's historic buildings and encourage sympathetic new development;
- Make Milford's gateway streetscapes attractive and engaging;
- Continue to maintain downtown Milford as the attractive, pedestrian-oriented center of our community;
- Foster cooperation among residents, business owners and property owners;

The Milford Improvement Team held several events throughout the year.

The 4<sup>th</sup> A Taste of Milford took place on May 30th and showcased Milford's restaurants to the region. This year's event featured 25 Milford eateries hosted by downtown businesses. The event brought 500 people to the Milford Oval to sample the food and browse the shops.

The Milford Great Pumpkin Festival celebrated its 24th anniversary on October 11-13 and was hugely successful. Approximately 33,000 people attended the festival over the three day period. Forty nonprofit and community based groups participated with fundraising or awareness activities that will benefit Milford and surrounding communities in innumerable ways – including scouting troops, 4-H clubs, Milford High School clubs, the Souhegan Valley Boys & Girls Club, Milford Middle School Enrichment, the Milford Community Athletic Association, the Rotary Club, and local churches. Altogether, these groups raised approximately \$65,000 for their programs and services that will be reinvested back into the community.

The Milford Improvement Team organized the Town Tree Lighting on December 7 and again provided the holiday décor on the Oval to include roping on the light poles. The official town Christmas tree was also lighted on the Oval and was donated by the Bonczar Family of Jennison Road.

### **Projects:**

The Milford Improvement Team was awarded a Community Design Charrette by PLAN NH to focus on the Garden and Cottage Streets neighborhood. The Charrette



held two public visioning sessions on November 1 & 2 to discuss issues concerning traffic, walkability and redevelopment of underutilized space, as well as potential uses for the historic B&M train station building on Garden Street. The Charrette is a highly competitive application and awarded to only 2-3 communities per year. The Plan NH members donate their time and expertise to the Charrette, a value of approximately \$50,000 if the Town was to hire comparable services. To offset expenses of the Charrette, MIT was also awarded a \$5000 grant by the NH Charitable Foundation.

MIT donated \$1000 from Pumpkin Festival proceeds toward landscaping at the Milford Police Station to include perennial plantings around the flagpoles and parking area. MIT also donated the lighted granite sign for the new Milford Ambulance Facility.

MIT again coordinated seasonal plantings and decorations on the Oval, partnering with the Milford Garden Club to plant the Stone Bridge planters and the Bandstand. Local nurseries Butternut Farm, Souhegan Gardens and Trombly Farm donated plants for the planters and Northland Design donated their expertise to plantings on the Oval.

MIT strives to promote the Town of Milford to the region and State as a destination for starting or relocating a business, tourism, as well as encouraging residents to support their local businesses and organizations. MIT added an events calendar to our website that is open to other community organizations and regularly assists other community groups with promoting their events through our website, social media, press releases, and networking. Our goal is to be a clearing house of information for organizations within Milford, as well as a point of contact for media, or organizations within the greater Milford region.

The Executive Director served on the town's Economic Development Advisory Council and on the board of the Souhegan Valley Chamber of Commerce.

Tim Barr, a Milford resident, joined the MIT Board of Directors and the Board accepted the resignation of Melissa Deschenes with regret.

Respectfully submitted,

Volunteer hours\* given to Milford Improvement Team events/activities:

2008 hours, \$44,457

Volunteer hours given to the Pumpkin Festival:  
1102 hours, \$24,398

Sponsorship Investment to the Community  
Due to MIT Activities: \$50,310

Funds Raised for Other Community Groups at  
MIT Events: \$65,311

Grants Received by MIT for Community  
Projects \$60,500

Sources of Milford Improvement Team's  
Income:

Pumpkin Festival 54% Town Government 17%  
Events/Fundraisers 11% Grants 6% Private  
Contributions 8% Other 4%

\*Current Value of A Volunteer Hour \$22.14/hour



Alan Woolfson, President, Board of Directors  
Tracy Hutchins, Executive Director

2013 Board Members: Tim Barr, Kathy Bauer, Trent Blalock, Michael Brisbois, Kate Chamberlin, Kent Chappell, Mark Constable, Melissa Deschenes, Rick Ganis, Karen Keating, Ed Killam, Robert Krey, Heather Leach, Janet Spalding, David Sturm, Alan Woolfson, and Chuck Worcester.





## *Milford Great Pumpkin Festival*

### **The 2013 Milford Great Pumpkin Festival - October 11-13**

The 2013 Milford Pumpkin Festival celebrated its 24th anniversary this year and was very successful. Approximately 33,000 visitors attended the festival over the three day period. Some interesting statistics from the festival:

- Friday Night attendance was one of the largest at approximately 10,000.
- 1,620 people attended the Haunted Trail event
- The 7th Annual Talent Show on Saturday night sold out – 440 seats.
- 992 faces were painted at the Face Painting event
- 300 scarecrows were made by families at the Scarecrow making event
- 408 pumpkins were painted at the Pumpkin Painting event
- 1102 hours of volunteer time, valued at \$24,398 invested to the Festival and community.

Forty nonprofit and community based groups participated with fundraising or awareness activities that will benefit Milford and surrounding communities in innumerable ways – including scouting troops, 4-H clubs, Milford High School clubs, the Souhegan Valley Boys & Girls Club, Milford Middle School Enrichment, the Milford Community Athletic Association, the Rotary Club, and local churches. Altogether, these groups raised approximately \$65,000 for their programs and services that will be reinvested back into the community.



The festival featured its traditional venues with family activities on the Community House Lawn, a stage on the Oval, events in Emerson Park, at the Library, on Middle Street and in the Town Hall. The festival opened with the traditional ceremony: the Pumpkin Runner, who made his way around the Oval and over to the Town Hall where Milford's fire department waited to light the Town Hall. Milford's Citizen of the Year, MHS Teacher Dave Alcox, was recognized for his contributions to the Town. Milford Historical Society president, Dave Palance, presented the award to Mr. Alcox on behalf of the Milford Historical Society and the Milford Improvement Team.

Hundreds of volunteer hours go into putting on this event, with people working months in advance. We thank each and every one of them for their effort in making sure the event runs smoothly. Special thanks should go to longtime volunteers Jeanie & Bob Philbrick for decorating the Oval, the Quinn Family for Town Hall Lighting, Hometown Insurance for the Pumpkin Lighting, the Milford DeMolay and Rainbow Girls for running the Haunted Trail, Jennifer Spaziani for organizing the weekend's music, the Milford Masons for providing security, Rick Blasé for





installing all our electrical needs, First Student Transportation for providing the shuttle buses, Trombly Farm Stand for providing scarecrow hay, Currier Lumber for providing scarecrow supplies, Centrix Bank and JP Pest staff for volunteering at several events, Chappell Tractor for providing us with festival vehicles, the Souhegan Valley Chamber of Commerce for helping with the pie booth, and Bob Kokko of Kokko Realty for providing pumpkins, pumpkins and more pumpkins! MIT also extends its gratitude to the departments and staff of the Milford Parks, Public Works, Police, Fire, Ambulance, Buildings, Community Development, Community Media and the Town Administrator's office, all of whom provide services and support to the festival.

The 7th Annual Talent Show was a rousing success, selling out at the Amato Center, as friends, families, and festival attendees crowded into the theater to see a wide array of talent. And what a lot of talent there is in the Souhegan Valley area—acts ranged from acrobatics, to dancing to singing to juggling and the audience was delighted and amazed by the performances. Many thanks go to the judges: Irene Raisis Alton, Executive Director of Mrs. NH International NH/MA Pageants; Samantha Russo, Miss Souhegan Valley 2013; Brad Craven, Principal, Milford High School; Cecil Rowlette, Musician and Greg Boggis as our Master of Ceremonies. Robin LaCroix handled the stage managing and we thank the Souhegan Valley Boys and Girls Club for allowing the use of the Amato Center.

We also wish to extend our gratitude to our sponsors that support bringing this event to the Milford Community: Kokko Realty, the Milford Odd Fellows Custos Morum 42, Centrix Bank, Atlas Pyrotechnics, Bellavance Beverage, Ciardelli Fuels, College Bound Movers, Contemporary Chrysler-Dodge, Granite State Credit Union, JP Pest Services, Lake Sunapee Bank, Ledgewood Bay, Maplebrook Dentistry, Martha's Exchange, Milford Lumber, St. Joseph's Hospital, St. Mary's Bank, Souhegan Valley Motorsports, Sweet Baby Vineyard, the Trombly Farmstand, Toyota of Nashua, Tuckerman Brewing and White Mountain College. We appreciate their support for this tradition that showcases Milford at its finest.

Pumpkin Festival 2014 will mark the 25<sup>th</sup> Anniversary of the festival and we will be busy planning a special recognition scheduled for Oct. 10, 11 & 12!

Respectfully submitted,

Alan Woolfson, President Board of Directors     Tracy Hutchins, Executive Director



## **NRPC 2013 ANNUAL REPORT OF SERVICES FOR THE TOWN OF MILFORD**

NRPC was founded in 1959 with a mission to foster coordination and collaboration between the 13 communities in the Nashua region. Over the past 54 years, NRPC has developed into an organization that provides member municipalities customized services to meet their planning needs and also undertakes activities that benefit communities collectively. NRPC's highly qualified and experienced staff complements and extends municipal resources by providing a wide array of professional planning services that cover all aspects of community planning. NRPC also offers programs that would otherwise be inefficient and costly for communities to conduct on their own. In addition to programs and projects, NRPC acts as a strong and consistent advocate for communities and the region at the State and Federal level.

Services available to municipalities through membership dues in the NRPC include **transportation planning** such as grant writing assistance, specialized traffic counts and data, transportation modeling, intersection analysis, road safety audits, road surface management, parking studies. **Land Use planning** including customized board training and resources, draft ordinance and regulation review, special projects and research assistance, fact sheets, guidebooks and educational materials and master plan consultation and project scoping. **Data and GIS Mapping services** such as demographic data and analysis, mapping data and standard map sets, GIS needs assessments, production of annual tax maps and NRPC Live Maps. **Environment and energy planning** such as group energy purchase for municipal and school facilities, household hazardous waste collections. For more information, contact Kerrie Diers, Executive Director, at 424-2240 or [kerried@nashuarpc.org](mailto:kerried@nashuarpc.org).

In 2013, NRPC provided the following assistance to the Town of Milford:

### **TRANSPORTATION**

- **Traffic Data Collection:** NRPC collected traffic counts at 14 locations within Milford data may be found at <http://www.nashuarpc.org/trafficcount/index.htm>.
- **Transportation Improvement Program:** NRPC develops and maintains the TIP so that federal highway transportation dollars are available to Milford and the rest of the region. Throughout 2013, NRPC carefully monitored the status of Milford projects in the TIP to ensure that project information and changes initiated by NHDOT were communicated to the Town planning and community development staff. These include: safety improvements on NH 101, intersection improvements on 101A, the Milford Oval and South Street improvement projects, and signal modifications and improvements at the intersection of NH 13 with Emerson Road and Armory Road.
- **Souhegan Valley Transportation Collaborative (SVTC):** NRPC supports the SVTC in its 6th year of service. NRPC was awarded federal transit administration



funds to assist the expansion the operation of the service. This grant allowed SVTC to evaluate expansion opportunities to communities west of Milford while maintaining its level of service to the residents of Milford. It also provided the flexibility to increase the number of destinations served by the service. This service is available to eligible residents of Milford. Learn more at <http://souheganrides.org/>.

- **Congestion Management Process:** The NRPC has developed a Congestion Management Plan (CMP) designed to identify areas of congestion and develop solutions for more effective management of the transportation system. This plan provides information to municipal decision makers to assess the effectiveness of strategies and identify investment priorities. In 2013, NRPC collected travel time data on NH 101A which will be used to support prioritization of transportation improvements in the region.
- **Congestion Mitigation Air Quality (CMAQ) Program:** The CMAQ program provides funding opportunities for communities to address transportation needs that have a direct and beneficial impact on air quality in the region. NRPC provides application assistance, air quality analysis and presentation materials for communities interested in pursuing CMAQ grant applications.
- **Road Inventory:** Updated the town Road Inventory. This allows officials from the Town and NH DOT to have the most up to date information on Milford's roads and also forms the basis for the Town's allocation of Transportation Block Aid from the State.
- **Metropolitan Transportation Plan:** NRPC staff worked closely with the Town of Milford staff to identify local transportation improvements that benefit the Town. Including these projects in the MTP will provide the opportunity for future funding through the states Ten Year Plan Process.
- **NH Capitol Corridor Passenger Rail Project:** Participated on the New Hampshire Rail Transit Authority, the operating entity for the rail project, and pursuing options to study the feasibility of passenger rail in the corridor.
- **Regional Traffic Model:** Updated regional traffic model with new U.S. Census data, new regional employment data, and customized population projections through 2040. This update allows NRPC to provide morning and afternoon peak hour traffic forecasts, as well as more accurately model traffic signalization and intersection issues. This provides more specific information to the town when assessing the impact of traffic from new development. This capability is available for town use whenever there is interest, without cost, and the town staff has utilized NRPC traffic expertise to help study critical intersections and development issues.

- **Population Projections:** NRPC worked with the NH Office of Energy and Planning State Data Center, to update and maintain the population projections for each community in the region. These projections currently provide forecasts through the year 2040 to aid in long term community planning. NRPC worked with other regional planning commissions to develop similar projections for all towns in the state, allowing comparison with neighboring communities.

## **LAND USE AND ENVIRONMENT**

- **Electricity Supply Aggregation:** NRPC has formed an aggregation for towns and school districts to procure electricity from a competitive supplier. The aggregation's total anticipated cost savings in 2013 were \$274,201 with savings for the Town of Milford estimated at \$58,879.
- **Hazard Mitigation Plan:** NRPC met with the Town's Hazard Mitigation Team in order to prepare the Milford 2014 Hazard Mitigation Plan Update. Hazard mitigation plans identify critical facilities and areas of concern throughout the municipality, analyze potential hazards and risks to these facilities, and prioritize mitigation measures to address the hazards. The Disaster Mitigation Act of 2000 encourages natural disaster planning to reduce property damage costs and injuries. Completion of a Hazard Mitigation Plan and participation in the National Flood Insurance Program enables a community to apply for fully funded hazard mitigation grants.
- **Household Hazardous Waste Program:** On behalf of the Nashua Regional Solid Waste Management District, NRPC holds six HHW collections each year to allow residents to properly dispose of these products. NRPC held six collections during the 2013 Household Hazardous Waste season. In 2013, a total of 1,532 households participated in the HHW collections District-wide; of those, 139 households or 9.07% came from Milford. Participation rates were the highest they have been since 2006 District-wide and since 2007 among Milford households. Among Milford residents, 64 out of the 139 participating households (46%) brought paint to the collection events, 42 households (30.2%) brought solvents and thinners, and 33 households (23.7%) brought lawn and garden products.
- **Milford Community Planning Grant** -The main focus of the project is to create the opportunity for neighborhoods in Milford that address the goals of the Master Plan, housing choice and affordability, walkability, and livability. To achieve the goals, NRPC worked with Community Development Department and Planning Board to draft new regulations that include new 'Innovative Residential Design and Development Standards.' The Planning Board will continue work on these issues in the coming year.
- **Resources and Training:** NRPC provided a number of training workshops for local boards and staff, and developed and fact sheets which are available on our website.



- **Regional Plan:** 2013 was spent on outreach efforts including a series of topical workshops on transportation, housing, community and economic vitality, water infrastructure, and climate and energy, as well as a series of focus group conversations. As part of the topical workshops, NRPC has compiled a summary of goals and objectives found in municipal master plans in the region, resources for municipalities, compilations of what was heard at each event, and a series of presentations of local case studies. Staff has drafted outlines for all plan components and has begun the process of developing chapter drafts with the assistance of topical subcommittees comprised of commissioners, other local representatives and topical experts. A complete draft of the plan is anticipated for mid-year 2014.
- **Granite State Future:** Developed a common data set which will be made available statewide to aid municipalities in their own planning efforts as well as resources to aid local master planning such as a scientific survey of citizen opinions and values, a series of statewide listening sessions, a compilation of statewide resources, and Climate Assessments for Southern and Northern NH.

#### **GEOGRAPHIC INFORMATION SYSTEMS (GIS)**

- **General Mapping and Spatial Data Maintenance:** NRPC maintains a diverse collection of mapping information and databases including local roads, real property parcels, zoning, land use, and environmental conditions. This data is applied extensively to provide mapping and analysis for local and/or regional projects. NRPC continued its quarterly updates to the town parcels layer, using the Registry of Deeds database to update the town digital parcel map to include all changes to property data. This item is a critical component of many projects conducted in the town and is always available to the town from NRPC free of charge.
- **Specific mapping assistance:** NRPC produced a GIS proximity analysis of properties along the Souhegan River to support a property owner notification from DES related to fluvial erosion. With input from the Town, NRPC also developed a regional, generalized zoning datalayer in GIS based on density of permitted uses as well as a layer of Economic Revitalization zones. NRPC also provided technical support to Milford Fire Department on extraction of ESRI shapefiles from map packages.
- **GIS Training:** Geared towards municipal GIS users and open to the public, each meeting features general news and announcements, followed by a guest speaker or open group discussion on a particular GIS project or topic. Guest speakers in 2013 included UNH Technology Transfer Center, which presented "What's New with the NH Parcel Mosaic Map and Road Surface Management Programs" and NRPC staff who conducted a two-part program that covered GIS data and traffic modeling software for general highway planning, and a preview of the new NRPC Live Maps application.

- **Standard Maps:** NRPC maintains standard large-format maps for each of its communities that include: 1) Street Index and Town Features, 2) Land Use, 3) Zoning, and 4) Environmental Features. These maps are available online in PDF format, or in printed-form.
- **Census Data:** NRPC houses datasets from the US Census Bureau American Community Survey estimate program at various geographic levels including: state, county, town, tracts, block groups and blocks. Census data is very important in planning efforts and decision making for communities. Updated estimates in categories such as population, race, language, employment, poverty and housing are used in regional and local plans, and will be the inputs to the updated travel demand model. Census data is provided upon request to our communities.
- **Live Maps:** NRPC is putting its standard GIS maps online in an interactive format. The application's basemaps include aerial images, topographic contours, roads, town landmarks, conserved lands, and individual property boundaries. Overlay will display land use, zoning, flood, water resources, and soil characteristics in relation to neighborhoods or parcels. Cross-links to Google Street View or Bing Bird's Eye offer enhanced views of the 2D map location. Each year, Live Maps will be updated with fresh data.
- **Broadband Mapping and Planning:** The New Hampshire Broadband Mapping and Planning Program (NHBMPP) is a comprehensive program that seeks to understand where broadband is currently available in NH, how it can be made more widely available in the future, and how to encourage increased levels of broadband adoption and usage. NRPC staff coordinated with each member community to obtain town specific feedback on this effort. Staff is currently in the process of compiling all of this information into a final Broadband Plan for the Region.



## **YEAR-END REPORT FOR SOUHEGAN RIVER LOCAL ADVISORY COMMITTEE**

**SoRLAC** is one of 20 LACs in NH that were created by the legislature under RSA 483 to provide local input to state and local permitting agencies when there is the possibility of changing the characteristics of a protected river. SoRLAC was created in 2001 after the Souhegan River was designated as a protected river.

Since that time the Souhegan River has received a considerable amount of positive attention and considerable protection. A dam blocking the entrance to the river preventing migratory fish passage has been removed. The Souhegan has been extensively studied as a pilot project for the state to determine the flow necessary to protect river quality, fish and habitat health. The Souhegan now has a plan that when implemented will eventually protect a healthy flow. At the present time, an erosion control study is being done to eventually develop a hazard mitigation plan for the corridor towns. For the first time in 200 years wild salmon have been born in the Souhegan through the US Fish & Wildlife salmon restoration program, which now unfortunately has been halted.

SoRLAC works with the Souhegan Watershed Association on a water quality monitoring program that has collected chemical and biological data on the river for the past 20 years, on river cleanups with the Merrimack Valley Paddlers, on the Adopt a Salmon program for elementary schools throughout the region, and on the free canoe trips on this and other rivers.

Six corridor towns are represented on SoRLAC: New Ipswich, Greenville, Wilton, Milford, Amherst, and Merrimack. Each has three slots available; however, only Wilton, Merrimack and Milford have the full complement of members at the present time. Anyone is welcome to attend the monthly meetings, usually the third Thursday evening in one of the corridor towns and interested citizens can apply to their town for appointment to the committee. More information about LACs is available at <http://des.nh.gov/organization/divisions/water/wmb/rivers/lac/index.htm>.

More information about SoRLAC is available at [www.nashuarpc.org/SRLAC](http://www.nashuarpc.org/SRLAC).

Besides looking at permits for work within the river corridor, this year SoRLAC has set up a trail committee to explore and expand trails along the river and to educate the public on properly disposing prescription drugs so they don't get into the river. We continue to monitor repair of the landslide in Greenville, monitoring of tributaries in New Ipswich, monitoring the expansion of the Knight Property soccer fields in Amherst, and monitoring of the eventual reclamation of the BROX property in Milford.

SoRLAC invites everyone to get out on the river in a canoe or into the river in a bathing suit. There is a detailed canoe guide to the river at [www.souheganriver.org](http://www.souheganriver.org).

Respectfully submitted, George May

## **Notable Mentions**

Years of Service

~ 2013 REPORT ~

### **25 Years**

**Eric Schelberg:** Hired on November 14, 1988, Eric was one of only two full-time EMT's in the Milford Volunteer Ambulance Service. He completed the rigorous schooling and training necessary to become a Certified Paramedic on August 15, 1993 and, subsequently, became Director of the Milford Ambulance Service on January 5, 1998.

### **20 Years**

**Evelyn Gendron:** Hired on April 21, 1993, Evelyn is the Administrative Assistant at the Water Utilities Department (formerly the Wastewater Treatment Facility).

**Steven Rougeau:** Hired on April 4, 1993 as a Truck Driver/Light Equipment Operator in the Public Works Department, Steve became Heavy Equipment Operator/Leadman on June 26, 2000 and, subsequently, was promoted to General Foreman - Highway on July 31, 2011. In April of 2005, Steve completed the requirements of the UNH Technology Center's program for becoming a Roads Scholar Two.

### **15 Years**

**Ellen Works:** Hired on May 11, 1998 as a Clerk in the Town Clerk's Office, Ellen became Administrative Assistant to the Chief of the Milford Police Department on July 15, 2002.

### **10 Years**

**Lisa Carl:** Hired on September 2, 2003, Lisa is the Accounts Payable Clerk in the Finance Department.

**Kenneth Flaherty:** Hired on September 22, 2003, Ken is Captain – Training Officer at the Milford Fire Department.

**Jennifer Lamy:** Hired on December 18, 2003, Jennifer is a Library Assistant in Technical Services at the Wadleigh Memorial Library



## **5 Years**

**Gerard LaBonte:** Hired on November 9, 2008, Gerry is a Laborer at the Milford Transfer Station/Recycling Center.

**Dana MacAllister:** Hired on September 28, 2008 as Residential Building Inspector, Dana became Building / Code Enforcement Official on December 2, 2012.

**Marti Noel:** Hired on September 8, 2008, Marti is the Town of Milford's Assessing Official.

**Mary Ann Shea:** Hired on September 1, 2008, Mary Ann is the Head of the Circulation Department at the Wadleigh Memorial Library.

**Eric Wales:** Hired on July 14, 2008, Eric is a Patrol Officer with the Milford Police Department.

## Notable Mentions

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### Departures

#### ~ 2013 REPORT ~

### **Happy Retirement Officer Hunter Philbrick**



On January 31, 2013, the Milford Police Department bid "farewell" and "happy retirement" to Officer Hunter Philbrick.

Prior to his joining the Milford Police Department on September 24, 2001, Officer Philbrick had been a long-time member of the Mont Vernon Police Department.

While a member of the Milford Police Department, Hunter served a tour of duty in the Philippines with the US Marine Corps Reserve and, subsequently, two tours of duty in Iraq with the Army Reserve.

As with other officers to whom we have bid farewell in the past, it will be difficult to replace the knowledge, experience and dedication that Officer Philbrick brought to the Police Department and this community. He will be missed but we wish him well in his retirement. *Semper Fi, Hunter*

.....

### **Happy Retirement Leo Jasion**

On July 19, 2013, we said "goodbye" and "happy retirement" to Leo Jasion. Leo was originally hired as a laborer for the Parks & Cemetery division of the Public Works Department on December 20, 2004 and subsequently became Town Hall Building Custodian on May 1, 2007 upon the retirement of the prior Building Custodian. A racecar enthusiast, Leo is looking forward to having the free time to attend more car races.

Leo was always willing to go above and beyond what was required of his job and his services and assistance will be missed by many.

We thank Leo for his years of service to the Town and to those of us at Town Hall and we wish him a long and happy retirement.

.....





## **Farewell to Officer Mark Pepler**



On September 27, 2013, the Milford Police Department bid "farewell" to another of its officers – Mark Pepler who had been hired as the department's first Juvenile Officer on October 10, 2006.

This had been Officer Pepler's 2<sup>nd</sup> term with the Milford Police Department. Prior to being rehired as the Juvenile Officer, he had served as a Patrol Officer from July 1995 until September 2002.

A lover of cooler weather (he said that he did not like our NH summers), Mark informed us that he had purchased some land in North Dakota and planned to eventually retire there.

Officer Pepler did an outstanding job as the Department's Juvenile Officer and it will be difficult to replace his knowledge, experience, and dedication to the youth of Milford and to this community. He will be missed but we wish him well in the next phase of his life.

.....

## **Farewell and Best of Luck to Nicole Banks**



On Friday, December 6, 2013, after nine years in the Recreation Department, Nicole Banks left the employment of the Town of Milford to accept the position of Recreation Director with the Town of Westwood, Massachusetts. Nicole joined the Town of Milford as Recreation Director on November 17, 2004.

Nicole was instrumental in growing and expanding the Recreation programs for all ages – from toddlers to seniors. She was very involved in the expansion of services at Keyes Field and Kaley Park and left us with her legacy – the warming hut constructed at the skating rink at Shepard Park and the new Pavilion at Keyes Field.

Her easy-going nature, excellent skills, professionalism, boundless energy, and initiative were continuously acknowledged and appreciated by her fellow workers, boards and committee members, and members of the public whom she served so diligently.

We wish Nicole and her family the best of luck in their new environment as we understand they will be relocating to the Westwood, MA area. We are confident that she will bring the same enthusiasm and dedication to the recreation program in Westwood as she brought to the Town of Milford's. She will be truly missed by all of us who had the opportunity of working with her.

## ***Farewell & Good Luck to Sergeant Kevin Furlong***

*And last – but by no means least – on December 13, 2013, the Milford Police Department bid “farewell” to another of its members – Sergeant Kevin Furlong. Hired in March 2003 as a Patrol Officer, Kevin quickly worked his way up the ranks and became a Patrol Sergeant in April 2006 and then Sergeant of the Detective Unit On May 8, 2011. He left the Milford Police Department to become Police Chief for the Town of Mont Vernon.*

*Normally a man who shunned publicity, Kevin was thrust into the limelight in October 2009 for his heroic efforts in the tragic Mont Vernon home invasion for which he provided mutual aid. He subsequently received the **Police Officer of the Year** award for his heroism from the **NH Police, Fire & EMS Foundation** which is one of the highest honors presented to officers within the State of New Hampshire by the Foundation and we congratulate Kevin on all of his efforts during this incident. He brought great honor to the Milford Police Department and to all of his training as a Town of Milford Police Officer.*



*Sergeant Furlong was an exemplary Officer and Sergeant and it will be difficult to replace his knowledge, experience, and dedication to the Police Department in general, the Detective Unit in particular, and to the citizens of Milford. Mont Vernon's gain is definitely Milford's loss. We congratulate Kevin on this much-deserved promotion and wish him much success in this new chapter of his life. Good Luck, Kevin.*



# FINANCIAL REPORT OF THE TOWN OR CITY BUDGET

Enter TOWN/CITY Name Here &gt;

Milford

Enter Calendar Reporting Year Here &gt;

2012

(January 1 to December 31)

Enter Optional Reporting Year Here &gt;

n/a

(July 1 to June 30)

DOES THE TOWN/CITY ACCOUNT FOR SOME  
EXPENDITURES AS PROPRIETARY FUNDS OR  
CAPITAL PROJECT FUNDS?

Yes

Enter Yes or No in box above &amp; see instructions.

Enter town or city name in cell C5 and calendar reporting year for this report in C7 (optional reporting year in cell C9).  
In cell C12 enter yes if the municipality accounts for some expenditures as proprietary or capital project funds.

State of New Hampshire Department of Revenue Administration

Municipal Services Division

P.O. Box 487

Concord, NH 03302-0487

Telephone: (603) 230-5090

Return Completed Form By April 1 For Calendar Fiscal Year and By September 1 for Optional Fiscal Year

## GOVERNING BODY (SELECTMEN)

Date Signed:

08/26/2013

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

*Bo Gule*  
*Ray Samuel*  
*Ruthenry Bawn*  
*Ma Foye*

## PREPARER

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete. (If prepared by a person other than the city/town officials, this declaration is based on all information of which the preparer has knowledge.)

Preparer (Please print or type)

Vachon Clukay &amp; Company PC

Regular Office Hours

8:00am - 5:00pm Monday - Friday

Signature

*Vachon Clukay & Company PC*

Email address

vachonclukay@vachonclukay.com

FOR DRA USE ONLY

MUNICIPAL SERVICES DIVISION

P.O. BOX 487, CONCORD, NH 03302-0487

(603)230-5090

| 1                                                           | 2                                 | 3                                     | 4                                         | 5                      |
|-------------------------------------------------------------|-----------------------------------|---------------------------------------|-------------------------------------------|------------------------|
| Acct. #                                                     | EXPENDITURE                       | Voted<br>Appropriations<br>Final MS-2 | Other<br>Authorizations*<br>Explain Below | Actual<br>Expenditures |
| <b>GENERAL GOVERNMENT TOTAL =</b><br>show detail below      |                                   |                                       |                                           |                        |
| 4130-4139                                                   | Executive                         | 246,797                               |                                           | 190,324                |
| 4140-4149                                                   | Election, Reg. & Vital Statistics | 137,069                               |                                           | 140,489                |
| 4150-4151                                                   | Financial Administration          | 719,044                               |                                           | 822,310                |
| 4152                                                        | Property Assessment               |                                       |                                           |                        |
| 4153                                                        | Legal Expense                     | 42,500                                |                                           | 42,390                 |
| 4155-4159                                                   | Personnel Administration          | 2,154,247                             |                                           | 2,063,321              |
| 4191-4193                                                   | Planning & Zoning                 | 328,173                               |                                           | 265,793                |
| 4194                                                        | General Government Buildings      | 206,541                               |                                           | 177,371                |
| 4195                                                        | Cemeteries                        | 138,920                               |                                           | 116,174                |
| 4196                                                        | Insurance                         | 114,000                               |                                           | 116,077                |
| 4197                                                        | Advertising & Regional Assoc.     |                                       |                                           |                        |
| 4199                                                        | Other General Government          | 15,243                                |                                           | 17,211                 |
| <b>PUBLIC SAFETY TOTAL =</b><br>show detail below           |                                   |                                       |                                           |                        |
| 4210-4214                                                   | Police                            | 2,068,531                             |                                           | 2,031,477              |
| 4215-4219                                                   | Ambulance                         | 615,353                               |                                           | 634,284                |
| 4220-4229                                                   | Fire                              | 514,380                               |                                           | 478,297                |
| 4240-4249                                                   | Building Inspection               | 141,990                               |                                           | 156,755                |
| 4290-4298                                                   | Emergency Management              | 6,100                                 |                                           | 4,319                  |
| 4299                                                        | Other (Incl. Communications)      | 578,462                               |                                           | 577,879                |
| <b>AIRPORT/AVIATION CENTER TOTAL =</b><br>show detail below |                                   |                                       |                                           |                        |
| 4301-4309                                                   | Airport Operations                |                                       |                                           |                        |
| <b>HIGHWAYS &amp; STREETS TOTAL =</b><br>show detail below  |                                   |                                       |                                           |                        |
| 4311                                                        | Administration                    | 130,146                               |                                           | 133,024                |
| 4312                                                        | Highways & Streets                | 1,140,322                             | (18,000)                                  | 1,010,256              |
| 4313                                                        | Bridges                           |                                       |                                           |                        |
| 4316                                                        | Street Lighting                   | 65,700                                |                                           | 66,480                 |
| 4319                                                        | Other                             |                                       |                                           |                        |
| <b>SANITATION TOTAL =</b><br>show detail below              |                                   |                                       |                                           |                        |
| 4321                                                        | Administration                    |                                       |                                           |                        |
| 4323                                                        | Solid Waste Collection            | 709,742                               |                                           | 655,301                |
| 4324                                                        | Solid Waste Disposal              |                                       |                                           |                        |
| 4325                                                        | Solid Waste Facility Clean-up     |                                       |                                           |                        |
| 4326-4329                                                   | Sewage Coll. & Disposal & Other   |                                       |                                           |                        |
| Page Sub-Totals                                             |                                   | 10,073,250                            | (18,000)                                  | 9,699,532              |

| Acct. # | Explanation for "Other Authorizations" (Column 4)<br>(Examples: Emergency expenditure; non-lapsing appropriations; grants; agents on capital reserve or trust, transfers) |
|---------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 4312    | Less: (\$18,000) Current year carryforward appropriation                                                                                                                  |
|         |                                                                                                                                                                           |
|         |                                                                                                                                                                           |
|         |                                                                                                                                                                           |
|         |                                                                                                                                                                           |



## Financial Report of the Budget - Town/City of Milford

Reporting Year =

2012

OP FY Reporting Year = n/a

| 1         | 2                                                                | 3                                     | 4                                         | 5                      |
|-----------|------------------------------------------------------------------|---------------------------------------|-------------------------------------------|------------------------|
| Acct. #   | EXPENDITURE                                                      | Voted<br>Appropriations<br>Final MS-2 | Other<br>Authorizations*<br>Explain Below | Actual<br>Expenditures |
|           | <b>WATER DISTRIBUTION &amp; TREATMENT =</b><br>show detail below |                                       |                                           |                        |
| 4331      | Administration                                                   |                                       |                                           |                        |
| 4332      | Water Services                                                   |                                       |                                           |                        |
| 4335-4339 | Water Treatment, Conserv. & Other                                |                                       |                                           |                        |
|           | <b>ELECTRIC =</b><br>show detail below                           |                                       |                                           |                        |
| 4351-4352 | Admin. and Generation                                            |                                       |                                           |                        |
| 4353      | Purchase Costs                                                   |                                       |                                           |                        |
| 4354      | Electric Equipment Maintenance                                   |                                       |                                           |                        |
| 4359      | Other Electric Costs                                             |                                       |                                           |                        |
|           | <b>HEALTH =</b><br>show detail below                             |                                       |                                           |                        |
| 4411      | Administration                                                   |                                       |                                           |                        |
| 4414      | Pest Control                                                     |                                       |                                           |                        |
| 4415-4419 | Health Agencies & Hosp. & Other                                  |                                       |                                           |                        |
|           | <b>WELFARE =</b><br>show detail below                            |                                       |                                           |                        |
| 4441-4442 | Administration & Direct Assist.                                  | 207,097                               |                                           | 196,395                |
| 4444      | Intergovernmental Welfare Pymts                                  |                                       |                                           |                        |
| 4445-4449 | Vendor Payments & Other                                          | 61,500                                |                                           | 61,500                 |
|           | <b>CULTURE &amp; RECREATION =</b><br>show detail below           |                                       |                                           |                        |
| 4520-4529 | Parks & Recreation                                               | 271,024                               |                                           | 368,742                |
| 4550-4559 | Library                                                          | 684,852                               |                                           | 684,852                |
| 4583      | Patriotic Purposes                                               | 10,500                                |                                           | 10,085                 |
| 4589      | Other Culture & Recreation                                       | 52,000                                |                                           | 50,300                 |
|           | <b>CONSERVATION =</b><br>show detail below                       |                                       |                                           |                        |
| 4611-4612 | Admin. & Purch. of Nat. Resources                                | 42,217                                |                                           | 42,217                 |
| 4619      | Other Conservation                                               |                                       |                                           |                        |
|           |                                                                  |                                       |                                           |                        |
| 4631-4632 | Redevelopment and Housing                                        |                                       |                                           |                        |
| 4651-4659 | Economic Development                                             |                                       |                                           |                        |
|           | <b>DEBT SERVICE =</b><br>show detail below                       |                                       |                                           |                        |
| 4711      | Princ.- Long Term Bonds & Notes                                  | 571,445                               |                                           | 395,000                |
| 4721      | Interest-Long Term Bonds & Notes                                 |                                       |                                           | 171,445                |
| 4723      | Int. on Tax Anticipation Notes                                   |                                       |                                           | 599                    |
| 4790-4799 | Other Debt Service                                               |                                       |                                           |                        |
|           | Page Sub-Totals                                                  | 1,900,635                             | 0                                         | 1,981,135              |

## Explanation for "Other Authorizations" (Column 4)

(Examples: Emergency expenditure; non-lapsing appropriations; grants; agents on capital reserve or trust, transfers)

| 1       | 2                                                                          | 3                                     | 4                                         | 5                      |
|---------|----------------------------------------------------------------------------|---------------------------------------|-------------------------------------------|------------------------|
| Acct. # | EXPENDITURE                                                                | Voted<br>Appropriations<br>Final MS-2 | Other<br>Authorizations*<br>Explain Below | Actual<br>Expenditures |
|         | <b>CAPITAL OUTLAY</b><br>show detail below                                 |                                       |                                           |                        |
| 4901    | Land                                                                       |                                       |                                           |                        |
| 4902    | Machinery, Vehicles & Equipment                                            | 91,500                                |                                           | 89,000                 |
| 4903    | Buildings                                                                  | 2,214,000                             |                                           | 274,727                |
| 4909    | Improvements Other Than Bldgs.                                             | 90,000                                | 830                                       | 830                    |
|         | <b>OPERATING TRANSFERS OUT</b><br>show detail below                        |                                       |                                           |                        |
| 4912    | To Special Revenue Fund                                                    |                                       |                                           |                        |
| 4913    | To Capital Projects Fund                                                   |                                       |                                           |                        |
| 4914    | To Enterprise Fund                                                         |                                       |                                           |                        |
|         | - Sewer                                                                    | 1,697,466                             |                                           | 1,865,275              |
|         | - Water                                                                    | 1,363,784                             |                                           | 1,376,628              |
|         | - Electric                                                                 |                                       |                                           |                        |
|         | - Airport                                                                  |                                       |                                           |                        |
| 4915    | To Capital Reserve Fund                                                    |                                       |                                           |                        |
| 4916    | To Expend. Trust Fund - not #4917                                          |                                       | 0                                         |                        |
| 4917    | To Health Maint. Trust Funds                                               |                                       |                                           |                        |
| 4918    | To Nonexpendable Trust Funds                                               |                                       |                                           |                        |
| 4919    | To Fiduciary Funds                                                         |                                       |                                           |                        |
|         | Page Sub-Totals                                                            | 5,456,750                             | 830                                       | 3,606,460              |
|         | Total Local Expenditure Sub-Totals                                         | 17,430,635                            | (17,170)                                  | 15,287,127             |
|         | <b>PAYMENTS TO OTHER GOVERNMENTS</b>                                       |                                       |                                           |                        |
| 4931    | Taxes Assessed for County                                                  |                                       |                                           | 1,525,086              |
| 4932    | Taxes Assessed for Village Dist.                                           |                                       |                                           |                        |
| 4933    | Taxes Assessed for Local Educ.                                             |                                       |                                           | 20,186,289             |
| 4934    | Taxes Assessed for State Educ.                                             |                                       |                                           | 3,129,442              |
| 4939    | Payments to Other Governments                                              |                                       |                                           |                        |
|         | Less Proprietary Funds, Special Revenue Funds, or<br>Capital Project Funds | 5,347,250                             |                                           | 3,516,630              |
|         | <b>TOTAL GENERAL FUND<br/>EXPENDITURES</b>                                 | <b>12,083,385</b>                     | <b>(17,170)</b>                           | <b>36,611,314</b>      |

| Acct. # | Explanation for "Other Authorizations" (Column 4)<br>(Examples: Emergency expenditure; non-lapsing appropriations; grants; agents on capital reserve or trust, transfers) |
|---------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 4909    | Add: \$867,225 Prior year carryforward appropriations Less: (\$866,395) Current year carryforward appropriations                                                          |
| 4916    | Add: \$500,000 Prior year carryforward appropriation Less: (\$500,000) Current year carryforward appropriation                                                            |
|         |                                                                                                                                                                           |
|         |                                                                                                                                                                           |
|         |                                                                                                                                                                           |
|         |                                                                                                                                                                           |

NH law requires all municipalities to gross appropriate. Full disclosure of those appropriations and offsetting revenues are required on this report.

Those amounts accounted for in proprietary or other funds are subtracted from this report for purposes of general fund balance sheet disclosure.

**NOTE:** See Page 10 for revolving funds and the municipality's audited financials for more information on proprietary funds, special revenue funds, or capital project funds.

See accompanying independent accountant's compilation report



## Financial Report of the Budget - Town/City of

Milford

2012

Reporting Year

n/a

Op FY Reporting Year

| 1                                                                       | 2                                         | 3                                          | 4               |
|-------------------------------------------------------------------------|-------------------------------------------|--------------------------------------------|-----------------|
| Acct. #                                                                 | SOURCE OF REVENUE                         | Estimated Revenues<br>Used to Set Tax Rate | Actual Revenues |
| <b>TAXES</b>                                                            |                                           |                                            |                 |
| 3110                                                                    | Property Taxes (commitment less overlay)  |                                            | 32,237,100      |
| 3120                                                                    | Land Use Change Taxes - General Fund      | 51,680                                     | 46,680          |
| 3121                                                                    | Land Use Change Taxes - Conservation Fund |                                            |                 |
| 3180                                                                    | Resident Taxes                            |                                            |                 |
| 3185                                                                    | Yield Taxes                               | 15,000                                     | 13,337          |
| 3186                                                                    | Payment in Lieu of Taxes                  | 29,334                                     | 30,124          |
| 3187                                                                    | Excavation Tax (\$.02 cents per cu yd)    | 1,178                                      | 1,178           |
| 3189                                                                    | Other Taxes                               |                                            |                 |
| 3190                                                                    | Interest & Penalties on Delinquent Taxes  | 251,800                                    | 238,293         |
|                                                                         | Inventory Penalties                       |                                            |                 |
| <b>LICENSES, PERMITS &amp; FEES</b>                                     |                                           |                                            |                 |
| 3210                                                                    | Business Licenses & Permits               | 215                                        | 75              |
| 3220                                                                    | Motor Vehicle Permit Fees                 | 2,085,600                                  | 2,020,376       |
| 3230                                                                    | Building Permits                          | 19,000                                     | 34,144          |
| 3290                                                                    | Other Licenses, Permits & Fees            | 57,720                                     | 61,594          |
| 3311-3319                                                               | From Federal Government                   | 32,840                                     | 30,890          |
| <b>FROM STATE</b>                                                       |                                           |                                            |                 |
| 3351                                                                    | Shared Revenues                           |                                            |                 |
| 3352                                                                    | Meals & Rooms Tax Distribution            | 674,518                                    | 674,410         |
| 3353                                                                    | Highway Block Grant                       | 281,678                                    | 281,678         |
| 3354                                                                    | Water Pollution Grant                     |                                            |                 |
| 3355                                                                    | Housing & Community Development           |                                            |                 |
| 3356                                                                    | State & Federal Forest Land Reimbursement | 3,654                                      | 3,654           |
| 3357                                                                    | Flood Control Reimbursement               |                                            |                 |
| 3359                                                                    | Other (Including Railroad Tax)            | 72,096                                     | 96              |
| 3379                                                                    | From Other Governments                    |                                            |                 |
| <b>CHARGES FOR SERVICES</b>                                             |                                           |                                            |                 |
| 3401-3406                                                               | Income from Departments                   | 853,153                                    | 855,779         |
| 3409                                                                    | Other Charges                             |                                            |                 |
| <b>MISCELLANEOUS REVENUES</b>                                           |                                           |                                            |                 |
| 3501                                                                    | Sale of Municipal Property                |                                            |                 |
| 3502                                                                    | Interest on Investments                   | 2,000                                      | 1,520           |
| 3503-3509                                                               | Other                                     | 163,869                                    | 174,683         |
| <b>INTERFUND OPERATING TRANSFERS IN</b>                                 |                                           |                                            |                 |
| 3912                                                                    | From Special Revenue Funds                | 5,400                                      | 14,161          |
| 3913                                                                    | From Capital Projects Funds               |                                            |                 |
| 3914                                                                    | From Enterprise Funds                     |                                            |                 |
|                                                                         | Sewer - (Offset)                          | 1,697,466                                  | 1,530,921       |
|                                                                         | Water - (Offset)                          | 1,363,784                                  | 1,484,829       |
|                                                                         | Electric - (Offset)                       |                                            |                 |
|                                                                         | Airport - (Offset)                        |                                            |                 |
| 3915                                                                    | From Capital Reserve Funds                |                                            |                 |
| 3916                                                                    | From Trust & Fiduciary Funds              | 12,001                                     | 13,113          |
| 3917                                                                    | Transfers from Conservation Fund          |                                            |                 |
| <b>OTHER FINANCING SOURCES</b>                                          |                                           |                                            |                 |
| 3934                                                                    | Proceeds from Long Term Bonds & Notes     | 2,214,000                                  |                 |
| Less Proprietary Funds, Special Revenue Funds, or Capital Project Funds |                                           | 5,347,250                                  | 3,015,750       |
| <b>TOTAL GENERAL FUND REVENUE</b>                                       |                                           | 4,540,936                                  | 36,732,885      |

NOTE: NH law requires all municipalities to gross appropriate. Full disclosure of those appropriations and offsetting revenues are required on this report. Those revenues accounted for in proprietary or other funds are subtracted from this report for purposes of general fund balance sheet disclosure. See the municipality's audited financials for more information on proprietary funds; special revenue funds; or capital project funds. Also see supplemental schedule on page 10.

| General Fund Balance Sheet for Town/City of |         | Milford                          | 2012              |
|---------------------------------------------|---------|----------------------------------|-------------------|
|                                             |         | or Optional Reporting Year = n/a |                   |
| A. ASSETS                                   | Acct. # | Beginning of Year                | End of year       |
| Current assets                              | (a)     | (b)                              | (c)               |
| a. Cash and equivalents                     | 1010    | 11,751,659                       | 12,609,529        |
| b. Investments                              | 1030    | 105,855                          | 106,763           |
| c. Restricted Assets                        |         |                                  |                   |
| d. Taxes receivable                         | 1080    | 1,564,661                        | 1,378,439         |
| e. Tax liens receivable                     | 1110    | 547,198                          | 488,509           |
| f. Accounts receivable                      | 1150    | 231,233                          | 203,293           |
| g. Due from other governments               | 1260    |                                  |                   |
| h. Due from other funds                     | 1310    | 623,162                          | 1,067,966         |
| i. Other current assets                     | 1400    | 20,878                           | 94,259            |
| j. Tax deeded property (subject to resale)  | 1670    |                                  |                   |
| <b>TOTAL ASSETS</b>                         |         | <b>14,844,646</b>                | <b>15,948,758</b> |
| B. LIABILITIES AND FUND EQUITY              | Acct. # | Beginning of Year                | End of year       |
| Current liabilities                         | (a)     | (b)                              | (c)               |
| a. Warrants and accounts payable            | 2020    | 453,049                          | 586,478           |
| b. Compensated absences payable             | 2030    | 28,030                           | 33,437            |
| c. Contracts payable                        | 2050    | 4,500                            |                   |
| d. Due to other governments                 | 2070    | 1,393                            | 1,447             |
| e. Due to school districts                  | 2075    | 11,075,675                       | 11,677,557        |
| f. Due to other funds                       | 2080    | 345,109                          | 600,322           |
| g. Deferred revenue                         | 2220    | 56,032                           | 52,482            |
| h. Notes payable - Current                  | 2230    |                                  |                   |
| i. Bonds payable - Current                  | 2250    |                                  |                   |
| j. Other payables                           | 2270    | 13,475                           | 8,081             |
| <b>TOTAL CURRENT LIABILITIES</b>            |         | <b>11,977,263</b>                | <b>12,959,804</b> |
| Fund equity                                 |         |                                  |                   |
| a. Nonspendable Fund Balance                | 2440    | 20,878                           | 94,259            |
| b. Restricted Fund Balance                  | 2450    |                                  |                   |
| c. Committed Fund Balance                   | 2460    | 777,225                          | 769,422           |
| d. Assigned Fund Balance                    | 2490    | 257,874                          | 267,731           |
| e. Unassigned Fund Balance                  | 2530    | 1,811,406                        | 1,857,542         |
| <b>TOTAL FUND EQUITY</b>                    |         | <b>2,867,383</b>                 | <b>2,988,954</b>  |
| <b>3. TOTAL LIABILITIES AND FUND EQUITY</b> |         | <b>14,844,646</b>                | <b>15,948,758</b> |

\*Note: To be GASB 54 compliant, the fund balance classifications have changed. See tab called Fund Balance Explanation.

**NOTE:** NH law requires all municipalities to gross appropriate, but this balance sheet only reflects the general fund.  
See the municipality's audited financials for more information on proprietary funds, special revenue, or capital project funds.

See accompanying independent accountant's compilation report



MS-5 RECONCILIATION (to assist in balance sheet preparation)

A. GENERAL FUND BALANCE SHEET RECONCILIATION

|                                               |            |                             |
|-----------------------------------------------|------------|-----------------------------|
| Total Revenues From Page 5                    | 36,732,885 |                             |
| Less Expenditures From Page 4                 | 36,611,314 |                             |
| Increase (decrease)                           | 121,571    |                             |
| Ending Fund Equity From Balance Sheet         | 2,988,954  | These cells should be equal |
| Less Beginning Fund Equity From Balance Sheet | 2,867,383  |                             |
| Increase (decrease)                           | 121,571    |                             |

B. RECONCILIATION OF SCHOOL DISTRICT LIABILITY ACCT. #2075

Amount

|                                                                                         |                |
|-----------------------------------------------------------------------------------------|----------------|
| 1. School district liability at beg. of year (From balance sheet Acct # 2075, column b) | 11,075,675     |
| 2. ADD: School district assessment for current year                                     | 23,315,731     |
| 3. TOTAL LIABILITY WITHIN CURRENT YEAR (Sum of lines 1 and 2)                           | 34,391,406     |
| 4. SUBTRACT: Payments made to school district                                           | < 22,713,849 > |
| (To balance sheet Acct # 2075, column c)                                                | 11,677,557     |

C. RECONCILIATION OF TAX ANTICIPATION NOTES

Amount

|                                                                                                                    |             |
|--------------------------------------------------------------------------------------------------------------------|-------------|
| 1. Short-term (TANS) debt at beginning of year                                                                     | \$ -        |
| 2. ADD: New issues during current year                                                                             | 500,000     |
| 3. SUBTRACT: Issues retired during current year                                                                    | < 500,000 > |
| 4. Short-term (TANS) debt outstanding at end of year (Lines 1 + 2 - 3) (To balance sheet in Acct # 2230, column c) | -           |

See accompanying independent accountant's compilation report

**AMORTIZATION OF LONG-TERM DEBT (including proprietary and capital project funds)**

| (a)<br>Description         | (b)<br>Original obligation | (c)<br>Purpose | (d)<br>Annual installment | (e)<br>Interest rate | (f)<br>Date of final payment | (g)<br>Bonds o/s at beginning of year | (h)<br>Bonds issued this year | (i)<br>Bonds retired this year | (j)<br>Bonds o/s at end of year |
|----------------------------|----------------------------|----------------|---------------------------|----------------------|------------------------------|---------------------------------------|-------------------------------|--------------------------------|---------------------------------|
| 2004 Police Station        | \$ 2,950,260               | General        | \$ 150,000                | 3.7%-4.5%            | 9/2024                       | \$ 1,950,000                          |                               | \$ 150,000                     | \$ 1,800,000                    |
| 2005 Mileslip Rd Land      | 2,300,000                  | General        | \$ 120,000                | 4.50%                | 8/2025                       | 1,580,000                             |                               | 120,000                        | 1,460,000                       |
| 2000 Box Property Purchase | 1,400,000                  | General        | \$ 90,000                 | 5.0%-5.25%           | 7/2015                       | 360,000                               |                               | 90,000                         | 270,000                         |
| 1997 Water Bond            | 764,000                    | General        | \$ 35,000                 | 4.7%-5.3%            | 8/2017                       | 210,000                               |                               | 35,000                         | 175,000                         |
| Outfall Diffuser Bond      | 337,395                    | Sewer          | \$ 15,000 to 20,000       | 4.0%-5.0%            | 8/2026                       | 240,000                               |                               | 20,000                         | 220,000                         |
| Water Main Bond            | 600,000                    | Water          | \$ 40,000                 | 4.125%-4.75%         | 8/2016                       | 200,000                               |                               | 40,000                         | 160,000                         |
| Storage Tank Bond          | 1,600,000                  | Water          | \$ 80,000                 | 4.50%                | 8/2025                       | 1,120,000                             |                               | 80,000                         | 1,040,000                       |
| Elm Street - Phase I Bond  | 758,486                    | Water          | \$ 35,000 to 40,000       | 4.0%-4.5%            | 8/2026                       | 555,000                               |                               | 40,000                         | 515,000                         |
|                            |                            |                |                           |                      |                              |                                       |                               |                                |                                 |
|                            |                            |                |                           |                      |                              |                                       |                               |                                |                                 |
|                            |                            |                |                           |                      |                              |                                       |                               |                                |                                 |
|                            |                            |                |                           |                      |                              |                                       |                               |                                |                                 |
|                            |                            |                |                           |                      |                              |                                       |                               |                                |                                 |
| TOTAL-->                   | \$ 10,710,141              |                |                           |                      |                              | \$ 6,215,000                          | \$ -                          | \$ 575,000                     | \$ 5,640,000                    |

*See accompanying independent accountant's compilation report*



## Revolving Funds and Conservation Funds

Please provide information regarding revenues, expenditures, and outstanding balances for Conservation Fund and each revolving fund under RSA 31:95-d:

[illegible]

See accompanying independent accountant's compilation report

Due to the increased report length and rising printing costs the full Independent Auditor's Report will not be published in this document.

Hard copies of the Auditor's Report are available in their entirety through the Finance Department, Town Hall, One Union Square, Milford, NH 03055, or 249-0640, as well as in electronic form on the Town's web site at [www.milford.nh.gov](http://www.milford.nh.gov)

We apologize for any inconvenience this may cause anyone.

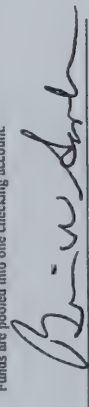




TREASURER'S REPORT  
TOWN OF MILFORD, NEW HAMPSHIRE  
FOR THE YEAR ENDED 12/31/2013  
(unaudited)

|                                       | CHECKING<br>ACCOUNT | ESCROW<br>ACCOUNTS | NHPDIP<br>ACCOUNT | INVESTMENT<br>ACCOUNT | DISBURSEMENT<br>ACCOUNT | LAKE SUNAPEE<br>ACCOUNTS | TOTAL              |
|---------------------------------------|---------------------|--------------------|-------------------|-----------------------|-------------------------|--------------------------|--------------------|
| Beginning Balance as of 1/1/2013      | 12,445,898.41       | 502,131.38         | \$ 90.01          | \$ 2,357.36           | \$ 55,933.91            | \$ 210,322.37            | \$ 13,216,733.44   |
| <b>RECEIPTS:</b>                      |                     |                    |                   |                       |                         |                          |                    |
| Taxes and Interest                    | 34,326,867.77       |                    |                   |                       |                         |                          | 34,326,867.77      |
| Water & Sewer User Fees               | 2,527,561.42        |                    |                   |                       |                         |                          | 2,527,561.42       |
| Licenses, Permits & Fees              | 2,425,794.81        |                    |                   |                       |                         |                          | 2,425,794.81       |
| Intergovernmental (State/Federal)     | 1,320,517.01        |                    |                   |                       |                         |                          | 1,320,517.01       |
| Income from Departments               | 1,583,271.19        |                    |                   |                       |                         |                          | 1,583,271.19       |
| Ambulance                             |                     |                    |                   |                       | 316,015.54              |                          | 316,015.54         |
| Recreation                            |                     |                    |                   |                       | 67,063.75               |                          | 67,063.75          |
| Sale of Town Owned Property           | 9,465.00            |                    |                   |                       |                         |                          | 9,465.00           |
| Rental of Town Owned Property         | 44,480.91           |                    |                   |                       |                         |                          | 44,480.91          |
| Fines & Forfeits                      | 16,728.06           |                    |                   |                       |                         |                          | 16,728.06          |
| Reimbursements                        | 448,065.36          |                    |                   |                       |                         |                          | 448,065.36         |
| Contributions & Donations             | 105,452.82          |                    |                   |                       |                         |                          | 105,452.82         |
| Impact Fees                           | 6,237.35            |                    |                   |                       |                         |                          | 6,237.35           |
| MACC Base - Surplus Return            | 7,895.00            |                    |                   |                       |                         |                          | 7,895.00           |
| Escrow Transfers                      | 309.24              |                    |                   |                       |                         |                          | 309.24             |
| Interest Income                       |                     | 291.44             |                   | 0.26                  |                         | 282.24                   | 573.94             |
| Investment Transfers                  | 552,357.62          |                    |                   |                       | -                       | 104,497.75               | 656,855.37         |
| General Obligation Bonds              | 1,500,000.00        |                    |                   |                       |                         |                          | 1,500,000.00       |
| Total Receipts:                       | \$ 44,875,003.56    | \$ 291.44          | \$ -              | \$ 0.26               | \$ 383,079.29           | \$ 104,779.99            | \$ 45,363,154.54   |
| <b>DISBURSEMENTS:</b>                 |                     |                    |                   |                       |                         |                          |                    |
| Accounts Payable Warrants             | (14,353,722.37)     |                    |                   |                       | (55,596.41)             |                          | (14,409,318.78)    |
| Payroll Warrants                      | (4,695,776.24)      |                    |                   |                       |                         |                          | (4,695,776.24)     |
| Milford School District Appropriation | (23,743,798.00)     |                    |                   |                       |                         |                          | (23,743,798.00)    |
| Hillsborough County Appropriation     | (1,525,987.00)      |                    |                   |                       |                         |                          | (1,525,987.00)     |
| Escrow Transfers                      |                     | (309.24)           |                   |                       |                         |                          | (309.24)           |
| Investment Transfers                  |                     |                    |                   | (2,357.62)            | (350,000.00)            | (304,497.75)             | (656,855.37)       |
| Suntrust Disbursement                 |                     | (437,653.47)       |                   |                       |                         |                          | (437,653.47)       |
| Bank Charges                          | (9,934.59)          |                    |                   |                       | (617.24)                |                          | (10,551.83)        |
| Voided Checks                         | 279,770.32          |                    |                   |                       |                         |                          | 279,770.32         |
| Total Disbursements:                  | \$ (44,049,447.88)  | \$ (437,962.71)    | \$ -              | \$ (2,357.62)         | \$ (406,213.65)         | \$ (304,497.75)          | \$ (45,200,479.61) |
| Ending Balance as of 12/31/2013       | \$ 13,271,454.09    | \$ 64,460.11       | \$ 90.01          | \$ -                  | \$ 32,799.55            | \$ 10,604.61             | \$ 13,379,408.37   |

• General Fund, Capital Project Funds, Special Revenue Funds, Recreation Revolving Fund, Public Safety Revolving Fund, Community Media Revolving Fund, Water and Wastewater Funds are pooled into one checking account.

  
BRIAN SANBORN  
TOWN TREASURER

# REPORT OF THE TRUST FUNDS OF THE TOWN OF MILFORD, NH ON DECEMBER 31, 2013

## MS-9

| DATE OF CREATION     | NAME OF TRUST FUND                     | PURPOSE OF TRUST FUND   | HOW INVESTED | %      | PRINCIPAL              |                   |                        |             | INCOME                 |                |                    |         | BALANCE END YEAR | FEES       | EXPENDED DURING YEAR | BALANCE END YEAR | GRAND TOTAL OF PRINCIPAL & INCOME |
|----------------------|----------------------------------------|-------------------------|--------------|--------|------------------------|-------------------|------------------------|-------------|------------------------|----------------|--------------------|---------|------------------|------------|----------------------|------------------|-----------------------------------|
|                      |                                        |                         |              |        | BALANCE BEGINNING YEAR | NEW FUNDS CREATED | CASH GAINS OR (LOSSES) | WITHDRAWALS | BALANCE BEGINNING YEAR | INCOME PERCENT | DURING YEAR AMOUNT |         |                  |            |                      |                  |                                   |
| COMMON TRUST FUND    |                                        |                         |              |        |                        |                   |                        |             |                        |                |                    |         |                  |            |                      |                  |                                   |
| Non-Expendable Funds |                                        |                         |              |        |                        |                   |                        |             |                        |                |                    |         |                  |            |                      |                  |                                   |
| 1957                 | Tarbell, Julian M                      | Library Grounds         | Sits & Bds.  | 0.43%  | 7,284.56               | 0.00              | 398.79                 | 0.00        | (28.65)                | 7,654.70       | 69.64              | 0.425%  | 221.10           | 69.64      | (200.00)             | 62.10            | 7,716.80                          |
| 1938                 | Kaley, Frank E                         | HS Prizes               | Sits & Bds.  | 0.69%  | 11,861.19              | 0.00              | 649.33                 | 0.00        | (46.64)                | 12,463.88      | 269.77             | 0.692%  | 360.01           | 269.77     | (230.00)             | 353.14           | 12,817.02                         |
| 1892                 | Averil, Nancy                          | Library                 | Sits & Bds.  | 0.02%  | 2,801.13               | 0.00              | 15.34                  | 0.00        | (1.10)                 | 2,943.36       | 66.58              | 0.016%  | 8.50             | 66.58      | 0.00                 | 73.98            | 368.34                            |
| 1945                 | Day, James                             | Library Childrens Books | Sits & Bds.  | 0.81%  | 13,911.71              | 0.00              | 761.58                 | 0.00        | (64.71)                | 14,618.59      | 133.49             | 0.812%  | 422.25           | 133.49     | (400.00)             | 501.04           | 15,119.63                         |
| 1921                 | Dayoff, Josephine                      | Library                 | Sits & Bds.  | 0.02%  | 340.42                 | 0.00              | 18.64                  | 0.00        | (1.34)                 | 357.72         | 337.30             | 0.306%  | 159.15           | 337.30     | (400.00)             | 75.83            | 5,585.59                          |
| 1922                 | Dutton, Andrew J. and Ella J.          | Library                 | Sits & Bds.  | 0.08%  | 1,304.74               | 0.00              | 71.43                  | 0.00        | (5.13)                 | 1,371.04       | 308.76             | 0.076%  | 39.60            | 308.76     | 0.00                 | 90.25            | 1,714.27                          |
| 1969                 | Falconer, George and Minnie            | Library Childrens Books | Sits & Bds.  | 0.08%  | 13,687.68              | 0.00              | 749.32                 | 0.00        | (63.82)                | 14,383.18      | 138.40             | 0.799%  | 415.45           | 138.40     | 0.00                 | 482.03           | 14,875.20                         |
| 1959                 | Gilmur, Ezra                           | Library Childrens Books | Sits & Bds.  | 0.08%  | 1,304.74               | 0.00              | 71.43                  | 0.00        | (5.13)                 | 1,371.04       | 308.76             | 0.076%  | 39.60            | 308.76     | 0.00                 | 125.35           | 1,324.67                          |
| 1959                 | Glaum, Mary E. and Helen E.            | Library Childrens Books | Sits & Bds.  | 0.07%  | 1,141.32               | 0.00              | 62.48                  | 0.00        | (4.49)                 | 1,199.31       | 95.20              | 0.067%  | 34.64            | 95.20      | 0.00                 | 119.39           | 1,604.68                          |
| 1913                 | Gray, Alice                            | Library Childrens Books | Sits & Bds.  | 0.33%  | 5,600.71               | 0.00              | 306.61                 | 0.00        | (22.02)                | 5,885.29       | 371.42             | 0.327%  | 169.99           | 371.42     | (400.00)             | 125.35           | 6,004.68                          |
| 2004                 | Gross, Danny Educational Endowment     | Library                 | Sits & Bds.  | 1.90%  | 32,608.69              | 0.00              | 7,221.63               | 0.00        | (128.23)               | 33,455.00      | 344.55             | 1.903%  | 989.75           | 344.55     | (900.00)             | 306.08           | 34,571.67                         |
| 1957                 | Huchinson, James J                     | Library                 | Sits & Bds.  | 7.70%  | 131,916.27             | 0.00              | 1,785.13               | 0.00        | (518.73)               | 138,619.16     | 1,278.62           | 7.700%  | 4,003.97         | 1,278.62   | (2,200.00)           | 2,583.95         | 141,183.01                        |
| 1955                 | Lull, O.W.                             | Library Books           | Sits & Bds.  | 0.89%  | 15,190.28              | 0.00              | 831.58                 | 0.00        | (25.64)                | 16,021.83      | 134.55             | 0.887%  | 461.06           | 134.55     | (500.00)             | 535.88           | 16,498.00                         |
| 1956                 | Prescott, Benjamin F.                  | Library Books           | Sits & Bds.  | 0.38%  | 6,520.51               | 0.00              | 356.96                 | 0.00        | (9.24)                 | 6,870.09       | 296.57             | 0.37%   | 197.91           | 296.57     | (500.00)             | 85.93            | 6,937.76                          |
| 1953                 | Secombe, Annabel C                     | Library                 | Sits & Bds.  | 0.14%  | 2,350.65               | 0.00              | 128.68                 | 0.00        | (10.33)                | 2,470.09       | 137.30             | 0.137%  | 79.73            | 137.30     | 0.00                 | 239.39           | 2,999.73                          |
| 1913                 | Smith, Miranda                         | Library                 | Sits & Bds.  | 0.15%  | 2,626.87               | 0.00              | 143.81                 | 0.00        | (4.91)                 | 2,760.34       | 169.98             | 0.153%  | 79.73            | 169.98     | 0.00                 | 100.33           | 2,999.73                          |
| 1913                 | Thompson, Hannah E.                    | Library Childrens Books | Sits & Bds.  | 0.07%  | 1,248.05               | 0.00              | 68.32                  | 0.00        | (4.91)                 | 1,311.46       | 119.89             | 0.073%  | 37.88            | 119.89     | 0.00                 | 152.87           | 1,464.33                          |
| 1934                 | Webster, Hannah E.                     | Library                 | Sits & Bds.  | 0.07%  | 1,141.32               | 0.00              | 62.48                  | 0.00        | (4.49)                 | 1,199.31       | 95.20              | 0.067%  | 34.64            | 95.20      | 0.00                 | 125.35           | 1,324.67                          |
| 1942                 | Epps, Minnie G.                        | Library Books           | Sits & Bds.  | 1.71%  | 29,262.40              | 0.00              | 1,601.94               | 0.00        | (115.07)               | 30,749.28      | 355.71             | 1.708%  | 888.18           | 355.71     | (800.00)             | 328.83           | 31,078.10                         |
| 1987                 | Nees, Ruth M                           | Library Books           | Sits & Bds.  | 0.38%  | 6,535.80               | 0.00              | 357.80                 | 0.00        | (25.70)                | 6,893.60       | 417.45             | 0.381%  | 198.38           | 417.45     | (500.00)             | 90.12            | 6,958.02                          |
| 1908                 | Peabody, Dorcas and Mary               | Library Childrens Books | Sits & Bds.  | 0.46%  | 7,818.35               | 0.00              | 438.01                 | 0.00        | (30.74)                | 8,256.32       | 498.54             | 0.456%  | 237.31           | 498.54     | (600.00)             | 105.10           | 8,320.71                          |
| various              | Cemetery Funds                         | Perpetual Care          | Sits & Bds.  | 26.71% | 457,623.86             | 0.00              | 25,052.18              | 0.00        | (1,799.51)             | 480,876.51     | 13,113.45          | 26.712% | 13,889.95        | 13,113.45  | (13,113.45)          | 12,008.44        | 492,966.95                        |
| various              | Flower Funds                           | Flower Funds            | Sits & Bds.  | 2.15%  | 36,912.67              | 0.00              | 2,020.75               | 0.00        | (145.15)               | 39,033.47      | 2,147.32           | 2.155%  | 1,120.39         | 2,147.32   | (1,074.00)           | 2,048.55         | 40,836.82                         |
| 1993                 | East Milford Improvement Society       | Shepard Park            | Sits & Bds.  | 3.61%  | 65,212.46              | 0.00              | 3,569.99               | 0.00        | (258.44)               | 68,034.00      | 6,624.40           | 3.606%  | 1,979.35         | 6,624.40   | (3,000.00)           | 2,416.35         | 74,442.38                         |
| 1995                 | John McGroarty Memorial                | Scholarship             | Sits & Bds.  | 6.22%  | 106,486.53             | 0.00              | 5,829.50               | 0.00        | (416.74)               | 111,897.29     | 237.12             | 6.216%  | 3,232.11         | 237.12     | (3,000.00)           | 6,437.78         | 118,335.07                        |
| 1995                 | Vocational Education Fund              | Scholarship             | Sits & Bds.  | 1.65%  | 28,350.18              | 0.00              | 1,552.00               | 0.00        | (111.48)               | 29,790.71      | 1,945.57           | 1.655%  | 860.49           | 1,945.57   | (500.00)             | 506.13           | 30,296.84                         |
| 1995                 | Kenesee Music Memorial                 | Scholarship             | Sits & Bds.  | 1.07%  | 18,320.66              | 0.00              | 1,002.95               | 0.00        | (72.04)                | 19,251.57      | 1,945.57           | 1.069%  | 556.07           | 1,945.57   | 0.00                 | 21,681.17        | 20,969.84                         |
| 1996                 | Jemma Wallace Fund                     | Milford High Sch.       | Sits & Bds.  | 1.24%  | 21,189.22              | 0.00              | 1,159.98               | 0.00        | (83.32)                | 22,269.20      | 4,681.47           | 1.237%  | 643.14           | 4,681.47   | (300.00)             | 24,239.60        | 21,681.17                         |
| 2004                 | Jenness Phillips Bequest               | Elem AV & music         | Sits & Bds.  | 14.69% | 251,702.91             | 0.00              | 13,779.23              | 0.00        | (989.77)               | 264,492.36     | 31,069.97          | 14.692% | 7,639.77         | 31,069.97  | (300.00)             | 302,212.33       | 264,492.36                        |
| 2008                 | Carol MacAleese Scholarship Fund       | Scholarship             | Sits & Bds.  | 14.07% | 241,116.97             | 0.00              | 13,199.71              | 0.00        | (948.14)               | 253,368.54     | 37,025.05          | 14.075% | 7,318.46         | 37,025.05  | 0.00                 | 37,719.97        | 296,763.91                        |
| 2012                 | Joseph & Susie Grasso Scholarship Fd.  | Scholarship             | Sits & Bds.  | 1.17%  | 20,000.00              | 0.00              | 1,094.88               | 0.00        | (78.65)                | 21,016.23      | 0.00               | 1.167%  | 607.05           | 0.00       | 0.00                 | 43,395.37        | 21,544.63                         |
| Expendable Funds     |                                        |                         |              |        |                        |                   |                        |             |                        |                |                    |         |                  |            |                      |                  |                                   |
| 2007                 | Right to Inter Expendable Trust        | Perpetual Care          | Sits & Bds   | 2.14%  | 36,668.52              | 19,300.00         | 2,007.38               | (1,200.00)  | (144.19)               | 56,631.70      | 2,285.73           | 2.140%  | 1,112.97         | 2,285.73   | 0.00                 | 3,234.51         | 59,866.21                         |
| 2003                 | Corey Soiler Mem Scholarship           | Scholarship             | Sits & Bds   | 3.01%  | 51,517.30              | 2,978.00          | 2,820.26               | 0.00        | (202.58)               | 57,112.98      | 665.03             | 3.007%  | 1,563.67         | 665.03     | (1,500.00)           | 526.12           | 57,639.10                         |
| 2000                 | Vivian Barry Memorial Scholarship Fund | Scholarship             | Sits & Bds.  | 0.06%  | 1,043.17               | 0.00              | 57.11                  | 0.00        | (4.10)                 | 1,096.18       | 210.46             | 0.061%  | 31.66            | 210.46     | 0.00                 | 238.02           | 1,334.20                          |
| 2000                 | Athletic Expendable Trust Fund         | Athletics               | Sits & Bds.  | 4.05%  | 69,435.46              | 7,642.00          | 3,801.18               | 0.00        | (273.04)               | 80,605.59      | 2,827.41           | 4.053%  | 2,107.53         | 2,827.41   | 0.00                 | 4,661.90         | 85,267.49                         |
| 2003                 | Pickett Memorial Scholarship Fund      | Scholarship             | Sits & Bds.  | 0.08%  | 1,347.91               | 0.00              | 73.79                  | 0.00        | (5.30)                 | 1,416.40       | 271.94             | 0.079%  | 40.91            | 271.94     | 0.00                 | 307.55           | 1,723.95                          |
| 2008                 | DonnaMaye Maatta MMS Scholarship       | Scholarship             | Sits & Bds.  | 0.04%  | 643.34                 | 0.00              | 35.22                  | 0.00        | (2.53)                 | 678.56         | (405.50)           | 0.039%  | 408.04           | (405.50)   | 0.00                 | 70.00            | 287.52                            |
| 2009                 | David Tierney Memorial Trust           | Elementary Libraries    | Sits & Bds.  | 0.11%  | 1,944.83               | 0.00              | 106.47                 | 0.00        | (7.65)                 | 2,051.30       | (895.43)           | 0.114%  | 903.08           | (895.43)   | 0.00                 | 1,199.61         | 1,999.61                          |
| 2012                 | Manion G. Young Personal Improvement A | Scholarship             | Sits & Bds.  | 0.26%  | 4,500.00               | 2,035.00          | 246.35                 | (500.00)    | (17.70)                | 6,263.65       | 0.00               | 0.263%  | 136.59           | 0.00       | 0.00                 | 118.89           | 6,382.54                          |
| TOTALS               |                                        |                         |              |        | 1,713,195.73           | 31,955.00         | 93,787.20              | (29,432.56) | (6,736.80)             | 1,802,768.57   | 108,644.73         | 100%    | 53,232.04        | 108,644.73 | (26,217.45)          | 128,922.53       | 1,931,691.09                      |



# REPORT OF THE TRUST FUNDS OF THE TOWN OF MILFORD, NH ON DECEMBER 31, 2013

## MS-9

| DATE OF CREATION | NAME OF TRUST FUND               | PURPOSE OF TRUST FUND | HOW INVESTED | PRINCIPAL              |                   |                        | INCOME       |                  |                        |                    | BALANCE END OF YEAR  | GRAND TOTAL OF PRINCIPAL & INCOME |
|------------------|----------------------------------|-----------------------|--------------|------------------------|-------------------|------------------------|--------------|------------------|------------------------|--------------------|----------------------|-----------------------------------|
|                  |                                  |                       |              | BALANCE BEGINNING YEAR | NEW FUNDS CREATED | CASH GAINS OR (LOSSES) | WITHDRAWALS  | BALANCE END YEAR | BALANCE BEGINNING YEAR | DURING YEAR AMOUNT | EXPENDED DURING YEAR |                                   |
|                  | <b>Marchesi Funds</b>            |                       |              |                        |                   |                        |              |                  |                        |                    |                      |                                   |
|                  | M&L Marchesi Fibro School        |                       |              | 313,275.83             | 0.00              | 17,364.42              | (1,109.87)   | 329,530.38       | 20,687.11              | 8,074.30           | (6,609.86)           | 351,681.93                        |
|                  | F&E Marchesi Fibro Town          |                       |              | 305,076.81             | 0.00              | 17,237.75              | (1,120.25)   | 321,194.31       | 31,276.57              | 8,146.92           | (6,120.25)           | 354,497.55                        |
|                  | Total                            |                       |              | 618,352.64             | 0.00              | 34,602.17              | (2,230.12)   | 650,724.69       | 51,963.68              | 16,221.22          | (12,730.11)          | 706,179.48                        |
|                  | <b>M. AA O'Connor Funds</b>      |                       |              |                        |                   |                        |              |                  |                        |                    |                      |                                   |
|                  | MAA O'Connor funds               |                       |              | 1,390,178.88           | 0.00              | 88,255.12              | (5,574.96)   | 1,472,859.04     | 65,315.46              | 42,752.51          | (43,363.90)          | 1,537,563.11                      |
|                  | Total                            |                       |              | 1,390,178.88           | 0.00              | 88,255.12              | (5,574.96)   | 1,472,859.04     | 65,315.46              | 42,752.51          | (43,363.90)          | 1,537,563.11                      |
|                  | <b>Wadleigh Memorial Library</b> |                       |              |                        |                   |                        |              |                  |                        |                    |                      |                                   |
|                  | Wadleigh Memorial Library        |                       |              | 529,007.69             | 0.00              | 78,247.25              | (187,541.77) | 419,713.17       | 151,451.53             | 19,422.20          | (2,541.77)           | 588,045.13                        |
|                  | Total                            |                       |              | 529,007.69             | 0.00              | 78,247.25              | (187,541.77) | 419,713.17       | 151,451.53             | 19,422.20          | (2,541.77)           | 588,045.13                        |
|                  | <b>Capital Reserve Funds</b>     |                       |              |                        |                   |                        |              |                  |                        |                    |                      |                                   |
|                  | Osgood Pond                      |                       |              | 75,801.20              |                   |                        | (16,665.35)  | 59,135.85        | 17,312.81              | 12.88              |                      | 76,461.54                         |
|                  | Sewer Capital Reserve            |                       |              | 339,481.73             | 80,000.00         |                        | (208,215.08) | 211,266.65       | 21,117.12              | 55.93              |                      | 232,439.70                        |
|                  | Water Capital Reserve            |                       |              | 281,840.27             | 220,000.00        |                        | (193,115.67) | 308,724.60       | 8,146.88               | 54.95              |                      | 316,926.43                        |
|                  | Total Capital Reserves           |                       |              | 697,123.20             | 300,000.00        | 0.00                   | (417,996.10) | 579,127.10       | 46,576.81              | 123.76             | 0.00                 | 625,827.67                        |

REPORT OF THE TRUST FUNDS OF THE TOWN OF MILFORD, N.H. FOR YEAR ENDING ON DECEMBER 31, 2013

MS-10

| NUMBER OF SHARES | DESCRIPTION OF INVESTMENT                                  | ***PRINCIPAL *** ADDITIONS |                       |                        |                     |           | INCOME           |                        |                    |                      |                  | GRAND TOTAL | BEGINNING YEAR FAIR MARKET VALUE | UNREALIZED GAIN/LOSS | ENDING YEAR FAIR MARKET VALUE |
|------------------|------------------------------------------------------------|----------------------------|-----------------------|------------------------|---------------------|-----------|------------------|------------------------|--------------------|----------------------|------------------|-------------|----------------------------------|----------------------|-------------------------------|
|                  |                                                            | BALANCE BEGINNING YEAR     | PURCHASES & ADDITIONS | BOOK VALUE ADJUSTMENTS | PROCEEDS FROM SALES | GAIN/LOSS | BALANCE END YEAR | BALANCE BEGINNING YEAR | INCOME DURING YEAR | EXPENDED DURING YEAR | BALANCE END YEAR |             |                                  |                      |                               |
| 50,000.00        | Common Trust Fund (30110000122)<br>Cash & Cash Equivalents | 48,947.62                  | 32,388.72             |                        |                     |           | 81,336.34        | 25,141.62              | 81.21              | 20,214.03            | 45,436.86        | 126,773.20  | 74,089.24                        | 0.00                 | 126,773.20                    |
| 50,000.00        | US Treasury Note 5.125% 5/15/16                            | 50,570.31                  |                       |                        |                     |           | 50,570.31        | 0.00                   | 2,562.50           | (2,562.50)           | 0.00             | 50,570.31   | 57,812.50                        | (2,402.50)           | 55,410.00                     |
| 262.68           | Government/Agency                                          | 704.30                     |                       |                        |                     | (3.59)    | 264.85           | 0.00                   | 26.37              | (26.37)              | 0.00             | 264.85      | 747.33                           | (40.16)              | 271.31                        |
| 421.78           | FNMA Pass Thru 577334 6.00% 04/01/16                       | 665.46                     |                       |                        |                     | (5.89)    | 432.73           | 0.00                   | 34.51              | (34.51)              | 0.00             | 432.73      | 689.33                           | (26.99)              | 435.50                        |
| 1,170.03         | FNMA Pass Thru 609546 5.50% 10/01/16                       | 1,856.55                   |                       |                        |                     | (3.50)    | 1,176.07         | 0.00                   | 80.96              | (80.96)              | 0.00             | 1,176.07    | 1,242.56                         | (64.17)              | 1,242.56                      |
| 918.50           | FNMA Pass Thru 575201 6.00% 05/01/16                       | 1,188.66                   |                       |                        |                     | 1.96      | 860.43           | 0.00                   | 58.24              | (58.24)              | 0.00             | 860.43      | 1,255.97                         | (58.33)              | 867.45                        |
| 50,000.00        | Ohio ST Wtr BAB 4.15% 6/1/17                               | 50,000.00                  |                       |                        |                     |           | 50,000.00        | 0.00                   | 2,075.00           | (2,075.00)           | 0.00             | 50,000.00   | 54,676.50                        | (1,149.50)           | 53,527.00                     |
| 25,000.00        | Corporate Bonds                                            | 25,169.50                  |                       |                        |                     |           | 25,169.50        | 0.00                   | 1,300.00           | (1,300.00)           | 0.00             | 25,169.50   | 26,853.00                        | (1,037.75)           | 25,815.25                     |
| 25,000.00        | BellSouth Corp 5.25% 9/15/14                               | 25,551.75                  |                       |                        |                     |           | 25,551.75        | 0.00                   | 937.50             | (937.50)             | 0.00             | 25,551.75   | 27,614.25                        | (685.25)             | 26,929.00                     |
| 25,000.00        | Boeing Co. 3.75% 11/20/16                                  | 25,078.00                  |                       |                        |                     |           | 25,078.00        | 0.00                   | 1,362.50           | (1,362.50)           | 0.00             | 25,078.00   | 30,200.25                        | (1,582.00)           | 28,618.25                     |
| 50,000.00        | Bristol Myers Squibb 5.450% 5/01/2018                      | 49,585.50                  |                       |                        |                     |           | 49,585.50        | 0.00                   | 675.00             | (675.00)             | 0.00             | 49,585.50   | 50,681.00                        | (106.00)             | 50,575.00                     |
| 25,000.00        | General Elec Co 5% 10/8/16                                 | 25,125.00                  |                       |                        |                     |           | 25,125.00        | 0.00                   | 1,250.00           | (1,250.00)           | 0.00             | 25,125.00   | 27,775.50                        | (757.75)             | 27,017.75                     |
| 25,000.00        | Hewlett Packard Co. 5.4% 3/01/2017                         | 25,077.00                  |                       |                        |                     |           | 25,077.00        | 0.00                   | 1,350.00           | (1,350.00)           | 0.00             | 25,077.00   | 26,767.25                        | (753.75)             | 25,211.75                     |
| 25,000.00        | Hewlett Packard Co. 6.125% 3/01/14                         | 25,090.00                  |                       |                        |                     |           | 25,090.00        | 0.00                   | 1,531.26           | (1,531.26)           | 0.00             | 25,090.00   | 26,280.50                        | (1,068.75)           | 25,211.75                     |
| 50,000.00        | Intel Corp 1.950% 10/01/16                                 | 50,835.50                  |                       |                        |                     |           | 50,835.50        | 0.00                   | 975.00             | (975.00)             | 0.00             | 50,835.50   | 51,655.00                        | (255.00)             | 51,400.00                     |
| 50,000.00        | National Rural Units 3.050% 3/01/16                        | 50,838.50                  |                       |                        |                     |           | 50,838.50        | 0.00                   | 1,525.00           | (1,525.00)           | 0.00             | 50,838.50   | 53,075.00                        | (1,036.50)           | 52,038.50                     |
| 50,000.00        | Philly Bowles Inc. 4.875% 8/15/14                          | 24,906.25                  |                       |                        |                     |           | 24,906.25        | 0.00                   | 1,486.21           | (1,486.21)           | 0.00             | 24,906.25   | 26,428.50                        | (532.25)             | 25,398.50                     |
| 50,000.00        | Toronto Dominion 3.375% 10/15/14                           | 50,439.50                  |                       |                        |                     |           | 50,439.50        | 0.00                   | 1,187.50           | (1,187.50)           | 0.00             | 50,439.50   | 52,541.50                        | (630.00)             | 51,911.50                     |
| 24,464.20        | TSY Intl TX 1.625% 1/15/15                                 | 24,154.24                  |                       | 235.20                 |                     |           | 24,389.44        | 0.00                   | 394.49             | (394.49)             | 0.00             | 24,389.44   | 25,741.37                        | (539.33)             | 25,202.04                     |
| 50,000.00        | Wells Fargo Co 3.625% 4/15/13                              | 50,501.00                  |                       |                        |                     |           | 50,501.00        | 0.00                   | 1,812.50           | (1,812.50)           | 0.00             | 50,501.00   | 53,141.00                        | (1,134.50)           | 52,006.50                     |
| 1,050.00         | Mutual Funds                                               | 38,818.50                  |                       |                        |                     | 990.00    | 38,818.50        | 0.00                   | 1,229.38           | 0.00                 | 0.00             | 38,818.50   | 43,417.50                        | (4,830.00)           | 38,587.50                     |
| 1,125.00         | Path DJ-AIG Commodity Index TR ETN                         | 44,876.82                  |                       |                        |                     |           | 44,876.82        | 0.00                   | 0.00               | (1,229.38)           | 0.00             | 44,876.82   | 87,862.50                        | 34,908.75            | 122,771.25                    |
| 4,780.00         | Shares Core S&P Small Cap Index Fund                       | 35,601.02                  |                       |                        |                     |           | 35,601.02        | 0.00                   | 4.73               | 0.00                 | 0.00             | 35,601.02   | 77,814.58                        | (21,984.18)          | 55,830.40                     |
| 65.00            | Shares NASDAQ Biotechnology ETF                            | 8,347.70                   |                       |                        |                     |           | 8,347.70         | 0.00                   | 0.00               | (4.73)               | 0.00             | 8,347.70    | 8,919.30                         | 539.60               | 14,759.90                     |
| 174.00           | Shares Tips Bond ETF                                       | 20,631.16                  |                       |                        |                     |           | 20,631.16        | 0.00                   | 221.02             | (221.02)             | 0.00             | 20,631.16   | 21,123.34                        | (2,002.74)           | 19,122.60                     |
| 200.00           | SharesUS Oil Equip & Svcs ETF                              | 11,994.86                  | 10,359.21             |                        | (10,851.60)         | 222.25    | 11,724.52        | 0.00                   | 112.84             | (112.84)             | 0.00             | 11,724.52   | 0.00                             | (799.40)             | 24,200.60                     |
| 2,158.64         | JPMorgan Mortgage Backed Sec Fd                            | 0.00                       | 25,000.00             |                        |                     | 20.38     | 25,020.38        | 0.00                   | 461.60             | (461.60)             | 0.00             | 25,020.38   | 21,465.24                        | 251.51               | 21,716.75                     |
| 2,116.64         | Metropolitan West High Yd Bcl #514                         | 20,747.67                  |                       |                        |                     | 51.67     | 21,329.34        | 0.00                   | 1,235.32           | (1,235.32)           | 0.00             | 21,329.34   | 21,465.24                        | 0.00                 | 21,465.24                     |
| 1,163.33         | Principal Equity Income Instl                              | 0.00                       | 25,000.00             |                        |                     |           | 25,000.00        | 0.00                   | 503.26             | (503.26)             | 0.00             | 25,000.00   | 0.00                             | 3,175.90             | 28,175.90                     |
| 231.00           | Select Sector SPDR Mails                                   | 14,858.72                  |                       |                        | (12,179.92)         | 4,806.17  | 7,484.97         | 0.00                   | 446.03             | (446.03)             | 0.00             | 7,484.97    | 19,933.74                        | 2,923.00             | 10,676.82                     |
| 50,000.00        | SPDR S&P Midcap 400 EFT TR                                 | 54,194.07                  |                       |                        |                     |           | 54,194.07        | 0.00                   | 1,572.17           | (1,572.17)           | 0.00             | 54,194.07   | 107,711.80                       | 33,924.20            | 141,636.00                    |
| 6,557.31         | Templeton Global Bond Advisor #616                         | 79,066.41                  |                       |                        |                     | 20.32     | 79,086.41        | 0.00                   | 3,675.81           | (3,675.81)           | 0.00             | 79,086.41   | 87,453.68                        | (1,618.48)           | 85,835.20                     |
| 4,556.50         | Templeton Institutional Emerging Mkt. #456                 | 51,409.52                  |                       |                        |                     | 9,980.16  | 61,389.68        | 0.00                   | 422.52             | (422.52)             | 0.00             | 61,389.68   | 33,498.07                        | (190.07)             | 33,308.00                     |
| 4,906.95         | Templeton Institutional Foreign Equity Series              | 45,131.09                  |                       |                        |                     | 1,209.97  | 46,341.06        | 0.00                   | 2,144.73           | (2,144.73)           | 0.00             | 46,341.06   | 45,993.69                        | 15,482.24            | 11,485.93                     |
| 0.00             | Thornburg International Value I                            | 67,375.00                  |                       |                        | (72,286.46)         | 4,911.46  | 95,795.20        | 0.00                   | 265.34             | (265.34)             | 0.00             | 95,795.20   | 102,756.06                       | 1,536.40             | 0.00                          |
| 9,427.27         | Vanguard Admiral GNMA Fund #536                            | 95,701.01                  |                       |                        |                     |           | 95,795.20        | 0.00                   | 3,234.41           | (3,234.41)           | 0.00             | 95,795.20   | 70,750.06                        | (4,524.66)           | 98,232.15                     |
| 3,165.42         | Vanguard Admiral Inter Term Fd #571                        | 31,675.26                  |                       |                        |                     | 608.15    | 32,183.41        | 0.00                   | 822.22             | (822.22)             | 0.00             | 32,183.41   | 32,034.78                        | (1,425.14)           | 30,609.64                     |
| 4,060.69         | Vanguard Admiral Fixed ST Corp #539                        | 42,685.89                  |                       |                        |                     | 166.02    | 42,851.91        | 0.00                   | 1,024.89           | (1,024.89)           | 0.00             | 42,851.91   | 43,810.39                        | (360.99)             | 43,449.40                     |
| 211.00           | Equities                                                   | 5,441.36                   |                       |                        |                     |           | 5,441.36         | 0.00                   | 103.46             | (103.46)             | 0.00             | 5,441.36    | 6,943.00                         | 392.26               | 8,087.63                      |
| 105.00           | Abbott Laboratories                                        | 752.37                     |                       |                        |                     |           | 752.37           | 0.00                   | 169.80             | (169.80)             | 0.00             | 752.37      | 2,767.00                         | 2,767.00             | 5,597.86                      |
| 175.00           | Abbvie Inc.                                                | 2,830.86                   |                       |                        |                     |           | 2,830.86         | 0.00                   | 165.69             | (165.69)             | 0.00             | 2,830.86    | 0.00                             | 0.00                 | 14,388.50                     |
| 235.00           | Accurate PLC Ireland                                       | 13,621.17                  |                       |                        |                     |           | 13,621.17        | 0.00                   | 9.40               | (9.40)               | 0.00             | 13,621.17   | 6,558.85                         | 2,051.55             | 8,610.40                      |
| 6,899.52         | Actuant Corp                                               | 6,899.52                   |                       |                        |                     |           | 6,899.52         | 0.00                   | 0.00               | 0.00                 | 0.00             | 6,899.52    | 13,685.75                        | 5,958.32             | 10,844.00                     |
| 150.00           | Alliatis Managers Group Inc.                               | 8,670.67                   |                       |                        | (8,780.07)          | 4,559.08  | 4,649.68         | 0.00                   | 16.75              | (16.75)              | 0.00             | 4,649.68    | 0.00                             | 485.37               | 13,885.00                     |
| 125.00           | Allergan, Inc.                                             | 0.00                       | 13,399.63             |                        |                     |           | 13,399.63        | 0.00                   | 59.28              | (59.28)              | 0.00             | 13,399.63   | 9,279.79                         | 3,729.70             | 13,009.49                     |
| 247.00           | Ametek, Inc.                                               | 7,112.00                   |                       |                        |                     |           | 7,112.00         | 0.00                   | 216.20             | (216.20)             | 0.00             | 7,112.00    | 9,913.00                         | 3,206.20             | 13,119.20                     |
| 115.00           | Amgen Inc.                                                 | 8,222.96                   |                       |                        |                     |           | 8,222.96         | 0.00                   | 22.05              | (22.05)              | 0.00             | 8,222.96    | 5,573.25                         | (1,008.57)           | 6,742.20                      |
| 85.00            | Anadarko Petroleum Corp.                                   | 8,301.91                   |                       |                        | (8,124.39)          | (31.06)   | 8,301.91         | 0.00                   | 144.00             | (144.00)             | 0.00             | 8,301.91    | 5,412.00                         | 71.90                | 0.00                          |
| 0.00             | Apartment Inv & Mgmt Co.                                   | 151.24                     |                       |                        | (5,483.90)          | 151.24    | 13,999.33        | 0.00                   | 596.15             | (596.15)             | 0.00             | 13,999.33   | 21,619.09                        | 1,943.80             | 28,051.00                     |
| 50.00            | Apple Computer Inc.                                        | 5,332.66                   |                       |                        |                     |           | 5,332.66         | 0.00                   | 482.40             | (482.40)             | 0.00             | 5,332.66    | 9,034.28                         | 366.60               | 9,422.88                      |
| 1,220.00         | Bank of America Corporation                                | 9,711.22                   |                       |                        |                     |           | 9,711.22         | 0.00                   | 48.80              | (48.80)              | 0.00             | 9,711.22    | 7,372.35                         | 4,468.74             | 18,995.40                     |
| 75.00            | Bank CR Inc.                                               | 7,962.60                   |                       |                        |                     |           | 7,962.60         | 0.00                   | 48.80              | (48.80)              | 0.00             | 7,962.60    | 9,315.62                         | 0.00                 | 10,045.50                     |
| 320.00           | BB&T Corp                                                  | 7,173.31                   |                       |                        |                     |           | 7,173.31         | 0.00                   | 31.50              | (31.50)              | 0.00             | 7,173.31    | 9,315.62                         | 2,029.99             | 11,942.40                     |
| 140.00           | Boeing Co.                                                 | 7,439.04                   |                       |                        |                     |           | 7,439.04         | 0.00                   | 358.40             | (358.40)             | 0.00             | 7,439.04    | 8,678.79                         | 10,059.14            | 19,108.60                     |
| 0.00             | Capital One Financial Corp                                 | 10,511.93                  |                       |                        | (4,138.54)          | 2,305.40  | 8,225.00         | 0.00                   | 32.54              | (32.54)              | 0.00             | 8,225.00    | 9,558.45                         | (436.01)             | 0.00                          |
| 315.00           | Charles Schwab Corp New                                    | 7,137.28                   |                       |                        | (9,122.44)          | 1,985.16  | 7,342.10         | 0.00                   | 18.90              | (18.90)              | 0.00             | 7,342.10    | 0.00                             | 847.90               | 8,190.00                      |
| 69.00            | Chubb Corp                                                 | 9,169.59                   |                       |                        |                     |           | 9,169.59         | 0.00                   | 276.80             | (276.80)             | 0.00             | 9,169.59    | 23,141.96                        | 2,863.65             | 8,618.79                      |
| 160.00           | Chubb Corp                                                 | 9,867.96                   |                       |                        |                     |           | 9,867.96         | 0.00                   | 0.00               | 0.00                 | 0.00             | 9,867.96    | 12,051.20                        | 3,409.60             | 15,460.80                     |
| 170.00           | Cigna                                                      | 6,752.06                   |                       |                        |                     |           | 6,752.06         | 0.00                   | 6.80               | (6.80)               | 0.00             | 6,752.06    | 9,088.20                         | 5,783.60             | 14,871.60                     |
| 246.00           | Cintas Corporation                                         | 7,075.49                   |                       |                        | (17,386.82)         | 14,105.64 | 11,000.55        | 0.00                   | 188.65             | (188.65)             | 0.00             | 11,000.55   | 6,953.00                         | 3,721.49             | 14,599.55                     |



MS-10

| ***HOW INVESTED*** |                                 |                        | ***PRINCIPAL***       |                        |                     | INCOME    |                  |                        | GRAND TOTAL        |                      | BEGINNING YEAR FAIR MARKET VALUE | UNREALIZED GAIN/LOSS | ENDING YEAR FAIR MARKET VALUE |
|--------------------|---------------------------------|------------------------|-----------------------|------------------------|---------------------|-----------|------------------|------------------------|--------------------|----------------------|----------------------------------|----------------------|-------------------------------|
| NUMBER OF SHARES   | DESCRIPTION OF INVESTMENT       | BALANCE BEGINNING YEAR | PURCHASES & ADDITIONS | BOOK VALUE ADJUSTMENTS | PROCEEDS FROM SALES | GAIN/LOSS | BALANCE END YEAR | BALANCE BEGINNING YEAR | INCOME DURING YEAR | EXPENDED DURING YEAR |                                  |                      |                               |
| 315.00             | Cisco Systems                   | 0.00                   | 7,881.35              |                        |                     |           | 7,881.35         | 0.00                   | 107.10             | (107.10)             | 7,881.35                         | 0.00                 | 7,065.45                      |
| 390.00             | Citigroup Inc.                  | 13,911.77              |                       |                        |                     |           | 13,911.77        | 0.00                   | 15.60              | (15.60)              | 13,911.77                        | 4,894.50             | 20,322.90                     |
| 160.00             | Coca-Cola Company               | 12,060.37              |                       |                        | (6,601.76)          | 2,710.16  | 8,168.77         | 0.00                   | 302.40             | (302.40)             | 8,168.77                         | 1,442.96             | 11,153.70                     |
| 150.00             | Colgate-Palmolive Co.           | 6,282.21               |                       |                        |                     |           | 6,282.21         | 0.00                   | 199.50             | (199.50)             | 6,282.21                         | 1,941.00             | 9,781.50                      |
| 297.00             | ConocoPhillips                  | 10,555.71              | 7,145.39              |                        |                     |           | 17,701.10        | 0.00                   | 590.85             | (590.85)             | 17,701.10                        | 2,703.58             | 20,983.05                     |
| 185.00             | CVS/Caremark Corporation        | 6,687.95               |                       |                        |                     |           | 6,687.95         | 0.00                   | 166.52             | (166.52)             | 6,687.95                         | 4,295.70             | 13,240.45                     |
| 175.00             | Danaher Corp.                   | 0.00                   | 10,995.43             |                        |                     |           | 10,995.43        | 0.00                   | 9.88               | (9.88)               | 10,995.43                        | 2,514.57             | 13,510.00                     |
| 0.00               | Duke Energy Corp.               | 0.00                   | 7,246.00              |                        |                     |           | 7,246.00         | 0.00                   | 114.00             | (114.00)             | 7,246.00                         | 0.00                 | 7,246.00                      |
| 105.00             | Duke Energy Corp New            | 0.00                   | 7,720.70              |                        |                     |           | 7,720.70         | 0.00                   | 244.13             | (244.13)             | 7,720.70                         | 0.00                 | 7,720.70                      |
| 0.00               | Ebay Inc.                       | 8,484.19               |                       |                        |                     |           | 8,484.19         | 0.00                   | 63.20              | (63.20)              | 8,484.19                         | 0.00                 | 8,484.19                      |
| 0.00               | EMC Corp Mass                   | 7,180.45               |                       |                        |                     |           | 7,180.45         | 0.00                   | 177.18             | (177.18)             | 7,180.45                         | 0.00                 | 7,180.45                      |
| 0.00               | Edison International            | 6,557.16               |                       |                        |                     |           | 6,557.16         | 0.00                   | 640.77             | (640.77)             | 6,557.16                         | 0.00                 | 6,557.16                      |
| 227.00             | Exxon Mobil Corp                | 12,993.78              |                       |                        |                     |           | 12,993.78        | 0.00                   | 110.00             | (110.00)             | 12,993.78                        | 0.00                 | 12,993.78                     |
| 0.00               | Ford Motor Co.                  | 0.00                   | 7,445.23              |                        |                     |           | 7,445.23         | 0.00                   | 168.00             | (168.00)             | 7,445.23                         | 0.00                 | 7,445.23                      |
| 0.00               | Gap, Inc.                       | 0.00                   | 7,010.78              |                        |                     |           | 7,010.78         | 0.00                   | 110.00             | (110.00)             | 7,010.78                         | 0.00                 | 7,010.78                      |
| 170.00             | General Dynamics                | 0.00                   | 14,954.60             |                        |                     |           | 14,954.60        | 0.00                   | 95.20              | (95.20)              | 14,954.60                        | 0.00                 | 14,954.60                     |
| 821.00             | General Electric Co.            | 19,627.44              |                       |                        |                     |           | 19,627.44        | 0.00                   | 623.96             | (623.96)             | 19,627.44                        | 0.00                 | 19,627.44                     |
| 795.00             | General Electric Co. CIA        | 0.00                   | 7,356.47              |                        |                     |           | 7,356.47         | 0.00                   | 150.00             | (150.00)             | 7,356.47                         | 0.00                 | 7,356.47                      |
| 21.00              | Google Inc.                     | 12,273.37              |                       |                        |                     |           | 12,273.37        | 0.00                   | 37.50              | (37.50)              | 12,273.37                        | 0.00                 | 12,273.37                     |
| 250.00             | Hanesbrands Inc.                | 8,418.35               |                       |                        |                     |           | 8,418.35         | 0.00                   | 197.30             | (197.30)             | 8,418.35                         | 0.00                 | 8,418.35                      |
| 125.00             | Herman Intl Industries Inc      | 0.00                   | 8,410.92              |                        |                     |           | 8,410.92         | 0.00                   | 82.58              | (82.58)              | 8,410.92                         | 0.00                 | 8,410.92                      |
| 109.00             | Hershey Company                 | 3,965.90               |                       |                        |                     |           | 3,965.90         | 0.00                   | 158.40             | (158.40)             | 3,965.90                         | 0.00                 | 3,965.90                      |
| 0.00               | Intel Corp                      | 8,574.90               |                       |                        |                     |           | 8,574.90         | 0.00                   | 340.29             | (340.29)             | 8,574.90                         | 0.00                 | 8,574.90                      |
| 0.00               | International Business Machines | 6,399.96               |                       |                        |                     |           | 6,399.96         | 0.00                   | 293.76             | (293.76)             | 6,399.96                         | 0.00                 | 6,399.96                      |
| 151.00             | Johnson & Johnson               | 6,227.54               |                       |                        |                     |           | 6,227.54         | 0.00                   | 78.50              | (78.50)              | 6,227.54                         | 0.00                 | 6,227.54                      |
| 216.00             | JPMorgan Chase & Co.            | 6,269.90               |                       |                        |                     |           | 6,269.90         | 0.00                   | 233.60             | (233.60)             | 6,269.90                         | 0.00                 | 6,269.90                      |
| 170.00             | KLA Tencor Corp                 | 0.00                   | 10,230.09             |                        |                     |           | 10,230.09        | 0.00                   | 84.60              | (84.60)              | 10,230.09                        | 0.00                 | 10,230.09                     |
| 270.00             | Lowes Companies                 | 9,255.45               |                       |                        |                     |           | 9,255.45         | 0.00                   | 61.25              | (61.25)              | 9,255.45                         | 0.00                 | 9,255.45                      |
| 0.00               | Marriott Intl Inc. New Class A  | 6,487.43               |                       |                        |                     |           | 6,487.43         | 0.00                   | 266.60             | (266.60)             | 6,487.43                         | 0.00                 | 6,487.43                      |
| 245.00             | Marsh & McLennan Companies      | 0.00                   | 10,225.20             |                        |                     |           | 10,225.20        | 0.00                   | 367.94             | (367.94)             | 10,225.20                        | 0.00                 | 10,225.20                     |
| 0.00               | McGraw-Hill, Inc.               | 7,032.36               |                       |                        |                     |           | 7,032.36         | 0.00                   | 202.15             | (202.15)             | 7,032.36                         | 0.00                 | 7,032.36                      |
| 105.00             | Mead Johnson Nutrition Co.      | 0.00                   | 8,980.32              |                        |                     |           | 8,980.32         | 0.00                   | 144.30             | (144.30)             | 8,980.32                         | 0.00                 | 8,980.32                      |
| 0.00               | Merck & Co. Inc. New            | 10,976.92              |                       |                        |                     |           | 10,976.92        | 0.00                   | 36.75              | (36.75)              | 10,976.92                        | 0.00                 | 10,976.92                     |
| 422.00             | Microsoft                       | 13,370.36              |                       |                        |                     |           | 13,370.36        | 0.00                   | 54.00              | (54.00)              | 13,370.36                        | 0.00                 | 13,370.36                     |
| 130.00             | Monsanto Co. New                | 9,297.28               |                       |                        |                     |           | 9,297.28         | 0.00                   | 39.72              | (39.72)              | 9,297.28                         | 0.00                 | 9,297.28                      |
| 295.00             | Morgan Stanley Dean Witter      | 0.00                   | 8,609.63              |                        |                     |           | 8,609.63         | 0.00                   | 314.75             | (314.75)             | 8,609.63                         | 0.00                 | 8,609.63                      |
| 0.00               | Motorola Solutions              | 9,379.06               |                       |                        |                     |           | 9,379.06         | 0.00                   | 437.76             | (437.76)             | 9,379.06                         | 0.00                 | 9,379.06                      |
| 245.00             | Netapp Inc. Com                 | 7,770.75               |                       |                        |                     |           | 7,770.75         | 0.00                   | 208.00             | (208.00)             | 7,770.75                         | 0.00                 | 7,770.75                      |
| 130.00             | Nextera Energy Inc. Com         | 6,922.61               |                       |                        |                     |           | 6,922.61         | 0.00                   | 300.54             | (300.54)             | 6,922.61                         | 0.00                 | 6,922.61                      |
| 0.00               | Nordstrom Inc.                  | 7,474.21               |                       |                        |                     |           | 7,474.21         | 0.00                   | 195.00             | (195.00)             | 7,474.21                         | 0.00                 | 7,474.21                      |
| 0.00               | Oracle Systems Corp             | 3,177.81               |                       |                        |                     |           | 3,177.81         | 0.00                   | 52.88              | (52.88)              | 3,177.81                         | 0.00                 | 3,177.81                      |
| 0.00               | Panera Bread Co. CIA            | 3,691.24               |                       |                        |                     |           | 3,691.24         | 0.00                   | 12.40              | (12.40)              | 3,691.24                         | 0.00                 | 3,691.24                      |
| 161.00             | PepsiCo                         | 8,095.14               |                       |                        |                     |           | 8,095.14         | 0.00                   | 78.00              | (78.00)              | 8,095.14                         | 0.00                 | 8,095.14                      |
| 456.00             | Pfizer Inc.                     | 10,669.68              |                       |                        |                     |           | 10,669.68        | 0.00                   | 115.50             | (115.50)             | 10,669.68                        | 0.00                 | 10,669.68                     |
| 100.00             | PNC Financial Services Group    | 0.00                   | 10,863.30             |                        |                     |           | 10,863.30        | 0.00                   | 125.10             | (125.10)             | 10,863.30                        | 0.00                 | 10,863.30                     |
| 15.00              | Proline Com Inc.                | 0.00                   |                       |                        |                     |           |                  | 0.00                   | 255.21             | (255.21)             |                                  | 0.00                 |                               |
| 127.00             | Procter & Gamble Co.            | 7,564.88               |                       |                        |                     |           | 7,564.88         | 0.00                   | 66.43              | (66.43)              | 7,564.88                         | 0.00                 | 7,564.88                      |
| 150.00             | Qualcomm Corp                   | 8,794.28               |                       |                        |                     |           | 8,794.28         | 0.00                   | 478.40             | (478.40)             | 8,794.28                         | 0.00                 | 8,794.28                      |
| 0.00               | Quanta Svcs Inc.                | 6,749.93               |                       |                        |                     |           | 6,749.93         | 0.00                   | 58.55              | (58.55)              | 6,749.93                         | 0.00                 | 6,749.93                      |
| 0.00               | Schlumberger Ltd                | 8,480.34               |                       |                        |                     |           | 8,480.34         | 0.00                   | 36.85              | (36.85)              | 8,480.34                         | 0.00                 | 8,480.34                      |
| 0.00               | SunTrust Banks Inc.             | 7,195.35               |                       |                        |                     |           | 7,195.35         | 0.00                   | 0.00               | 0.00                 | 7,195.35                         | 0.00                 | 7,195.35                      |
| 210.00             | TE Connectivity Ltd             | 0.00                   | 9,552.59              |                        |                     |           | 9,552.59         | 0.00                   | 0.00               | 0.00                 | 9,552.59                         | 0.00                 | 9,552.59                      |
| 130.00             | Thermo Fisher Scientific Inc.   | 7,950.40               |                       |                        |                     |           | 7,950.40         | 0.00                   | 0.00               | 0.00                 | 7,950.40                         | 0.00                 | 7,950.40                      |
| 245.00             | Time Warner Inc                 | 6,065.04               |                       |                        |                     |           | 6,065.04         | 0.00                   | 0.00               | 0.00                 | 6,065.04                         | 0.00                 | 6,065.04                      |
| 210.00             | TJX Companies New               | 6,273.02               |                       |                        |                     |           | 6,273.02         | 0.00                   | 0.00               | 0.00                 | 6,273.02                         | 0.00                 | 6,273.02                      |
| 106.00             | United Technologies             | 5,497.90               |                       |                        |                     |           | 5,497.90         | 0.00                   | 0.00               | 0.00                 | 5,497.90                         | 0.00                 | 5,497.90                      |
| 205.00             | Venzon Communications           | 7,920.15               |                       |                        |                     |           | 7,920.15         | 0.00                   | 0.00               | 0.00                 | 7,920.15                         | 0.00                 | 7,920.15                      |
| 90.00              | Visa Inc.                       | 9,125.53               |                       |                        |                     |           | 9,125.53         | 0.00                   | 0.00               | 0.00                 | 9,125.53                         | 0.00                 | 9,125.53                      |
| 126.00             | Walmart Stores                  | 6,563.61               |                       |                        |                     |           | 6,563.61         | 0.00                   | 0.00               | 0.00                 | 6,563.61                         | 0.00                 | 6,563.61                      |
| 0.00               | Waste Mgmt Inc. Del             | 8,625.08               |                       |                        |                     |           | 8,625.08         | 0.00                   | 0.00               | 0.00                 | 8,625.08                         | 0.00                 | 8,625.08                      |
| 416.00             | Wells Fargo & Co New            | 0.00                   | 12,301.55             |                        |                     |           | 12,301.55        | 0.00                   | 0.00               | 0.00                 | 12,301.55                        | 0.00                 | 12,301.55                     |
| 195.00             | Wyndham Worldwide Corp          | 0.00                   |                       |                        |                     |           |                  | 0.00                   | 0.00               | 0.00                 |                                  | 0.00                 |                               |
| 0.00               | Yum Brands Inc                  | 5,756.30               |                       |                        |                     |           | 5,756.30         | 0.00                   | 0.00               | 0.00                 | 5,756.30                         | 0.00                 | 5,756.30                      |
| Totals             |                                 | 1,796,698.80           | 406,414.29            | 235.20                 | (410,646.09)        | 93,552.00 | 1,866,254.20     | 25,141.62              | 51,999.48          | (31,704.24)          | 1,931,691.06                     | 2,166,437.32         | 2,418,454.85                  |

# REPORT OF THE TRUST FUNDS OF THE TOWN OF MILFORD, N.H. FOR YEAR ENDING ON DECEMBER 31, 2013

## MS-10

| NUMBER OF SHARES | DESCRIPTION OF INVESTMENT                                                     | ***PRINCIPAL*** ADDITIONS |                       |                        |                     |                  |                   | INCOME                 |                    |                      | GRAND TOTAL PRINCIPAL & INCOME END OF YEAR | BEGINNING YEAR FAIR MARKET VALUE | UNREALIZED GAIN/LOSS | ENDING YEAR FAIR MARKET VALUE |
|------------------|-------------------------------------------------------------------------------|---------------------------|-----------------------|------------------------|---------------------|------------------|-------------------|------------------------|--------------------|----------------------|--------------------------------------------|----------------------------------|----------------------|-------------------------------|
|                  |                                                                               | BALANCE BEGINNING YEAR    | PURCHASES & ADDITIONS | BOOK VALUE ADJUSTMENTS | PROCEEDS FROM SALES | GAIN/LOSS        | BALANCE END YEAR  | BALANCE BEGINNING YEAR | INCOME DURING YEAR | EXPENDED DURING YEAR |                                            |                                  |                      |                               |
|                  | <b>M &amp; L Marchesi Trust (Ibco Milford School District - (3011000138))</b> |                           |                       |                        |                     |                  |                   |                        |                    |                      |                                            |                                  |                      |                               |
|                  | Cash & Cash Equivalents                                                       | 10,535.04                 | (3,140.87)            |                        |                     |                  | 7,394.17          | 3,017.03               | 1,060.08           | 1,454.24             | 5,531.35                                   | 13,552.07                        | 0.00                 | 12,925.52                     |
|                  | Equity Mutual Funds                                                           |                           |                       |                        |                     |                  |                   |                        |                    |                      |                                            |                                  |                      |                               |
| 0.00             | Calamos International Growth I                                                | 6,412.16                  | 3,929.45              |                        | (11,286.50)         | 944.89           | 0.00              | 0.00                   | 0.00               | 0.00                 | 0.00                                       | 6,677.48                         | 679.57               | 0.00                          |
| 0.00             | Delaware Emerging Markets Inst'l                                              | 4,002.23                  |                       |                        | (4,573.88)          | 571.65           | 0.00              | 0.00                   | 0.00               | 0.00                 | 0.00                                       | 4,483.64                         | 90.24                | 0.00                          |
| 292.00           | Dreyfus Midcap Index Fund #113                                                | 6,146.16                  | 2,195.92              |                        | (781.66)            | 530.97           | 8,091.39          | 0.00                   | 90.76              | (90.76)              | 0.00                                       | 8,091.39                         | 2,515.06             | 10,731.11                     |
| 431.32           | ING Mid Cap Opportunities                                                     | 7,231.21                  | 2,289.22              |                        | (933.40)            | 1,000.26         | 9,597.29          | 0.00                   | 0.00               | 0.00                 | 0.00                                       | 7,183.91                         | 2,643.13             | 11,192.86                     |
| 436.82           | ING Real Estate Inst'l Fd                                                     | 0.00                      | 15,428.73             |                        | (7,348.05)          | (202.82)         | 7,877.86          | 0.00                   | 241.51             | (241.51)             | 0.00                                       | 0.00                             | (506.15)             | 7,574.53                      |
| 1,804.12         | JPMorgan Disciplined Equity Inst'l                                            | 0.00                      | 35,151.25             |                        |                     | 2,294.55         | 37,445.80         | 0.00                   | 338.58             | (338.58)             | 0.00                                       | 0.00                             | 39,997.25            | 2,501.85                      |
| 84.41            | Legg Mason Clearbridge Small Cap Gr-Y                                         | 3,512.35                  | 5,643.68              |                        | (3,056.78)          | 994.12           | 1,449.89          | 0.00                   | 0.00               | 0.00                 | 0.00                                       | 4,341.74                         | 1,216.89             | 6,650.04                      |
| 177.05           | Oppenheimer Developing Mkts Cl-Y                                              | 4,037.59                  | 8,084.48              |                        | (3,886.94)          | 188.72           | 5,983.05          | 0.00                   | 28.81              | (28.81)              | 0.00                                       | 5,983.05                         | 505.33               | 8,395.89                      |
| 220.02           | Oppenheimer Intl Growth Fd                                                    | 0.00                      | 6,094.48              |                        |                     | 8,094.48         | 0.00              | 0.00                   | 77.86              | (77.86)              | 0.00                                       | 0.00                             | 301.41               | 8,395.89                      |
| 1,622.92         | Principal Equity Income Inst'l                                                | 35,019.98                 | 950.66                |                        | (9,734.77)          | 2,017.93         | 28,253.80         | 0.00                   | 1,004.54           | (1,004.54)           | 0.00                                       | 0.00                             | 8,445.08             | 39,307.12                     |
| 0.00             | Steelpath Mip Select 40 Cl-I                                                  | 6,943.04                  |                       |                        | (7,501.19)          | 558.15           | 0.00              | 0.00                   | 115.43             | (115.43)             | 0.00                                       | 0.00                             | 568.97               | 0.00                          |
| 46.74            | T Rowe Price Small Cap Stock Fd #85                                           | 4,121.85                  |                       |                        | (3,251.21)          | 867.54           | 1,528.18          | 0.00                   | 0.00               | 0.00                 | 0.00                                       | 4,355.81                         | 979.00               | 2,082.60                      |
| 663.05           | Templeton Institutional Foreign Equity Series                                 | 7,107.46                  | 6,580.54              |                        | (2,212.62)          | 184.22           | 13,659.60         | 0.00                   | 290.02             | (290.02)             | 0.00                                       | 6,837.91                         | 1,858.67             | 15,064.50                     |
| 0.00             | Tocqueville Gold                                                              | 4,689.53                  |                       |                        | (2,965.51)          | (1,734.02)       | 0.00              | 0.00                   | 0.00               | 0.00                 | 0.00                                       | 4,440.24                         | (1,484.73)           | 0.00                          |
| 489.03           | Vanguard 500 Index Signal Shs #1340                                           | 41,650.03                 | 10,930.97             |                        | (4,362.65)          | 650.16           | 49,065.51         | 0.00                   | 1,288.32           | (1,288.32)           | 0.00                                       | 46,613.46                        | 15,633.82            | 68,815.60                     |
| 216.10           | Vanguard Morgan Growth Admiral #526                                           | 36,991.85                 |                       |                        | (32,440.94)         | 6,402.60         | 10,953.51         | 0.00                   | 113.34             | (113.34)             | 0.00                                       | 38,945.31                        | 7,583.32             | 14,087.69                     |
|                  | Fixed Income Mutual Funds                                                     |                           |                       |                        |                     |                  |                   |                        |                    |                      |                                            |                                  |                      |                               |
| 528.63           | DWS Floating Rate Plus In                                                     | 4,410.59                  | 397.74                |                        |                     | 4,808.33         | 0.00              | 0.00                   | 210.90             | (210.90)             | 0.00                                       | 4,579.55                         | 28.85                | 5,006.14                      |
| 0.00             | Fidelity Real Estate Income                                                   | 9,036.52                  |                       |                        | (9,826.78)          | 790.26           | (0.00)            | 0.00                   | 0.00               | 0.00                 | 0.00                                       | 9,453.61                         | 373.17               | 0.00                          |
| 2,993.79         | JPMorgan Mortgage Backed Sec Fd                                               | 30,431.68                 | 3,949.74              |                        |                     | 28.27            | 34,409.69         | 0.00                   | 890.16             | (890.16)             | 0.00                                       | 30,748.16                        | (1,137.53)           | 33,560.37                     |
| 1,051.15         | Metropolitan West High Yd Bd I #514                                           | 9,458.98                  | 681.07                |                        |                     | 288.86           | 10,429.91         | 0.00                   | 583.28             | (583.28)             | 0.00                                       | 9,984.60                         | 119.14               | 10,784.81                     |
| 619.04           | Templeton Global Bond Advisor #616                                            | 6,571.35                  | 871.81                |                        |                     | 1.92             | 7,445.08          | 0.00                   | 329.04             | (329.04)             | 0.00                                       | 7,365.01                         | (133.60)             | 8,103.22                      |
| 11,488.76        | Vanguard Admiral GNMA Fund #536                                               | 16,142.94                 | 2,107.83              |                        |                     | 15.57            | 18,266.34         | 0.00                   | 393.07             | (393.07)             | 0.00                                       | 16,508.46                        | (771.57)             | 17,844.72                     |
| 0.00             | Vanguard Intl-Protd Sec Admin #5119                                           | 6,917.91                  |                       |                        | (6,881.38)          | (36.53)          | (0.00)            | 0.00                   | 0.00               | 0.00                 | 0.00                                       | 6,920.18                         | (38.80)              | 0.00                          |
| 5,366.45         | Vanguard Intermediate-Term Bond Index SS #1350                                | 69,575.26                 | 6,204.50              |                        | (16,623.33)         | 971.07           | 60,127.50         | 0.00                   | 1,953.98           | (1,953.98)           | 0.00                                       | 74,463.51                        | (4,103.36)           | 59,941.32                     |
| 2,012.15         | Vanguard Short-Term Bd Indx SS #1349                                          | 0.00                      | 21,466.28             |                        | (245.16)            | 46.08            | 21,267.20         | 0.00                   | 114.50             | (114.50)             | 0.00                                       | 0.00                             | (113.65)             | 21,107.47                     |
|                  | <b>Totals</b>                                                                 | <b>330,945.91</b>         | <b>123,743.00</b>     |                        | <b>(125,902.75)</b> | <b>17,364.42</b> | <b>346,150.58</b> | <b>3,017.03</b>        | <b>9,124.18</b>    | <b>(6,609.86)</b>    | <b>5,531.35</b>                            | <b>355,222.78</b>                | <b>40,097.26</b>     | <b>395,674.61</b>             |



# REPORT OF THE TRUST FUNDS OF THE TOWN OF MILFORD, N.H. FOR YEAR ENDING ON DECEMBER 31, 2013

## MS-10

| NUMBER OF SHARES | ***HOW INVESTED***<br>DESCRIPTION OF INVESTMENT            | ***PRINCIPAL***<br>ADDITIONS |                          |                           |                        |           | INCOME              |                           |                       | GRAND TOTAL<br>PRINCIPAL &<br>INCOME END OF<br>YEAR | BEGINNING<br>YEAR FAIR<br>MARKET VALUE | UNREALIZED<br>GAIN/LOSS | ENDING YEAR<br>FAIR MARKET<br>VALUE |
|------------------|------------------------------------------------------------|------------------------------|--------------------------|---------------------------|------------------------|-----------|---------------------|---------------------------|-----------------------|-----------------------------------------------------|----------------------------------------|-------------------------|-------------------------------------|
|                  |                                                            | BALANCE<br>BEGINNING YEAR    | PURCHASES &<br>ADDITIONS | BOOK VALUE<br>ADJUSTMENTS | PROCEEDS<br>FROM SALES | GAIN/LOSS | BALANCE<br>END YEAR | BALANCE<br>BEGINNING YEAR | INCOME<br>DURING YEAR | EXPENDED<br>DURING YEAR                             |                                        |                         |                                     |
|                  | <b><u>F&amp;E Marchesa Trust (Bio Town of Milford)</u></b> |                              |                          |                           |                        |           |                     |                           |                       |                                                     |                                        |                         |                                     |
|                  | Cash and Cash Equivalents                                  | 10,611.94                    | (3,143.54)               |                           |                        |           | 7,468.40            | 3,011.84                  | 10.74                 | 2,015.93                                            | 12,506.91                              | (0.00)                  | 12,506.91                           |
|                  | Equity Mutual Funds                                        |                              |                          |                           |                        |           |                     |                           |                       |                                                     |                                        |                         |                                     |
| 0.00             | Calamos International Growth I                             | 6,466.62                     | 3,988.71                 |                           | (11,399.90)            | 944.57    | 0.00                | 0.00                      | 0.00                  | 0.00                                                | 6,725.22                               | 685.97                  | 0.00                                |
| 0.00             | Delaware Emerging Markets Instl                            | 4,020.03                     |                          |                           | (4,606.66)             | 575.73    | 0.00                | 0.00                      | 0.00                  | 0.00                                                | 4,515.78                               | 90.68                   | 0.00                                |
| 284.94           | Dreyfus Midcap Index Fund #113                             | 6,189.26                     | 2,213.34                 |                           | (760.59)               | 530.82    | 8,172.83            | 0.00                      | 91.68                 | (91.68)                                             | 8,172.83                               | 2,536.68                | 10,839.03                           |
| 435.66           | ING Mid Cap Opportunities                                  | 7,263.13                     | 2,516.27                 |                           | (912.80)               | 1,007.06  | 9,693.68            | 0.00                      | 0.00                  | 0.00                                                | 7,235.49                               | 2,666.31                | 11,305.27                           |
| 441.21           | ING Real Estate Instl Fd                                   | 0.00                         | 15,584.63                |                           | (7,421.86)             | (205.32)  | 7,957.45            | 0.00                      | 243.78                | (243.78)                                            | 7,957.45                               | (512.71)                | 7,650.60                            |
| 1,822.24         | JPMorgan Disciplined Equity Instl                          | 0.00                         | 35,504.32                |                           |                        | 2,317.60  | 37,821.92           | 0.00                      | 416.83                | (416.83)                                            | 37,821.92                              | 4,894.67                | 40,388.99                           |
| 88.26            | Legg Mason Clearbridge Small Cap Gr Y                      | 3,561.39                     |                          |                           | (3,072.06)             | 984.76    | 1,474.11            | 0.00                      | 29.10                 | 0.00                                                | 1,474.11                               | 1,226.94                | 2,526.99                            |
| 178.63           | Oppenheimer Developing Mkts. Cl Y                          | 4,065.65                     | 5,686.13                 |                           | (3,888.00)             | 189.44    | 6,043.22            | 0.00                      | 78.64                 | (78.64)                                             | 6,043.22                               | 510.26                  | 6,776.85                            |
| 222.23           | Principal Equity Income Instl                              | 0.00                         | 8,175.78                 |                           |                        | 189.44    | 8,175.78            | 0.00                      | 1,013.86              | (1,013.86)                                          | 8,175.78                               | 304.44                  | 8,480.22                            |
| 1,639.22         | Principal Equity Income Instl                              | 35,403.29                    | 960.22                   |                           | (9,704.49)             | 1,981.77  | 28,540.79           | 0.00                      | 116.26                | (116.26)                                            | 28,540.79                              | 8,515.54                | 39,701.96                           |
| 0.00             | Steelpath MLP Select 40 Cl I                               | 6,996.03                     |                          |                           | (7,555.24)             | 559.21    | 0.00                | 0.00                      | 0.00                  | 0.00                                                | 6,996.03                               | 573.06                  | 0.00                                |
| 47.21            | T Rowe Price Small Cap Stock Fd #65                        | 4,163.85                     |                          |                           | (3,268.87)             | 653.10    | 1,548.08            | 0.00                      | 292.93                | (292.93)                                            | 1,548.08                               | 4,386.43                | 2,103.54                            |
| 669.71           | Templeton Institutional Foreign Equity Series              | 6,914.83                     | 6,669.25                 |                           | (2,977.88)             | 189.46    | 13,558.90           | 0.00                      | 0.00                  | 0.00                                                | 13,558.90                              | 1,876.02                | 15,215.83                           |
| 0.00             | Tocqueville Gold                                           | 4,723.34                     |                          |                           | (32,636.52)            | 5,963.76  | 10,647.79           | 0.00                      | 114.48                | (114.48)                                            | 10,647.79                              | (1,495.51)              | 0.00                                |
| 179.35           | Vanguard Morgan Growth Admiral #526                        | 37,320.55                    |                          |                           | (4,220.55)             | 813.21    | 49,696.19           | 0.00                      | 1,300.43              | (1,300.43)                                          | 49,696.19                              | 15,768.73               | 69,506.81                           |
| 483.94           | Vanguard 500 Index Signal Shs #1340                        | 42,093.26                    | 11,010.27                |                           |                        |           |                     |                           |                       |                                                     |                                        |                         |                                     |
|                  | Fixed Income Mutual Funds                                  |                              |                          |                           |                        |           |                     |                           |                       |                                                     |                                        |                         |                                     |
| 533.94           | DWS Floating Rate Plus In                                  | 4,447.34                     | 414.59                   |                           |                        |           | 4,861.93            | 0.00                      | 212.74                | (212.74)                                            | 4,861.93                               | 29.02                   | 5,056.41                            |
| 0.00             | Fidelity Real Estate Income                                | 9,117.06                     |                          |                           | (9,897.53)             | 780.47    | 0.00                | 0.00                      | 0.00                  | 0.00                                                | 9,521.68                               | 375.85                  | 0.00                                |
| 3,023.86         | JPMorgan Mortgage Backed Sec Fd                            | 30,667.51                    | 4,070.77                 |                           |                        | 28.55     | 34,766.83           | 0.00                      | 823.11                | (823.11)                                            | 34,766.83                              | (1,147.87)              | 33,897.47                           |
| 990.40           | Metropolitan West High Yd Bd I #514                        | 9,540.47                     | 717.13                   |                           |                        | 291.76    | 10,549.36           | 0.00                      | 588.18                | (588.18)                                            | 10,549.36                              | 119.69                  | 10,893.13                           |
| 625.26           | Templeton Global Bond Advisor #616                         | 6,312.89                     | 901.06                   |                           |                        | 1.94      | 7,215.89            | 0.00                      | 332.00                | (332.00)                                            | 7,215.89                               | (134.85)                | 8,184.60                            |
| 1,729.75         | Vanguard Admiral GNMV Fund #538                            | 16,133.60                    | 2,173.63                 |                           |                        | 15.69     | 18,322.92           | 0.00                      | 396.42                | (396.42)                                            | 18,322.92                              | (778.09)                | 18,023.95                           |
| 0.00             | Vanguard Intl-Profd Sec-Admin #5119                        | 6,966.88                     |                          |                           | (6,930.08)             | (36.80)   | 0.00                | 0.00                      | 1,970.09              | 0.00                                                | 6,966.88                               | (39.07)                 | 0.00                                |
| 5,459.28         | Vanguard Intermediate-Term Bond Index SS #1350             | 70,331.82                    | 6,256.72                 |                           | (16,576.05)            | 1,349.85  | 61,362.14           | 0.00                      | 115.65                | (115.65)                                            | 61,362.14                              | (4,140.29)              | 60,543.38                           |
| 2,032.37         | Vanguard Short-Term Bd Index SS #1349                      | 0.00                         | 21,681.55                |                           | (247.26)               | 46.54     | 21,480.83           | 0.00                      | 0.00                  | 0.00                                                | 21,480.83                              | (114.78)                | 21,319.51                           |
|                  | <b>Totals</b>                                              | 333,341.54                   | 125,180.83               |                           | (126,301.08)           | 17,237.75 | 349,459.04          | 3,011.84                  | 8,146.92              | (6,120.25)                                          | 354,497.55                             | 40,440.99               | 399,100.58                          |

REPORT OF THE TRUST FUNDS OF THE TOWN OF MILFORD, N.H. FOR YEAR ENDING ON DECEMBER 31, 2013

MS-10

| NUMBER OF SHARES | ***HOW INVESTED***<br>DESCRIPTION OF INVESTMENT            | ***PRINCIPAL***<br>ADDITIONS |                        |                     |            |                  | INCOME                 |                    |                      |                  | GRAND TOTAL                    |  | BEGINNING YEAR FAIR MARKET VALUE | UNREALIZED GAIN/LOSS | ENDING YEAR FAIR MARKET VALUE |
|------------------|------------------------------------------------------------|------------------------------|------------------------|---------------------|------------|------------------|------------------------|--------------------|----------------------|------------------|--------------------------------|--|----------------------------------|----------------------|-------------------------------|
|                  |                                                            | PURCHASES & ADDITIONS        | BOOK VALUE ADJUSTMENTS | PROCEEDS FROM SALES | GAIN/LOSS  | BALANCE END YEAR | BALANCE BEGINNING YEAR | INCOME DURING YEAR | EXPENDED DURING YEAR | BALANCE END YEAR | PRINCIPAL & INCOME END OF YEAR |  |                                  |                      |                               |
| 25,000.00        | MAA O'Connor Funds (9011000130)<br>Cash & Cash Equivalents | (54,458.49)                  |                        |                     |            | 13,821.31        | 9,982.03               | 15,229.70          | (662.31)             | 24,549.48        | 38,370.79                      |  | 78,261.89                        | 0.00                 | 38,370.79                     |
|                  | US Treasuries                                              |                              |                        |                     |            | 24,875.00        | 0.00                   | 1,156.26           | (1,156.26)           | 0.00             | 24,875.00                      |  | 29,140.75                        | (1,258.00)           | 27,882.75                     |
| 25,000.00        | Government/Agency                                          |                              |                        |                     |            | 25,255.50        | 0.00                   | 1,031.26           | (1,031.26)           | 0.00             | 25,255.50                      |  | 29,626.25                        | (2,194.00)           | 27,432.25                     |
|                  | 7,289.43 Fed Natl Mtg Assoc Pass thru Pool #0569179        |                              |                        | (435.86)            | (6.51)     | 266.58           | 0.00                   | 24.18              | (24.18)              | 0.00             | 266.58                         |  | 747.32                           | (40.16)              | 271.30                        |
| 35,000.00        | US Treasury Note 4.625% 02/15/17                           |                              |                        |                     |            | 35,400.75        | 0.00                   | 1,662.50           | (1,662.50)           | 0.00             | 35,400.75                      |  | 39,271.75                        | (1,889.65)           | 37,382.10                     |
|                  | Manchestor NH BAB 4.75% 7/1/23                             |                              |                        |                     |            |                  |                        |                    |                      |                  |                                |  |                                  |                      |                               |
| 25,000.00        | Corporate Bonds                                            |                              |                        |                     |            | 25,015.50        | 0.00                   | 1,275.00           | (1,275.00)           | 0.00             | 25,015.50                      |  | 28,722.00                        | (1,098.50)           | 25,623.50                     |
|                  | Berkshire Hathaway 5.1% 7/15/14                            |                              |                        |                     |            | 25,551.75        | 0.00                   | 937.50             | (937.50)             | 0.00             | 25,551.75                      |  | 27,614.25                        | (895.25)             | 26,929.00                     |
| 50,000.00        | Goldman Sachs Group 5.250% 4/1/13                          |                              |                        | (25,000.00)         | 20.50      | 0.00             | 0.00                   | 656.25             | (656.25)             | 0.00             | 0.00                           |  | 25,232.25                        | (292.25)             | 0.00                          |
|                  | Intel Corp 1.950% 10/01/16                                 |                              |                        |                     |            | 50,085.50        | 0.00                   | 975.00             | (975.00)             | 0.00             | 50,085.50                      |  | 51,655.00                        | (255.00)             | 51,400.00                     |
| 25,000.00        | Novartis Cap Corp 2.9% 4/24/15                             |                              |                        |                     |            | 24,958.00        | 0.00                   | 725.00             | (725.00)             | 0.00             | 24,958.00                      |  | 26,261.50                        | (448.00)             | 25,813.50                     |
|                  | Shell International 3.25% 9/22/15                          |                              |                        |                     |            | 25,214.25        | 0.00                   | 812.50             | (812.50)             | 0.00             | 25,214.25                      |  | 26,703.00                        | (538.00)             | 26,165.00                     |
| 35,000.00        | Verizon Communication 5.55% 2/15/16                        |                              |                        |                     |            | 35,093.80        | 0.00                   | 1,942.50           | (1,942.50)           | 0.00             | 35,093.80                      |  | 38,855.90                        | (1,579.20)           | 38,276.70                     |
|                  | Wal Mart Stores Inc 4.55% 5/1/13                           |                              |                        | (25,000.00)         | (327.50)   | 0.00             | 0.00                   | 568.75             | (568.75)             | 0.00             | 568.75                         |  | 25,344.25                        | (344.25)             | 0.00                          |
| 0.00             | Wells Fargo & Co New 4.375% 1/31/13                        |                              |                        | (35,000.00)         | (122.50)   | 0.00             | 0.00                   | 765.63             | (765.63)             | 0.00             | 0.00                           |  | 35,103.95                        | (103.95)             | 0.00                          |
|                  |                                                            |                              |                        |                     |            |                  |                        |                    |                      |                  |                                |  |                                  |                      |                               |
| 193.00           | Equities                                                   | 939.40                       |                        |                     |            | 5,693.28         | 0.00                   | 94.08              | (94.08)              | 0.00             | 5,693.28                       |  | 6,091.50                         | 366.79               | 7,397.69                      |
|                  | Abbott Laboratories                                        | 2,473.20                     |                        |                     |            | 2,473.20         | 0.00                   | 148.80             | (148.80)             | 0.00             | 2,473.20                       |  | 0.00                             | 2,438.13             | 4,911.33                      |
| 160.00           | Accenture PLC Ireland                                      | 12,455.76                    |                        |                     |            | 12,455.76        | 0.00                   | 149.91             | (149.91)             | 0.00             | 12,455.76                      |  | 0.00                             | 699.44               | 13,155.20                     |
|                  | Actuant Corp                                               | 6,312.17                     |                        |                     |            | 6,312.17         | 0.00                   | 8.60               | (8.60)               | 0.00             | 6,312.17                       |  | 6,000.65                         | 1,876.95             | 7,876.60                      |
| 49.00            | Affiliated Managers Group Inc.                             | 7,929.93                     |                        |                     | 3,387.45   | 4,133.69         | 0.00                   | 15.25              | (15.25)              | 0.00             | 4,133.69                       |  | 12,234.10                        | 5,576.71             | 10,627.12                     |
|                  | Allergan, Inc.                                             | 12,284.04                    |                        |                     |            | 12,284.04        | 0.00                   | 54.00              | (54.00)              | 0.00             | 12,284.04                      |  | 0.00                             | 480.16               | 12,774.20                     |
| 115.00           | Amgen Inc.                                                 | 6,476.55                     |                        |                     |            | 6,476.55         | 0.00                   | 197.40             | (197.40)             | 0.00             | 6,476.55                       |  | 8,453.25                         | 3,397.50             | 11,850.75                     |
|                  | Amstat Inc.                                                | 7,507.84                     |                        |                     |            | 7,507.84         | 0.00                   | 20.70              | (20.70)              | 0.00             | 7,507.84                       |  | 9,051.00                         | 2,927.40             | 11,978.40                     |
| 105.00           | Amstat Inc.                                                | 7,813.57                     |                        |                     | 139.90     | 7,813.57         | 0.00                   | 133.20             | (133.20)             | 0.00             | 7,813.57                       |  | 5,201.70                         | (953.58)             | 6,345.60                      |
|                  | Amstat Inc.                                                | 4,932.71                     |                        |                     | (29.00)    | 4,932.71         | 0.00                   | 528.10             | (528.10)             | 0.00             | 4,932.71                       |  | 5,006.10                         | 66.51                | 0.00                          |
| 186.00           | Apple Computer Inc.                                        | 4,764.57                     |                        |                     |            | 4,764.57         | 0.00                   | 442.80             | (442.80)             | 0.00             | 4,764.57                       |  | 19,690.40                        | 1,912.97             | 26,367.94                     |
|                  | AT & T                                                     | 6,882.82                     |                        |                     |            | 6,882.82         | 0.00                   | 45.40              | (45.40)              | 0.00             | 6,882.82                       |  | 8,292.66                         | 356.70               | 8,649.36                      |
| 1,135.00         | Bank of America Corporation                                | 7,481.14                     |                        |                     |            | 7,481.14         | 0.00                   | 29.40              | (29.40)              | 0.00             | 7,481.14                       |  | 6,849.90                         | 4,139.23             | 17,671.95                     |
|                  | Bank of America Corporation                                | 7,481.14                     |                        |                     |            | 7,481.14         | 0.00                   | 330.40             | (330.40)             | 0.00             | 7,481.14                       |  | 8,587.45                         | 1,894.66             | 9,375.80                      |
| 295.00           | BB&T Corp                                                  | 6,857.87                     |                        |                     | 2,101.43   | 6,857.87         | 0.00                   | 303.14             | (303.14)             | 0.00             | 6,857.87                       |  | 12,434.40                        | 2,421.95             | 11,009.40                     |
|                  | Boeing Co.                                                 | 7,856.42                     |                        |                     | 1,819.12   | 7,856.42         | 0.00                   | 30.70              | (30.70)              | 0.00             | 7,856.42                       |  | 8,689.50                         | 9,487.84             | 17,743.70                     |
| 130.00           | Boeing Co.                                                 | 6,759.39                     |                        |                     |            | 6,759.39         | 0.00                   | 17.40              | (17.40)              | 0.00             | 6,759.39                       |  | 0.00                             | 780.61               | 7,540.00                      |
|                  | Capital One Financial Corp                                 | 5,861.82                     |                        |                     | 4,455.04   | 5,861.82         | 0.00                   | 630.50             | (630.50)             | 0.00             | 5,861.82                       |  | 21,087.30                        | 2,610.52             | 8,119.15                      |
| 65.00            | Charles Schwab Corp New                                    | 8,942.82                     |                        |                     |            | 8,942.82         | 0.00                   | 250.85             | (250.85)             | 0.00             | 8,942.82                       |  | 10,921.40                        | 3,089.95             | 14,011.35                     |
|                  | Chubb Corp                                                 | 5,855.01                     |                        |                     |            | 5,855.01         | 0.00                   | 6.20               | (6.20)               | 0.00             | 5,855.01                       |  | 8,986.30                         | 5,273.10             | 13,559.40                     |
| 155.00           | Cigna                                                      | 3,663.39                     |                        |                     |            | 3,663.39         | 0.00                   | 173.25             | (173.25)             | 0.00             | 3,663.39                       |  | 6,339.50                         | 3,404.86             | 13,407.75                     |
|                  | Cintas Corporation                                         | 7,255.84                     |                        |                     |            | 7,255.84         | 0.00                   | 98.60              | (98.60)              | 0.00             | 7,255.84                       |  | 0.00                             | 751.14               | 6,504.70                      |
| 290.00           | Cisco Systems                                              | 12,859.24                    |                        |                     |            | 12,859.24        | 0.00                   | 14.40              | (14.40)              | 0.00             | 12,859.24                      |  | 14,241.60                        | 4,518.00             | 19,759.60                     |
|                  | Clorox Inc.                                                | 12,020.94                    |                        |                     | 1,222.46   | 12,020.94        | 0.00                   | 284.48             | (284.48)             | 0.00             | 12,020.94                      |  | 15,007.30                        | 1,353.48             | 10,492.74                     |
| 254.00           | Coca-Cola Company                                          | 5,827.87                     |                        |                     |            | 5,827.87         | 0.00                   | 186.20             | (186.20)             | 0.00             | 5,827.87                       |  | 7,317.80                         | 1,611.60             | 9,129.40                      |
|                  | Colgate-Palmolive Co.                                      | 6,805.14                     |                        |                     |            | 6,805.14         | 0.00                   | 541.50             | (541.50)             | 0.00             | 6,805.14                       |  | 10,148.25                        | 2,475.36             | 19,428.75                     |
| 140.00           | ConocoPhillips                                             | 10,399.00                    |                        |                     |            | 10,399.00        | 0.00                   | 153.00             | (153.00)             | 0.00             | 10,399.00                      |  | 8,219.50                         | 3,947.40             | 12,166.90                     |
|                  | CVS/Caremark Corporation                                   | 6,145.69                     |                        |                     |            | 6,145.69         | 0.00                   | 9.26               | (9.26)               | 0.00             | 6,145.69                       |  | 0.00                             | 2,305.25             | 12,352.00                     |
| 170.00           | Danaher Corp                                               | 10,046.75                    |                        |                     | (685.80)   | 10,046.75        | 0.00                   | 106.40             | (106.40)             | 0.00             | 10,046.75                      |  | 0.00                             | (685.80)             | 0.00                          |
|                  | Duke Energy Corp New                                       | 6,762.93                     |                        |                     |            | 6,762.93         | 0.00                   | 220.88             | (220.88)             | 0.00             | 6,762.93                       |  | 0.00                             | 6,555.95             | 0.00                          |
| 95.00            | Dr Pepper Snapple Inc.                                     | 6,985.39                     |                        |                     |            | 6,985.39         | 0.00                   | 59.00              | (59.00)              | 0.00             | 6,985.39                       |  | 9,434.57                         | 183.94               | 0.00                          |
|                  | Ebay Inc.                                                  | 7,656.47                     |                        |                     | 1,962.04   | 7,656.47         | 0.00                   | 162.00             | (162.00)             | 0.00             | 7,656.47                       |  | 12,903.00                        | (621.71)             | 0.00                          |
| 0.00             | EMC Corp Mass                                              | 6,430.24                     |                        |                     |            | 6,430.24         | 0.00                   | 0.00               | (0.00)               | 0.00             | 6,430.24                       |  | 0.00                             | 123.26               | 0.00                          |
|                  | Edison International                                       | 5,995.12                     |                        |                     | 1,112.02   | 5,995.12         | 0.00                   | 249.00             | (249.00)             | 0.00             | 5,995.12                       |  | 4,781.25                         | (36.00)              | 4,745.25                      |
| 75.00            | Energy Corp New                                            | 3,162.75                     |                        |                     |            | 3,162.75         | 0.00                   | 592.26             | (592.26)             | 0.00             | 3,162.75                       |  | 21,724.05                        | 3,119.04             | 21,353.20                     |
|                  | Exxon Mobil Corp                                           | 14,416.61                    |                        |                     | 1,192.39   | 14,416.61        | 0.00                   | 156.00             | (156.00)             | 0.00             | 14,416.61                      |  | 0.00                             | 1,720.31             | 0.00                          |
| 211.00           | Ford Motor Co.                                             | 6,913.43                     |                        |                     | 1,023.28   | 6,913.43         | 0.00                   | 102.50             | (102.50)             | 0.00             | 6,913.43                       |  | 0.00                             | 1,023.28             | 0.00                          |
|                  | Gap, Inc.                                                  | 6,532.78                     |                        |                     |            | 6,532.78         | 0.00                   | 89.60              | (89.60)              | 0.00             | 6,532.78                       |  | 0.00                             | 1,208.53             | 0.00                          |
| 160.00           | General Dynamics                                           | 14,079.47                    |                        |                     |            | 14,079.47        | 0.00                   | 576.08             | (576.08)             | 0.00             | 14,079.47                      |  | 15,910.42                        | 5,336.32             | 15,288.00                     |
|                  | General Electric Co.                                       | 19,625.92                    |                        |                     |            | 19,625.92        | 0.00                   | 0.00               | (0.00)               | 0.00             | 19,625.92                      |  | 0.00                             | 0.00                 | 0.00                          |
| 758.00           | General Electric Co.                                       | 6,847.53                     |                        |                     |            | 6,847.53         | 0.00                   | 0.00               | (0.00)               | 0.00             | 6,847.53                       |  | 11,871.30                        | 4,644.87             | 21,246.74                     |
|                  | Genworth Finl Inc Cl A                                     | 6,847.53                     |                        |                     |            | 6,847.53         | 0.00                   | 36.00              | (36.00)              | 0.00             | 6,847.53                       |  | 14,147.60                        | 8,266.60             | 11,492.20                     |
| 20.00            | Google Inc.                                                | 7,744.88                     |                        |                     |            | 7,744.88         | 0.00                   | 138.00             | (138.00)             | 0.00             | 7,744.88                       |  | 8,238.50                         | 7,923.50             | 16,162.10                     |
|                  | Hanesbrands Inc.                                           | 8,074.48                     |                        |                     |            | 8,074.48         | 0.00                   | 181.00             | (181.00)             | 0.00             | 8,074.48                       |  | 0.00                             | 1,747.52             | 9,822.00                      |
| 120.00           | Hartman Intl Industries Inc.                               | 8,074.48                     |                        |                     |            | 8,074.48         | 0.00                   | 153.00             | (153.00)             | 0.00             | 8,074.48                       |  | 16,281.75                        | 2,501.00             | 9,723.00                      |
|                  | Hershey Company                                            | 3,544.35                     |                        |                     |            | 3,544.35         | 0.00                   | 65.03              | (65.03)              | 0.00             | 3,544.35                       |  | 0.00                             | 525.92               | 0.00                          |
| 0.00             | IBM                                                        | 7,638.72                     |                        |                     | 7,638.72   | 7,638.72         | 0.00                   | 311.80             | (311.80)             | 0.00             | 7,638.72                       |  | 7,010.00                         | 241.62               | 0.00                          |
|                  | Intel Corp                                                 | (6,200.60)                   |                        |                     | (1,362.56) | (6,200.60)       | 0.00                   | 0.00               | (0.00)               | 0.00             | (6,200.60)                     |  | 0.00                             | 2,307.18             | 12,822.60                     |
| 90.00            | Johnson & Johnson                                          | 3,505.42                     |                        |                     |            | 3,505.42         | 0.00                   | 0.00               | (0.00)               | 0.00             | 3,505.42                       |  | 0.00                             | 0.00                 | 0.00                          |
|                  | Johnson & Johnson                                          | 6,051.27                     |                        |                     |            | 6,051.27         | 0.00                   | 0.00               | (0.00)               | 0.00             | 6,051.27                       |  | 0.00                             | 0.00                 | 0.00                          |



REPORT OF THE TRUST FUNDS OF THE TOWN OF MILFORD, N.H. FOR YEAR ENDING ON DECEMBER 31, 2013

MS-10

| NUMBER OF SHARES     | DESCRIPTION OF INVESTMENT                     | ***PRINCIPAL***        |                       |                        |                     |           | INCOME           |                        |                    |                      |                  | GRAND TOTAL  |            | BEGINNING YEAR FAIR MARKET VALUE | UNREALIZED GAIN/LOSS | ENDING YEAR FAIR MARKET VALUE |
|----------------------|-----------------------------------------------|------------------------|-----------------------|------------------------|---------------------|-----------|------------------|------------------------|--------------------|----------------------|------------------|--------------|------------|----------------------------------|----------------------|-------------------------------|
|                      |                                               | BALANCE BEGINNING YEAR | PURCHASES & ADDITIONS | BOOK VALUE ADJUSTMENTS | PROCEEDS FROM SALES | GAIN/LOSS | BALANCE END YEAR | BALANCE BEGINNING YEAR | INCOME DURING YEAR | EXPENDED DURING YEAR | BALANCE END YEAR |              |            |                                  |                      |                               |
| 200.00               | JP Morgan Chase & Co                          | 7,214.23               | 9,628.32              |                        |                     |           | 7,214.23         | 0.00                   | 272.00             | (272.00)             | 0.00             | 7,214.23     | 8,793.82   | 2,902.18                         | 11,686.00            |                               |
| 160.00               | KLA Tencor Corp                               | 0.00                   |                       |                        | (4,214.28)          | 1,971.03  | 9,628.32         | 0.00                   | 72.00              | (72.00)              | 0.00             | 9,628.32     | 0.00       | 685.28                           | 10,313.60            |                               |
| 250.00               | Lowes Companies Inc                           | 8,474.49               |                       |                        | (6,600.51)          | 653.70    | 6,231.24         | 0.00                   | 215.00             | (215.00)             | 0.00             | 6,231.24     | 12,076.80  | 4,524.98                         | 12,387.50            |                               |
| 0.00                 | Marriott Int'l Inc. New Class A               | 5,946.81               | 9,390.49              |                        | (6,169.21)          |           | 0.00             | 0.00                   | 77.55              | (77.55)              | 0.00             | 0.00         | 6,149.55   | 1,490.51                         | 10,881.00            |                               |
| 225.00               | Marsh & McLennan Companies                    | 0.00                   |                       |                        | (6,169.21)          | (394.33)  | 9,390.49         | 0.00                   | 56.25              | (56.25)              | 0.00             | 9,390.49     | 0.00       | 1,484.59                         | 10,881.00            |                               |
| 0.00                 | McGraw-Hill, Inc.                             | 6,963.54               | 8,552.68              |                        | (12,586.94)         | 2,493.22  | 8,552.68         | 0.00                   | 0.00               | 0.00                 | 0.00             | 8,552.68     | 0.00       | (176.68)                         | 8,376.00             |                               |
| 100.00               | Mead Johnson Nutrition Co.                    | 10,093.72              |                       |                        | (12,586.94)         | 2,493.22  | 0.00             | 0.00                   | 245.10             | (245.10)             | 0.00             | 0.00         | 11,667.90  | 919.04                           | 14,589.90            |                               |
| 390.00               | Microsoft                                     | 13,182.01              | 2,843.83              |                        | (3,852.55)          | (248.52)  | 11,924.77        | 0.00                   | 186.60             | (186.60)             | 0.00             | 11,924.77    | 12,019.37  | 3,579.25                         | 14,589.90            |                               |
| 120.00               | Monsanto Co. New                              | 8,601.20               |                       |                        | (3,852.55)          |           | 8,601.20         | 0.00                   | 0.00               | 0.00                 | 0.00             | 8,601.20     | 11,358.00  | 2,628.00                         | 13,986.00            |                               |
| 275.00               | Morgan Stanley Dean Witter                    | 0.00                   | 8,025.93              |                        | (9,778.80)          | 906.72    | 8,025.93         | 0.00                   | 0.00               | 0.00                 | 0.00             | 8,025.93     | 0.00       | 598.07                           | 8,624.00             |                               |
| 0.00                 | Motorola Solutions Inc.                       | 8,872.08               | 9,543.94              |                        | (9,778.80)          |           | 9,543.94         | 0.00                   | 136.50             | (136.50)             | 0.00             | 9,543.94     | 0.00       | 34.80                            | 9,462.20             |                               |
| 230.00               | Nalapp Inc. Com                               | 7,173.00               |                       |                        | (8,945.32)          | 2,599.59  | 7,173.00         | 0.00                   | 316.80             | (316.80)             | 0.00             | 7,173.00     | 8,302.80   | 1,971.60                         | 10,274.40            |                               |
| 120.00               | Nextera Energy Inc. Com                       | 6,345.73               |                       |                        | (8,945.32)          | 2,599.59  | 0.00             | 0.00                   | 49.50              | (49.50)              | 0.00             | 0.00         | 8,827.50   | 117.82                           | 9,045.30             |                               |
| 0.00                 | Oracle Systems Corp                           | 6,850.91               |                       |                        | (10,066.77)         | 3,215.86  | 0.00             | 0.00                   | 36.96              | (36.96)              | 0.00             | 0.00         | 10,262.56  | (195.79)                         | 0.00                 |                               |
| 3,177.81             | Paterra Bread Co. C/A                         | 3,177.81               |                       |                        | (8,379.35)          | 5,201.54  | 0.00             | 0.00                   | 0.00               | 0.00                 | 0.00             | 0.00         | 7,941.50   | 437.85                           | 0.00                 |                               |
| 150.00               | Pepsi                                         | 5,756.25               | 2,052.53              |                        |                     |           | 7,808.78         | 0.00                   | 290.45             | (290.45)             | 0.00             | 7,808.78     | 8,553.75   | 1,834.72                         | 12,441.00            |                               |
| 420.00               | Pfizer Inc                                    | 7,602.33               |                       |                        | (5,110.14)          | 614.19    | 7,602.33         | 0.00                   | 403.20             | (403.20)             | 0.00             | 7,602.33     | 10,533.31  | 2,331.29                         | 12,864.60            |                               |
| 95.00                | PNC Financial Services Group                  | 9,834.90               |                       |                        | (5,110.14)          |           | 5,338.95         | 0.00                   | 260.59             | (260.59)             | 0.00             | 5,338.95     | 10,204.25  | 2,275.99                         | 7,370.10             |                               |
| 10.00                | Proline Com Inc.                              | 0.00                   | 7,242.20              |                        |                     |           | 7,242.20         | 0.00                   | 0.00               | 0.00                 | 0.00             | 7,242.20     | 0.00       | 4,381.80                         | 11,624.00            |                               |
| 116.00               | Procter & Gamble Co                           | 6,595.04               |                       |                        | (6,335.22)          | 114.70    | 6,595.04         | 0.00                   | 209.31             | (209.31)             | 0.00             | 6,595.04     | 7,875.24   | 1,568.32                         | 9,443.56             |                               |
| 140.00               | Qualcomm Corp                                 | 8,234.42               |                       |                        | (6,335.22)          | 114.70    | 8,234.42         | 0.00                   | 182.00             | (182.00)             | 0.00             | 8,234.42     | 8,660.34   | 1,734.66                         | 10,395.00            |                               |
| 0.00                 | Quanta Svcs. Inc.                             | 6,220.52               |                       |                        | (6,335.22)          |           | 0.00             | 0.00                   | 0.00               | 0.00                 | 0.00             | 0.00         | 6,413.15   | 173.93                           | 0.00                 |                               |
| 0.00                 | Schlumberger Ltd.                             | 7,538.08               |                       |                        | (6,335.22)          |           | 0.00             | 0.00                   | 47.00              | (47.00)              | 0.00             | 0.00         | 5,543.89   | 591.17                           | 0.00                 |                               |
| 0.00                 | SunTrust Banks Inc.                           | 6,615.08               |                       |                        | (6,335.22)          |           | 0.00             | 0.00                   | 11.40              | (11.40)              | 0.00             | 0.00         | 6,483.80   | 171.96                           | 0.00                 |                               |
| 190.00               | TE Connectivity Ltd                           | 0.00                   | 8,636.39              |                        | (6,335.22)          | 20.68     | 8,636.39         | 0.00                   | 127.50             | (127.50)             | 0.00             | 8,636.39     | 7,653.60   | 5,708.40                         | 10,470.90            |                               |
| 120.00               | Thermo Fisher Scientific Inc                  | 7,338.83               |                       |                        | (6,335.22)          |           | 7,338.83         | 0.00                   | 72.00              | (72.00)              | 0.00             | 7,338.83     | 0.00       | 1,335.11                         | 18,035.60            |                               |
| 230.00               | Time Warner Inc.                              | 0.00                   | 14,700.49             |                        |                     |           | 14,700.49        | 0.00                   | 66.13              | (66.13)              | 0.00             | 14,700.49    | 0.00       | 12,746.00                        | 13,746.00            |                               |
| 200.00               | TJX Companies New                             | 5,774.32               |                       |                        | (5,774.32)          |           | 5,774.32         | 0.00                   | 110.00             | (110.00)             | 0.00             | 5,774.32     | 8,490.00   | 4,256.00                         | 11,380.00            |                               |
| 100.00               | United Technologies                           | 5,622.18               | 2,272.63              |                        | (5,622.18)          |           | 5,622.18         | 0.00                   | 219.50             | (219.50)             | 0.00             | 5,622.18     | 8,201.00   | 3,179.00                         | 9,336.80             |                               |
| 190.00               | Vencor Communications                         | 5,143.19               |                       |                        | (5,143.19)          |           | 7,415.82         | 0.00                   | 347.91             | (347.91)             | 0.00             | 7,415.82     | 6,274.15   | 789.82                           | 9,336.80             |                               |
| 80.00                | Vista Inc.                                    | 7,040.14               |                       |                        | (7,040.14)          |           | 7,040.14         | 0.00                   | 111.20             | (111.20)             | 0.00             | 7,040.14     | 12,128.40  | 5,688.00                         | 17,814.40            |                               |
| 115.00               | Wai Mart                                      | 6,403.04               |                       |                        | (3,647.39)          | 1,101.01  | 5,856.66         | 0.00                   | 232.65             | (232.65)             | 0.00             | 5,856.66     | 11,257.95  | 1,438.79                         | 9,049.35             |                               |
| 0.00                 | Waste Mgmt. Inc. Del                          | 7,411.38               |                       |                        | (7,450.07)          | 38.69     | 7,411.38         | 0.00                   | 73.73              | (73.73)              | 0.00             | 7,411.38     | 8,615.48   | 634.59                           | 0.00                 |                               |
| 385.00               | Wells Fargo                                   | 11,079.30              | 11,358.88             |                        | (7,450.07)          |           | 11,079.30        | 0.00                   | 442.75             | (442.75)             | 0.00             | 11,079.30    | 13,159.30  | 4,319.70                         | 17,479.00            |                               |
| 180.00               | Wyndham Worldwide Corp                        | 0.00                   |                       |                        | (6,463.05)          | 1,230.05  | 11,358.88        | 0.00                   | 92.20              | (92.20)              | 0.00             | 11,358.88    | 0.00       | 1,905.32                         | 13,264.20            |                               |
| 0.00                 | Yum Brands Inc.                               | 5,233.00               |                       |                        | (6,463.05)          |           | 0.00             | 0.00                   | 33.50              | (33.50)              | 0.00             | 0.00         | 6,640.00   | (176.95)                         | 0.00                 |                               |
| Mutual Funds: Equity |                                               |                        |                       |                        |                     |           |                  |                        |                    |                      |                  |              |            |                                  |                      |                               |
| 2,182.22             | Calamos International Growth I                | 0.00                   | 40,000.00             |                        |                     |           | 40,000.00        | 0.00                   | 295.76             | (295.76)             | 0.00             | 40,000.00    | 0.00       | 3,993.45                         | 43,993.45            |                               |
| 2,628.61             | DWS Floating Rate Plus In                     | 0.00                   | 25,000.00             |                        |                     |           | 25,000.00        | 0.00                   | 794.69             | (794.69)             | 0.00             | 25,000.00    | 0.00       | (105.15)                         | 24,894.85            |                               |
| 2,829.66             | ING Real Estate Instl Fd                      | 0.00                   | 50,000.00             |                        |                     |           | 50,000.00        | 0.00                   | 628.47             | (628.47)             | 0.00             | 50,000.00    | 0.00       | (933.78)                         | 49,066.22            |                               |
| 0.00                 | Shares Comex Gold TR                          | 32,439.73              |                       |                        | (54,143.79)         | 21,704.06 | 0.00             | 0.00                   | 0.00               | 0.00                 | 0.00             | 0.00         | 71,140.10  | (16,996.31)                      | 0.00                 |                               |
| 190.00               | Shares US Oil Equip & Svcs ETF                | 11,096.19              | 9,758.01              |                        | (9,727.20)          | (271.38)  | 10,855.62        | 0.00                   | 106.39             | (106.39)             | 0.00             | 10,855.62    | 10,202.00  | 2,081.09                         | 12,313.90            |                               |
| 1,168.00             | Shares MSCI Emerging Mkts.                    | 44,652.64              |                       |                        | (9,727.20)          |           | 44,652.64        | 0.00                   | 1,019.22           | (1,019.22)           | 0.00             | 44,652.64    | 51,800.80  | (2,984.24)                       | 48,616.56            |                               |
| 1,400.00             | Shares Core S&P Small Cap Index Fund          | 59,032.75              |                       |                        | (10,448.64)         | 5,609.89  | 54,194.00        | 0.00                   | 1,558.39           | (1,558.39)           | 0.00             | 54,194.00    | 119,102.50 | 44,128.14                        | 152,782.00           |                               |
| 60.00                | Shares TR NASDAQ Bio Indx                     | 7,705.57               |                       |                        |                     |           | 7,705.57         | 0.00                   | 4.35               | (4.35)               | 0.00             | 7,705.57     | 8,233.20   | 5,390.40                         | 13,623.60            |                               |
| 3,466.68             | Metropolitan West High Yd Bd I #514           | 0.00                   | 45,000.00             |                        |                     |           | 45,036.69        | 0.00                   | 830.89             | (830.89)             | 0.00             | 45,036.69    | 0.00       | (1,438.92)                       | 43,561.08            |                               |
| 1,861.33             | Principal Equity Income Instl                 | 33,980.97              |                       |                        | (11,164.11)         | 3,101.58  | 34,933.63        | 0.00                   | 2,023.24           | (2,023.24)           | 0.00             | 34,933.63    | 35,156.23  | 411.91                           | 35,568.14            |                               |
| 210.00               | Select Sector SPDR Mails                      | 0.00                   | 40,000.00             |                        |                     |           | 40,000.00        | 0.00                   | 805.21             | (805.21)             | 0.00             | 40,000.00    | 0.00       | 5,081.44                         | 45,081.44            |                               |
| 730.00               | SPDR S&P Midcap 400 EFT TR                    | 14,219.35              |                       |                        |                     |           | 14,219.35        | 0.00                   | 406.61             | (406.61)             | 0.00             | 14,219.35    | 18,206.90  | 2,663.41                         | 9,706.20             |                               |
| 4,192.55             | Templeton Global Bond Advisor #616            | 86,873.17              |                       |                        |                     | 13.21     | 51,772.36        | 0.00                   | 1,978.77           | (1,978.77)           | 0.00             | 86,873.17    | 135,568.30 | 42,697.70                        | 178,266.00           |                               |
| 4,170.35             | Templeton Institutional Foreign Equity Series | 51,759.15              |                       |                        |                     |           | 51,759.15        | 0.00                   | 2,389.44           | (2,389.44)           | 0.00             | 51,772.36    | 56,848.82  | (1,052.08)                       | 55,796.74            |                               |
| 0.00                 | Thornburg International Value I               | 77,415.00              | 25,000.00             |                        | (83,658.35)         | 5,643.35  | 79,246.21        | 0.00                   | 1,822.78           | (1,822.78)           | 0.00             | 79,246.21    | 81,292.99  | 1,765.36                         | 94,750.28            |                               |
| 4,633.26             | Vanguard Admiral GNMA Fd. #536                | 47,162.56              |                       |                        | (8,456.45)          | 46.41     | 47,208.97        | 0.00                   | 304.88             | (304.88)             | 0.00             | 47,208.97    | 50,629.49  | (2,229.35)                       | 48,400.14            |                               |
| 0.00                 | Vanguard Intl-Protd Sec Admin #5119           | 7,521.95               | 25,000.00             |                        |                     |           | 32,500.00        | 0.00                   | 472.40             | (472.40)             | 0.00             | 32,500.00    | 0.00       | (836.40)                         | 0.00                 |                               |
| 2,123.06             | Vanguard Inter Term Bd Indx SS #1350          | 0.00                   |                       |                        |                     |           | 25,168.63        | 0.00                   | 0.00               | 0.00                 | 0.00             | 25,168.63    | 0.00       | (1,455.23)                       | 23,544.77            |                               |
| 3,350.53             | Vanguard Short-Term Bd Indx SS #1349          | 0.00                   | 35,000.00             |                        |                     | 80.23     | 35,080.23        | 0.00                   | 171.79             | (171.79)             | 0.00             | 35,080.23    | 0.00       | 147.08                           | 35,147.08            |                               |
| Totals               |                                               | 1,445,512.25           | 483,674.27            | 0.00                   | 504,428.01          | 88,255.12 | 1,513,013.63     | 9,982.08               | 57,931.29          | (43,363.30)          | 24,549.48        | 1,537,561.75 | 253,536.87 | 2,021,379.27                     |                      |                               |

# REPORT OF THE TRUST FUNDS OF THE TOWN OF MILFORD, N.H. FOR YEAR ENDING ON DECEMBER 31, 2013

## MS-10

| NUMBER OF SHARES | DESCRIPTION OF INVESTMENT      | ***PRINCIPAL*** ADDITIONS |                       |                        |                     |           | INCOME           |                        |                    |                      |                  | GRAND TOTAL | BEGINNING YEAR FAIR MARKET VALUE | UNREALIZED GAIN/LOSS | ENDING YEAR FAIR MARKET VALUE |
|------------------|--------------------------------|---------------------------|-----------------------|------------------------|---------------------|-----------|------------------|------------------------|--------------------|----------------------|------------------|-------------|----------------------------------|----------------------|-------------------------------|
|                  |                                | BALANCE BEGINNING YEAR    | PURCHASES & ADDITIONS | BOOK VALUE ADJUSTMENTS | PROCEEDS FROM SALES | GAIN/LOSS | BALANCE END YEAR | BALANCE BEGINNING YEAR | INCOME DURING YEAR | EXPENDED DURING YEAR | BALANCE END YEAR |             |                                  |                      |                               |
| 25,000.00        | Wadsworth Library (3011000126) | 825.43                    | 9,886.69              |                        |                     |           | 10,712.12        | 13,668.73              | 26.68              | 16,853.75            | 30,549.16        | 41,261.28   | 14,494.16                        | 0.00                 | 41,261.28                     |
| 30,000.00        | Corporate Bonds                | 25,551.75                 |                       |                        |                     |           | 25,551.75        | 0.00                   | 937.50             | (937.50)             | 0.00             | 25,551.75   | 27,614.25                        | (695.25)             | 26,929.00                     |
| 30,000.00        | Boeing Co 3.75% 11/20/16       | 30,398.40                 |                       |                        |                     |           | 30,398.40        | 0.00                   | 1,590.00           | (1,590.00)           | 0.00             | 30,398.40   | 31,475.40                        | (1,431.30)           | 30,044.10                     |
| 25,000.00        | Government/Agency              | 25,286.25                 |                       |                        |                     |           | 25,286.25        | 0.00                   | 1,187.50           | (1,187.50)           | 0.00             | 25,286.25   | 26,051.25                        | (1,349.75)           | 26,701.50                     |
| 80.00            | Equities                       | 2,115.72                  |                       |                        |                     |           | 2,380.06         | 0.00                   | 39.20              | (39.20)              | 0.00             | 2,380.06    | 2,620.00                         | 182.06               | 3,066.40                      |
| 40.00            | Abbott Laboratories            | 0.00                      | 284.34                |                        |                     |           | 1,100.70         | 0.00                   | 64.00              | (64.00)              | 0.00             | 1,100.70    | 0.00                             | 1,011.70             | 2,112.40                      |
| 40.00            | Abbvie Inc.                    | 0.00                      | 5,057.19              |                        |                     |           | 5,057.19         | 0.00                   | 63.12              | (63.12)              | 0.00             | 5,057.19    | 0.00                             | 287.11               | 5,344.30                      |
| 65.00            | Accurate PLC Ireland           | 0.00                      |                       |                        |                     |           | 2,495.62         | 0.00                   | 3.40               | (3.40)               | 0.00             | 2,495.62    | 0.00                             | 742.05               | 3,237.67                      |
| 85.00            | Accurate PLC                   | 2,495.62                  |                       |                        |                     |           | 1,615.96         | 0.00                   | 6.00               | (6.00)               | 0.00             | 1,615.96    | 0.00                             | 4,425.10             | 4,120.72                      |
| 19.00            | Affiliated Managers Group Inc. | 2,891.72                  |                       |                        |                     | 1,118.81  | 4,815.69         | 0.00                   | 19.68              | (19.68)              | 0.00             | 4,815.69    | 0.00                             | 182.91               | 4,998.60                      |
| 45.00            | Allergan, Inc.                 | 0.00                      | 4,815.69              |                        |                     |           | 2,361.07         | 0.00                   | 84.60              | (84.60)              | 0.00             | 2,361.07    | 3,080.74                         | 1,238.20             | 4,318.94                      |
| 82.00            | Arista Networks Inc.           | 2,361.07                  |                       |                        |                     |           | 2,361.07         | 0.00                   | 3,217.69           | (3,217.69)           | 0.00             | 2,361.07    | 1,254.60                         | 1,254.60             | 5,133.60                      |
| 45.00            | Artemis Corp.                  | 2,361.07                  |                       |                        |                     |           | 2,361.07         | 0.00                   | 7.65               | (7.65)               | 0.00             | 2,361.07    | 1,857.75                         | (366.78)             | 2,379.60                      |
| 30.00            | Asiatic Petroleum Corp.        | 2,361.07                  |                       |                        |                     |           | 2,361.07         | 0.00                   | 64.80              | (64.80)              | 0.00             | 2,361.07    | 2,435.40                         | 32.38                | 0.00                          |
| 30.00            | Asiatic Petroleum Corp.        | 2,361.07                  |                       |                        |                     |           | 2,361.07         | 0.00                   | 177.00             | (177.00)             | 0.00             | 2,361.07    | 3,473.03                         | 432.70               | 8,415.30                      |
| 30.00            | Asiatic Petroleum Corp.        | 2,361.07                  |                       |                        |                     |           | 2,361.07         | 0.00                   | 176.40             | (176.40)             | 0.00             | 2,361.07    | 3,303.58                         | 142.10               | 3,445.68                      |
| 15.00            | Apple Computer Inc.            | 3,473.03                  |                       |                        |                     |           | 5,136.91         | 0.00                   | 18.00              | (18.00)              | 0.00             | 5,136.91    | 2,786.40                         | 1,645.07             | 7,006.50                      |
| 98.00            | AT & T Inc.                    | 3,051.46                  |                       |                        |                     |           | 2,671.84         | 0.00                   | 10.50              | (10.50)              | 0.00             | 2,671.84    | 0.00                             | 676.66               | 3,348.50                      |
| 450.00           | Bank of America Corporation    | 2,561.88                  |                       |                        |                     |           | 3,173.69         | 0.00                   | 145.60             | (145.60)             | 0.00             | 3,173.69    | 3,784.30                         | 3,485.34             | 4,851.60                      |
| 23.00            | Bank of America Corporation    | 0.00                      | 2,671.84              |                        |                     |           | 2,671.84         | 0.00                   | 111.55             | (111.55)             | 0.00             | 2,671.84    | 3,485.34                         | 1,453.34             | 6,824.50                      |
| 130.00           | BBK Corp                       | 3,173.69                  |                       |                        |                     |           | 2,939.31         | 0.00                   | 2.75               | (2.75)               | 0.00             | 2,939.31    | 3,186.15                         | (145.34)             | 0.00                          |
| 50.00            | Boeing Co.                     | 3,327.17                  |                       |                        |                     |           | 2,680.45         | 0.00                   | 6.90               | (6.90)               | 0.00             | 2,680.45    | 3,095.55                         | 309.55               | 2,990.00                      |
| 0.00             | Capital One Financial Corp     | 2,373.41                  |                       |                        |                     |           | 1,286.32         | 0.00                   | 228.00             | (228.00)             | 0.00             | 1,286.32    | 7,569.80                         | 940.99               | 3,122.75                      |
| 115.00           | Charles Schwab Corp New        | 0.00                      | 2,680.45              |                        |                     |           | 3,084.10         | 0.00                   | 86.50              | (86.50)              | 0.00             | 3,084.10    | 3,766.00                         | 1,065.50             | 4,831.50                      |
| 25.00            | Chevron Corp                   | 3,601.69                  |                       |                        |                     |           | 2,079.19         | 0.00                   | 2.20               | (2.20)               | 0.00             | 2,079.19    | 2,940.30                         | 1,871.10             | 4,811.40                      |
| 50.00            | Chubb Corp.                    | 3,084.10                  |                       |                        |                     |           | 2,079.19         | 0.00                   | 69.50              | (69.50)              | 0.00             | 2,079.19    | 2,650.50                         | 1,396.25             | 5,363.10                      |
| 55.00            | Cigna                          | 2,079.19                  |                       |                        |                     |           | 2,079.19         | 0.00                   | 39.10              | (39.10)              | 0.00             | 2,079.19    | 0.00                             | (297.87)             | 2,792.45                      |
| 90.00            | Cintas Corporation             | 2,705.33                  |                       |                        |                     |           | 5,365.28         | 0.00                   | 6.08               | (6.08)               | 0.00             | 5,365.28    | 6,013.12                         | 1,907.60             | 7,920.72                      |
| 115.00           | Cisco Systems                  | 0.00                      | 2,877.32              |                        |                     |           | 2,877.32         | 0.00                   | 112.00             | (112.00)             | 0.00             | 2,877.32    | 6,470.00                         | 535.85               | 4,131.00                      |
| 152.00           | Cligrow Inc.                   | 5,365.28                  |                       |                        |                     |           | 2,939.30         | 0.00                   | 66.50              | (66.50)              | 0.00             | 2,939.30    | 6,470.00                         | 535.85               | 4,131.00                      |
| 4,996.80         | Coca-Cola Company              | 2,086.60                  |                       |                        |                     |           | 7,018.92         | 0.00                   | 206.55             | (206.55)             | 0.00             | 7,018.92    | 3,769.35                         | 939.84               | 7,771.50                      |
| 50.00            | Colgate-Palmolive Co.          | 3,956.61                  |                       |                        |                     |           | 2,169.07         | 0.00                   | 54.00              | (54.00)              | 0.00             | 2,169.07    | 2,801.00                         | 1,393.20             | 4,254.20                      |
| 110.00           | ConocoPhillips                 | 2,169.07                  |                       |                        |                     |           | 4,085.22         | 0.00                   | 3.63               | (3.63)               | 0.00             | 4,085.22    | 0.00                             | (268.42)             | 5,018.60                      |
| 60.00            | CVS Caremark Corporation       | 0.00                      | 4,085.22              |                        |                     |           | 2,941.22         | 0.00                   | 93.00              | (93.00)              | 0.00             | 2,941.22    | 0.00                             | (180.82)             | 2,760.40                      |
| 65.00            | Danaher Corp                   | 0.00                      | 2,894.22              |                        |                     |           | 0.00             | 0.00                   | 24.00              | (24.00)              | 0.00             | 0.00        | 3,824.83                         | 74.56                | 0.00                          |
| 0.00             | Dr Pepper Snapple Inc.         | 0.00                      | 2,894.22              |                        |                     |           | 0.00             | 0.00                   | 81.00              | (81.00)              | 0.00             | 0.00        | 3,824.83                         | (251.34)             | 0.00                          |
| 40.00            | Duke Energy Corp New           | 3,103.97                  |                       |                        |                     |           | 5,139.25         | 0.00                   | 261.54             | (261.54)             | 0.00             | 5,139.25    | 9,866.70                         | 1,251.51             | 8,500.60                      |
| 0.00             | EMC Corp Mass                  | 3,065.09                  |                       |                        |                     |           | 5,139.25         | 0.00                   | 63.00              | (63.00)              | 0.00             | 5,139.25    | 0.00                             | 694.74               | 0.00                          |
| 0.00             | Edison International           | 3,132.82                  |                       |                        |                     |           | 5,139.25         | 0.00                   | 37.50              | (37.50)              | 0.00             | 5,139.25    | 0.00                             | 374.37               | 0.00                          |
| 214.00           | Exxon Mobil                    | 6,974.69                  |                       |                        |                     |           | 5,722.74         | 0.00                   | 36.40              | (36.40)              | 0.00             | 5,722.74    | 6,674.82                         | 488.01               | 6,210.75                      |
| 0.00             | Ford Motor Co.                 | 0.00                      | 2,791.96              |                        |                     |           | 7,370.38         | 0.00                   | 241.68             | (241.68)             | 0.00             | 7,370.38    | 2,238.72                         | 2,238.72             | 8,913.54                      |
| 0.00             | Gap, Inc.                      | 0.00                      | 2,390.04              |                        |                     |           | 4,045.24         | 0.00                   | 57.00              | (57.00)              | 0.00             | 4,045.24    | 4,951.66                         | 1,851.59             | 4,581.35                      |
| 65.00            | General Dynamics               | 0.00                      | 5,722.74              |                        |                     |           | 2,729.76         | 0.00                   | 13.50              | (13.50)              | 0.00             | 2,729.76    | 4,045.24                         | 3,272.75             | 7,844.97                      |
| 318.00           | General Electric Company       | 7,370.38                  |                       |                        |                     |           | 3,027.93         | 0.00                   | 72.40              | (72.40)              | 0.00             | 3,027.93    | 3,402.90                         | 655.32               | 3,683.25                      |
| 295.00           | Genworth Finl Inc. Cl A        | 0.00                      | 2,729.76              |                        |                     |           | 1,417.74         | 0.00                   | 69.75              | (69.75)              | 0.00             | 1,417.74    | 2,886.80                         | 1,000.40             | 3,889.20                      |
| 7.00             | Google Inc.                    | 4,045.24                  |                       |                        |                     |           | 0.00             | 0.00                   | 13.50              | (13.50)              | 0.00             | 0.00        | 2,886.80                         | 117.04               | 0.00                          |
| 31.98            | Harman Intl Industries Inc.    | 3,198.97                  |                       |                        |                     |           | 3,658.81         | 0.00                   | 123.40             | (123.40)             | 0.00             | 3,658.81    | 8,619.75                         | 332.66               | 5,037.45                      |
| 45.00            | Harsco Corporation             | 0.00                      | 3,027.93              |                        |                     |           | 3,658.81         | 0.00                   | 123.40             | (123.40)             | 0.00             | 3,658.81    | 2,804.00                         | 918.92               | 5,555.60                      |
| 40.00            | Hersey Company                 | 1,417.74                  |                       |                        |                     |           | 3,658.81         | 0.00                   | 29.25              | (29.25)              | 0.00             | 3,658.81    | 4,177.06                         | 1,378.54             | 4,189.90                      |
| 0.00             | Intel Corp                     | 3,658.81                  |                       |                        |                     |           | 3,658.81         | 0.00                   | 28.20              | (28.20)              | 0.00             | 3,658.81    | 2,236.20                         | 163.99               | 4,955.00                      |
| 0.00             | Johnson & Johnson              | 3,658.81                  |                       |                        |                     |           | 3,658.81         | 0.00                   | 22.50              | (22.50)              | 0.00             | 3,658.81    | 2,735.20                         | 596.20               | 4,352.40                      |
| 55.00            | Johnson & Johnson              | 3,658.81                  |                       |                        |                     |           | 3,658.81         | 0.00                   | 107.50             | (107.50)             | 0.00             | 3,658.81    | 0.00                             | (530.21)             | 0.00                          |
| 95.00            | JPMorgan Chase & Co.           | 3,658.81                  |                       |                        |                     |           | 3,658.81         | 0.00                   | 136.55             | (136.55)             | 0.00             | 3,658.81    | 0.00                             | 403.08               | 3,350.40                      |
| 65.00            | KLA Tencor Corp                | 3,658.81                  |                       |                        |                     |           | 3,658.81         | 0.00                   | 136.55             | (136.55)             | 0.00             | 3,658.81    | 4,807.75                         | 1,437.86             | 5,798.55                      |
| 100.00           | Lowes Companies Inc.           | 3,658.81                  |                       |                        |                     |           | 3,658.81         | 0.00                   | 77.75              | (77.75)              | 0.00             | 3,658.81    | 4,732.25                         | 1,095.00             | 5,827.50                      |
| 90.00            | Marriott Intl Inc. New Class A | 3,658.81                  |                       |                        |                     |           | 3,658.81         | 0.00                   | 68.10              | (68.10)              | 0.00             | 3,658.81    | 3,210.37                         | 239.23               | 3,449.60                      |
| 0.00             | McGraw-Hill, Inc.              | 3,658.81                  |                       |                        |                     |           | 3,658.81         | 0.00                   | 118.80             | (118.80)             | 0.00             | 3,658.81    | 0.00                             | (31.98)              | 0.00                          |
| 40.00            | Mead Johnson Nutrition Co.     | 3,658.81                  |                       |                        |                     |           | 3,658.81         | 0.00                   | 118.80             | (118.80)             | 0.00             | 3,658.81    | 3,113.55                         | 739.35               | 3,702.60                      |
| 0.00             | Merck & Co. Inc. New           | 3,658.81                  |                       |                        |                     |           | 3,658.81         | 0.00                   | 118.80             | (118.80)             | 0.00             | 3,658.81    | 0.00                             | (31.98)              | 0.00                          |
| 155.00           | Microsoft                      | 3,658.81                  |                       |                        |                     |           | 3,658.81         | 0.00                   | 118.80             | (118.80)             | 0.00             | 3,658.81    | 3,113.55                         | 739.35               | 3,702.60                      |
| 50.00            | Monanto Co. New                | 3,658.81                  |                       |                        |                     |           | 3,658.81         | 0.00                   | 118.80             | (118.80)             | 0.00             | 3,658.81    | 3,113.55                         | 739.35               | 3,702.60                      |
| 110.00           | Morgan Stanley Dean Witter     | 3,658.81                  |                       |                        |                     |           | 3,658.81         | 0.00                   | 118.80             | (118.80)             | 0.00             | 3,658.81    | 3,113.55                         | 739.35               | 3,702.60                      |
| 0.00             | Motorola Solutions Inc.        | 3,658.81                  |                       |                        |                     |           | 3,658.81         | 0.00                   | 118.80             | (118.80)             | 0.00             | 3,658.81    | 3,113.55                         | 739.35               | 3,702.60                      |
| 90.00            | Nelapp Inc. Com                | 3,658.81                  |                       |                        |                     |           | 3,658.81         | 0.00                   | 118.80             | (118.80)             | 0.00             | 3,658.81    | 3,113.55                         | 739.35               | 3,702.60                      |
| 45.00            | Northern Energy Inc. Com       | 3,658.81                  |                       |                        |                     |           | 3,658.81         | 0.00                   | 118.80             | (118.80)             | 0.00             | 3,658.81    | 3,113.55                         | 739.35               | 3,702.60                      |



REPORT OF THE TRUST FUNDS OF THE TOWN OF MILFORD, N.H. FOR YEAR ENDING ON DECEMBER 31, 2013

MS-10

| ***HOW INVESTED***        |                                                | ***PRINCIPAL***        |                       |                        |                     |           |                  |                        |                    |                      |                  | INCOME                 |                    | GRAND TOTAL          |                  | BEGINNING YEAR FAIR MARKET VALUE | UNREALIZED GAIN/LOSS | ENDING YEAR FAIR MARKET VALUE |                                |
|---------------------------|------------------------------------------------|------------------------|-----------------------|------------------------|---------------------|-----------|------------------|------------------------|--------------------|----------------------|------------------|------------------------|--------------------|----------------------|------------------|----------------------------------|----------------------|-------------------------------|--------------------------------|
| DESCRIPTION OF INVESTMENT |                                                | ADDITIONS              |                       |                        |                     |           |                  |                        |                    |                      |                  | BALANCE BEGINNING YEAR | INCOME DURING YEAR | EXPENDED DURING YEAR | BALANCE END YEAR |                                  |                      |                               | PRINCIPAL & INCOME END OF YEAR |
| NUMBER OF SHARES          | NAME OF BANKS, STOCKS, BONDS                   | BALANCE BEGINNING YEAR | PURCHASES & ADDITIONS | BOOK VALUE ADJUSTMENTS | PROCEEDS FROM SALES | GAIN/LOSS | BALANCE END YEAR | BALANCE BEGINNING YEAR | INCOME DURING YEAR | EXPENDED DURING YEAR | BALANCE END YEAR |                        |                    |                      |                  |                                  |                      |                               |                                |
| 0.00                      | Nordstrom Inc                                  | 2,307.53               |                       |                        | (3,252.84)          | 945.31    | 0.00             | 0.00                   | 18.00              | (18.00)              | 0.00             | 0.00                   | 0.00               | 3,210.00             | 42.84            | 0.00                             |                      |                               |                                |
| 0.00                      | Oracle Systems Corp                            | 2,938.78               |                       |                        | (4,118.23)          | 1,179.45  | 0.00             | 0.00                   | 15.12              | (15.12)              | 0.00             | 0.00                   | 0.00               | 4,198.32             | (80.09)          | 0.00                             |                      |                               |                                |
| 0.00                      | Panera Bread Co. Cl A                          | 953.34                 |                       |                        | (2,513.81)          | 1,560.47  | 0.00             | 0.00                   | 0.00               | 0.00                 | 0.00             | 0.00                   | 0.00               | 2,382.45             | 131.36           | 0.00                             |                      |                               |                                |
| 100.00                    | PepsiCo                                        | 2,486.10               | 821.01                |                        |                     |           | 3,307.11         | 0.00                   | 116.19             | (116.19)             | 0.00             | 0.00                   | 3,307.11           | 3,421.50             | 733.89           | 4,976.40                         |                      |                               |                                |
| 170.00                    | Pfizer Inc                                     | 3,193.55               |                       |                        |                     |           | 3,193.55         | 0.00                   | 163.20             | (163.20)             | 0.00             | 0.00                   | 3,193.55           | 4,263.48             | 943.62           | 5,207.10                         |                      |                               |                                |
| 35.00                     | PNC Financial Services Group                   | 4,844.18               |                       |                        | (3,193.84)          | 344.32    | 1,994.66         | 0.00                   | 80.20              | (80.20)              | 0.00             | 1,994.66               | 3,193.55           | 4,956.35             | 2,190.90         | 5,812.00                         |                      |                               |                                |
| 5.00                      | Proline Com Inc                                | 0.00                   |                       |                        |                     |           | 3,621.10         | 0.00                   | 0.00               | 0.00                 | 0.00             | 3,621.10               | 3,621.10           | 0.00                 | 0.00             | 0.00                             |                      |                               |                                |
| 47.00                     | Procter & Gamble Co.                           | 2,620.93               |                       |                        |                     |           | 2,620.93         | 0.00                   | 111.22             | (111.22)             | 0.00             | 2,620.93               | 3,190.83           | 3,402.83             | 635.44           | 3,826.27                         |                      |                               |                                |
| 55.00                     | Qualcomm Corp                                  | 3,237.79               |                       |                        |                     |           | 3,237.79         | 0.00                   | 71.50              | (71.50)              | 0.00             | 3,237.79               | 3,237.79           | 3,402.28             | 681.47           | 4,083.75                         |                      |                               |                                |
| 0.00                      | Quanta Sys Inc                                 | 2,154.68               |                       |                        | (2,551.04)          | 46.36     | 0.00             | 0.00                   | 0.00               | 0.00                 | 0.00             | 0.00                   | 0.00               | 2,552.55             | (31.51)          | 0.00                             |                      |                               |                                |
| 0.00                      | Schlumberger Ltd                               | 2,828.78               |                       |                        | (2,800.65)          | (526.13)  | 0.00             | 0.00                   | 17.63              | (17.63)              | 0.00             | 0.00                   | 0.00               | 2,078.96             | 221.69           | 0.00                             |                      |                               |                                |
| 0.00                      | SunTrust Inc                                   | 2,669.24               |                       |                        | (2,677.59)          | 8.35      | 0.00             | 0.00                   | 4.60               | (4.60)               | 0.00             | 0.00                   | 0.00               | 2,608.20             | 69.39            | 0.00                             |                      |                               |                                |
| 75.00                     | TE Connectivity Ltd                            | 0.00                   | 3,411.64              |                        |                     |           | 3,411.64         | 0.00                   | 50.00              | (50.00)              | 0.00             | 3,411.64               | 3,411.64           | 0.00                 | 721.61           | 4,133.25                         |                      |                               |                                |
| 50.00                     | Thermo Fisher Scientific Inc                   | 3,057.65               |                       |                        |                     |           | 3,057.65         | 0.00                   | 30.00              | (30.00)              | 0.00             | 3,057.65               | 3,057.65           | 3,750.50             | 2,378.50         | 5,567.50                         |                      |                               |                                |
| 90.00                     | Time Warner Inc                                | 0.00                   | 5,742.42              |                        |                     |           | 5,742.42         | 0.00                   | 25.88              | (25.88)              | 0.00             | 5,742.42               | 5,742.42           | 0.00                 | 532.38           | 6,274.80                         |                      |                               |                                |
| 95.00                     | TJX Companies New                              | 2,957.01               |                       |                        |                     |           | 2,957.01         | 0.00                   | 52.27              | (52.27)              | 0.00             | 2,957.01               | 2,957.01           | 4,032.75             | 2,021.60         | 6,054.35                         |                      |                               |                                |
| 43.00                     | United Technologies Corp                       | 2,549.82               |                       |                        |                     |           | 2,549.82         | 0.00                   | 94.40              | (94.40)              | 0.00             | 2,549.82               | 2,549.82           | 3,526.43             | 1,366.97         | 4,893.40                         |                      |                               |                                |
| 75.00                     | Verizon Communications                         | 1,773.52               |                       |                        |                     |           | 1,773.52         | 0.00                   | 129.88             | (129.88)             | 0.00             | 1,773.52               | 1,773.52           | 2,163.50             | 259.43           | 3,685.50                         |                      |                               |                                |
| 30.00                     | Visa Inc                                       | 2,640.05               |                       |                        |                     |           | 2,640.05         | 0.00                   | 41.70              | (41.70)              | 0.00             | 2,640.05               | 2,640.05           | 4,547.40             | 2,133.00         | 6,680.40                         |                      |                               |                                |
| 46.00                     | Walmart                                        | 4,335.36               |                       |                        | (2,553.17)          | 679.87    | 0.00             | 0.00                   | 114.21             | (114.21)             | 0.00             | 2,462.06               | 2,462.06           | 5,526.63             | 646.28           | 3,619.74                         |                      |                               |                                |
| 0.00                      | Waste Mgmt. Inc. Del                           | 2,531.61               |                       |                        | (2,544.82)          | 13.21     | 0.00             | 0.00                   | 25.19              | (25.19)              | 0.00             | 0.00                   | 0.00               | 3,328.06             | 216.76           | 0.00                             |                      |                               |                                |
| 154.00                    | Wells Fargo                                    | 4,423.70               |                       |                        |                     |           | 4,423.70         | 0.00                   | 177.10             | (177.10)             | 0.00             | 4,423.70               | 4,423.70           | 5,263.72             | 1,727.88         | 6,991.60                         |                      |                               |                                |
| 70.00                     | Wynndham Worldwide Corp                        | 0.00                   | 4,414.75              |                        |                     |           | 4,414.75         | 0.00                   | 20.30              | (20.30)              | 0.00             | 4,414.75               | 4,414.75           | 0.00                 | 743.55           | 5,158.30                         |                      |                               |                                |
| 0.00                      | Yum Brands Inc.                                | 1,831.55               |                       |                        | (2,262.07)          | 430.52    | 0.00             | 0.00                   | 11.73              | (11.73)              | 0.00             | 0.00                   | 0.00               | 2,324.00             | (61.93)          | 0.00                             |                      |                               |                                |
| Mutual Funds              |                                                |                        |                       |                        |                     |           |                  |                        |                    |                      |                  |                        |                    |                      |                  |                                  |                      |                               |                                |
| 0.00                      | Shares Barclays Tips Bond Fund                 | 14,794.94              |                       |                        | (14,053.51)         | (741.43)  | 0.00             | 0.00                   | 132.80             | (132.80)             | 0.00             | 0.00                   | 0.00               | 15,176.25            | (1,122.74)       | 0.00                             |                      |                               |                                |
| 0.00                      | Shares Comex Gold TR                           | 14,336.94              |                       |                        | (24,116.73)         | 9,779.79  | 0.00             | 0.00                   | 0.00               | 0.00                 | 0.00             | 0.00                   | 0.00               | 30,767.69            | (6,550.96)       | 0.00                             |                      |                               |                                |
| 75.00                     | Shares DJ US Oil Equip & Svcs                  | 4,445.78               | 3,840.38              |                        | (3,901.15)          | (99.07)   | 4,285.94         | 0.00                   | 42.08              | (42.08)              | 0.00             | 4,285.94               | 4,285.94           | 4,080.80             | 840.72           | 4,860.75                         |                      |                               |                                |
| 210.00                    | Shares MSCI Emerging Mkts.                     | 8,023.55               |                       |                        |                     |           | 8,023.55         | 0.00                   | 183.25             | (183.25)             | 0.00             | 8,023.55               | 8,023.55           | 9,313.50             | (536.55)         | 0.00                             |                      |                               |                                |
| 200.00                    | Shares Core S&P Small Cap Index Fund           | 23,263.97              |                       |                        | (39,607.31)         | 24,098.00 | 7,754.66         | 0.00                   | 515.60             | (515.60)             | 0.00             | 7,754.66               | 7,754.66           | 46,860.00            | 14,573.31        | 21,826.00                        |                      |                               |                                |
| 25.00                     | Shares TR NASDAQ Bio Indx                      | 3,210.66               |                       |                        |                     |           | 3,210.66         | 0.00                   | 1.81               | (1.81)               | 0.00             | 3,210.66               | 3,210.66           | 3,430.50             | 2,246.00         | 5,676.50                         |                      |                               |                                |
| 1,605.05                  | JPMorgan Mortgage Backed Sec Fd                | 0.00                   | 10,000.00             |                        |                     | 8.15      | 10,008.15        | 0.00                   | 210.73             | (210.73)             | 0.00             | 10,008.15              | 10,008.15          | 9,680.24             | (319.76)         | 0.00                             |                      |                               |                                |
| 85.00                     | Select Sector SPDR Mails                       | 5,863.63               |                       |                        | (4,465.64)          | 441.07    | 16,220.69        | 0.00                   | 936.76             | (936.76)             | 0.00             | 16,220.69              | 16,220.69          | 16,277.12            | 190.70           | 16,467.82                        |                      |                               |                                |
| 150.00                    | SPDR S&P Midcap 400 ETF TR                     | 28,877.23              |                       |                        | (24,051.19)         | 1,157.95  | 2,555.94         | 0.00                   | 163.94             | (163.94)             | 0.00             | 2,555.94               | 2,555.94           | 7,320.30             | 1,074.04         | 3,928.70                         |                      |                               |                                |
| 2,377.12                  | Templeton Global Bond Advisor #616             | 28,860.94              |                       |                        |                     | 7.37      | 28,868.31        | 0.00                   | 693.93             | (693.93)             | 0.00             | 16,920.26              | 16,920.26          | 47,541.76            | 13,139.43        | 36,630.00                        |                      |                               |                                |
| 1,869.78                  | Templeton Institutional Foreign Equity Series  | 28,963.44              |                       |                        | (14,979.68)         | 2,312.81  | 36,296.57        | 0.00                   | 1,332.54           | (1,332.54)           | 0.00             | 28,868.31              | 28,868.31          | 31,116.55            | (586.72)         | 0.00                             |                      |                               |                                |
| 0.00                      | Thornburg International Foreign Value I        | 29,155.00              |                       |                        | (31,280.33)         | 2,125.33  | 0.00             | 0.00                   | 832.42             | (832.42)             | 0.00             | 36,296.57              | 36,296.57          | 29,872.28            | 7,588.80         | 42,481.40                        |                      |                               |                                |
| 4,281.94                  | Vanguard Admiral GNMA Fund #636                | 43,330.82              |                       |                        |                     | 42.78     | 43,373.60        | 0.00                   | 114.82             | (114.82)             | 0.00             | 43,373.60              | 43,373.60          | 30,615.49            | 664.84           | 0.00                             |                      |                               |                                |
| 7,042.47                  | Vanguard Intermediate Term Bond Index SS #1350 | 139,481.87             |                       |                        | (70,000.00)         | 5,380.66  | 74,862.53        | 0.00                   | 1,055.76           | (1,055.76)           | 0.00             | 1,055.76               | 1,055.76           | 167,054.93           | (2,055.13)       | 44,617.77                        |                      |                               |                                |
| Total                     |                                                | 666,790.49             | 139,104.31            | 0.00                   | (326,646.08)        | 78,247.25 | 574,957.97       | 13,668.73              | 19,422.20          | (2,541.77)           | 30,549.16        | 588,045.13             | 822,718.82         | 822,718.82           | 84,428.67        | 736,466.15                       |                      |                               |                                |

# REPORT OF THE TRUST FUNDS OF THE TOWN OF MILFORD, N.H. FOR YEAR ENDING ON DECEMBER 31, 2013

MS-10

| NUMBER OF SHARES | ***HOW INVESTED***<br>DESCRIPTION OF INVESTMENT | ***PRINCIPAL***<br>ADDITIONS |                          |                           |                        |           | INCOME              |                           |                       |                         |                     | GRAND TOTAL<br>PRINCIPAL &<br>INCOME END OF<br>YEAR | BEGINNING<br>YEAR FAIR<br>MARKET VALUE | UNREALIZED<br>GAIN/LOSS | ENDING YEAR<br>FAIR MARKET<br>VALUE |
|------------------|-------------------------------------------------|------------------------------|--------------------------|---------------------------|------------------------|-----------|---------------------|---------------------------|-----------------------|-------------------------|---------------------|-----------------------------------------------------|----------------------------------------|-------------------------|-------------------------------------|
|                  |                                                 | BALANCE<br>BEGINNING YEAR    | PURCHASES &<br>ADDITIONS | BOOK VALUE<br>ADJUSTMENTS | PROCEEDS<br>FROM SALES | GAIN/LOSS | BALANCE<br>END YEAR | BALANCE<br>BEGINNING YEAR | INCOME<br>DURING YEAR | EXPENDED<br>DURING YEAR | BALANCE END<br>YEAR |                                                     |                                        |                         |                                     |
|                  | <b>CAPITAL RESERVE FUNDS</b>                    |                              |                          |                           |                        |           |                     |                           |                       |                         |                     |                                                     |                                        |                         |                                     |
|                  | Government Select Fund/Osgood Pond              | 031367                       |                          |                           |                        |           |                     |                           |                       |                         |                     |                                                     |                                        |                         |                                     |
|                  | Cash & Cash Equivalents                         |                              | (16,665.35)              |                           |                        |           | 59,135.85           | 17,312.81                 | 12.88                 |                         | 17,325.69           | 76,461.54                                           | 93,114.01                              | 0.00                    | 76,461.54                           |
|                  | Sewer Capital Reserve                           | 034861                       |                          |                           |                        |           | 211,266.65          | 21,117.12                 | 55.93                 |                         | 21,173.05           | 232,439.70                                          | 360,598.85                             | 0.00                    | 232,439.70                          |
|                  | Cash & Cash Equivalents                         |                              | (128,215.08)             |                           |                        |           | 308,724.60          | 8,146.88                  | 54.95                 |                         | 8,201.83            | 316,926.43                                          | 289,987.15                             | 0.00                    | 316,926.43                          |
|                  | Water Capital Reserve                           | 034862                       |                          |                           |                        |           |                     |                           |                       |                         |                     |                                                     |                                        |                         |                                     |
|                  | Cash & Cash Equivalents                         |                              | 26,884.33                |                           |                        |           |                     |                           |                       |                         |                     |                                                     |                                        |                         |                                     |
|                  | <b>TOTAL CAPITAL RESERVE FUNDS</b>              |                              | (117,996.10)             |                           | 0.00                   | 0.00      | 579,127.10          | 46,576.81                 | 123.76                | 0.00                    | 46,700.57           | 625,827.67                                          | 743,700.01                             | 0.00                    | 625,827.67                          |



# **Excerpts from the Minutes of the 220<sup>th</sup> Town Meeting of the Town of Milford - 2013**

**February 2<sup>nd</sup> 2013 – Deliberative Session**

**March 12<sup>th</sup> 2013 – Elective Session**

**Total Registered Voters: 9668**

**Number of Voters at Deliberative Session: 76**

**Total Votes Cast: 1528**

(Full minutes available from the Town Clerk and Administration Offices during normal business hours)

## **ARTICLE 1 – ELECTION OF OFFICERS**

The results of the voting for Town Officers and School Officers is as follows:

### **TOWN OFFICERS:**

#### **Selectman – 3 Year Term**

|                 |     |
|-----------------|-----|
| *Kevin Federico | 735 |
| Ed Densmore     | 649 |

#### **Cemetery Trustee – 3 Year Term**

|                    |     |
|--------------------|-----|
| Gil F. Archambault | 387 |
| Maria Salisbury    | 277 |
| *Stephen Trombly   | 665 |

#### **Library Trustee – 3 Year Term**

|                   |     |
|-------------------|-----|
| *Wayne Hardy      | 862 |
| *Chris Costantino | 983 |

#### **Town Clerk – 3 Year Term**

|                 |      |
|-----------------|------|
| Bobbi Schelberg | 288  |
| *Peggy Langell  | 1089 |

#### **Trustee of Trust Funds – 3 Year Term**

|                 |      |
|-----------------|------|
| *Janet Spalding | 1236 |
|-----------------|------|

#### **Water & Wastewater Commissioner – 3 Year Term**

|             |      |
|-------------|------|
| *Dale White | 1229 |
|-------------|------|

\* Deemed elected by the Moderator.

## **ARTICLE 2 – BALLOT VOTE – ZONING CHANGES**

To vote on Planning Board proposed zoning changes and amendments.

The Planning Board SUPPORTS all Amendments:

### **Ballot Vote No. 1**

1. Are you in favor of adoption of Amendment #1 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:

*AMENDMENT #1: Amend Article II: Section 2.02.0 Non-Conforming Uses and Structures, to modify the name of NON-CONFORMING USES AND STRUCTURES by adding additional language.*

**Topical Description of Proposed Amendment:** This amendment adds supporting language regarding the legality of non-conforming uses and non-conforming structures. The Planning Board supports Amendment 1 by a vote of 7-0.

**Ballot Title:** Non-Conforming Uses and Structures

The voting on this amendment (Ballot Vote #1) is as follows:

YES: 1146 NO: 271 passed

### **Ballot Vote No. 2**

2. Are you in favor of adoption of Amendment #2 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:

*AMENDMENT #2: Amend Article II: Section 2.03.0 Non-Conforming Uses to modify the section title and amend Section 2.03.1:A and Section 2.03.1:C*

**Topical Description of Proposed Amendment:** The proposed language changes and additions will give relief to pre-existing, non-conforming uses and structures, where there are no other issues identified, as intended. The Planning Board supports Amendment 2 by a vote of 7-0.

**Ballot Title:** Non-Conforming Uses and Structures- Continuance, Discontinuance, or Change

The voting on this amendment (Ballot Vote #2) is as follows:

YES: 1154 NO: 258 passed

### **Ballot Vote No. 3**

3. Are you in favor of adoption of Amendment #3 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:

*AMENDMENT #3: Amend Article IV: Definitions by modifying "Dwelling, Two-family", "Accessory Dwelling Unit (ADU)"; and "Accessory Use or Structure"; and removing "Portable Sign"*

**Topical Description of Proposed Amendment:** The proposed amendment modifies definitions for "Dwelling, Two-family" "Accessory Dwelling Unit (ADU)" and "Accessory Use or Structure"; and removes definitions for "Portable Sign" as it is no longer used in the Zoning Ordinance. The Planning Board supports Amendment 3 by a vote of 7-0.

**Ballot Title:** Zoning Ordinance Definitions

The voting on this amendment (Ballot Vote #3) is as follows:

YES: 1150 NO: 263 passed



#### **Ballot Vote No. 4**

4. Are you in favor of adoption of Amendment #4 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:

*AMENDMENT #4: Amend article VI: Section 6.01.0:1.B Definitions to revise the definition of “Junkyard” by replacing, in its entirety with a revised definition for consistency with New Hampshire RSA and the definition used in Article IV: Definitions*

**Topical Description of Proposed Amendment:** The proposed amendment is to revise the definition of “Junkyard” and replace in its entirety with a revised definition for consistency with New Hampshire RSA and the definition used in Article IV: Definitions of the Ordinance. The Planning Board supports Amendment 4 by a vote of 7-0.

**Ballot Title:** Groundwater Protection

The voting on this amendment (Ballot Vote #4) is as follows:

YES: 1184 NO: 222 passed

#### **Ballot Vote No. 5**

5. Are you in favor of adoption of Amendment #5 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:

*AMENDMENT #5: Amend Article VII: Supplementary Standards, Section 7.06.3: Definitions by adding “Façade Sign”; and amending “Wall Sign”*

**Topical Description of Proposed Amendment:** The proposed amendment adds a definition of “Façade Sign” and modifies the wording of “Wall Sign” to say “or façade signs” for improved clarification. The Planning Board supports Amendment 5 by a vote of 7-0.

**Ballot Title:** Sign Ordinance Definitions

The voting on this amendment (Ballot Question #5) is as follows:

YES: 1150 NO: 248 passed

#### **Ballot Vote No. 6**

6. Are you in favor of adoption of Amendment #6 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:

*AMENDMENT #6: Amend Article VII: Supplementary Standards, Section 7.06.5 General Administration to make minor administrative updates for ease of use and support in enforcement*

**Topical Description of Proposed Amendment:** By removing the word “or” and replacing with “and”, the proposed amendment adds clarification and support in enforcement for a sign that is temporary in nature that it may not be displayed for longer than seven (7) consecutive days and no more than fourteen (14) days out of any one (1) year period. The Planning Board supports Amendment 6 by a vote of 7-0.

**Ballot Title:** Sign Ordinance- Permit Not Required

The voting on this amendment (Ballot Vote #6) is as follows:

YES: 1129 NO: 262 passed

**Ballot Vote No. 7**

7. Are you in favor of adoption of Amendment #7 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:

*AMENDMENT #7: Amend Section 7.06.5:D.4 by modifying Section 7.06.5:D.4.a; and removing 7.06.5:D.4.d & 7.06.5:D.4.e as redundant to 7.06.5:D.4.a, and amend section 7.06.5:D.8 to include “of any existing sign”*

**Topical Description of Proposed Amendment:** The proposed amendment removes the phrase “be denied” from 7.06.5:D.4.a and adds the language “not be acted upon but returned to the applicant identifying the items needed for completion”. The Planning Board supports Amendment 7 by a vote of 7-0.

**Ballot Title:** Sign Ordinance- Application Procedure

The voting on this amendment (Ballot Vote #7) is as follows:

YES: 1160 NO: 225 passed

**Ballot Vote No. 8**

8. Are you in favor of adoption of Amendment #8 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:

*AMENDMENT #8: Amend Article VII: Supplementary Standards, Section 7.06.7:A Sign Requirements By Sign Type to include the Integrated Commercial Industrial 2 District (“ICI-2”); and remove Section 7.06.7:A.1*

**Topical Description of Proposed Amendment:** In 2007 the voters approved the creation of a second Integrated Commercial Industrial District (“ICI-2”). It is the intent of this proposed amendment to include the Integrated Commercial Industrial District (“ICI-2”) within Section 7.06.7:A and remove subparagraph (7.06.7:A.1) from this Article. The Planning Board supports Amendment 8 by a vote of 7-0.

**Ballot Title:** Sign Requirements By Sign Type

The voting on this amendment (Ballot Vote #8) is as follows:

YES: 1121 NO: 255 passed

**Ballot Vote No. 9**

9. Are you in favor of adoption of Amendment #9 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:

*AMENDMENT #9: Amend Article VII: Supplementary Standards, Section 7.06.7 Sign Requirements By Sign Type to modify the definition of WALL SIGNS (FASCIA SIGN OR FAÇADE SIGN) under Section 7.06.7:E for consistency*

**Topical Description of Proposed Amendment:** For consistency throughout the Ordinance this amendment modifies the definition of “wall sign” to include the terms “Fascia Sign” or “Façade Sign”. The Planning Board supports Amendment 9 by a vote of 7-0.

**Ballot Title:** Sign Ordinance- Wall Signs (Fascia Sign or Façade Sign)

The voting on this amendment (Ballot Vote #9) is as follows:

YES: 1135 NO: 251 passed



#### **Ballot Vote No. 10**

**10. Are you in favor of adoption of Amendment #10 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:**

*AMENDMENT #10: Amend Article VII: Supplementary Standards, Section 7.06.7 Sign Requirements By Sign Type to modify all tables under 7.06.7 to include the ICI-2 District; and amend table 7.06-3, to be consistent and specify the allowable number of square feet for Directional Signs in the Residence "A" District as four (4).*

**Topical Description of Proposed Amendment:** This proposed amendment is to modify all tables under 7.06.7 to include the ICI-2 District; and amend table 7.06-3, to be consistent and specify the allowable number of square feet for Directional Signs in the Residence "A" District as four (4). The Planning Board supports Amendment 10 by a vote of 7-0.

**Ballot Title:** Sign Ordinance Tables

**The voting on this amendment (Ballot Vote #10) is as follows:**

**YES: 1115 NO: 275 passed**

#### **Ballot Vote No. 11**

**11. Are you in favor of adoption of Amendment #11 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:**

*AMENDMENT #11: Amend Article VII: Supplementary Standards, Section 7.07.3 Occupancy Eligibility for Living Units within Senior Housing Developments*

**Topical Description of Proposed Amendment:** The purpose of this amendment is to maintain consistency throughout the Ordinance. The term "living unit" is not defined but is used twice; this amendment proposes to replace the two instances of "living unit" with "dwelling unit". The Planning Board supports Amendment 11 by a vote of 7-0.

**Ballot Title:** Senior Housing Development

**The voting on this amendment (Ballot Vote #11) is as follows:**

**YES: 1230 NO: 199 passed**

#### **Ballot Vote No. 12**

**12. Are you in favor of adoption of Amendment #12 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:**

*AMENDMENT #12: Amend Article VII: Supplementary Standards Section 7.09.0 TELECOMMUNICATION FACILITIES by replacing in its entirety with following revised TELECOMMUNICATION FACILITIES ORDINANCE*

**Topical Description of Proposed Amendment:** On February 22, 2012 HR 3630 was signed into law, which included restrictions on the siting of wireless facilities and changes to the public safety radio spectrum. The bill became effective upon signature and immediate action was necessary to review and amend our local zoning ordinance in regards to telecommunications. To protect the Town's interest and avoid lawsuits under the new law, staff has researched and reviewed the Town's current regulations in conjunction with similar communities. The Planning Board supports Amendment 12 by a vote of 7-0.

**Ballot Title: Telecommunication Facilities Ordinance**

**The voting on this amendment (Ballot Vote #12) is as follows:**

**YES: 1189 NO: 212 passed**

**Ballot Vote No. 13**

**13. Are you in favor of adoption of Amendment #13 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:**

***AMENDMENT #13: Amend Article X: Section 10.02.6 Accessory Dwelling Units to revise language relative to Accessory Dwelling Units (ADU)***

**Topical Description of Proposed Amendment:** This amendment updates the ordinance language allowing an owner of an existing or proposed single-family home the ability to locate an additional accessory dwelling unit on his/her property by special exception. The Planning Board supports Amendment 13 by a vote of 7-0.

**Ballot Title: Administrative Relief**

**The voting on this amendment (Ballot Vote #13) is as follows:**

**YES: 1159 NO: 250 passed**

**PLEASE NOTE: The Ballot questions as quoted in the minutes of this deliberative session are verbatim from the posted warrant. At the time the warrant was posted, the Budget Advisory Committee had not voted on the various articles. For final Budget Advisory Committee votes, see official ballot.**

**ARTICLE 3 — NASHUA STREET SIDEWALK CONSTRUCTION PROJECT — \$286,000**

Article #3 as presented at the Deliberative Session is as follows:

To see if the Town will vote to raise and appropriate the sum of \$286,000 for the construction of approximately 1,600 linear feet of new five-foot (5') wide bituminous asphalt sidewalk, to include but not be limited to, vertical granite curb, associated stormwater drainage improvements, crosswalk markings, and repaving, along the southerly side of Nashua Street in an easterly direction from approximately 503 Nashua Street (near the Medlyn Street and Nashua Street intersection; Map 32, Lot 11), to approximately 571 Nashua Street (Walgreen's Pharmacy; Map 44, Lot 13-1), and to authorize the Board of Selectmen to raise this appropriation by borrowing not more than Two Hundred, Eighty-six Thousand Dollars (\$286,000), under the Municipal Finance Act, RSA 33, and to issue bonds, bond anticipation notes, or notes therefore, and to determine the rate of interest thereon, such bonds or notes shall be the general obligation of the Town, and to authorize the Board of Selectmen to contract for and expend any Federal or State aid or any other funds that may be available for this project, or take any other action relative thereto. The purpose of this project is to complete the sidewalk connection from its existing terminus at approximately 503 Nashua Street to existing sidewalk at 571 Nashua Street and provide for pedestrian safety. The Board of Selectmen does not support this Article (1-4). The Budget Advisory Committee has not yet voted on this Article (3/5 ballot vote required). ***This Article has an estimated tax impact of \$0.039 starting in 2014 (\$3.90 on a home valued at \$100,000).***

Note: As this is for issuance of long-term debt, this vote requires, under State law, sixty (60%) percent affirmative vote to pass. This is a 10-year bond issue.

**Ballot Question 3 – Nashua Street Sidewalk Construction Project — \$286,000**

***Shall the Town vote to raise and appropriate the sum of \$286,000 for the construction of approximately 1,600 linear feet of new five-foot (5') wide bituminous asphalt sidewalk along the southerly side of Nashua Street in an easterly direction, and to authorize the Board of Selectmen to raise this appropriation by borrowing not more than Two Hundred, Eighty-six Thousand Dollars (\$286,000), under the Municipal Finance Act, RSA 33, and to***



*issue bonds, bond anticipation notes, or notes therefore, and to determine the rate of interest thereon, such bonds or notes shall be the general obligation of the Town, and to authorize the Board of Selectmen to contract for and expend any Federal or State aid or any other funds that may be available for this project, as more- particularly described in Warrant Article 3, or take any other action relative thereto? The Board of Selectmen does not support this Article (1-4). The Budget Advisory Committee has not yet voted on this Article.*

The results of the official ballot voting at the Elective Session on Article #3 is as follows:

YES: 457 NO: 1024

Article #3 was denied.

#### **ARTICLE 4 — TOWN OPERATING BUDGET — \$12,405,693**

Article #4 as presented at the Deliberative Session is as follows:

To see if the Town will vote to raise and appropriate, as an operating budget not including appropriations by Special Warrant Articles and other appropriations voted separately, the amounts set forth on the budget in an amount totaling Twelve Million, Four Hundred Five Thousand, Six Hundred, and Ninety-three (\$12,405,693) Dollars. Should this Article be defeated, the operating budget shall be Twelve Million, Two Hundred Fifty Three Thousand, Seven Hundred and Ten (\$12,253,710) Dollars which is the same as last year, with certain adjustments required by previous actions of the Town, or by law, or the governing body may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only. This is a Special Warrant Article in accordance with RSA 32. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee has not yet voted on this Article. *This Article has an estimated tax impact of \$0.47 over the 2012 budget (\$47.00 on a home valued at \$100,000).*

Note: The proposed Operating Budget reflects an increase of 5.0% to the 2012 Operating Budget, or an increase of \$596,898; 57% of this increase (\$338,700) will be included in the default budget.

#### **Ballot Question 4 – Town Operating Budget — \$12,405,693**

*Shall the Town vote to raise and appropriate, as an operating budget, not including appropriations by Special Warrant Articles and other appropriations voted separately, the amounts set forth on the budget in an amount totaling Twelve Million, Four Hundred Five Thousand, Six Hundred, and Ninety-three (\$12,405,693) Dollars as more particularly described in Article 4 or take any other action relative thereto?. Should this Article be defeated, the operating budget shall be Twelve Million, Two Hundred Fifty-three Thousand, Seven Hundred and Ten (\$12,253,710) Dollars which is the same as last year, with certain adjustments required by previous actions of the Town, or by law, or the governing body may hold one Special Meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee has not yet voted on this Article.*

The results of the official ballot voting at the Elective Session on Article #4 is as follows:

YES: 926 NO: 523

Article #4 was voted in the affirmative.

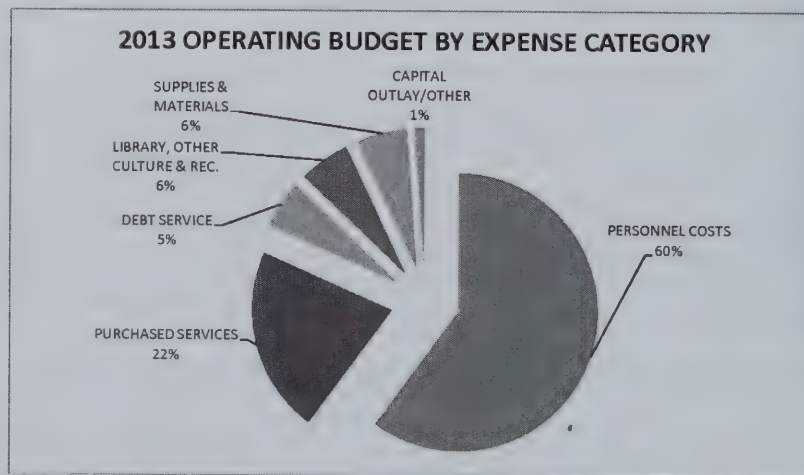
Selectman Finan moved to restrict reconsideration for Articles 3 & 4. Selectman Daniels seconded. Majority were in favor. Reconsideration for Articles 3 & 4 is restricted.

### 2013 PROPOSED BUDGET BY DEPARTMENT

| PURPOSE OF APPROPRIATION                         | 2012                            | 2012                 | 2013                 | CHANGE<br>\$      | CHANGE<br>% |
|--------------------------------------------------|---------------------------------|----------------------|----------------------|-------------------|-------------|
|                                                  | ACTUAL (Note 2)                 | ADOPTED              | PROPOSED             |                   |             |
|                                                  | AS OF 01/22/2013<br>(unaudited) | BUDGET               | BUDGET               |                   |             |
| Executive - Administration                       | \$ 315,867                      | \$ 305,507           | \$ 312,578           | \$ 7,071          | 2.3%        |
| Elections, Registrations & Vital Statistics      | \$ 140,053                      | \$ 137,644           | \$ 133,064           | (4,580)           | -3.3%       |
| Assessing                                        | \$ 169,150                      | \$ 167,635           | \$ 170,739           | 3,104             | 1.9%        |
| Finance & Tax Administration                     | \$ 269,279                      | \$ 280,080           | \$ 277,148           | (2,932)           | -1.0%       |
| Information Systems                              | \$ 313,260                      | \$ 271,329           | \$ 285,274           | 13,945            | 5.1%        |
| Legal                                            | \$ 42,390                       | \$ 42,500            | \$ 45,000            | 2,500             | 5.9%        |
| Employee Benefits (Note 1)                       | \$ 2,007,302                    | \$ 2,094,962         | \$ 2,267,570         | 172,608           | 8.2%        |
| Community Development                            | \$ 437,353                      | \$ 470,163           | \$ 473,939           | 3,776             | 0.8%        |
| Insurance                                        | \$ 108,757                      | \$ 114,000           | \$ 118,900           | 4,900             | 4.3%        |
| Community Media                                  | \$ 20,118                       | \$ 15,243            | \$ 20,503            | 5,260             | 34.5%       |
| Police                                           | \$ 2,032,607                    | \$ 2,068,530         | \$ 2,058,752         | (9,778)           | -0.5%       |
| Ambulance                                        | \$ 630,116                      | \$ 615,353           | \$ 671,628           | 56,275            | 9.1%        |
| Fire & Emergency Management                      | \$ 497,661                      | \$ 520,480           | \$ 553,261           | 32,781            | 6.3%        |
| Other Public Safety (MACC Base & Hydrant Rental) | \$ 577,879                      | \$ 578,452           | \$ 602,255           | 23,803            | 4.1%        |
| Department of Public Works                       | \$ 2,171,700                    | \$ 2,197,335         | \$ 2,180,718         | (16,617)          | -0.8%       |
| General Government Buildings                     | \$ 201,711                      | \$ 206,541           | \$ 370,967           | 164,426           | 79.6%       |
| Cemeteries                                       | \$ 116,405                      | \$ 138,920           | \$ 136,249           | (2,671)           | -1.9%       |
| Welfare Admin. & Direct Assistance               | \$ 196,223                      | \$ 207,097           | \$ 196,955           | (10,142)          | -4.9%       |
| Recreation                                       | \$ 120,535                      | \$ 119,599           | \$ 123,370           | 3,771             | 3.2%        |
| Library                                          | \$ 684,852                      | \$ 684,852           | \$ 706,309           | 21,457            | 3.1%        |
| Other Culture & Recreation (Historical Society)  | \$ 3,000                        | \$ 3,000             | \$ 3,000             | -                 | 0.0%        |
| Conservation                                     | \$ 22,217                       | \$ 22,217            | \$ 22,091            | (126)             | -0.6%       |
| Debt Service                                     | \$ 567,044                      | \$ 571,445           | \$ 675,423           | 103,978           | 18.2%       |
| <b>TOTAL OPERATING BUDGET</b>                    | <b>\$ 11,645,479</b>            | <b>\$ 11,832,884</b> | <b>\$ 12,405,693</b> | <b>\$ 572,809</b> | <b>4.8%</b> |

Note 1: All employee benefit costs are accounted for in this department and are not allocated to corresponding departments.

Note 2: 2012 actual numbers are not finalized and are reported as of 01/22/2013. Audit adjustments are still outstanding.





## **ARTICLE 5 — WASTEWATER TREATMENT OPERATING BUDGET — \$1,795,798**

Article #5 as presented at the Deliberative Session is as follows:

To see if the Town will vote to raise and appropriate the sum of One Million, Seven Hundred Ninety Five Thousand, Seven Hundred and Ninety-eight (\$1,795,798) Dollars to operate and maintain the Wastewater Treatment Facility and the Sanitary Sewer Collection System, said appropriation to be offset by income received from wastewater user charges, or take any other action relative thereto. This is a Special Warrant Article in accordance with RSA 32 and is paid for by the wastewater user fees. The Board of Selectmen has not yet voted on this Article. The Board of Selectmen supports this Article (5-0). The Water & Sewer Commissioners support this Article (3-0). The Budget Advisory Committee has not yet voted on this Article.

Note: The proposed Wastewater Treatment Operating Budget reflects an increase of 5.8% to the 2012 Operating Budget, or an increase of \$98,332.

### **Ballot Question 5 – Wastewater Treatment Operating Budget — \$1,795,798**

*Shall the Town vote to raise and appropriate the sum of One Million, Seven Hundred Ninety Five Thousand, Seven Hundred and Ninety-eight (\$1,795,798) Dollars to operate and maintain the Wastewater Treatment Facility and the Sanitary Sewer Collection System, said appropriation to be offset by income received from wastewater user charges, or take any other action relative thereto? The Board of Selectmen supports this Article (5-0). The Water & Sewer Commissioners support this Article (3-0). The Budget Advisory Committee has not yet voted on this Article.*

The results of the official ballot voting at the Elective Session on Article #5 is as follows:

YES: 1118 NO: 301

Article #5 was voted in the affirmative.

## **ARTICLE 6 — WATER DEPARTMENT OPERATING BUDGET — \$1,362,552**

Article #6 as presented at the Deliberative Session is as follows:

To see if the Town will vote to raise and appropriate the sum of One Million, Three Hundred Sixty-two Thousand, Five Hundred and Fifty-two (\$1,362,552) Dollars to operate and maintain the Water Department, said appropriation to be offset by income received from the water user charges, or take any other action relative thereto. This is a Special Warrant Article in accordance with RSA 32 and is paid for by the water user fees. The Board of Selectmen supports this Article (5-0). The Water & Sewer Commissioners support this Article (3-0). The Budget Advisory Committee has not yet voted on this Article.

Note: The proposed Water Department Operating Budget reflects a decrease of (0.1%) to the 2012 Operating Budget, or a decrease of (\$1,232).

### **Ballot Question 6 – Water Department Operating Budget — \$1,362,552**

*Shall the Town vote to raise and appropriate the sum of One Million, Three Hundred Sixty-two Thousand, Five Hundred and Fifty-two (\$1,362,552) Dollars to operate and maintain the Water Department, said appropriation to be offset by income received from the water user charges, or take any other action relative thereto? The Board of Selectmen supports this Article (5-0). The Water & Sewer Commissioners support this Article (3-0). The Budget Advisory Committee has not yet voted on this Article.*

The results of the official ballot voting at the Elective Session on Article #6 is as follows:

YES: 1127 NO: 283

Article #6 was voted in the affirmative.

**ARTICLE 7 — TWO REPLACEMENT AMBULANCE 7-YEAR LEASE/PURCHASES —  
\$49,700  
(Annual Payment \$49,700/Total Purchase Price \$324,000)**

Article #7 as presented at the Deliberative Session is as follows:

To see if the Town will vote to authorize the Board of Selectmen to enter into a 7-year lease/purchase agreement, subject to a fiscal funding clause which will protect the Town in the event of non-appropriation, for the purpose of lease/purchasing **TWO** ambulances with the appropriate equipment for Ambulance Department operation (they will become the primary response vehicles and the current 1999 Wheeled Coach will be traded in and the 2003 AEV Ambulance will be maintained as a backup unit in the event a primary ambulance is out of service) and to raise and appropriate the sum of Forty-nine Thousand, Seven Hundred (\$49,700) Dollars for the first year's payment for this purpose. The total purchase price of these vehicles is Three Hundred Twenty-four Thousand (\$324,000) Dollars. If this article passes, future years' payments will be included in the operating budget. This is a Special Warrant Article in accordance with RSA 32. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee has not yet voted on this Article. *This Article has an estimated tax impact of \$0.039 (\$3.90 on a home valued at \$100,000).*

**Ballot Question 7 – Two Replacement Ambulance 7-Year Lease/Purchases — \$49,700**

*Shall the Town vote to authorize the Board of Selectmen to enter into a 7-year lease/purchase agreement, subject to a fiscal funding clause which will protect the Town in the event of non-appropriation, for the purpose of lease/purchasing TWO ambulances with the appropriate equipment for Ambulance Department operation, as more-particularly described in Warrant Article 7, and to raise and appropriate the sum of Forty-nine Thousand, Seven Hundred (\$49,700) Dollars for the first year's payment for this purpose, or take any other action relative thereto? The total purchase price of these vehicles is Three Hundred Twenty-four Thousand (\$324,000) Dollars and, future years' payments would be included in the Operating Budget. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee has not yet voted on this Article.*

The results of the official ballot voting at the Elective Session on Article #7 is as follows:

YES: 970 NO: 490

Article #7 was voted in the affirmative.

**ARTICLE 8 — SOCIAL SERVICES — \$35,000**

Article #8 as presented at the Deliberative Session is as follows:

To see if the Town will vote to raise and appropriate the sum of Thirty-five Thousand (\$35,000) Dollars for the purpose of providing funding to Social Service agencies for Milford residents or take any other action relative thereto. This is a Special Article in accordance with RSA 32. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee has not yet voted on this Article. *This Article has an estimated tax impact of \$0.027 (\$2.70 on a home valued at \$100,000).*

**Ballot Question 8 – Social Services — \$35,000**

*Shall the Town vote to raise and appropriate the sum of Thirty-five Thousand (\$35,000) Dollars for the purpose of providing funding to Social Service agencies for Milford residents or take any other action relative thereto? The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee has not yet voted on this Article.*

The results of the official ballot voting at the Elective Session on Article #8 is as follows:

YES: 1101 NO: 348



Article #8 was voted in the affirmative.

## **ARTICLE 9 — NON-EMERGENCY COMMUNITY TRANSPORTATION BUS SERVICE — \$28,100**

Article #9 as presented at the Deliberative Session is as follows:

To see if the Town will vote to raise and appropriate the sum of Twenty-eight Thousand, One Hundred (\$28,100) Dollars for the purpose of providing the Town's share of funding to the Souhegan Valley Transportation Collaborative (SVTC) in order to continue operating a regional, non-emergency, wheelchair-accessible transportation service providing rides within the designated service area to seniors, people with disabilities, and the general public, or take any other action relative thereto. This is a Special Article in accordance with RSA 32. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee has not yet voted on this Article. *This Article has an estimated tax impact of \$0.022 (\$2.20 on a home valued at \$100,000).*

### **Ballot Question 9 – Non-Emergency Community Transportation Bus Service — \$28,100**

*Shall the Town vote to raise and appropriate the sum of Twenty-eight Thousand, One Hundred (\$28,100) Dollars for the purpose of providing the Town's share of funding to the Souhegan Valley Transportation Collaborative (SVTC) in order to continue operating a regional, non-emergency, wheelchair-accessible transportation service providing rides within the designated service area to seniors, people with disabilities, and the general public, or take any other action relative thereto? The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee has not yet voted on this Article.*

The results of the official ballot voting at the Elective Session on Article #9 is as follows:

YES: 1136 NO: 325

Article #9 was voted in the affirmative.

Selectman Finan moved to restrict reconsideration of Articles 5,6,7, 8 and 9. Majority were in favor.

## **ARTICLE 10 — DUMP TRUCK (6 CUBIC YARD) – 5-YEAR LEASE/PURCHASE — \$26,050 (Annual Payment \$26,050/Total Purchase Price \$124,500)**

Article #10 as presented at the Deliberative Session is as follows:

To see if the Town will vote to authorize the Board of Selectmen to enter into a 5-year lease/purchase agreement, subject to a fiscal funding clause which will protect the Town in the event of non-appropriation, for the purpose of lease/purchasing a Dump Truck (6 cubic yard), with the appropriate equipment for Highway Department operation (it will replace the 1983 or the 1995 International Dump Trucks that are both no longer in service with the Highway Department) and to raise and appropriate the sum of Twenty-six Thousand, Fifty (\$26,050) Dollars for the first year's payment for this purpose. The total purchase price of this vehicle is One Hundred Twenty-four Thousand, Five Hundred (\$124,500) Dollars. If this article passes, future years' payments will be included in the operating budget. This is a Special Warrant Article in accordance with RSA 32. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee has not yet voted on this Article. *This Article has an estimated tax impact of \$0.020 (\$2.00 on a home valued at \$100,000).*

### **Ballot Question 10 – Dump Truck (6 Cubic Yard) – 5-Year Lease/Purchase — \$26,050**

*Shall the Town vote to authorize the Board of Selectmen to enter into a 5-year lease/purchase agreement, subject to a fiscal funding clause which will protect the Town in the event of non-appropriation, for the purpose of lease/purchasing a Dump Truck with the appropriate equipment for Highway Department operation, as more-particularly described in Warrant Article 11, and to raise and appropriate the sum of Twenty-six Thousand, Fifty (\$26,050) Dollars for the first year's payment for this purpose, or take any other action relative thereto? The total purchase price of this vehicle is One Hundred Twenty-four Thousand, Five Hundred (\$124,500) Dollars and future years' payments would be included in the Operating Budget. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee has not yet voted on this Article.*

The results of the official ballot voting at the Elective Session on Article #10 is as follows:

YES: 911 NO: 533

Article #10 was voted in the affirmative.

## **ARTICLE 11 — CONSERVATION LANDS FUND — \$20,000**

Article #11 as presented at the Deliberative Session is as follows:

To see if the Town will vote to raise and appropriate the sum of Twenty Thousand (\$20,000) Dollars for the purpose of adding it to the Conservation Land Fund created in accordance with RSA 36-A, said land fund being allowed to accumulate from year to year and to be available for the acquisition of property, conservation easements and other RSA 36-A allowable purposes, or take any other action relative thereto. This is a Special Warrant Article in accordance with RSA 32. The Board of Selectmen supports this Article (3-2). The Budget Advisory Committee has not yet voted on this Article. *This Article has an estimated tax impact of \$0.016 (\$1.60 on a home valued at \$100,000).*

[The Conservation Commission can only expend monies from this fund for land or easement acquisition after a public hearing and approval of the Board of Selectmen.]

### **Ballot Question 11 – Conservation Lands Fund — \$20,000**

*Shall the Town vote to raise and appropriate the sum of Twenty Thousand (\$20,000) Dollars for the purpose of adding it to the Conservation Land Fund created in accordance with RSA 36-A, said land fund being allowed to accumulate from year to year and to be available for the acquisition of property, conservation easements and other RSA 36-A allowable purposes, or take any other action relative thereto? The Board of Selectmen supports this Article (3-2). The Budget Advisory Committee has not yet voted on this Article.*

The results of the official ballot voting at the Elective Session on Article #11 is as follows:

YES: 913 NO: 558

Article #11 was voted in the affirmative.

## **ARTICLE 12 — PUMPKIN FESTIVAL, HOLIDAY DECORATIONS AND PLANTINGS — \$20,000**

Article #12 as presented at the Deliberative Session is as follows:

To see if the Town will vote to raise and appropriate the sum of Twenty Thousand (\$20,000) Dollars for purposes of Pumpkin Festival support by Public Works, Police, Fire, and Ambulance Departments; purchase and planting of flowers for the Oval and Stone Bridge areas; purchase of lights, garland, etc. for holiday decorations; or take any other action relative thereto. This is a Special Article in accordance with RSA 32. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee has not yet voted on this Article. *This Article has an estimated tax impact of \$0.016 (\$1.60 on a home valued at \$100,000).*

### **Ballot Question 12 – Pumpkin Festival, Holiday Decorations And Plantings — \$20,000**

*Shall the Town vote to raise and appropriate the sum of Twenty Thousand (\$20,000) Dollars for purposes of Pumpkin Festival support by Public Works, Police, Fire, and Ambulance Departments; purchase and planting of flowers for the Oval and Stone Bridge areas; purchase of lights, garland, etc. for holiday decorations, or take any other action relative thereto? The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee has not yet voted on this Article.*

The results of the official ballot voting at the Elective Session on Article #12 is as follows:

YES: 987 NO: 498



Article #12 was voted in the affirmative.

### **ARTICLE 13 — MILFORD IMPROVEMENT TEAM OPERATING BUDGET SUPPORT — \$20,000**

Article #13 as presented at the Deliberative Session is as follows:

To see if the Town will vote to raise and appropriate the sum of Twenty Thousand (\$20,000) Dollars for the purpose of continued partial funding for community and economic development programs in Milford administered by the Milford Improvement Team, or take any other action relative thereto. This article is requested by the Milford Improvement Team. This is a Special Warrant Article in accordance with RSA 32. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee has not yet voted on this Article. ***This Article has an estimated tax impact of \$0.016 (\$1.60 on a home valued at \$100,000).***

#### **Ballot Question 13 – Milford Improvement Team Operating Budget Support — \$20,000**

*Shall the Town vote to raise and appropriate the sum of Twenty Thousand (\$20,000) Dollars for the purpose of continued partial funding for community and economic development programs in Milford administered by the Milford Improvement Team, or take any other action relative thereto? The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee has not yet voted on this Article.*

The results of the official ballot voting at the Elective Session on Article #13 is as follows:

**YES: 927 NO: 536**

Article #13 was voted in the affirmative.

### **ARTICLE 14 — TEAMSTERS UNION COLLECTIVE BARGAINING AGREEMENT (2013 — 2015) — \$24,750**

Article #14 as presented at the Deliberative Session is as follows:

To see if the Town will vote to approve the cost items included in the Teamsters Collective Bargaining Agreement (CBA) reached between the Board of Selectmen and the International Brotherhood of Teamsters, Local 633 for contract years 2013 and 2015 (1 April 2013 – 31 March 2015) which calls for the following increases in salaries and benefits, and to further raise and appropriate the sum of Twenty-four Thousand Seven Hundred Fifty Dollars (\$24,750) for fiscal year 2013. Said sum represents the additional costs over those of the current appropriation at current staffing levels paid in the expiring Agreement. Upon approval of this Article, said cost allocation is to be transferred to the General Operating Budgets of the appropriate departments, or take any other action relative thereto. \$17,414 is to be raised by general taxation and \$7,336 is to be raised by Water & Sewer User Fees. This is a Special Warrant Article in accordance with RSA 32. The Board of Selectmen supports this Article (5-0). The Water & Sewer Commissioners support this Article (3-0). The Budget Advisory Committee has not yet voted on this Article. ***This Article has an estimated tax impact of \$0.014 (\$1.40 on a home valued at \$100,000).***

#### **TEAMSTERS UNION COST ITEMS FROM GENERAL OPERATING BUDGET**

|                  | <b>2013</b> | <b>2014<br/><u>Estimated*</u></b> |
|------------------|-------------|-----------------------------------|
| Wages & Overtime | \$14,911    | \$4,970                           |
| Fringe Benefits  | \$2,503     | \$835                             |
| <hr/>            |             |                                   |
| Totals           | \$17,414    | \$5,805                           |

## TEAMSTERS UNION COST ITEMS FROM WATER & SEWER USER FUNDS

|                  | 2013           | 2014<br><u>Estimated*</u> |
|------------------|----------------|---------------------------|
| Wages & Overtime | \$6,247        | \$2,082                   |
| Fringe Benefits  | \$1,089        | \$363                     |
| <hr/>            |                |                           |
| <b>Totals</b>    | <b>\$7,336</b> | <b>\$2,445</b>            |

### **NOTE:**

The contract calls for the following cost items:

04/01/2013 – 0 to 3.0% wage increase based on performance.

\*These figures represent the estimated increases for the first three months of 2014 to cover salary increases.

### **Ballot Question 14 – Teamsters Union Collective Bargaining Agreement (2013 — 2014) — \$24,750**

*Shall the Town vote to approve the cost items included in the Teamsters Collective Bargaining Agreement (CBA) reached between the Board of Selectmen and the International Brotherhood of Teamsters, Local 633 for contract years 2013 and 2015 (1 April 2013 to 31 March 2015) and to further raise and appropriate the sum of Twenty-four Thousand, Seven Hundred and Fifty (\$24,750) Dollars for fiscal year 2013 as more particularly described in Warrant Article 15, or take any other action relative thereto? \$17,414 is to be raised by general taxation and \$7,336 is to be raised by Water & Sewer User Fees. The Board of Selectmen supports this Article (5-0). The Water & Sewer Commissioners support this Article (3-0). The Budget Advisory Committee has not yet voted on this Article.*

The results of the official ballot voting at the Elective Session on Article #14 is as follows:

YES: 866 NO: 586

Article #14 was voted in the affirmative.

## **ARTICLE 15 — SUMMER BAND CONCERTS — \$9,000**

Article #15 as presented at the Deliberative Session is as follows:

To see if the Town will vote to raise and appropriate the sum of Nine Thousand (\$9,000) Dollars for the purpose of holding the traditional summer evening Band Concerts (\$6,000 bands, \$2,000 sound system, \$1,000 crossing detail), or take any other action relative thereto. This is a Special Article in accordance with RSA 32. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee has not yet voted on this Article. *This Article has an estimated tax impact of \$0.007 (\$0.70 on a home valued at \$100,000).*

### **Ballot Question 15 – Summer Band Concerts — \$9,000**

*Shall the Town vote to raise and appropriate the sum of Nine Thousand (\$9,000) Dollars for the purpose of holding the traditional summer evening Band Concerts (\$6,000 bands, \$2,000 sound system, \$1,000 crossing detail), or take any other action relative thereto? The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee has not yet voted on this Article.*

The results of the official ballot voting at the Elective Session on Article #15 is as follows:

YES: 948 NO: 532

Article #15 was voted in the affirmative.



## **ARTICLE 16 — MEMORIAL, VETERANS & LABOR DAY PARADE TOWN SUPPORT — \$6,000**

Article #16 as presented at the Deliberative Session is as follows:

To see if the Town will vote to raise and appropriate the sum of Six Thousand (\$6,000) Dollars for the purpose of providing Town support to the Memorial, Veterans and Labor Day Parades by Public Works, Police Department and other Town departments. Departmental support costs and materials associated with the provision of these services will be charged against this appropriation. This is a Special Article in accordance with RSA 32. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee has not yet voted on this Article. *This Article has an estimated tax impact of \$0.005 (\$0.50 on a home valued at \$100,000).*

### **Ballot Question 16 – Memorial, Veterans & Labor Day Parade Town Support — \$6,000**

*Shall the Town vote to raise and appropriate the sum of Six Thousand (\$6,000) Dollars for the purpose of providing Town support to the Memorial, Veterans and Labor Day Parades by Public Works, Police Department and other Town departments as more-particularly described in Warrant Article 17, or take any other action relative thereto? The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee has not yet voted on this Article.*

The results of the official ballot voting at the Elective Session on Article #16 is as follows:

YES: 1127 NO: 360

Article #16 was voted in the affirmative.

## **ARTICLE 17 — FIREWORKS — \$6,000**

Article #17 as presented at the Deliberative Session is as follows:

To see if the Town will vote to raise and appropriate the sum of Six Thousand (\$6,000) Dollars for the purpose of providing a 4th of July type fireworks launch at a time and location to be determined by the Board of Selectmen, or take any other action relative thereto. This is a Special Article in accordance with RSA 32. The Board of Selectmen supports this Article (4-1). The Budget Advisory Committee has not yet voted on this Article. *This Article has an estimated tax impact of \$0.005 (\$0.50 on a home valued at \$100,000).*

### **Ballot Question 17 – Fireworks — \$6,000**

*Shall the Town vote to raise and appropriate the sum of Six Thousand (\$6,000) Dollars for the purpose of providing a 4th of July type fireworks launch at a time and location to be determined by the Board of Selectmen, or take any other action relative thereto? The Board of Selectmen supports this Article (4-1). The Budget Advisory Committee has not yet voted on this Article.*

The results of the official ballot voting at the Elective Session on Article #17 is as follows:

YES: 836 NO: 652

Article #17 was voted in the affirmative.

## **ARTICLE 18 — ALLOW FOR THE INCLUSION OF ESTIMATED TAX IMPACT NOTATIONS ON BUDGET AND WARRANT ARTICLES — \$0**

Article #18 as presented at the Deliberative Session is as follows:

To see if the town will vote to adopt the provisions of RSA 32:5 V-b, that will allow for the inclusion of a notation stating the estimated tax impact in annual budget and all special warrant articles. The determination of the estimated tax impact shall be subject to approval by the governing body. This Article will remain in effect until rescinded by

majority town vote. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee has not yet voted on this Article. ***This Article has no tax impact.***

**Ballot Question 18 – Allow For the Inclusion of Estimated Tax Impact Notations on Budget and Warrant Articles — \$0**

***Shall the Town vote to adopt the provisions of RSA 32:5 V-b, that will allow for the inclusion of a notation stating the estimated tax impact in annual budget and all special warrant articles as more-particularly described in Warrant Article 19, or take any other action relative thereto? The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee has not yet voted on this Article.***

**The results of the official ballot voting at the Elective Session on article #18 is as follows:**

**YES: 1115 NO: 301**

**Article #18 was voted in the affirmative.**

Selectman Finan moved to restrict consideration on Articles 10, 11, 12, 13, 14, 15, 16, 17 and 18. Selectman Putnam seconded. Majority were in favor.

There being no further comments or questions, the Moderator advised the assembly that the Board of Selectmen and the Budget Advisory Committee will be meeting this afternoon to finalize their positions. Selectman Daniels stated the BOS will be meeting in the BOS room after leaving this meeting. Matt Lydon stated the BAC will be meeting in this auditorium immediately following this session

The Moderator adjourned the 2013 Town Meeting Deliberative Session at 1:35 p.m.

Margaret Langell, Town Clerk



DEPARTMENT OF STATE  
of 4 DIVISION OF VITAL RECORDS ADMINISTRATION  
RESIDENT BIRTH  
REPORT

01/01/2013-12/31/2013

MILFORD--

| Child's Name                  | Birth Date | Birth Place    | Father's/Partner's Name | Mother's Name            |
|-------------------------------|------------|----------------|-------------------------|--------------------------|
| CLOUSE, GWENYTH HOPE          | 01/01/2013 | NASHUA,NH      | CLOUSE, LONDON          | CLOUSE, SARAH            |
| ANDERSON, DYLAN COOPER        | 01/01/2013 | NASHUA,NH      | ANDERSON, ROBERT        | ANDERSON, JULIE          |
| MCCORMACK, MIA MARJORIE       | 01/02/2013 | NASHUA,NH      | MCCORMACK, MATTHEW      | MCCORMACK, AMY           |
| GAGNE, AIDEN SCOTT            | 01/02/2013 | NASHUA,NH      |                         | GAGNE, BRENDA            |
| BEAULIEU, BRADY WILLIAM       | 01/05/2013 | NASHUA,NH      | BEAULIEU, TIMOTHY       | BEAULIEU, LAURA          |
| GARABEDIAN, BENTLEY ROBERT    | 01/07/2013 | NASHUA,NH      | GARABEDIAN, JASON       | BARCHARD, KRISTIN        |
| RADCLIFFE, CONNOR JAMES       | 01/10/2013 | NASHUA,NH      | RADCLIFFE, TYSON        | WRIGHT, JENNIFER         |
| LAVESPERE, TEAGAN IVY         | 01/13/2013 | NASHUA,NH      | LAVESPERE, JOSHUA       | LAVESPERE, KYLA          |
| DOYLE, CHASE TUCKER           | 01/14/2013 | NASHUA,NH      | DOYLE, DAVID            | DOYLE, KEYA              |
| O'CONNOR, SULLIVAN TERRANCE   | 01/18/2013 | NASHUA, NH     | O'CONNOR, SEAN          | O'CONNOR, TRACY          |
| OUELLETTE, SAMUEL ALBERT      | 01/21/2013 | MANCHESTER,NH  | OUELLETTE, GREGORY      | OUELLETTE, KIMBERLY      |
| MAHLECKE, SOPHIA NEVAEH CHLOE | 01/23/2013 | NASHUA, NH     | MAHLECKE, ANDREW        | ROCCA, CLAUDETTE         |
| SLADE, JADALYNN MARIE         | 01/28/2013 | NASHUA, NH     |                         | SLADE, EMMA              |
| ANGELIDES-RIVARD, OLYVIA JADE | 01/29/2013 | NASHUA, NH     | RIVARD, COREY           | ANGELIDES, KEIRSTIN      |
| COSTAS, GABRIELA MAZIMPAKA    | 02/01/2013 | NASHUA, NH     | MAZIMPAKA, JUSTIN       | COSTAS ARMADA, ALEJANDRA |
| BETTY, ISABELLE ROSE          | 02/01/2013 | NASHUA, NH     | BETTY, DANIEL           | BETTY, MICHELLE          |
| NEIDER, FALLYN RAE            | 02/02/2013 | NASHUA, NH     | NEIDER, JAMES           | AMADON, KATRINA          |
| ROBINSON, LAUREN RAE          | 02/18/2013 | NASHUA, NH     | ROBINSON, MATTHEW       | GREEN, JESSICA           |
| HUERTA, SANTIAGO ALEXIS       | 02/19/2013 | NASHUA, NH     | HUERTA QUEZADA, AGUSTIN | CRUZ AMAYA, KAREN        |
| STONE, LIAM JAMES             | 03/05/2013 | NASHUA, NH     | STONE, ADAM             | STONE, CRYSTAL           |
| HANNIGAN, ELIAS MICHAEL RENE  | 03/13/2013 | NASHUA, NH     | HANNIGAN, MARK          | HOULE, REBECCA           |
| COCKERILL, CALEB JOSEPH       | 03/17/2013 | MANCHESTER, NH | COCKERILL, CHRISTOPHER  | COCKERILL, SHELLEY       |
| LYASH, DAVID BOGDAN           | 03/21/2013 | NASHUA, NH     | LYASH, VOLODYMYR        | LYASH, VITA              |
| WILKINS, MILLER FAITH         | 03/23/2013 | NASHUA, NH     | WILKINS, BRAD           | WILKINS, LIANN           |
| DUNN, ASHER ROTH              | 03/26/2013 | NASHUA, NH     | DUNN, NICHOLAS          | BRILL, JAMIE             |
| CURRAN, HENRY WYATT JOSEPH    | 03/28/2013 | NASHUA, NH     | CURRAN, NATHAN          | MORRIS, KATHY            |
| HOULE, LEAHMAE MARIE          | 04/05/2013 | NASHUA, NH     | HOULE, JOSHUA           | HOULE, JACKIE            |
| POWELL, AINSLEE FRANCIS       | 04/06/2013 | NASHUA, NH     | POWELL, MICHAEL         | POWELL, AMY              |
| ESCALERA, ISAIAS ANTHONY      | 04/08/2013 | NASHUA, NH     | ESCALERA, JR, JOSE      | COUROUTIS, ALEXANDRA     |
| SHEARIN, BENJAMIN JAMES       | 04/11/2013 | NASHUA, NH     | SHEARIN, THOMAS         | SHEARIN, RACHEL          |
| RACICOT, ELLIE GRACE          | 04/12/2013 | NASHUA, NH     | RACICOT, BRYCE          | NELSON, JESSICA          |
| PELLECCHIA III, ALFRED        | 04/16/2013 | NASHUA, NH     | PELLECCHIA JR, ALFRED   | PELLECCHIA, ANNMARIE     |
| WHEELER, ADELAIDE JOY         | 04/19/2013 | MILFORD, NH    | WHEELER, NATHANIEL      | WHEELER, ASHLEY          |
| BILZ, MADELINE HAUGHEY        | 04/20/2013 | NASHUA, NH     | BILZ, ADAM              | BILZ, MEGHAN             |
| GENTRY, CAMERON DALE          | 04/20/2013 | NASHUA, NH     | GENTRY, CHRISTOPHER     | GENTRY, BETHANY          |

## DIVISION OF VITAL RECORDS ADMINISTRATION

## RESIDENT BIRTH REPORT

01/01/2013-12/31/2013

MILFORD--

| Child's Name                    | Birth Date | Birth Place     | Father's/Partner's Name | Mother's Name        |
|---------------------------------|------------|-----------------|-------------------------|----------------------|
| SILVA, VIOLET                   | 04/20/2013 | MANCHESTER,NH   |                         | SILVA, DIANE         |
| ESPOSITO, KYLIE JADE            | 04/23/2013 | MANCHESTER,NH   | ESPOSITO, JON           | ESPOSITO, PATRICIA   |
| TOWNE, RAYLA ANN                | 04/25/2013 | NASHUA,NH       | TOWNE,ANDREW            | TOWNE, AMANDA        |
| SILVA, LAUREN GRACE             | 04/26/2013 | NASHUA,NH       | SILVA, ARMANDO          | SILVA, ERIKA         |
| NEVEU, KAYLEE ANN               | 04/28/2013 | NASHUA,NH       | NEVEU, NICKOLAS         | CILLO, KIMBERLY      |
| CYR, ALEXANDRIA MICHELLE        | 05/01/2013 | NASHUA,NH       | CYR,ANDREW              | CYR, MICHELLE        |
| EKIS, SYDNEY ANNE               | 05/05/2013 | PETERBOROUGH,NH | EKIS, NATHAN            | EKIS, EMILY          |
| FAIRBANKS, JESSE GEORGE         | 05/05/2013 | MANCHESTER,NH   | FAIRBANKS, RYAN         | RICHARDSON, RHIANNON |
| SCHUSTER, AIDAN BENJAMIN        | 05/11/2013 | NASHUA,NH       | SCHUSTER, BRETT         | SCHUSTER, FRANZISKA  |
| PIERCE, DECLAN LEE              | 05/12/2013 | NASHUA,NH       | PIERCE, JASON           | SANBORN, JENNIFER    |
| O'NEIL, EMILY CAROLYN           | 05/15/2013 | NASHUA,NH       | O'NEIL, GREGORY         | O'NEIL, SARAH        |
| QUALLS, CHARITY LYNN            | 05/20/2013 | NASHUA,NH       | QUALLS II, ROGER        | QUALLS, STACEY       |
| PHILBRICK, KEITH CHRISTOPHER    | 05/24/2013 | NASHUA,NH       | PHILBRICK, BENJAMIN     | PHILBRICK, DEBORAH   |
| HARBOLD, JOSEPH OWEN            | 06/01/2013 | MILFORD,NH      | HARBOLD, GREGORY        | HARBOLD, LESLIE      |
| KUSHNER, MIA GRACE              | 06/04/2013 | NASHUA,NH       | KUSHNER, JOSHUA         | DEXTER, SAMANTHA     |
| STILLSON, RAINIER STEGOSAURUS   | 06/10/2013 | MILFORD,NH      | STILLSON JR, DAVID      | STILLSON, ERIN       |
| MCCARROLL, ABIGAIL GRACE        | 06/12/2013 | MANCHESTER,NH   | MCCARROLL, LAWRENCE     | MCCARROLL,JILL       |
| MCCARROLL, EMILY ROSE           | 06/12/2013 | MANCHESTER,NH   | MCCARROLL, LAWRENCE     | MCCARROLL, JILL      |
| LANTAFF, FAITH ROSE             | 06/12/2013 | NASHUA,NH       | ELLIOTT, STEVEN         | LANTAFF, MORGAN      |
| GRUBB, JUNE ELIZABETH           | 06/19/2013 | NASHUA,NH       | GRUBB, CASEY            | NYE, AMANDA          |
| KOEHLER, SETH PROMETHEUS        | 06/26/2013 | PETERBOROUGH,NH | KOEHLER, JOSHUA         | GRIFFIN, JULIA       |
| MAY, QUENTIN MICHAEL            | 06/29/2013 | NASHUA,NH       | MAY, JASON              | SMITH, HEATHER       |
| BERRY, LINCOLN OLIVER           | 07/05/2013 | NASHUA,NH       | BERRY, JAY              | BERRY, AMANDA        |
| DEJOHN, CHARLOTTE ELIZABETH SUE | 07/10/2013 | NASHUA,NH       | DEJOHN, MICHELE         | DEJOHN, KRISTIN      |
| BALL, BENNETT NATHAN            | 07/10/2013 | MILFORD,NH      | BALL, NATHAN            | BALL, KATIE          |
| BURBEE, MASON ALEXANDER         | 07/12/2013 | NASHUA,NH       | BURBEE, NICHOLAS        | BROWN, HEATHER       |
| LANGLAIS, RORY ELLIS            | 07/15/2013 | NASHUA,NH       | LANGLAIS, IAN           | DECATO, NICOLE       |
| MCDONALD, BENJAMIN WARREN       | 07/16/2013 | NASHUA,NH       |                         | MCDONALD, OMALEE     |
| ROTONDI, DOMINIK SAGAN          | 07/23/2013 | NASHUA,NH       | ROTONDI, ALEX           | ROTONDI, NATALIE     |
| HAMMERSTROM, MIA SANDRA ROSE    | 07/26/2013 | NASHUA,NH       | HAMMERSTROM III, PAUL   | HAMMERSTROM, KATIE   |
| KING, AIDEN RYAN                | 08/04/2013 | NASHUA,NH       | KING, RYAN              | DUHAIME, JENNIFER    |
| BARTLING, GIULIANA MARIE        | 08/05/2013 | NASHUA,NH       | BARTLING, ANTHONY       | BARTLING, JESSICA    |
| ELLIOTT, CATHERINA JEAN         | 08/06/2013 | MILFORD,NH      | ELLIOTT, ADAM           | ELLIOTT, ALISON      |
| DUGGAN, WYATT DAVID             | 08/06/2013 | MANCHESTER,NH   | DUGGAN JR, DAVID        | HOSKINS, MELISSA     |
| INDEGLIA, RYKER PATRICK         | 08/09/2013 | NASHUA,NH       | INDEGLIA, THOMAS        | INDEGLIA, MANDY      |



DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT BIRTH REPORT

01/01/2013-12/31/2013

--MILFORD--

| Child's Name                       | Birth Date | Birth Place     | Father's/Partner's Name  | Mother's Name        |
|------------------------------------|------------|-----------------|--------------------------|----------------------|
| ELKIND, RILEY CHRISTOPHER          | 08/19/2013 | NASHUA,NH       | ELKIND, JEFFREY          | ELKIND, KARI         |
| BUSH, KARTER JONATHAN              | 08/20/2013 | NASHUA,NH       |                          | MOORE, DANIELLE      |
| MARTEL, CALEB CHARLES              | 08/20/2013 | NASHUA,NH       | MARTEL, TYLER            | FRENCH, HALEY        |
| DUTTON, SAMUEL HENRI               | 09/09/2013 | MANCHESTER,NH   | DUTTON, COREY            | DUTTON, LAURA        |
| BOHTO, ALYSSA MAKENZIE             | 09/10/2013 | NASHUA,NH       | BOHTO, BILLY             | FENTON, TARA         |
| RUSH, KAYLEE MAE                   | 09/16/2013 | NASHUA,NH       | RUSH, MICHAEL            | RUSH, HEATHER        |
| OSBORNE, THEODORE MICHAEL          | 09/18/2013 | NASHUA,NH       | OSBORNE, DANIEL          | REECE, LISA          |
| RICHARDSON, GABRIELLA CRISTEN      | 09/20/2013 | NASHUA,NH       | RICHARDSON, JESS         | CRANDLEMERE, VANESSA |
| MULLIGAN, EMMA ROSE KATHLEEN       | 09/21/2013 | NASHUA,NH       | MULLIGAN, KEITH          | MULLIGAN, LAMPUNG    |
| TEWKSBURY, LUCAS EDWARD            | 09/24/2013 | NASHUA,NH       | TEWKSBURY, SHAWN         | TEWKSBURY, STEPHANIE |
| SWEENEY, CAYDEN EDWARD             | 09/27/2013 | NASHUA,NH       | SWEENEY JR, MICHAEL      | ZUBRICKI, STEPHANIE  |
| STANLEY, CONNOR EDWARD             | 10/02/2013 | MILFORD,NH      | STANLEY, MATTHEW         | STANLEY, JESSICA     |
| ELLIS, QUINN MICHELLE              | 10/12/2013 | MILFORD,NH      | ELLIS, TODD              | ELLIS, STACEY        |
| ST LAWRENCE, ELLA ROSE             | 10/14/2013 | NASHUA,NH       | ST LAWRENCE, CHRISTOPHER | ST LAWRENCE, ANGELA  |
| D'ANNA, JULIE ANN                  | 10/18/2013 | NASHUA,NH       | D'ANNA JR, THOMAS        | D'ANNA, JILLIAN      |
| SOLLINGER, KOHEN JAMES             | 10/26/2013 | NASHUA,NH       | COVEY, JACOB             | SOLLINGER, KELSIE    |
| BENSON, JANE BEATRIX               | 10/27/2013 | MILFORD,NH      | BENSON, ANDREW           | BENSON, REBECCA      |
| KARR, LOGAN JOSEPH                 | 10/28/2013 | NASHUA,NH       | KARR, MICHAEL            | KARR, BETH           |
| KARR, CAMERON WILLIAM              | 10/28/2013 | NASHUA,NH       | KARR, MICHAEL            | KARR, BETH           |
| OUELLETTE, BRIANNA MARIE           | 10/30/2013 | NASHUA,NH       | OUELLETTE, JEFFREY       | NOKE, JOANNE         |
| BROWN, PAIGE LAURETT               | 11/06/2013 | NASHUA,NH       | BROWN, CHRISTOPHER       | BROWN, ALICIA        |
| HEENEY, PAIGE ANNE                 | 11/10/2013 | NASHUA,NH       | HEENEY, SEAN             | AVRON, STEPHANIE     |
| HOUDE, JONATHAN DAVID              | 11/11/2013 | NASHUA,NH       | HOUDE, EDMOND            | HOUDE, LINDSEY       |
| VENUS, ELIZABETH ASHLEY            | 11/13/2013 | PETERBOROUGH,NH | VENUS SR, MICHAEL        | VENUS, LAURA         |
| MAHON-TIRRELL, KOLTYN EMRYS EDWARD | 11/14/2013 | NASHUA,NH       | MAHON TIRRELL, SHAWN     | TIRRELL, KALITA      |
| KNOTT, ANNACHRISTINE MICHELLE      | 11/28/2013 | NASHUA,NH       | KNOTT, DOUGLAS           | KNOTT, MICHELLE      |
| ANDREOLI, GRAYSON WILLIAM          | 11/29/2013 | NASHUA,NH       | ANDREOLI, JEFFREY        | ANDREOLI, ABBY       |
| CARKIN, MARLEY MERRILL             | 12/04/2013 | NASHUA,NH       | CARKIN, PATRICK          | RAYMOND, DEANA       |
| SIMOKONIS, CLAIRE ELIZABETH        | 12/05/2013 | NASHUA,NH       | SIMOKONIS, PATRICK       | SIMOKONIS, ABIGAIL   |
| BORGESON, ADELHEID MADELYN         | 12/09/2013 | PETERBOROUGH,NH | BORGESON, JOSHUA         | BORGESON, EMILY      |
| CARD, JAXON CLYDE                  | 12/15/2013 | NASHUA,NH       | CARD, STEPHEN            | CARD, TAWNII         |
| CALLAHAN, DECLAN COLLE             | 12/16/2013 | NASHUA,NH       | CALLAHAN, BRENT          | CALLAHAN, ALECIA     |
| STATZ, AARON ALEXANDER             | 12/24/2013 | NASHUA,NH       | STATZ, TIMOTHY           | STATZ, JULIE         |
| JONES, NATHAN WILLIAM              | 12/28/2013 | NASHUA,NH       | JONES, CHRISTOPHER       | JONES, MELISSA       |
| MASON, JOCELYN LEE                 | 12/30/2013 | NASHUA,NH       | MASON JR, TODD           | LUMBIAO, ALEXYS      |

DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT BIRTH REPORT

01/01/2013-12/31/2013

--MILFORD--

| Child's Name | Birth Date | Birth Place | Father's/Partner's Name | Mother's Name | Total number of records |
|--------------|------------|-------------|-------------------------|---------------|-------------------------|
|              |            |             |                         |               | 105                     |



DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT MARRIAGE REPORT

01/01/2013 - 12/31/2013

-- MILFORD --

| Person A's Name and Residence         | Person B's Name and Residence      | Town of Issuance | Place of Marriage | Date of Marriage |
|---------------------------------------|------------------------------------|------------------|-------------------|------------------|
| BARASSI, WILLIAM<br>MILFORD, NH       | LETENDRE, MELISS<br>MILFORD, NH    | MILFORD          | MILFORD           | 01/13/2013       |
| FITTS, MICHAEL G<br>MILFORD, NH       | COUTURE, TRACEY L<br>MILFORD, NH   | MILFORD          | MILFORD           | 02/09/2013       |
| BARRETT, GARY R<br>MILFORD, NH        | CULLEN, COLLEEN T<br>GREENLAND, NH | STRATHAM         | STRATHAM          | 02/14/2013       |
| NEWTON, PAUL R<br>MILFORD, NH         | MARTEL, APRIL M<br>MILFORD, NH     | MILFORD          | HUDSON            | 03/01/2013       |
| HILL, ERIC L<br>MILFORD, NH           | SIROIS, JADE A<br>MILFORD, NH      | MILFORD          | BEDFORD           | 03/02/2013       |
| BRIGGS, SCOTT B<br>MILFORD, NH        | WEIR, MOLLY K<br>MILFORD, NH       | MERRIMACK        | BRETTON WOODS     | 03/09/2013       |
| DUNN, NICHOLAS M<br>MILFORD, NH       | BRILL, JAMIE L<br>MILFORD, NH      | MILFORD          | NASHUA            | 03/17/2013       |
| BOSSIE, TAYLOR<br>MILFORD, NH         | ROCCA, JESSICA<br>LYNDEBOROUGH, NH | MILFORD          | MILFORD           | 03/27/2013       |
| STAUDER, CHRISTOPHER R<br>MILFORD, NH | ZAUHAR, MARIE N<br>MILFORD, NH     | MILFORD          | WEST CHESTERFIELD | 04/06/2013       |
| TIRRELL, SHAWN M<br>MILFORD, NH       | ACOSTA, KALITA L<br>MILFORD, NH    | MILFORD          | NASHUA            | 04/14/2013       |
| DUNN, PHILLIP A<br>MILFORD, NH        | DAY, MEGAN J<br>MILFORD, NH        | MILFORD          | PORTSMOUTH        | 04/20/2013       |

DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT MARRIAGE REPORT

01/01/2013 - 12/31/2013

-- MILFORD --

| Person A's Name and Residence      | Person B's Name and Residence        | Town of Issuance | Place of Marriage | Date of Marriage |
|------------------------------------|--------------------------------------|------------------|-------------------|------------------|
| GDANIAN, JOSIAH G<br>MILFORD, NH   | KRIEGER, CHELSEA M<br>MILFORD, NH    | MILFORD          | MILFORD           | 04/20/2013       |
| HARTEN, LEONARD J<br>MILFORD, NH   | POOLE, DONNA K<br>MILFORD, NH        | MILFORD          | MILFORD           | 05/01/2013       |
| COSTELLO, MATTHEW<br>MILFORD, NH   | BYRD, JAIME-LYNN<br>MILFORD, NH      | MILFORD          | MILFORD           | 05/18/2013       |
| RIOUX, BRIAN T<br>MILFORD, NH      | TRUBACZ, ERIN P<br>MILFORD, NH       | MILFORD          | MILFORD           | 05/21/2013       |
| MARTIN, SEAN P<br>MILFORD, NH      | DIBBLE, KAYLEEN M<br>MONT VERNON, NH | MILFORD          | AMHERST           | 05/25/2013       |
| FOLGER III, JOHN H<br>MILFORD, NH  | KNUDSEN, IDA L<br>ESBERG, DENMARK    | MILFORD          | MILFORD           | 06/06/2013       |
| GIROUARD, PETER R<br>DUNSTABLE, MA | DEHAAN, LISA A<br>MILFORD, NH        | MILFORD          | MILFORD           | 06/15/2013       |
| BANCROFT, DAVID R<br>MILFORD, NH   | HART, MICHELLE D<br>MILFORD, NH      | MILFORD          | MILFORD           | 06/22/2013       |
| HIXSON, AARON L<br>SANDUSKY, OH    | BAILEY, LAUREN M<br>MILFORD, NH      | MILFORD          | MERRIMACK         | 06/22/2013       |
| TREXLER, KEITH A<br>MILFORD, NH    | VERA, ELLEN J<br>BELMONT, MA         | MILFORD          | MILFORD           | 06/24/2013       |
| MAHLECKE, ANDREW G<br>MILFORD, NH  | ROCCA, CLAUDETTE M<br>MILFORD, NH    | NASHUA           | MILFORD           | 07/11/2013       |



DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT MARRIAGE REPORT

01/01/2013 - 12/31/2013

-- MILFORD --

| Person A's Name and Residence       | Person B's Name and Residence          | Town of Issuance | Place of Marriage | Date of Marriage |
|-------------------------------------|----------------------------------------|------------------|-------------------|------------------|
| FANTASIA, JAMES F<br>MILFORD, NH    | PEDROZA, APRIL E<br>MILFORD, NH        | MILFORD          | LACONIA           | 07/13/2013       |
| BESSETTE, DAVID M<br>MILFORD, NH    | MACLAUGHLIN, MICHELLE A<br>MILFORD, NH | MILFORD          | MILFORD           | 07/13/2013       |
| VAILLANCOURT, ADAM M<br>MILFORD, NH | GILBERT, MELISSA B<br>MILFORD, NH      | MILFORD          | MILFORD           | 07/27/2013       |
| AUSTIN VI, HENRY E<br>MILFORD, NH   | TAPPLY, ERICA M<br>MILFORD, NH         | MILFORD          | BEDFORD           | 08/02/2013       |
| JASKIEL, CHARLES S<br>MILFORD, NH   | VICKERS, DONNA<br>LOWELL, MA           | MILFORD          | SALEM             | 08/03/2013       |
| MOLKENTINE, JOHN W<br>MILFORD, NH   | LABRIE, TINA L<br>MILFORD, NH          | MILFORD          | GREENVILLE        | 08/03/2013       |
| SWEENEY, CALE F<br>PACIFICA, CA     | MUSE, KRISTEN A<br>MILFORD, NH         | MILFORD          | JACKSON           | 08/03/2013       |
| DECOURCY, JAMES<br>MILFORD, NH      | CASSARINO, JENNIFER L<br>MILFORD, NH   | MILFORD          | MILFORD           | 08/10/2013       |
| RACICOT, BRYCE L<br>MILFORD, NH     | NELSON, JESSICA S<br>MILFORD, NH       | MILFORD          | LYNDEBOROUGH      | 08/11/2013       |
| PAYNE, AURIELLE D<br>MILFORD, NH    | HOEFT, ETHAN J<br>MILFORD, NH          | MONT VERNON      | AMHERST           | 08/12/2013       |
| AUDIBERT, ROBERT<br>MILFORD, NH     | HARVEY, SERINA R<br>MILFORD, NH        | MILFORD          | JACKSON           | 08/17/2013       |

DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT MARRIAGE REPORT

01/01/2013 - 12/31/2013

--MILFORD--

| Person A's Name and Residence     | Person B's Name and Residence       | Town of Issuance | Place of Marriage | Date of Marriage |
|-----------------------------------|-------------------------------------|------------------|-------------------|------------------|
| SIMPSON, ZACHORY S<br>MILFORD, NH | HADLEY, JENNIFER L<br>MILFORD, NH   | MILFORD          | BEDFORD           | 08/17/2013       |
| EATON, SEAN A<br>MILFORD, NH      | BROWN, CARA M<br>MILFORD, NH        | MILFORD          | MILFORD           | 08/17/2013       |
| BLY, GEOFFREY A<br>MILFORD, NH    | AMATO, HOLLY H<br>MILFORD, NH       | MILFORD          | WHITEFIELD        | 08/17/2013       |
| HERLIHY, JEFFREY T<br>MILFORD, NH | DANFORTH, BRIANA J<br>MILFORD, NH   | MILFORD          | MILFORD           | 08/24/2013       |
| GUELF, JASON M<br>MILFORD, NH     | HUSSEY, ASHLEY B<br>MILFORD, NH     | MILFORD          | MILFORD           | 08/30/2013       |
| ZONA, DAVID S<br>MILFORD, NH      | MURPHY, VIRGINIA E<br>MILFORD, NH   | MILFORD          | MILFORD           | 08/31/2013       |
| WRIGHT, SEAN P<br>MILFORD, NH     | FOREMAN, LINDSAY M<br>MILFORD, NH   | MILFORD          | WINDHAM           | 08/31/2013       |
| JOHNSON, TYLER D<br>MILFORD, NH   | HOULE, KAYLA M<br>MILFORD, NH       | NASHUA           | HUDSON            | 08/31/2013       |
| RANK, JOHN A<br>MILFORD, NH       | NELSON, NANCY G<br>MILFORD, NH      | MILFORD          | MILFORD           | 09/06/2013       |
| STONE, NATHAN<br>MILFORD, NH      | CASTANINO, COURTNEY<br>MILFORD, NH  | MILFORD          | WINDHAM           | 09/06/2013       |
| TYLER, BRIAN J<br>MILFORD, NH     | CREIGHTON, KATRINA M<br>MILFORD, NH | MILFORD          | HENNIKER          | 09/14/2013       |



DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT MARRIAGE REPORT

01/01/2013 - 12/31/2013

-- MILFORD --

| Person A's Name and Residence         | Person B's Name and Residence           | Town of Issuance | Place of Marriage | Date of Marriage |
|---------------------------------------|-----------------------------------------|------------------|-------------------|------------------|
| LORETTE, BECKY<br>MILFORD, NH         | ROHRBACH, LINDER S<br>MILFORD, NH       | MILFORD          | MILFORD           | 09/21/2013       |
| MILLER, BRICE W<br>MILFORD, NH        | LACASSE, DANIELLE<br>MILFORD, NH        | MILFORD          | WEARE             | 09/21/2013       |
| PORTER, ERIC R<br>MILFORD, NH         | STEWART, CAROLYN J<br>MILFORD, NH       | MILFORD          | NASHUA            | 09/21/2013       |
| LADROGA, MATHEW J<br>MILFORD, NH      | TORRES, JESSIE A<br>MILFORD, NH         | MILFORD          | KEENE             | 09/21/2013       |
| BOUCHER, MICHAEL J<br>MILFORD, NH     | SINCLAIR, MICHELLE A<br>WESTMINSTER, MA | MILFORD          | WINDHAM           | 09/22/2013       |
| WHITEHEAD, EVAN M<br>MILFORD, NH      | SEIDEL, REBECCA A<br>MILFORD, NH        | MILFORD          | PETERBOROUGH      | 09/22/2013       |
| MCCARTHY JR, MICHAEL E<br>MILFORD, NH | GOULD, UNIQUE S<br>MILFORD, NH          | MILFORD          | MILFORD           | 09/27/2013       |
| LOSKAMP, CHRISTOPHER B<br>MILFORD, NH | COURT, ANDREA L<br>MILFORD, NH          | MILFORD          | BROOKLINE         | 10/05/2013       |
| MARTIN, DAVID J<br>MILFORD, NH        | CARES, JESSICA R<br>MILFORD, NH         | MILFORD          | HOLLIS            | 10/05/2013       |
| TROPEA, JOSEPH W<br>MILFORD, NH       | DURHAM, DYANNA M<br>MILFORD, NH         | MILFORD          | RINDGE            | 10/05/2013       |
| BERGERON, JEFFREY A<br>MILFORD, NH    | EARLE, AMANDA L<br>MILFORD, NH          | MILFORD          | DURHAM            | 10/06/2013       |

## DIVISION OF VITAL RECORDS ADMINISTRATION

## RESIDENT MARRIAGE REPORT

01/01/2013 - 12/31/2013

--MILFORD--

| Person A's Name and Residence               | Person B's Name and Residence       | Town of Issuance | Place of Marriage | Date of Marriage |
|---------------------------------------------|-------------------------------------|------------------|-------------------|------------------|
| CROOK, ANDREW E<br>MILFORD, NH              | DEGRANDPRE, ALYSSA L<br>MILFORD, NH | MILFORD          | RINDGE            | 10/06/2013       |
| SHEPPARD, SCOTT B<br>MILFORD, NH            | SHEPPARD, THERESA M<br>MILFORD, NH  | NASHUA           | NASHUA            | 10/19/2013       |
| DALEY, SCOTT A<br>MILFORD, NH               | DOWNING, KELLY J<br>MILFORD, NH     | NASHUA           | NASHUA            | 10/26/2013       |
| OSTROSKI, JONATHAN L<br>MILFORD, NH         | HAMEL, JENNIFER L<br>MILFORD, NH    | BROOKLINE        | BROOKLINE         | 10/26/2013       |
| DELISLE, PETER R<br>AMHERST, NH             | BAUTISTA, SHAILYN E<br>MILFORD, NH  | AMHERST          | MILFORD           | 11/01/2013       |
| STRANDBERG, BRIAN A<br>NORTH CHELMSFORD, MA | THERRIEN, KATY E M<br>MILFORD, NH   | NASHUA           | EXETER            | 11/02/2013       |
| LOCKWOOD, ZACHARY J<br>MILFORD, NH          | MARTIN, KRISTINA M<br>MILFORD, NH   | MILFORD          | NASHUA            | 11/02/2013       |
| COTHRAN, SHANNON L<br>MILFORD, NH           | LAVALLEE, LESLIE J<br>MILFORD, NH   | MILFORD          | MANCHESTER        | 11/03/2013       |
| ELLIOT, STEVEN M<br>MILFORD, NH             | LANTAFF, MORGAN E<br>MILFORD, NH    | MILFORD          | MILFORD           | 11/23/2013       |

Total number of records 64





## DIVISION OF VITAL RECORDS ADMINISTRATION

## RESIDENT DEATH REPORT

01/01/2013 - 12/31/2013

--MILFORD, NH --

| Decedent's Name   | Death Date | Death Place | Father's/Parent's Name | Mother's/Parent's Name Prior to First Marriage/Civil Union | Military |
|-------------------|------------|-------------|------------------------|------------------------------------------------------------|----------|
| HEELON, ROSEMARIE | 01/06/2013 | MILFORD     | ROEHR, KURT            | SCHROEDER, ELLA                                            | N        |
| ROY, NORMA        | 01/13/2013 | MILFORD     | DESOTELL, EUBY         | BOUCHARD, IDA                                              | N        |
| MOREHARDT, NANCY  | 01/15/2013 | NASHUA      | ELLSWORTH, ELMER       | NASH, HELEN                                                | N        |
| SMITH, MARJORIE   | 01/18/2013 | MANCHESTER  | FLETCHER, AUSTIN       | RIPLEY, ETHEL                                              | N        |
| ROSSEHAUG, OLGA   | 01/19/2013 | NASHUA      | ROSSEHAUG, KRISTOFFER  | NORDAL, ELIDA                                              | N        |
| BELL, DAVID       | 01/26/2013 | MANCHESTER  | BELL, MATTHEW          | WILCOX, HARRIET                                            | Y        |
| FIRTH, SANDRA     | 02/01/2013 | MANCHESTER  | BOTTAZZI, PETER        | RICHARDS, HELEN                                            | N        |
| DUNN, SANDRA      | 02/03/2013 | MILFORD     | DEHATE, SIDNEY         | NUNES, ANNA                                                | N        |
| WHEELER, MURIEL   | 02/07/2013 | NASHUA      | GOODSELL, KENNETH      | BRADSHAW, HAZEL                                            | N        |
| CASSARINO, MARY   | 02/13/2013 | MILFORD     | HEALD, HERMANN         | BROUGHTON, MARY                                            | N        |
| RODIER, ROBERT    | 02/14/2013 | MERRIMACK   | RODIER, OSWALD         | YELLE, ALICE                                               | Y        |
| HARRISON, LYNDA   | 02/23/2013 | MILFORD     | SMITH JR, JOSEPH       | BELL, HILDA                                                | N        |
| FUNK, RICHARD     | 02/25/2013 | MERRIMACK   | FUNK, CORNELIUS        | ZINTEL, BERYL                                              | Y        |
| WARNER, ELIZABETH | 03/01/2013 | NASHUA      | HALL, UNKNOWN          | UNKNOWN, DOROTHY                                           | N        |
| CARLSON, VERNA    | 03/12/2013 | MILFORD     | HENRICKSON, IVAR       | ANDERSON, HELGA                                            | N        |
| LENZ, FREDERICK   | 03/13/2013 | MILFORD     | LENZ SR, FREDERICK     | CHANDLER, GRACE                                            | Y        |
| SABEN, RAYMOND    | 03/14/2013 | MILFORD     | SABEN, ERNEST          | DAY, FLORENCE                                              | Y        |
| MAGNIN, WALLACE   | 03/14/2013 | MILFORD     | MAGNIN, LEON           | HEBERT, BLANCHE                                            | Y        |



## DIVISION OF VITAL RECORDS ADMINISTRATION

## RESIDENT DEATH REPORT

01/01/2013 - 12/31/2013

--MILFORD, NH --

| Decedent's Name     | Death Date | Death Place | Father's/Parent's Name  | Mother's/Parent's Name Prior to First Marriage/Civil Union | Military |
|---------------------|------------|-------------|-------------------------|------------------------------------------------------------|----------|
| BENNER, GORDON      | 03/15/2013 | MILFORD     | BENNER, PERL            | JAKUITH, SHIRLEY                                           | N        |
| HALE, MARIAN        | 03/18/2013 | MILFORD     | JUTRAS, GILES           | GAIDMORE, AGNES                                            | N        |
| BURNETT III, ARCHIE | 03/21/2013 | MANCHESTER  | BURNETT JR, ARCHIE      | ELWELL, GRAYCE                                             | Y        |
| WEST, JOSEPHINE     | 04/05/2013 | NASHUA      | DIBELLO, JOSEPH         | FOURET, ALICE                                              | N        |
| LANG JR, ROBERT     | 04/05/2013 | MILFORD     | LANG SR, ROBERT         | WOODS, BERYL                                               | Y        |
| BIRD, JOHN          | 04/06/2013 | MILFORD     | BIRD, JOHNSTON          | DODGE, EDITH                                               | Y        |
| CHENEY, PEARL       | 04/11/2013 | MILFORD     | PENNOCK, RENNIE         | CHAMBERLAIN, MARY                                          | N        |
| NUANEZ, LINDA       | 04/17/2013 | MILFORD     | THOMPSON, RICHARD       | HARRISON, ANNIE                                            | N        |
| BERNASCONI, KEITH   | 04/20/2013 | AMHERST     | BERNASCONI, CHRISTOPHER | CLARK, THERESE                                             | N        |
| LAING, ROGER        | 04/20/2013 | NASHUA      | LAING, GEORGE           | WHITON, SHIRLEY                                            | N        |
| MATTA, BRIAN        | 04/21/2013 | MILFORD     | MATTA, JOSEPH           | HANNIGAN, ELIZABETH                                        | N        |
| CHOLETTE, JOSEPH    | 04/24/2013 | MILFORD     | CHOLETTE, CLOPHAS       | LABOUREX, ANNA                                             | Y        |
| SULLIVAN, ROBERT    | 04/25/2013 | MILFORD     | SULLIVAN, EUGENE        | NOLAN, GERMAINE                                            | Y        |
| SMITH, PATRICIA     | 05/05/2013 | NASHUA      | MORSE JR, GLENN         | WRIGHT, ELEANOR                                            | N        |
| WILSON, RICHARD     | 05/17/2013 | MERRIMACK   | WILSON, RICHARD         | MATTHEWS, MARY                                             | N        |
| SILVESTRI, JAMES    | 05/17/2013 | MILFORD     | SILVESTRI, SILVIO       | SULLIVAN, HELEN                                            | N        |
| POLLOCK, RAYMOND    | 05/25/2013 | MILFORD     | POLLOCK, JAMES          | BRIMMER, ELIZABETH                                         | Y        |
| STICKNEY, NANCY     | 06/01/2013 | MILFORD     | CROOKER, FRANK          | SMITH, EVA                                                 | N        |





## DIVISION OF VITAL RECORDS ADMINISTRATION

## RESIDENT DEATH REPORT

01/01/2013 - 12/31/2013

--MILFORD, NH --

| Decedent's Name        | Death Date | Death Place | Father's/Parent's Name | Mother's/Parent's Name Prior to First Marriage/Civil Union | Military |
|------------------------|------------|-------------|------------------------|------------------------------------------------------------|----------|
| LEISHMAN, RUSSELL      | 06/08/2013 | NASHUA      | LEISHMAN, WILLIAM      | BUCKLE, SARAH                                              | Y        |
| PIKCILINGIS, LORI-DANA | 06/08/2013 | MILFORD     | BELZ, ANDREW           | FRENCH, HELEN                                              | N        |
| TUCKER, PAULINE        | 06/14/2013 | MILFORD     | GUERTIN, HERVE         | GIGUERE, IRENE                                             | N        |
| BITZKOWSKI, STANLEY    | 06/21/2013 | MANCHESTER  | BITZKOWSKI, BENJAMIN   | SERWANSKI, GENEVIEVE                                       | Y        |
| BROUSSEAU, IRENE       | 07/04/2013 | MILFORD     | WALKER, WILLIAM        | COLLINS, CATHERINE                                         | N        |
| SPENCER, LOUISE        | 07/08/2013 | MILFORD     | WIBLE, ELMER           | KEMMERER, EMMA                                             | N        |
| ZILINSKI, VITO         | 07/11/2013 | MILFORD     | ZILINSKI, MARTIN       | SPURSKIS, JULIA                                            | Y        |
| THOMAS, JOAN           | 07/13/2013 | MERRIMACK   | PARKER, KENNETH        | ZDANKOWSKI, EDITH                                          | N        |
| SEAVEY, LURA           | 07/14/2013 | MILFORD     | HOLT, JASON            | MELENDY, RUBY                                              | N        |
| CATAPANO, LOUIS        | 07/19/2013 | MERRIMACK   | CATAPANO, JOSEPH       | TRAPANI, JOSEPHINE                                         | Y        |
| SCOTT-KASPER, MARION   | 07/20/2013 | NASHUA      | SCOTT, JOHN            | ANDERSON, CAROLINE                                         | N        |
| SCHOOLCRAFT, THERESA   | 07/25/2013 | GOFFSTOWN   | HOWARD, GEORGE         | KEARNS, ALICE                                              | N        |
| GREENLEAF, EVA         | 07/29/2013 | MILFORD     | RAYMOND, TRACY         | FRENCH, HILDA                                              | N        |
| MORGAN III, FRANK      | 08/06/2013 | MILFORD     | MORGAN II, FRANK       | COURT, UNKNOWN                                             | Y        |
| VONIDERSTINE, WILLIAM  | 08/07/2013 | MILFORD     | VONIDERSTINE, WILLIAM  | SARACENO, RITA                                             | N        |
| SMITH, BONNY           | 08/10/2013 | MILFORD     | WOOLDRIDGE, SYDNEY     | SMITH, FRANCES                                             | N        |
| BREAULT, LOIS          | 08/11/2013 | MERRIMACK   | RADECKER, ALBERT       | BLACKSMITH, ROSAMOND                                       | N        |
| WEGER, BERNHARD        | 08/14/2013 | MILFORD     | WEGER, HEINRICH        | SEIBENBORN, ELFRIEDA                                       | N        |



## DIVISION OF VITAL RECORDS ADMINISTRATION

## RESIDENT DEATH REPORT

01/01/2013 - 12/31/2013

--MILFORD, NH --

| Decedent's Name      | Death Date | Death Place | Father's/Parent's Name | Mother's/Parent's Name Prior to First Marriage/Civil Union | Military |
|----------------------|------------|-------------|------------------------|------------------------------------------------------------|----------|
| CRUZ, JIMMY          | 08/16/2013 | NASHUA      | CRUZ, DAVID            | WELLS, CAROLYN                                             | Y        |
| SALVAS, RAYMOND      | 08/20/2013 | MANCHESTER  | SALVAS, ADRIEN         | CARON, LILLIAN                                             | N        |
| MEDLYN, PEARL        | 08/20/2013 | MERRIMACK   | TENNEY, HAROLD         | FARRAR, EMMA                                               | N        |
| HOHENADEL JR, JOHN   | 08/22/2013 | MILFORD     | HOHENADEL SR, JOHN     | LACEY, LILLIAN                                             | Y        |
| LAUBAUSKAS, EUNICE   | 08/27/2013 | MERRIMACK   | BOLAND, MATTHEW        | EVANS, ISABEL                                              | N        |
| MARCOUX, NOEL        | 08/28/2013 | MILFORD     | MARCOUX, ALCIDE        | LEVESQUE, MARIE                                            | Y        |
| GAGNE, LARRY         | 08/28/2013 | MILFORD     | GAGNE, ROLAND          | SOUCY, ANN MARIE                                           | N        |
| NERVIK, RICHARD      | 08/29/2013 | BEDFORD     | NERVIK, ALFRED         | BARENE, KATHRYN                                            | N        |
| LOCKWOOD SR, MICHAEL | 08/31/2013 | NASHUA      | LOCKWOOD, RONALD       | MOORE, HELEN                                               | N        |
| PARQUETTE, JENNIFER  | 09/02/2013 | NASHUA      | JONES, FREDRICK        | SCHELIN, HELEN                                             | N        |
| RUSSELL, LINDA       | 09/05/2013 | MILFORD     | MERRILL, PHILIP        | WELCH, MARION                                              | Y        |
| BRICKLEY, MARY       | 09/07/2013 | NASHUA      | ROEMER, EDWARD         | O'BRIEN, MARY                                              | N        |
| EVERETT, MICHAL      | 09/12/2013 | MILFORD     | WOOD, WILLIAM          | EDWARDS, GRACE                                             | N        |
| ZACCONE, JEROME      | 09/14/2013 | MILFORD     | ZACCONE, LEO           | O'DONNELL, CATHERINE                                       | Y        |
| COLEMAN, RUTH        | 09/15/2013 | MILFORD     | HILLS, EDWARD          | HARDY, MABEL                                               | N        |
| CLARK, JAMES         | 09/17/2013 | MILFORD     | CLARK, DANA            | VASKELIONIS, BERTHA                                        | N        |
| GOODSPEED, FREDERICK | 09/20/2013 | MILFORD     | GOODSPEED, ORLIN       | SWAIN, ELLA                                                | N        |
| DESMARAIS, JUDE      | 10/06/2013 | MILFORD     | DESMARAIS, GERARD      | LEDOUX, ANNETTE                                            | N        |





DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION

## RESIDENT DEATH REPORT

01/01/2013 - 12/31/2013

--MILFORD, NH --

| Decedent's Name    | Death Date | Death Place | Father's/Parent's Name | Mother's/Parent's Name Prior to First Marriage/Civil Union | Military |
|--------------------|------------|-------------|------------------------|------------------------------------------------------------|----------|
| COLEMAN, JOHN      | 10/08/2013 | MILFORD     | COLEMAN, DANIEL        | WILKINS, MARGARET                                          | N        |
| HOLT, VERA         | 10/13/2013 | MILFORD     | BLAKE, FRANK           | CARD, MABLE                                                | N        |
| REGAN JR, RAYMOND  | 10/16/2013 | MILFORD     | REGAN SR, RAYMOND      | STRONACH, MARJORIE                                         | N        |
| ZAHN, ANNE         | 10/19/2013 | MILFORD     | MANNINO, SANTO         | PASSANISI, SEBASTIANA                                      | N        |
| HENDERSON, JOHN    | 10/21/2013 | NASHUA      | HENDERSON, CARL        | BECKER, HELEN                                              | Y        |
| SWANSON, NANCY     | 10/22/2013 | MANCHESTER  | LUNDGREN, DAVID        | NORDSTROM, HILDA                                           | N        |
| NOEL, RACHEL       | 10/24/2013 | MILFORD     | MAYNARD, RUDOLPH       | DUBE, ALICE                                                | N        |
| KULMAN, KATHERINE  | 10/28/2013 | MILFORD     | LESNIAK, NIKOLI        | MAHON, PAULINE                                             | N        |
| METZGER, ROBERT    | 10/28/2013 | MILFORD     | METZGER, STANLEY       | BOWEN, SARAH                                               | N        |
| HINEY, FRANCIS     | 10/29/2013 | MILFORD     | HINEY JR, FRANCIS      | LOUGE, LORETTO                                             | Y        |
| MASQUELIER, ROBERT | 10/31/2013 | MILFORD     | MASQUELIER, FRANK      | JIANNINO, ESTHER                                           | Y        |
| MARTINEZ, LEONARD  | 11/01/2013 | NASHUA      | GONZALAZ, JUAN         | VARELA, ELIZA                                              | N        |
| KING, DOROTHY      | 11/11/2013 | MILFORD     | PERRY, ISAAC           | WHITE, PRUDENCE                                            | N        |
| LAVOIE, GRACE      | 11/17/2013 | NASHUA      | FAIRBANKS, EDWARD      | BRUNELLE, IDA                                              | N        |
| MILLIGAN, THERESA  | 11/17/2013 | MERRIMACK   | MAGOON, HARLAND        | ROBICHAUD, EMILIE                                          | N        |
| FAY, ROBERT        | 11/18/2013 | MILFORD     | FAY, STUART            | FOOTHORAPE, ELLEN                                          | Y        |
| ULMER, DONALENE    | 11/23/2013 | MILFORD     | CROWLEY, LESTER        | HAYWARD, AGNES                                             | N        |
| HEBERT, DEBBRA     | 11/30/2013 | MANCHESTER  | HEBERT JR, ERNEST      | ROUX, JEANNETTE                                            | Y        |



## DIVISION OF VITAL RECORDS ADMINISTRATION

## RESIDENT DEATH REPORT

01/01/2013 - 12/31/2013

--MILFORD, NH --

| Decedent's Name       | Death Date | Death Place | Father's/Parent's Name | Mother's/Parent's Name Prior to First Marriage/Civil Union | Military |
|-----------------------|------------|-------------|------------------------|------------------------------------------------------------|----------|
| BILIK, MICHELLE       | 12/07/2013 | MERRIMACK   | GERRITS, PETER         | TESORIERO, CAROLYN                                         | N        |
| ACKROYD, GEORGE       | 12/09/2013 | MILFORD     | ACKROYD, GEORGE        | GOODWIN, GRACE                                             | Y        |
| GORMAN JR, HAROLD     | 12/14/2013 | MILFORD     | GORMAN SR, HAROLD      | CORMIER, CECELIA                                           | Y        |
| CAMPBELL, CORNELIA    | 12/22/2013 | MERRIMACK   | O'ROURKE, JOHN         | BROOKS, ANNA                                               | N        |
| GIROUARD, CHRISTOPHER | 12/22/2013 | MILFORD     | GIROUARD, ROBERT       | GANNON, EILEEN                                             | Y        |
| GIFFORD, ERNEST       | 12/23/2013 | MILFORD     | GIFFORD, JOSEPH        | UNKNOWN, MARY                                              | Y        |
| DEMONTIGNY, ARTHUR    | 12/30/2013 | MILFORD     | DEMONTIGNY, HENRY      | HOULE, LUCILLE                                             | N        |

Total number of records 97



## Deaths from Away - Brought to Milford for Burial

| Date of Death     | Name of Deceased          | Place of Death  | Cemetery  |
|-------------------|---------------------------|-----------------|-----------|
| February 5, 2013  | Rougeau, Louis G.         | Mont Vernon, NH | Riverside |
| February 22, 2013 | Theroux, Frieda           | Dearborn, MI    | Riverside |
| May 10, 2013      | Gould Parr, Devon Richard | Boston, MA      | Riverside |
| June 4, 2013      | Doran, Margaret A.        | New Bedford, MA | Riverside |
| June 13, 2013     | Infanti, George D.        | Amherst, NH     | Riverside |
| July 3, 2013      | McLean, June M.           | Sarasota, FL    | Riverside |
| August 3, 2013    | Usuriello, Charles Alfred | Boston, MA      | Riverside |
| August 16, 2013   | Goduti, Emma Lucy         | Manchester, NH  | Riverside |
| October 23, 2013  | Roberts, John J.          | Maryville, TN   | Riverside |

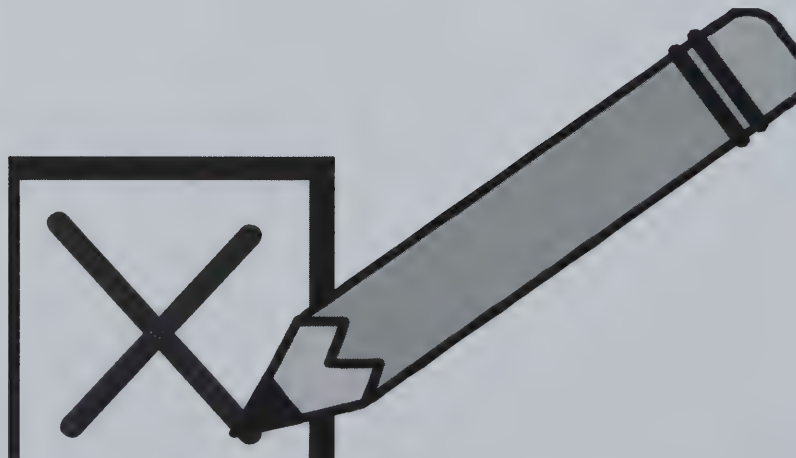
## **2014 Town Vote**

### **Come and Have Your Voice Be Heard!**

The information on the subsequent pages (on colored paper) is provided on a variety of topics relative to the 2014 Town Vote on March 11<sup>th</sup>.

If you have any questions regarding any of the items that will be on the ballot on March 11<sup>th</sup>, please feel free to contact the Administration Office at 249-0601.

The Town Vote will be on March 11, 2013, at the Milford Middle School Gymnasium (33 Osgood Road). The polls will be open from 6:00 a.m. until 8:00 p.m.

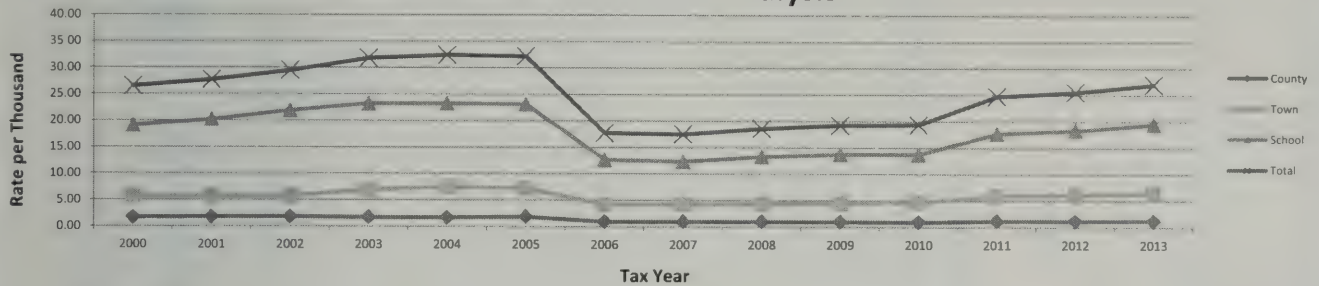




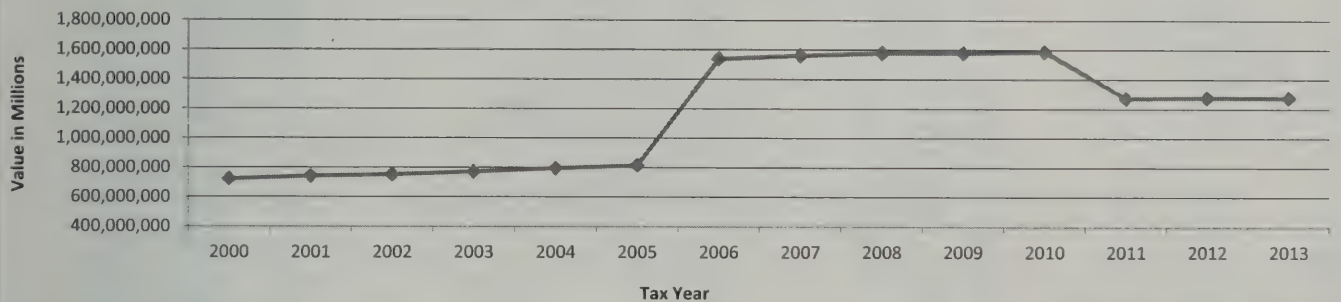
# 2013 Rate Analysis Chart

|            | Year | County | Town | School | Total | Ratio  | Net Valuation |
|------------|------|--------|------|--------|-------|--------|---------------|
| Reval.Year | 2000 | 1.69   | 5.75 | 19.06  | 26.50 | 93.0%  | 722,691,530   |
|            | 2001 | 1.77   | 5.78 | 20.17  | 27.72 | 78.0%  | 741,439,670   |
|            | 2002 | 1.82   | 5.78 | 21.88  | 29.48 | 71.0%  | 752,293,850   |
|            | 2003 | 1.73   | 6.89 | 23.20  | 31.82 | 64.0%  | 771,495,950   |
|            | 2004 | 1.69   | 7.47 | 23.23  | 32.39 | 57.0%  | 794,609,350   |
| Reval.Year | 2005 | 1.83   | 7.23 | 23.10  | 32.16 | 55.0%  | 814,966,550   |
|            | 2006 | 0.94   | 4.11 | 12.65  | 17.70 | 98.0%  | 1,539,168,628 |
|            | 2007 | 0.97   | 4.20 | 12.32  | 17.49 | 100.0% | 1,561,704,597 |
|            | 2008 | 1.00   | 4.32 | 13.26  | 18.58 | 105.2% | 1,578,431,637 |
|            | 2009 | 0.99   | 4.47 | 13.75  | 19.21 | 116.6% | 1,579,027,239 |
| Reval.Year | 2010 | 0.95   | 4.68 | 13.71  | 19.34 | 120.5% | 1,588,203,571 |
|            | 2011 | 1.17   | 5.91 | 17.65  | 24.73 | 98.6%  | 1,271,676,126 |
|            | 2012 | 1.19   | 6.06 | 18.30  | 25.55 | 102.9% | 1,276,566,807 |
|            | 2013 | 1.20   | 6.35 | 19.42  | 26.97 | TBD    | 1,275,712,887 |

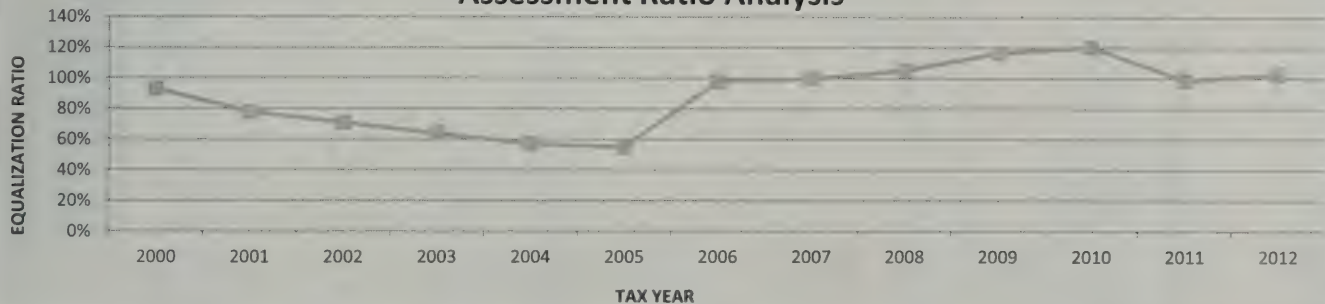
## Detailed Tax Rate Analysis



## Net Valuation Analysis



## Assessment Ratio Analysis



Prepared by: Assessing Department

**TOWN OF MILFORD**

**2014 BUDGET SUMMARY & ESTIMATED TAX RATE CALCULATION PRE-DELIBERATIVE SESSION after BOS vote**

| Art #                                          | OPERATING BUDGETS:- (See Budget Detail)                               | 2014<br>GROSS<br>APPROPRIATION | ESTIMATED<br>NON-PROPERTY<br>TAX REVENUE | FED. GRANTS<br>&<br>BONDS | USE OF<br>FUND<br>BALANCE | AMOUNT TO<br>BE RAISED IN<br>PROPERTY TAXES | TAX<br>\$      |
|------------------------------------------------|-----------------------------------------------------------------------|--------------------------------|------------------------------------------|---------------------------|---------------------------|---------------------------------------------|----------------|
| 4                                              | Town Operating Budget                                                 | 13,007,697 \$                  | (4,809,155)                              |                           |                           | 8,198,542                                   | 6.392          |
| <b>SEPARATE &amp; SPECIAL WARRANT ARTICLES</b> |                                                                       |                                |                                          |                           |                           |                                             |                |
| 7                                              | South Street Railroad Crossing (to extend 2008 warrant article)       | 200,000                        | -                                        | (160,000)                 | (40,000)                  |                                             |                |
| 8                                              | Bridge Replacement Cap. Reserve                                       | 125,000                        |                                          |                           |                           | 125,000                                     | 0.097          |
| 9                                              | Ladder One 7yr lease (Purch. Pr.: 770,000)                            | 117,500                        |                                          |                           |                           | 117,500                                     | 0.092          |
| 10                                             | Dump Truck 6CY 5 yr Lease (Purch. Pr.: 144,000)                       | 30,000                         | -                                        |                           |                           | 30,000                                      | 0.023          |
| 11                                             | Transfer Station Office                                               | 74,500                         |                                          |                           |                           | 74,500                                      | 0.058          |
| 12                                             | AFSCME Contract                                                       | 17,600                         |                                          |                           |                           | 17,600                                      | 0.014          |
| 13                                             | Social Services                                                       | 30,000                         |                                          |                           |                           | 30,000                                      | 0.023          |
| 14                                             | SVTC Community Bus Service                                            | 28,950                         |                                          |                           |                           | 28,950                                      | 0.023          |
| 15                                             | Pumpkin Festival, Décor, Plants                                       | 20,000                         |                                          |                           |                           | 20,000                                      | 0.016          |
| 16                                             | Milford Improvement Team Operating Budget                             | 20,000                         |                                          |                           |                           | 20,000                                      | 0.016          |
| 17                                             | Summer Band Concerts                                                  | 9,000                          |                                          |                           |                           | 9,000                                       | 0.007          |
| 18                                             | Fourth of July Fireworks                                              | 8,500                          |                                          |                           |                           | 8,500                                       | 0.007          |
| 19                                             | Memorial, Veterans, Labor Days Parades                                | 6,000                          |                                          |                           |                           | 6,000                                       | 0.005          |
| 20                                             | Petition: Labor Day Parade                                            | 10,000                         |                                          |                           |                           | 10,000                                      | 0.008          |
| 22                                             | Petition: Increase Veteran's Credit                                   | 53,000                         |                                          |                           |                           | 53,000                                      | 0.041          |
| 23                                             | Petition: Conservation Lands Fund                                     | 20,000                         |                                          |                           |                           | 20,000                                      | 0.016          |
|                                                | <b>TOTAL PER WARRANT</b>                                              | <b>\$ 13,777,747</b>           | <b>\$ (4,809,155)</b>                    | <b>\$ (160,000)</b>       | <b>\$ (40,000)</b>        | <b>\$ 8,768,592</b>                         | <b>6.84</b>    |
| <b>TAX RATE CREDITS AND ADJUSTMENTS</b>        |                                                                       |                                |                                          |                           |                           |                                             |                |
|                                                | Overlay - (Reserve for Abatements)                                    | 72,000                         |                                          |                           |                           | 72,000                                      | 0.056          |
|                                                | Veteran's Credits                                                     | 166,800                        |                                          |                           |                           | 166,800                                     | 0.130          |
|                                                | County Portion of Shared Revenue                                      | -                              |                                          |                           |                           | -                                           | -              |
|                                                | <b>TOTAL CREDITS &amp; ADJUSTMENTS</b>                                | <b>\$ 238,800</b>              | <b>\$ -</b>                              | <b>\$</b>                 | <b>\$ -</b>               | <b>\$ 238,800</b>                           | <b>0.19</b>    |
|                                                | <b>AMOUNT OF TAXES TO BE RAISED</b>                                   |                                |                                          |                           |                           | <b>\$ 9,007,392</b>                         | <b>7.02</b>    |
|                                                | <b>LESS: ESTIMATED USE OF UNRESERVED FUND BALANCE TO REDUCE TAXES</b> |                                |                                          |                           | <b>(150,000)</b>          | <b>(150,000)</b>                            | <b>(0.12)</b>  |
|                                                | <b>TOTAL:</b>                                                         | <b>\$ 14,016,547</b>           | <b>\$ (4,809,155)</b>                    | <b>\$ (160,000)</b>       | <b>\$ (190,000)</b>       | <b>\$ 8,857,392</b>                         | <b>\$ 6.91</b> |
| <b>TAXABLE NET ASSESSMENT (est.)</b>           |                                                                       |                                |                                          |                           |                           |                                             |                |
|                                                | <b>2014 ESTIMATED TAX RATE</b>                                        |                                |                                          |                           |                           | <b>\$ 6.91</b>                              | <b>\$6.91</b>  |
|                                                | <b>2013 ACTUAL TAX RATE</b>                                           |                                |                                          |                           |                           | <b>\$ 6.35</b>                              | <b>\$</b>      |
|                                                | <b>ESTIMATED INCREASE/(DECREASE) OVER 2013 TAX RATE</b>               |                                |                                          |                           |                           | <b>\$ 0.56</b>                              | <b>8.8%</b>    |



**Town of Milford, New Hampshire  
2014-2019 Capital Improvements Plan  
October 15, 2013**



**Town of Milford Planning Board  
Capital Improvements Plan Citizens' Advisory Committee  
Office of Community Development**

Adopted by the Milford Planning Board: October 15, 2013

Planning Board Chairperson:

Janet A. Langdell

## Chapter 1. Introduction, Definition, Purpose, and Process

### A. Introduction and Definition

A municipal capital improvements plan is an essential component of the Town's short-term and long-range community planning process. As authorized by NH RSA 674:5 and by Article 25 of the 1995 Milford Town warrant, the Town of Milford annually prepares a six-year capital improvements plan (CIP) to lay out a framework for municipal programs and projects that require significant capital outlays. The CIP encompasses major projects currently underway and future projects to be undertaken in most cases with public funds. Tailoring the CIP to the community allows projects to be classified according to urgency and the need to see them realized to support Town services. Included in the CIP analysis are estimated costs for each project, probable operating costs, eligibility for impact fee assessment, and anticipated funding sources. A project is deemed eligible for inclusion in the CIP if the total cost is a minimum of \$75,000 and is reasonably expected to have a useful life of at least five (5) years. Replacement vehicles, although often acquired in groups, are not eligible unless the single unit value is equal to or greater than \$75,000.

The Capital Improvements Plan (CIP) contains the capital improvement projects reviewed by the Capital Improvements Plan Citizens' Advisory Committee (Advisory Committee) based on its analysis of project requests submitted and presented by Town department heads, the Milford Conservation Commission, the Water and Sewer Commission, and the Milford School District. For the 2014-2019 CIP, project requests (both new and recurring) were submitted by the following: Administration; Community Development; Fire Department; Public Works; Recreation; Wadleigh Memorial Library; Water Utilities; and the School District. No project requests were submitted this round by the Assessing, Community Media, Conservation Commission, Finance, Information Technology, or the Police Department.

### B. Purpose of the Capital Improvements Plan

The Milford Capital Improvements Plan (CIP) attempts to link, within a rational framework, the provision of needed facilities, products, or services with the spending necessary to attain such items. The CIP must address the goals and intent of the master plan with fiscal realities. A well-supported and thoughtfully prepared CIP should provide the following benefits to the community (as noted in *The Planning Board in New Hampshire, A Handbook for Local Officials*, November 2012, New Hampshire Office of Energy and Planning, Chapter VI):

- **Preserving public health, safety, and welfare.** Providing the basic services which ensure citizen health and safety is a fundamental responsibility of local government. Programs of regular facility maintenance, upgrades and expansion of government services to meet minimum federal, state, and local standards are essential to any community. The cumulative effect of deferring



major maintenance expenditures and basic improvement of essential services is often an expensive series of stopgap measures which fail to address comprehensive long-term goals.

- ***Anticipating the demands of growth.*** When related to the master plan, the capital improvements programming process works to anticipate investments in community facilities which are needed to serve or shape the pattern of growth and development in the Town. The portions of selected capital improvement expenditures which are necessitated by growth may be eligible for funding by impact fees as authorized in RSA 674:21.
- ***Improving communication and coordination.*** Communication among the Planning Board, municipal departments, administrative officials, the Budget Advisory Committee, the Board of Selectmen, and citizens can result in cost savings and avoidance of duplication of facilities and expenditures.
- ***Avoiding undue tax increases.*** Capital improvements programming is a means of avoiding the surprise of expensive projects generating large property tax increases. While cost impacts cannot always be precisely determined in advance, the CIP fosters discussion of the distribution of the tax burden of new capital expenditures over time. A consequential benefit of fiscal stability and sound community facility planning may be an improved bond rating.
- ***Developing a fair distribution of capital costs.*** The capital improvements programming process allows for a public discussion of the preferred means of distributing capital costs not only over time, but also among users of the facilities to be financed.
- ***Building a foundation for growth management and impact fees.*** The development and formal adoption of a capital improvements program is a statutory prerequisite to the enactment of growth management and impact fee ordinances. A properly constructed CIP is an integral part of a land use regulatory process which implements either type of ordinance.
- ***Identifying "scattered and premature" development.*** New Hampshire statutes allow planning boards to adopt subdivision regulations which provide against scattered or premature subdivision of land. The capital improvements program is one measure which a planning Board may use to judge whether a development is scattered or premature based on an absence of essential public services and infrastructure.
- ***Supporting economic development.*** Communities exhibiting sound fiscal health and quality services and facilities are attractive to business and industry. New business investment and reinvestment may be influenced by improvements which enhance the quality of life for residents and labor. Private decision-making for investment is based not only on availability of utilities, but also on the quality of community schools, public safety facilities, recreation opportunities, and cultural amenities such as libraries.

### **C. Capital Improvements Planning Process**

As specified in NH RSA 674:5, the Milford Planning Board is charged with directing the capital improvements planning process, based upon the Town's adopted master plan goals and recommendations. The CIP process begins in late spring of each year with the distribution of project request forms by the Community Development Office. The Planning Board at that time also appoints a seven regular member/one alternate member committee representing several areas of Town operation and general citizenry. Members serving on the 2014 -2019 Advisory Committee were:

|                 |                                                     |
|-----------------|-----------------------------------------------------|
| Paul Dargie     | Chair, School Board Representative                  |
| Joe O'Neil      | Vice-Chair, Member-at-Large                         |
| Rose Evans      | Secretary, Budget Advisory Committee Representative |
| Gil Archambault | Member-at-Large                                     |
| Steve Duncanson | Planning Board Representative                       |
| Judy Plant      | Planning Board Representative                       |
| Tim Finan       | Member-at-Large                                     |
| Matt Lydon      | Alternate, Budget Advisory Committee Representative |

The Committee meets regularly starting in late spring with the goal of completing a final draft Capital Improvements Plan for public review in early fall. During this time the Advisory Committee meets with department heads and representatives of the boards and commissions that submit project requests. The Committee generally follows a basic five-step process in accumulating, analyzing, evaluating, ranking, and allocating project requests to appropriate years in the upcoming six-year time frame, with the intent of balancing needs and costs with Town financial constraints and reasonable and logical implementation timeframes.

**It is important to note that individual Advisory Committee members may or may not support the actual project(s). The role of the Advisory Committee is to recommend the *placement* or *non-placement* of projects in the six-year capital improvements plan. The objective is to create a funding profile that minimizes yearly fluctuations of tax rate burden on the citizens of Milford. An unstated but genuine objective of the Advisory Committee is to not only reduce the fluctuations but to reduce the citizen's overall tax burden which in 2012 stood at \$25.55 per \$1000 property valuation. Thus the Capital Improvements Plan becomes an important tool to be utilized by the Board of Selectmen, Budget Advisory Committee, department heads, and citizens in the evaluation of spending on capital projects both in the short and long-term.**

A more detailed description of the Capital Improvements Plan process is as follows:

**Step 1:** The Community Development Department transmits project request forms to all applicable department heads, commissions, and the Milford School District SAU office. Projects are referenced by either a new or previously given project number to facilitate easier identification and review of projects. Each project is also to have a Statement of Need in addition to the Description. The Statement of Need enables the Advisory Committee to understand why the project is required for



continuation or increase of Town services and the impact of delaying or not accomplishing the project. When applicable, project requests are cross-referenced to where they are included in the Milford Master Plan.

Additionally, the Project Request form seeks project rationale and justification based on a series of factors used to evaluate. The specific project request addresses whether it:

- a. removes imminent threat to public health or safety,
- b. alleviates substandard conditions or deficiencies,
- c. responds to federal or state requirements to implement,
- d. improves the quality of existing services,
- e. provides added capacity to serve growth,
- f. reduces long-term operating costs,
- g. provides incentive to economic development,
- h. is eligible for matching funds available for a limited time,
- i. is a continuation of an existing project,
- j. addresses public demand,
- k. extends the useful life of the current facility or equipment, and,
- l. any "other" if there are additional extenuating circumstances justifying project inclusion in the CIP.

**Step 2:**

The Advisory Committee reviews project requests, and schedules a meeting with the respective department if needed to discuss each project.

**Step 3:**

The Advisory Committee studies projects individually and through group discussions. Evaluation includes review of the level of preparation applied to the requested project. The Advisory Committee utilizes a policy that a minimum of a conceptual drawing or architect's rendering is required for any facility which is expected to be placed in the next three (3) year "window". Not all projects submitted each year are necessarily recommended for inclusion in the CIP Plan. This may result if the Committee determines that a project has not established sufficient need or if it is unlikely to achieve support to implement during the plan years. The Planning Board can bring back a project back into the CIP based on its review, public input, and further department justification.

**Step 4:**

Using the requestor's recommendation as a starting point, the Advisory Committee discusses and develops a consensus on the recommendation for the year in which the project should be placed on the Town Warrant. A project that is included in the CIP does not mean the project will be implemented as implementation is subject to additional factors. For projects requiring bonding the tax impact is noted the year after the warrant article is presumed to pass which is when the tax rate impact occurs. The CIP Committee adjusts recommended warrant article and funding years to smooth and balance the fiscal impact and maintain a reasonable debt level each year. The Committee considers the overall debt load from all bonded or lease purchase acquisitions by the Town and the School District.

### **Step 5:**

The Advisory Committee considers the projects that are recommended for placement on the next year's Town warrant and prioritizes those particular projects to provide its recommendations on urgency and need. This prioritization gives the Board of Selectmen, Budget Advisory Committee, and the public the input needed from the Advisory Committee when those bodies deliberate during the ensuing development of the next year's budget and warrant articles.

Upon completion of the five-step process, the Advisory Committee:

1. Prepares the 'final' draft report with the assistance of the Community Development Office;
2. Presents the final draft to the Planning Board at a Planning Board worksession;
3. Presents the final draft to the Board of Selectmen to brief the Board on its recommendations;
4. Transmits a copy of the final draft report to department heads, the Board of Selectmen, the Budget Advisory Committee, and the Planning Board;
5. Schedules a public hearing date with the Planning Board;
6. Presents the CIP at a Planning Board meeting for the required public hearing and adoption.

## Chapter 2. 2014 – 2019 Project Requests: Project Descriptions and Advisory Committee Recommendations

This year's Advisory Committee is appreciative of the time and effort given to the process by department heads and the School District. Background information and documentation was generally very complete, thorough, and greatly assisted the Advisory Committee in completing its work.

Twenty-four capital projects from Town departments, one from the Water Utilities Department, and three from the School District were submitted for this year's CIP. A brief description of each project and the Advisory Committee recommendation follows below.

The Advisory Committee reviewed each project request and the year in which it was requested by the department head. Although individual opinions may have varied among Committee members, the recommendations reflect a consensus to place the projects as indicated in the CIP Estimated Tax Impact Table (Chapter 5). The Estimated Tax Impact Table was unanimously approved by the Committee.

### ***Placeholder and On Horizon Projects***

When reviewing projects and placing them in the CIP Estimated Tax Impact Table, the Advisory Committee also considers whether the project is a '**Placeholder**' or is '**On horizon**'. A project that is considered a **Placeholder** is a project that does not yet have either a well-defined description or scope for implementation. However the Advisory Committee, based on information presented, feels the project will likely be required within the six-year capital improvements planning cycle and thus needs to be included for planning and budgeting purposes. A project that is noted as **On horizon** is a project that may or may not have a defined description and scope, but based on information presented would be implemented outside of the six-year CIP cycle. These projects, when known, are included in the CIP to identify major capital expenditures that need to be considered in long range planning and funding efforts.

### **1. Town Projects by Year**

#### **2014 Administration (ADMN10-01) – Town Hall Renovations - \$ 500,000**

|                                                  |                            |
|--------------------------------------------------|----------------------------|
| <b><i>Department Request:</i></b>                | <b><i>2014 Funding</i></b> |
| <b><i>Advisory Committee Recommendation:</i></b> | <b><i>2014 Funding</i></b> |

The comprehensive Community Facilities Committee (CFC) review of the Fire Department and Ambulance Service in 2008/2009 included in-depth documentation of the existing space needs and facility deficiencies of the Town Hall, last renovated in the late 1980s. The CFC analysis and findings from SMP Architecture (refer to *Fire/Ambulance/EMO Space Needs Study*) document critical



operational, energy efficiency, accessibility, and security deficiencies which must be addressed to support administrative and governmental services for the public and staff. In addition to these documented existing conditions of Town Hall, Town social services will need to be relocated from "the Annex" once the Wadleigh Library begins its expansion project within the next several years (see project description for the Library Addition/Renovation). The relocation of the Ambulance Service from Town Hall to the new facility on Elm Street in late 2013 will provide valuable additional space that can be renovated for increased efficiencies and service delivery.

Although only a preliminary space needs and deficiencies assessment of Town Hall has been completed, the Town Administrator explained to the Advisory Committee that it was his intent, with the support of the Board of Selectmen, to seek a qualified architectural firm to further refine space needs and allocation by department and develop cost estimates based on the most effective design options. This effort is scheduled to be completed by late 2013 with the intent to place a warrant article for Town Hall renovations on the 2014 warrant.

The project meets the following CIP project criteria: removes imminent threat to public health or safety; alleviates substandard conditions or deficiencies; improves the quality of existing services; provides added capacity to serve growth; reduces long-term operating costs; provides incentive to economic development; serves expanded public demand; and extends useful life of current facility or equipment.

***Advisory Committee Recommendation:*** The Advisory Committee recommends that this project be programmed for funding in 2014.

**This project is priority #5 of 5 projects recommended for 2014 by the Advisory Committee.**

## **2014 Public Works – Highway (DPWH04-01) – 6 CY Under 26,000 GVW Dump Truck with Plow and Sander Assembly - \$144,000**

***Department Request:***

***Advisory Committee Recommendation:***

***2014 Funding***

***2014 Funding***

This is a new request for a 6 cubic yard under 26,000 gross vehicle weight dump truck with a plow, wing, and sander. This dump truck will be the second of two replacement dump trucks requested by the Department of Public Works as a similar truck was purchased in 2013. This vehicle will be utilized for maintenance of Town rights-of-way and winter maintenance.

This project meets the following CIP project request criteria: alleviates substandard conditions or deficiencies, improves quality of existing services, provides added capacity to serve growth, and reduces long-term operating costs.

**Advisory Committee Recommendation:** The Advisory Committee recommends this vehicle and equipment be programmed for funding in 2014.

**This project is priority #4 of 5 projects recommended for 2014 by the Advisory Committee.**

## **2014 Public Works – Highway (DPWH04-10) – Sidewalk Tractor/Plow with Sander - \$ 95,000**

### **Department Request:**

#### **Advisory Committee Recommendation:**

### **2014 Funding**

#### **2014 Funding**

This project request is for a new sidewalk tractor/plow with sander to replace the 18 year-old 1995 'Holder' tractor plow with sander that has exceeded its useful life by more than twelve years. This piece of equipment is used for winter maintenance to plow more than ten miles of sidewalks during winter conditions. As it is anticipated that there will be continuing expansion of the Town's sidewalk network, reliable equipment is essential.

This project meets the following CIP project request criteria: alleviates substandard condition or deficiencies, improves the quality of existing services, provides added capacity to serve growth, and reduces long-term operating costs.

**Advisory Committee Recommendation:** The Advisory Committee recommends that this equipment be programmed for funding in 2014.

**This project is priority #3 of 5 projects recommended for 2014 by the Advisory Committee.**

## **2014 Public Works – Highway (DPWH13-01) – Bridge Projects - \$250,000**

### **Department Request:**

#### **Advisory Committee Recommendation:**

### **2014 Funding**

#### **2014 Funding**

This project request is for funding an amount of \$250,000 to be utilized for testing, engineering, maintenance, and construction as necessary for bridges on municipally maintained roadways. Currently nine bridges have been identified by the Department of Public Works as priority projects for either replacement or repair in place, including: Hartshorn Brook/Jennison Road (replacement) in 2016; Great Brook/Mason Road (replacement); Souhegan River/NH Rte. 13 (repair in place); Souhegan River/Elm Street (repair in place); Great Brook/Elm Street (repair in place); Hartshorn Brook/North River Road (replacement); Purgatory Brook/Purgatory Road (replacement); Tucker Brook/Mason Road (replacement); and Hartshorn Brook/Hartshorn Road (replacement).

This funding was requested by the Public Works Director as a means to initiate the preliminary work and fund the cost of engineering that will lead to further refinement of the priority list.

**Advisory Committee Recommendation:** The Advisory Committee supports this funding dedicated to maintenance and repair of bridges to be programmed for initial funding in 2014. The expectation of the Advisory Committee is that proposed funding amounts in subsequent capital improvement plans will be revisited based on additional bridge-specific recommendations.

**This project is priority #2 of 5 projects recommended for 2014 by the Advisory Committee.**

## **2014 Fire (FIRE09-01) – Ladder 1 Replacement - \$770,000**

### **Department Request:**

### **2014 Funding**

### **Advisory Committee Recommendation:**

### **2014 Funding**

This project request is for the replacement of the 1991 Pierce Manufacturing 105' aerial ladder truck. The Department proposes to replace the apparatus with a ladder truck with similar capabilities. A minimum ladder height of 100' is required to meet current specifications of the National Fire Protection Association standards.

Ladder 1 was first submitted for the CIP in 2009 as a result of inspections completed in 2007 as part of the vehicle refurbishment program. It was noted by two different apparatus inspection programs that the vehicle would become a significant maintenance problem within 5-7 years of the evaluation, or as soon as 2012.

This project request meets the following CIP project request criteria: alleviates substandard conditions or deficiencies; responds to federal or state requirements to implement; improves the quality of existing service; and reduces long-term operating costs.

**Advisory Committee Recommendation:** The Advisory Committee recommends that this project be programmed for funding in 2014.

**This project is priority #1 of 5 projects recommended for 2014 by the Advisory Committee.**



**2015 Community Development (CD10-03) – Nashua Street/Ponemah Hill Road Sidewalk and Signalization**  
**Project -\$665,000**

***Department Request:***  
***Advisory Committee Request:***

***2015***  
***2015***

This project request is a comprehensive improvement project that combines the Nashua Street/Ponemah Hill Road sidewalk improvements project with the signalization and intersection improvements planned for the intersection of Nashua Street and Ponemah Hill Road.

Originally submitted and included in the CIP as separate projects (Phased Sidewalk Improvements and Intersection/Signalization Improvements), the Community Development Office provided revised cost estimates that would result in anticipated savings if all improvements were combined into one project. If the projects were completed separately, the total sidewalk construction (Nashua Street segment only) was estimated to be \$270,000. A separate signalization/intersection improvements project was estimated at \$283,000. Sidewalk construction from the intersection southerly to the Quarrywood Green condominium site was estimated at \$147,000. As three separate construction projects the cost would be \$700,000. Because of the economy inherent in combining the projects due to savings in mobilization costs, if the projects were implemented as one there would be a 5%-10% reduction in overall costs. A 5% figure was chosen by the Advisory Committee resulting in a single project cost of \$665,000.

The project is for the construction of approximately 2600 linear feet of new sidewalk between 504 Nashua Street (Medlyn Monument) and Walgreen's to provide a completed pedestrian connection from The Oval to the Lorden and Richmond Plaza commercial area. The entire length of Nashua Street is a high-traffic high-density mixed-use corridor and pedestrian usage continues to increase. The Planning Board, in its transportation master planning has made pedestrian and bicycle links a high priority. The Board in the past has encouraged sidewalks to be constructed as part of new commercial development and has received contributions that have paid for engineering for sidewalks in this corridor. Engineering was completed in 2009, and the project is set for implementation. Phase I was included in previous CIPs as sidewalk construction from 504 Nashua Street to the intersection of Nashua Street and Ponemah Hill Road; Phase II was presented as sidewalk construction from the intersection to the existing sidewalk at Walgreen's; and Phase III is sidewalk construction on Ponemah Hill Road from Nashua Street southerly to connect with a sidewalk built as part of the Quarrywood Green development.

This project was first submitted for the CIP by the Department of Public Works in 2009 for phased construction to begin in 2011. Since 2010 this project request, as are all capital roadway and sidewalk project requests, have been generated by the Community Development Office to reflect transportation-related improvements that are identified by the Planning Board and reflected in the 2012 Transportation chapter update of the Milford Master Plan.

This project meets the following CIP project request criteria: removes imminent threat to public health or safety; alleviates substandard conditions or deficiencies; improves the quality of existing services; provides incentive to economic development; and responds to expanded public demand.

**Advisory Committee Recommendation:** The Advisory Committee recommends that this project be programmed for funding in 2015.

**2015 Public Works – Highway (DPWH10-01) – 8 CY 36,000 GVW Dump Truck with Plow and Sander Assembly - \$ 185,000**

**Department Request:** **2015 Funding**  
**Advisory Committee Recommendation:** **2015 Funding**

This project request is for an 8 cubic yard 36,000 gross vehicle weight dump truck with plow and sander assembly. This piece of equipment will replace a 2000 Sterling dump truck which will be 15 years old upon replacement. Its primary purpose will be for maintenance of Town roadways, particularly for winter maintenance and snow removal.

This project meets the following CIP project request criteria: alleviates substandard conditions or deficiencies, improves quality of existing services, provides added capacity to serve growth, and reduces long-term operating costs.

**Advisory Committee Recommendation:** The Advisory Committee recommends this vehicle and equipment be programmed for funding in 2015.

**2015 Wadleigh Memorial Library (LIBR01-01) – Addition and Renovation of Wadleigh Memorial Library - \$ 5,736,000**

**Department Request:** **2015 Funding**  
**Advisory Committee Recommendation:** **2015 Funding**

This project request is for renovations and a planned 8,000-10,000 SF expansion to the current library facility on Nashua Street. The main portion of the Library was designed more than fifty years ago and an addition built in 1986 was designed for a 20-year lifespan. The entire facility was constructed before computers and associated technology became a mainstay to support library services. The current facility does not adequately address library service demands of the 21<sup>st</sup> century – either for staff or library users. Continued population growth and variable local and national economic conditions have resulted in the Library seeing one of the



highest per capita usage rates in the State of New Hampshire. The facility was built for a community with a population of 12,000. Current Milford population estimates give Milford a population of approximately 15,200.

The Library staff and Board of Trustees have been planning for the necessary expansion for over twelve years, having purchased (with Trustee funds) abutting properties and undertaking space needs planning and conceptual design work. These efforts have been supported by a community needs survey, professional in-depth needs analysis, and nationally recognized library building consultants. Impact fees, implemented by the Town to fund impacts from population growth have been, and will continue to be, utilized to supplement expenses for facility expansion to meet population growth.

The Library Trustees and Library Director, at the recommendation of the Advisory Committee, spent considerable time and resources from 2010 to 2013 to refine and further evaluate facility needs. As of the date of this CIP, the Trustees have completed initial work with the Community Facilities Committee (CFC) which has led to enlisting the services of an architectural firm to review the Library's 2013 Strategic Plan and preliminary evaluations and recommendations of the CFC. It is anticipated that a new Library renovation and expansion plan will be ready for public review and input in 2014 in anticipation of being placed on the Town warrant in 2015.

This project meets the following criteria for CIP project requests: alleviates substandard conditions or deficiencies, improves the quality of existing services, provides added capacity to serve growth, reduces long-term operating costs, provides incentive to economic development, addresses expanded public demand, and extends the useful life of the current facility and equipment.

**Advisory Committee Recommendation:** The Advisory Committee recommends that this project, with an updated renovation/expansion plan and revised costs to be based on current efforts of the Trustees, be programmed for funding in 2015.

## 2016 Community Development (CD11-02) – Osgood Road Sidewalk/Bicycle Lane Phase II - \$ 75,000

|                                           |                     |
|-------------------------------------------|---------------------|
| <b>Department Request:</b>                | <b>2016 Funding</b> |
| <b>Advisory Committee Recommendation:</b> | <b>2016 Funding</b> |

This project request is for approximately 1700 linear feet of new 5' asphalt sidewalk, granite curbing, and a striped bicycle lane to be constructed within the existing right-of-way of Osgood Road. The sidewalk will extend from the intersection of West Street and Osgood Road and provide for a safe pedestrian and bicycle route along a heavily travelled roadway, linking the Osgood Pond and Adams Field natural resource and recreation areas to existing sidewalks at the Middle and High Schools. This project is Phase II of a sidewalk improvement project. Phase I was the 2004 construction of sidewalks, curbing, and parking between the two school facilities. This current phase was not built at that time due to funding limitations. The 2004 project was funded 80% by Federal Transportation Enhancement (TE) funds, and 20% by local matching funds. In 2009 the Town applied for TE matching funding through the 2009 NH Department of Transportation TE process. The project was one of the top three ranking projects submitted by the Nashua Regional



Planning Commission, however it was not awarded TE funding in 2010, nor did it receive voter approval on the 2010 warrant for matching funds.

Although it was explained by the Community Development Director that it was originally anticipated federal funding would be available in 2012 for the TE program, the date was revised based on information the Director received from both the NH Department of Transportation and the Nashua Regional Planning Commission that distribution and programming of federal funding is uncertain and it was unlikely that any funding would be available until sometime in 2014-2015. The Town's matching funds share is currently estimated at \$75,000 (20%) and the Federal match at \$300,000 (80%). The project is supported by the Planning Board, Traffic Safety Committee, Conservation Commission, and School District and the submittal of the 2009 application was supported by the Board of Selectmen. Making Milford more pedestrian-friendly, to reduce reliance on motorized vehicles and subsequently reduce vehicle-miles travelled, as well as for public safety and public health purposes, is a high priority goal in the 2012 Transportation Chapter of the Milford Master Plan

The project meets the following CIP project request criteria: removes imminent threat to public health or safety, alleviates substandard conditions or deficiencies, improves the quality of existing services, provides incentive to economic development, is eligible for matching funds available for limited time, it is a continuation of an existing project, and responds to expanded public demand.

**Advisory Committee Recommendation:** The Advisory Committee recommends that this project be programmed for funding in 2016. If no federal funding is available the project estimate and scope should be reviewed and revised as necessary. and the project should still be undertaken in 2016.

## 2016 Public Works – Highway (DPWH12-02) –Loader, 2-3 CY Bucket - \$125,000

### **Department Request:**

**2016 Funding**

### **Advisory Committee Recommendation:**

**2016 Funding**

This request for is for tractor/loader to be utilized for right-of-way maintenance and winter snow maintenance. This loader will replaces the 1996 Kobelco backhoe which will be 20 years old in 2016.

This project meets the following CIP project request criteria: alleviates substandard conditions or deficiencies, improves quality of existing services, provides added capacity to serve growth, and reduces long-term operating costs.

**Advisory Committee Recommendation:** The Advisory Committee recommends that this request for equipment replacement be programmed for funding in 2016.

**2016 Public Works - Highway (DPW13-02) – Backhoe, Tractor Loader with Thumb Attachment - \$145,000**

**Department Request:** **2016 Funding**  
**Advisory Committee Recommendation:** **2016 Funding**

This is a new project request for a tractor loader backhoe with a thumb attachment to be utilized for right-of-way maintenance, winter snow maintenance, and Town construction and maintenance projects requiring a thumb attachment. It will replace the 2001 tractor loader backhoe.

**Advisory Committee Recommendation:** The Advisory Committee recommends that this request for equipment replacement be programmed for funding in 2016.

**2016 Fire (FIRE10-01) – Engine 1 Replacement - \$485,000**

**Department Request:** **2016 Funding**  
**Advisory Committee Recommendation:** **2016 Funding**

This project request is for the replacement of the 1991 Pierce Manufacturing custom fire engine with a vehicle with similar capabilities and capacity. The replacement engine will require a minimum 1000 gallons of water capacity to meet the current National Fire Protection Association standards. Engine 1 will be 25 years old in 2016 and should be technically utilized as a 'reserve engine'.

This project request meets the following CIP project request criteria: alleviates substandard condition or deficiencies, responds to federal or state requirements to implement, improves the quality of existing services, and reduces long-term operating costs.

**Advisory Committee Recommendation:** The Advisory Committee recommends that this apparatus be programmed for funding in 2016.

**2017 Community Development (CD11-04) – Kaley Park Center-Turning Lane - \$ 317,625**

**Department Request:** **2017 Funding**  
**Advisory Committee Recommendation:** **2017 Funding**

This project request is for the construction of an eastbound center turning lane on Nashua Street adjacent to St. Joseph/Milford Medical Center for access to Kaley Park. Upon the full development and utilization of Kaley Park as a major community recreational



area, a center turning lane for eastbound traffic was deemed necessary in 1999 to alleviate future traffic congestion and mitigate safety concerns on Nashua Street. Engineering design has been completed for this project. Construction of this project, which will include roadway widening for additional pavement width, is planned to be phased in to complete Nashua Street corridor improvements planned to begin in 2013 with sidewalk construction. If redevelopment of the Milford Medical Center site occurs, these planned improvements will be incorporated in the required site planning for that site.

This project meets the following CIP project request criteria: removes imminent threat to public health or safety, alleviates substandard conditions or deficiencies, improves the quality of existing services, and is the continuation of an existing project.

**Advisory Committee Recommendation:** The Advisory Committee recommends this project be programmed for funding in 2017. If planned expansion and redevelopment occurs at the Milford Medical Center facility, this project will need to be reevaluated.

**2017 Public Works – Highway (DPWH12-03) – 8 CY 36,000 GVW Dump Truck with Plow and Sander Assembly  
(#2) - \$ 185,000**

**Department Request:**

**2017 Funding**

**Advisory Committee Recommendation:**

**2017 Funding**

This project request is for an 8 cubic yard 36,000 gross vehicle weight dump truck with plow and sander assembly. This piece of equipment will replace a 2000 Sterling truck that will be 14 years old at time of replacement. Its primary purpose will be for maintenance of Town roadways, particularly for winter maintenance and snow removal. This is the first year this project has been submitted for the CIP.

This project meets the following CIP project request criteria: alleviates substandard conditions or deficiencies, improves quality of existing services, provides added capacity to serve growth, and reduces long-term operating costs.

**Advisory Committee Recommendation:** The Advisory Committee recommends this vehicle and equipment be programmed for funding in 2017.

**2017 FIRE (FIRE11-01) – Upgrades to Downtown Station - \$1,500,000**

**Department Request:**

**2017 Funding**

**Advisory Committee Recommendation:**

**2017 Funding**

This project request is for needed electrical upgrades, roof repairs, parking lot expansion, and facility renovations. As identified by the in-depth work conducted by the Community Facilities Committee in 2008 and 2009, the existing Fire Department facility was found to



be in need of code upgrades, building renovations, space efficiency improvements, and additional parking. These necessary upgrades were proposed to be incorporated in the plans for a co-located Fire/Ambulance/Emergency Management facility that did not receive voter approval. With the change in direction to construct the separate high priority stand-alone Ambulance Facility, the needed improvements to the existing Fire Station still remain. Current Department plans are to move forward with upgrades in 2017.

The project request meets the following CIP project request criteria: alleviates substandard conditions or deficiencies, improves the quality of existing services, provides incentive to economic development, expanded public demand, and extends the life of current facility or equipment.

**Advisory Committee Recommendation:** The Advisory Committee recommends that this project be programmed for funding in 2017. As this is an expansion and renovation of an existing facility, the Advisory Committee recommends preliminary design work be initiated in anticipation of a 2017 warrant article.

**2018 Public Works – Highway (DPWH12-04) – Sidewalk Tractor/Plow with Sander - \$ 105,000**

**Department Request:** **2018 Funding**  
**Advisory Committee Recommendation:** **2018 Funding**

This is a new project request to be utilized to replace a 2000 sidewalk plow which will be 18 years old in 2018. The sidewalk tractor/plow is needed to meet continued increased demand for maintenance of Town sidewalks, particularly with snow removal.

This project meets the following CIP project request criteria: alleviates substandard conditions or deficiencies, improves quality of existing services, provides added capacity to serve growth, and reduces long-term operating costs.

**Advisory Committee Recommendation:** The Advisory Committee recommends this equipment be programmed for funding in 2018.

**2018 Public Works – Highway (DPWH12-05) – Bucket Loader, 2-3 CY - \$165,000**

**Department Request:** **2018 Funding**  
**Advisory Committee Recommendation:** **2018 Funding**

This project request is intended to replace the 2002 Cat tractor/bucket loader. This piece of equipment is used to meet the demand for right-of-way maintenance and winter snow maintenance.

This project meets the following CIP project request criteria: alleviates substandard conditions or deficiencies, improves quality of existing services, provides added capacity to serve growth, and reduces long-term operating costs.

***Advisory Committee Recommendation:*** The Advisory Committee recommends that this equipment be programmed for funding in 2018.

## **2018 Public Works – Recreation (DPWR13-01) – Brox Recreation Fields - \$500,000**

|                                                  |                            |
|--------------------------------------------------|----------------------------|
| <b><i>Department Request:</i></b>                | <b><i>2018 Funding</i></b> |
| <b><i>Advisory Committee Recommendation:</i></b> | <b><i>2018 Funding</i></b> |

This project request is for the development of a recreation complex on the 'community lands' portion of the Town-owned Brox Property to meet continued and growing usage on limited existing Town playing fields. A Milford Community Athletic Association (MCAA) *2013 Field Use Needs Analysis* documented and verified that a shortage of fields exists and there is extreme demand created by the schools, youth athletic programs, and community needs.

In 2005 the Town commissioned a conceptual master land use plan for the community lands that designated acreages to accommodate Town facility requirements for the next 20-25 years. A 46-acre portion of the site was designated for future recreational development. The Milford Planning Board is currently undertaking an update of the 2005 master plan to insure that there is adequate property to meet community needs relative to any changes in Town priorities that have occurred over the past ten years. The dollar amount of \$500,000 is an estimate that will be further refined as field development planning and engineering occurs. With the combined efforts of citizen groups, Town staff, and the Recreation Commission it is anticipated that by 2018 a development plan and associated engineering will be ready to be presented for construction in 2018.

The project request meets the following CIP project request criteria: Alleviates substandard condition or deficiencies; improves the quality of existing services; provides added capacity to serve growth; provides incentive to economic development; meets expanded public demand; and extends useful life of current facilities and equipment.

***Advisory Committee Recommendation:*** The Advisory Committee recommends that this project be programmed for funding in 2018.

**2019 Public Works – Highway (DPWH13-03) – 8 CY 36,000 GVW Dump Truck with Plow and Sander Assembly (#3) - \$195,000**

***Department Request:***

***Advisory Committee Recommendation:***

**2019 Funding**

**2019 Funding**

This project request is for an 8 cubic yard 36,000 gross vehicle weight dump truck with plow and sander assembly. This piece of equipment will replace a 2000 Sterling truck that will be 19 years old at time of replacement. Its primary purpose will be for maintenance of Town roadways, particularly for winter maintenance and snow removal. This is the first year this project has been submitted for the CIP.

This project meets the following CIP project request criteria: alleviates substandard conditions or deficiencies, improves quality of existing services, provides added capacity to serve growth, and reduces long-term operating costs.

***Advisory Committee Recommendation:*** The Advisory Committee recommends this vehicle and equipment be programmed for funding in 2019.

**2019 Public Works – Transfer Station (DPWTS13-02) – Truck Rolloff for Transfer Station**

***Department Request:***

***Advisory Committee Recommendation:***

**2019**

**2019**

This is a new project request for the replacement of the 2004 Peterbuilt truck rolloff currently being utilized for operations at the Transfer Station/Recycling Center.

This project meets the following CIP project request criteria: alleviates substandard condition or deficiencies, improves the quality of existing services, provides added capacity to serve growth; reduces long-term operating costs, and expanded demand; and extends the useful life of the current facility or equipment.

***Advisory Committee Recommendation:*** The Advisory Committee recommends that this request for equipment replacement be programmed for 2019.



## 2019 Public Works – Solid Waste (DPWSW09-01) – Solid Waste Management Improvements/Transfer Station Upgrades - \$500,000

### **Department Request:**

### **Advisory Committee Recommendation:**

**2019 Placeholder**

**2019 Placeholder**

In 2009 a project request for curbside pickup of solid waste was introduced into the Capital Improvements Plan with a suggested implementation year of 2011. The project implementation year was adjusted in the 2011–2016 CIP for implementation in 2016. The curbside pickup project was formulated to implement a conversion to town-wide pickup of solid waste and single stream recyclables. The cost included the purchase of two solid waste pickup vehicles, construction of site modifications at the Transfer Station/Recycling Center, and receptacles ('totes') for property owners. The goal for curbside pickup of solid waste and recyclables is intended to increase recycling, reduce vehicle trips to the existing Transfer Station/Recycling Center (allowing for a reduction in traffic congestion in the downtown Oval area), energy and resource conservation, and avoidance of cost to either rehabilitate or relocate the existing Transfer Station/Recycling Center located on North River Road.

In the summer of 2011 the Board of Selectmen reactivated the Town Recycling Committee to formulate recommendations on how to enhance recycling efforts and solid waste management as curbside pickup, as a stand-alone project, is currently not being actively pursued.

The Advisory Committee, in reviewing information provided by the Town Administrator and Public Works Director, felt that because recycling and solid waste management is being actively studied by the Recycling Committee with recommendations for long range improvements to be made to the Board of Selectmen, that it was prudent to retain solid waste management improvements/transfer station upgrades in the CIP program and await further and recommendations from Town officials.

This project, although undefined at this time meets the following CIP project request criteria: improves the quality of existing services, alleviates substandard conditions or efficiencies, provides added capacity to serve growth, provides incentive to economic development, and extends the useful life of current facility or equipment.

**Advisory Committee Recommendation:** The Advisory Committee recommends that this project be programmed for funding in 2019.

#### **4. School District Projects**

Capital improvement projects proposed by the School District are included in the Town's capital improvements plan in order to present a comprehensive overview of all potential large capital expenditures that may be facing the Town within the six-year capital improvements funding cycle. The Board of Selectmen and the School Board, and their respective departments, continue to cooperate in projecting and timing major expenses so as to avoid dramatic jumps in the property tax rate. The Capital Improvements Plan Citizens' Advisory Committee reviews School District project requests with this in mind, however the District is governed by a separate funding structure than the Town.

##### **2014 School District (SCH09-02a) – High School Parking Phase I - \$60,000**

***Department Request:*** **2014 Funding**  
***Advisory Committee Recommendation:*** **2014 Funding**

This project request is for the purchase of property adjacent to the High School on West Street to be developed for additional parking to serve the High School staff, students, and visitors.

The High School does not have enough parking capacity to handle current routine needs, especially in the spring months as sophomores begin driving vehicles to school. Students often cannot find a parking space and consequently must park a distance from school in adjacent neighborhoods or illegally nearby. Event parking is also insufficient, and visitor parking adjacent to the High School is very limited causing a problem for visiting parents, vendor business and delivery, recruitment visits, Windows on West Street restaurant patrons, travel to/from the Sage School, sending school arrivals and departures, and miscellaneous events.

This project meets the following CIP project request criteria: alleviates substandard conditions or deficiencies, provides added capacity to serve growth, and responds to expanded public demand.

***Advisory Committee Recommendation:*** The Advisory Committee recommends that this project be programmed for funding in 2014.

##### **2015 School District (SCH09-02b) – High School Parking Phase II - \$120,000**

***Department Request:*** **2015 Funding**  
***Advisory Committee Recommendation:*** **2015 Funding**

This project request is the second phase to planned District efforts to provide additional needed parking at the High School (see Project Request SCH09-02a) and anticipates the site development and construction on the parcel recommended to be funded for acquisition in 2014.

The project meets the following CIP project request criteria: alleviates substandard conditions or deficiencies, provides added capacity to serve growth, and responds to expanded public demand.

***Advisory Committee Recommendation:*** The Advisory Committee recommends that this project be programmed for funding in 2015.

## **2016 School District (SCH09-03) – Renovations District-Wide - \$ 5,000,000**

### ***Department Request:***

### ***2016 Funding***

### ***Advisory Committee Recommendation:***

### ***2016 Funding***

The Milford School District operates five schools. The facilities deteriorate over time, requiring maintenance to restore them to appropriate and adequate operating condition. Additionally, technology that is utilized in the facilities changes over time requiring continual updating to meet current demands. The District is conducting major renovations in 2013 as approved and noted in the 2013 – 2018 Capital Improvements Plan. Specific renovations proposed for 2016 funding will be further defined at the start of the next renovation cycle slated for 2016.

This project request is for district-wide building renovations including, but not necessarily limited to the following: Bales Building – window replacements, carpet and flooring replacements, and general fit-up improvements including but not limited to an elevator at the Bales School and continuation and completion of a full building renovation plans including energy upgrades, HVAC, and electrical and mechanical improvements at the High School

This project meets the following CIP project request criteria: alleviates substandard conditions or deficiencies, improves the quality of existing services, and reduces long-term operating costs.

***Advisory Committee Recommendation:*** The Advisory Committee recommends that this project be programmed for funding in 2016.



## **B. Major Town Projects On Horizon**

The CIP Committee included four capital improvements projects that are considered to be 'on the horizon' and thus not included as projects planned for the six-year CIP time period of 2014 through 2019. However, these projects are identified so that prioritization, planning, and funding can be considered in the next several years. These projects are as described below.

**West End Fire Station:** This project has been included in previous 6-year capital improvement plans in anticipation of population growth and commercial/industrial development in the westerly portion of Milford, as it will be necessary to meet national response time and distance standards. Current Fire Department planning includes improvements to the Downtown Station to meet the Town's needs for the next ten years. However, with the planned development of the West Milford Commerce and Community District over the next 5-20 years a West End Station will be needed. The Fire Department notes this project as required in 2022. Preliminary estimated cost is \$2,500,000.

**Rescue 1 Replacement:** This project is for the replacement of the Rescue 1 truck, the Department's heavy rescue unit which carries the 'Jaws of Life' and all other technical rescue equipment utilized on a regular basis. The current rescue vehicle is a 1989 GMC commercial chassis vehicle with a custom body and responds to all motor vehicle accidents, hazardous materials incidents, and water and technical rescue situations. Replacement will be with a vehicle with similar capabilities. The Fire Department notes this apparatus as being required in 2020. Preliminary estimated cost is \$675,000.

**West Milford Tax Increment Financing (TIF) District Commercial-Industrial Infrastructure :** This project request is for the first phase of funding for design and construction of roadway and municipal utilities (water, sanitary sewer, and stormwater) to access the West Milford TIF District. Preliminary engineering plans and cost estimates for construction have been developed for this infrastructure. Development of the TIF District is contingent on property acquisition that may include the sale of the former Police Station property on Elm Street. Mechanisms allowing the Board of Selectmen to place up to \$500,000 from the sale of that property into TIF District development were put in place by Town warrant in 2012. Economic conditions of the past six years, feasibility of access from NH Rte. 101, and the complexity of federal EPA requirements relative to the site development of the former police station site have slowed efforts to develop the District for anticipated property tax generating uses.

**New Water Source:** This project request is in anticipation that an additional water source to augment the municipal water system will be developed within the next 7-8 years. Preliminary estimated cost is \$500,000.

# Chapter 3. Priority Project Listing and Recommendations for 2014 Town Warrant and Budget Considerations

The Capital Improvements Plan Citizens' Advisory Committee consulted with the Board of Selectmen in June 2013 to discuss the CIP process and to solicit the Board's philosophy on capital project spending and prioritization, specifically whether the Advisory Committee should review projects relative to holding to a suggested cap on spending and tax rate increase from the Board for the next year or rely on prioritizing 2014 projects based on urgency, need, and ability to accomplish without a financial or tax rate impact cap.

The Board recommended the latter approach and requested that the Advisory Committee provide its recommendation on a prioritized list of 2014 projects to be considered for the 2014 Town Warrant and budget process.

The Advisory Committee recommends all the following projects be considered for 2014 funding, ranked from highest priority (#1) to least priority (#5):

|                                       |                                                          |                           |
|---------------------------------------|----------------------------------------------------------|---------------------------|
| 1. Fire (FIRE09-01)                   | Ladder 1 Replacement                                     | \$770,000, 7-year lease.  |
| 2. Public Works – Highway (DPWH13-01) | Bridge Projects                                          | \$250,000, cash.          |
| 3. Public Works – Highway (DPWH04-10) | Sidewalk Tractor/Plow with Sander                        | \$ 95,000, 3-year lease.  |
| 4. Public Works – Highway (DPWH04-01) | 6 CY 26,000 GVW Dump Truck<br>w/Plow and Sander Assembly | \$ 144,000, 5-year lease. |
| 5. Administration (ADMN10-01)         | Town Hall Renovations                                    | \$ 500,000, 10-year bond. |

## **Chapter 4. Listing of Projects Restructured, Removed From, or Fully Funded That Were Included in the 2013 – 2018 Capital Improvements Plan**

In order to provide an accurate year to year record of project changes and implementation, the following listing explains significant changes from the 2013 - 2018 Capital Improvements Plan.

1. 2013 CIP Project Request (AMBS01-01) for Ambulance Replacement – 1999/2003 approved by Warrant Article 7 on March 12, 2013 in the total amount of \$334,000.
2. 2013 CIP Project Request (DPWH03-10) for Combined Phases 1 and 2 Nashua Street Sidewalk Construction was not approved by Warrant Article 3 in the amount of \$286,000.
3. 2013 CIP Project Request (DPWH03-10 and CD11-03) for Nashua Street Sidewalk Construction (Phases 1-3) and Nashua Street/Ponemah Hill Road Signalization combined into one project request for 2014 – 2019 CIP.
4. 2013 CIP Project Request (DPWH11-02) Vacuum Sweeper approved and included in amended 2013 budget.
5. 2013 CIP Project Request (DPWH04-01) Dump Truck, 8 CY was submitted as Warrant Article 10 for a 6 CY dump truck and approved on March 12, 2013 with a total purchase price of \$124,500.
6. 2013 CIP Project Requests (SCH12-01, -02, -03, and -04) for MHS Fire Alarm System Upgrades, District-Wide VOIP System, MMS Carpet/Tile Replacement, and MMS Roof Replacement respectively were approved on March 12, 2013 warrant.
7. 2013 CIP Project Request from Community Development for Kaley Park Improvements 'On Horizon' removed for 2014-2019 CIP as no anticipated improvement exceeds \$75,000.



**Chapter 5. CIP Estimated Tax Impact Table and Plan Recommendations**

The CIP Estimated Tax Impact Table on the next two pages presents the recommended schedule for project requests reviewed by the Advisory Committee for the period 2014-2019. The intent of the Advisory Committee is to prioritize projects for funding, looking at all projects submitted. Based upon the information presented to the Advisory Committee and subsequent discussion, projects were placed in a manner to address the most urgent (2014) Town capital project needs. Projects for subsequent years were placed to try to minimize fluctuations in the overall debt service.

This year the Advisory Committee sought the counsel of the Town's Finance Director and adopted the following financing criteria to guide its recommendations on how a particular project should be financed:

| <u>PROJECT COST</u>           | <u>FUNDING MECHANISM</u>         |
|-------------------------------|----------------------------------|
| Over \$1,000,000              | 20-year bond                     |
| \$600,000 - \$1,000,000       | 15-year bond                     |
| \$250,000 - \$600,000         | 10-year bond                     |
| \$75,000 - \$250,000          | Cash – warrant article or budget |
| <u>VEHICLE/EQUIPMENT COST</u> |                                  |
| Over \$250,000                | 7-year lease/lease purchase      |
| \$100,000 - \$250,000         | 5-year lease/lease purchase      |
| \$75,000 - \$100,000          | 3-year lease/lease/purchase      |

**Final decision-making on which projects will move forward and which will be delayed rests with the Board of Selectmen, the School Board, the Water and Sewer Commissioners, and ultimately the voting public.**

# Capital Improvements Plan - Citizens' Advisory Committee 2014-2019

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# Capital Improvements Plan - Citizens' Advisory Committee 2014-2019

| B                              | C                                                                                                                                         | D                             | E                    | F               | G                                                         | H                     | I                           | J                                 | K                                                       | L                   | M                                                  | N            | O      | P      |        |        |        |        |
|--------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|----------------------|-----------------|-----------------------------------------------------------|-----------------------|-----------------------------|-----------------------------------|---------------------------------------------------------|---------------------|----------------------------------------------------|--------------|--------|--------|--------|--------|--------|--------|
| CIP Estimated Tax Impact Table |                                                                                                                                           |                               |                      |                 |                                                           |                       |                             |                                   |                                                         |                     |                                                    |              |        |        |        |        |        |        |
| Project Number                 | Dept                                                                                                                                      | Project Name                  | Bond, Cash, or Lease | Pay Term, Years | Re-request Vote Year                                      | Re-com-mend Vote Year | Purchase Price              | Purchase Price Less Outside Funds | 2013                                                    | 2014                | 2015                                               | 2016         | 2017   | 2018   | 2019   |        |        |        |
|                                |                                                                                                                                           |                               |                      |                 |                                                           |                       |                             |                                   | Tax Rate Calculation, \$ per \$1,000 assessed valuation | New Projects (Town) |                                                    |              |        |        |        | \$0.72 | \$0.85 |        |
|                                |                                                                                                                                           |                               |                      |                 |                                                           |                       |                             |                                   |                                                         | Assumption:         | Existing Projects (Town)                           |              |        |        |        |        | \$0.67 | \$0.61 |
|                                |                                                                                                                                           |                               |                      |                 |                                                           |                       |                             |                                   |                                                         |                     | \$15,936 of spending equals \$0.01 on the tax rate | Total (Town) |        |        |        |        |        | \$1.39 |
|                                |                                                                                                                                           | Town 2012 tax rate = \$6.06   |                      |                 | Cumulative % increase in town tax rate                    |                       |                             |                                   | 0.0%                                                    | 5.0%                | 5.7%                                               | 10.1%        | 9.7%   | 11.0%  | 11.2%  |        |        |        |
|                                |                                                                                                                                           | Total 2012 tax rate = \$25.55 |                      |                 | Cumulative % increase in total tax rate for Town Projects |                       |                             |                                   | 0.0%                                                    | 1.2%                | 1.3%                                               | 2.4%         | 2.3%   | 2.6%   | 2.6%   |        |        |        |
|                                |                                                                                                                                           |                               |                      |                 |                                                           |                       | New Projects (School)       |                                   | \$0.00                                                  | \$0.04              | \$0.08                                             | \$0.00       | \$0.23 | \$0.23 | \$0.23 |        |        |        |
|                                |                                                                                                                                           |                               |                      |                 |                                                           |                       | Existing Projects (School)  |                                   | \$0.67                                                  | \$0.65              | \$0.73                                             | \$0.67       | \$0.60 | \$0.57 | \$0.54 |        |        |        |
|                                |                                                                                                                                           |                               |                      |                 |                                                           |                       | Sub-Total (School)          |                                   | \$0.67                                                  | \$0.69              | \$0.81                                             | \$0.67       | \$0.83 | \$0.80 | \$0.77 |        |        |        |
|                                |                                                                                                                                           |                               |                      |                 |                                                           |                       | Total New Debt Service      |                                   | \$0.00                                                  | \$0.32              | \$0.42                                             | \$0.69       | \$0.95 | \$1.08 | \$1.15 |        |        |        |
|                                |                                                                                                                                           |                               |                      |                 |                                                           |                       | Total Existing Debt Service |                                   | \$1.47                                                  | \$1.47              | \$1.53                                             | \$1.40       | \$1.27 | \$1.18 | \$1.09 |        |        |        |
|                                |                                                                                                                                           |                               |                      |                 |                                                           |                       | Total Debt Service          |                                   | \$1.47                                                  | \$1.79              | \$1.95                                             | \$2.08       | \$2.22 | \$2.26 | \$2.25 |        |        |        |
|                                | Notes/Rules                                                                                                                               |                               |                      |                 |                                                           |                       |                             |                                   |                                                         |                     |                                                    |              |        |        |        |        |        |        |
|                                | School year is town year plus six months. e.g. 2014 town year = 2014/2015 school year                                                     |                               |                      |                 |                                                           |                       |                             |                                   |                                                         |                     |                                                    |              |        |        |        |        |        |        |
|                                | Existing debt service is net of state aid (schools used to get 30-40% state construction aid over time)                                   |                               |                      |                 |                                                           |                       |                             |                                   |                                                         |                     |                                                    |              |        |        |        |        |        |        |
| 202                            | Do not change info in the gray cells, they are calculated automatically.                                                                  |                               |                      |                 |                                                           |                       |                             |                                   |                                                         |                     |                                                    |              |        |        |        |        |        |        |
|                                | Bond and lease payments are estimates only based on a single interest rate for the entire planning horizon - 4.0% was used for this year  |                               |                      |                 |                                                           |                       |                             |                                   |                                                         |                     |                                                    |              |        |        |        |        |        |        |
|                                | Any project that combines a number of different funding methods must be broken into separate projects                                     |                               |                      |                 |                                                           |                       |                             |                                   |                                                         |                     |                                                    |              |        |        |        |        |        |        |
|                                | Any project that relies on a series of annual cash appropriations must be broken into separate projects                                   |                               |                      |                 |                                                           |                       |                             |                                   |                                                         |                     |                                                    |              |        |        |        |        |        |        |
|                                | Leases - Treated as a normal loan based on Excel calculations using the standard interest rate. Payments start the year of the vote.      |                               |                      |                 |                                                           |                       |                             |                                   |                                                         |                     |                                                    |              |        |        |        |        |        |        |
|                                | Bond - Treated as a normal loan based on Excel calculations using the standard interest rate. Payments start the year following the vote. |                               |                      |                 |                                                           |                       |                             |                                   |                                                         |                     |                                                    |              |        |        |        |        |        |        |
|                                | Project number represents Dept/Year First Requested/Request # for that year                                                               |                               |                      |                 |                                                           |                       |                             |                                   |                                                         |                     |                                                    |              |        |        |        |        |        |        |



Chapter 6. Open Borrowings Table

The Open Borrowings Table provides Town, Water and Sewer, and School District projects that are currently being financed by a bond, lease, or note. State statutes limit the amount of general obligation debt that a municipality may issue up to 3% of its total equalized assessed valuation for the Town and 7% of its total equalized assessed valuation for the School. The Table below illustrates the computation of Legal Debt for the Town and the School District.

COMPUTATION OF LEGAL DEBT LIMIT

|                                                | 12/31/2012<br>Town | 6/30/2013<br>School | 12/31/2012<br>Water & Sewer | Total in<br>Limits |
|------------------------------------------------|--------------------|---------------------|-----------------------------|--------------------|
| Total Debt Principal Outstanding               | \$ 7,043,232       | \$ 8,765,629        | \$ 1,954,170                | \$ 17,763,031      |
| Less:                                          |                    |                     |                             |                    |
| Water & Sewer Exempt from Limits               | -                  | -                   | (1,954,170)                 | (1,954,170)        |
| Capital Leases Exempt from Limits              | (1,124,232)        | -                   | -                           | (1,124,232)        |
| Total Outstanding Debt subject to Debt Limit   | \$ 5,919,000       | \$ 8,765,629        | \$ -                        | \$ 14,684,629      |
| Legal debt % of Base Value for Debt Limits (1) | 3.00%              | 7.00%               |                             |                    |
| 2012 Base Value for Debt Limits (2)            | \$ 1,241,181,704   | \$ 1,241,181,704    |                             |                    |
| Debt Limits                                    | 37,235,451         | 86,882,719          |                             |                    |
| Unused Capacity                                | \$ 31,316,451      | \$ 78,117,090       |                             |                    |
| Percentage Used                                | 15.9%              | 10.1%               |                             |                    |

(1) Legal Debt % Rates and exemptions are set by NH State Statutes (RSA 33:4-a, 33:5, 33:5-a and 33:7-e)  
(2) Base Value for Debt Limits are computed by the New Hampshire Department of Revenue Administration  
(3) Principal Outstanding is as of the most recent fiscal year end for both the Town & School District

# Open Borrowings 2013

| Description                            | Original Amount Borrowed | Term         | Year Started | Final Payment Year | Average Annual Principal Payment (No Interest) | Remaining Principal Balance | Remaining Interest Balance | Remaining Building Aid (Schools) | Net Remaining Payments Due |
|----------------------------------------|--------------------------|--------------|--------------|--------------------|------------------------------------------------|-----------------------------|----------------------------|----------------------------------|----------------------------|
| <b>Town Projects</b>                   |                          |              |              |                    |                                                |                             |                            |                                  |                            |
| Brox Property Purchase                 | \$1,400,000              | 15 Year Bond | 2000         | 2016               | \$90,000                                       | \$270,000                   | \$28,125                   |                                  | \$298,125                  |
| Backhoe / Tractor / Loader             | \$104,923                | 5 Year Lease | 2012         | 2016               | \$21,000                                       | \$83,040                    | \$4,490                    |                                  | \$87,530                   |
| Water Main Upgrade - West, Osgood, etc | \$764,000                | 20 Year Bond | 1997         | 2017               | \$35,000                                       | \$175,000                   | \$27,669                   |                                  | \$202,669                  |
| Dump Truck                             | \$124,500                | 5 Year Lease | 2013         | 2017               | \$25,000                                       | \$124,500                   | \$3,939                    |                                  | \$128,439                  |
| Fire Engine # 4                        | \$437,000                | 7 Year Lease | 2012         | 2018               | \$62,000                                       | \$370,252                   | \$30,235                   |                                  | \$400,487                  |
| Ambulances                             | \$324,000                | 7 Year Lease | 2013         | 2019               | \$46,000                                       | \$324,000                   | \$16,809                   |                                  | \$340,809                  |
| Street Sweeper                         | \$222,440                | 7 Year Lease | 2013         | 2019               | \$31,000                                       | \$222,440                   | \$11,540                   |                                  | \$233,980                  |
| Police Station                         | \$2,925,260              | 20 Year Bond | 2004         | 2025               | \$150,000                                      | \$1,800,000                 | \$487,200                  |                                  | \$2,287,200                |
| Mileslip Road Land Purchase            | \$2,300,000              | 20 Year Bond | 2005         | 2026               | \$120,000                                      | \$1,460,000                 | \$393,240                  |                                  | \$1,853,240                |
| Ambulance Building                     | \$2,214,000              | 20 Year Bond | 2013         | 2033               | \$110,700                                      | \$2,214,000                 | \$668,351                  |                                  | \$2,882,351                |
| <b>Town Projects Total</b>             |                          |              |              |                    | <b>\$690,700</b>                               | <b>\$7,043,232</b>          | <b>\$1,671,598</b>         |                                  | <b>\$8,714,830</b>         |
| <b>Water and Sewer Projects</b>        |                          |              |              |                    |                                                |                             |                            |                                  |                            |
| 740 Wheel Loader with Coupler          | \$92,490                 | 5 Year Lease | 2009         | 2013               | \$19,170                                       | \$19,170                    | \$724                      |                                  | \$19,894                   |
| Old Wilton Road Water Main             | \$600,000                | 15 Year Bond | 2001         | 2016               | \$40,000                                       | \$160,000                   | \$13,817                   |                                  | \$173,817                  |
| Holland Water Tank                     | \$1,600,000              | 20 Year Bond | 2005         | 2025               | \$80,000                                       | \$1,040,000                 | \$298,560                  |                                  | \$1,338,560                |
| Elm Street Phase 1 Water Main          | \$758,486                | 20 Year Bond | 2006         | 2026               | \$35,000                                       | \$515,000                   | \$177,753                  |                                  | \$692,753                  |
| Outfall Diffuser                       | \$337,395                | 20 Year Bond | 2006         | 2026               | \$15,000                                       | \$220,000                   | \$75,323                   |                                  | \$295,323                  |
| <b>Water and Sewer Projects Total</b>  |                          |              |              |                    | <b>\$189,170</b>                               | <b>\$1,954,170</b>          | <b>\$566,177</b>           |                                  | <b>\$2,520,347</b>         |
| <b>School District Projects</b>        |                          |              |              |                    |                                                |                             |                            |                                  |                            |
| Jacques Addition for Kindergarten      | \$438,009                | 5 Year Note  | 2010         | 2016               | \$95,000                                       | \$256,329                   | \$12,377                   |                                  | \$268,706                  |
| Heron Pond School/Jacques Renovation   | \$10,895,000             | 20 Year Bond | 2000         | 2020               | \$545,000                                      | \$3,810,000                 | \$864,265                  | (\$1,377,440)                    | \$3,296,825                |
| VOIP, HS Fire Alarm, MS Roof/Flooring  | \$1,404,300              | 10 Year Bond | 2013         | 2024               | \$140,000                                      | \$1,404,300                 | \$418,853                  |                                  | \$1,823,153                |
| HS Renovations/Bales Roof/Track        | \$4,393,500              | 20 Year Bond | 2008         | 2028               | \$220,000                                      | \$3,295,000                 | \$1,144,844                | (\$1,025,963)                    | \$3,413,881                |
| <b>School District Projects Total</b>  |                          |              |              |                    | <b>\$1,000,000</b>                             | <b>\$8,765,629</b>          | <b>\$2,440,339</b>         | <b>(\$2,403,403)</b>             | <b>\$8,802,565</b>         |
| <b>Grand Total for All</b>             |                          |              |              |                    | <b>\$1,879,870</b>                             | <b>\$17,763,031</b>         | <b>\$4,678,114</b>         | <b>(\$2,403,403)</b>             | <b>\$20,037,742</b>        |

Notes: Info is as of fiscal year end: Town and Water/Sewer - December 31, 2012; School District - June 30, 2013.

# **Town of Milford**

## **Budget Advisory Committee Report**

### **2014**

#### **INTRODUCTION**

The Milford Budget Advisory Committee (BAC) is comprised of nine citizens of Milford appointed by the Town Moderator. The Budget Advisory Committee was created in 1974 by a Town Vote to serve two primary purposes: 1) to advise the Board of Selectmen and Town Administrator on budgetary matters as they prepare the operating budget and warrant articles, and 2) to develop positions of support or non-support for the proposed budget and warrant articles, which are presented at the Deliberative Session and included in the Voter's Guide published prior to the Town Vote. The members of this year's committee are: Matt Lydon (Chair), Rose Evans (Vice Chair), Karen Mitchell (Secretary), Peggy Seward, Steve Sareault, Bert Becker, Jolie Whitten, Jim Roccio, and Chris Pank.

In order to fulfill our dual roles, the BAC met with the Board of Selectmen, Town Administrator, Department Heads, Milford Improvement Team (MIT), Souhegan Valley Transportation Collaborative (SVTC), Conservation Commission, Water and Sewer Commissioners, and members of the community. The committee objectively reviewed the proposed operating budget and warrant articles, and after careful consideration, developed positions of support or non-support for each. Throughout our review process any questions about budget items were presented to Department Heads or the Town Administrator for clarification. All answers and any additional information requested were provided to the committee.

#### **ARTICLE 3 – DRAM CUP HILL WATER STORAGE TANK RENOVATION - \$330,000**

***The Budget Advisory Committee voted 8-0, (1-abstension), to support this warrant article.***

The majority feels it is important to maintain our water distribution system, and repairs are necessary to prevent further degradation of this water storage tank. It should be noted that there is no tax impact associated with this warrant article – it will be paid for by water users.

The abstention is based on the fact that this article has no general tax impact and all costs are borne by the rate payers. The rate payers should have the opportunity to advise on the merits of this expenditure prior to it being put on the ballot.



#### **ARTICLE 4 – OPERATING BUDGET - \$13,007,697**

***The Budget Advisory Committee voted 9-0 to support this warrant article.***

The Town operating budget reflects an increase of 4.5%. \$401,000 (72%) of this increase is included in the default budget as a result of increased debt service and contractual items. The remaining \$159,000 (28%) is discretionary and will be used to fund salary increases and increased operating costs.

#### **ARTICLE 5 – WASTEWATER TREATMENT OPERATING BUDGET – \$1,804,945**

***The Budget Advisory Committee voted 8-0, (1-abstension), to support this warrant article.***

The Wastewater Treatment Operating budget is funded by wastewater user fees. The proposed budget represents an increase of 0.5% from last year's appropriation.

The abstention is based on the fact that this article has no general tax impact and all costs are borne by the rate payers. The rate payers should have the opportunity to advise on the merits of this expenditure prior to it being put on the ballot.

#### **ARTICLE 6 – WATER OPERATING BUDGET - \$1,368,189**

***The Budget Advisory Committee voted 8-0, (1-abstension), to support this warrant article.***

The Water Operating budget is funded by water user fees. The proposed budget represents an increase of 0.3% from last year's appropriation.

The abstention is based on the fact that this article has no general tax impact and all costs are borne by the rate payers. The rate payers should have the opportunity to advise on the merits of this expenditure prior to it being put on the ballot.

#### **ARTICLE 7 – SOUTH STREET RAILROAD CROSSING - \$200,000**

***The Budget Advisory Committee voted 9-0 to support this warrant article.***

This warrant Article has no cost. These funds have already been appropriated, and this Article merely would extend its period of use for improvement of the South Street Railroad Crossing.

State and Federal funding plus funds previously appropriated will cover the cost of the project.

Failure to approve this Warrant Article may result in the loss of State and Federal matching funds.

## **ARTICLE 8 – BRIDGE REPLACEMENT CAPITAL RESERVE - \$125,000**

***The Budget Advisory Committee voted 9-0 to support this warrant article.***

The Capital Reserve Fund would start the process of needed repairs of the Town's 13 bridges. First priority is completion of the work on the Hartshorn Brook/Jennison Road Bridge with committed Grant money from the State towards this project. Also an engineering study to evaluate the conditions and traffic flow of the other Bridges would be done to prioritize and predict future costs.

The Budget Advisory Committee feels strongly that it is imperative to start this process.

## **ARTICLE 9 – FIRE LADDER TRUCK #1 REPLACEMENT – \$770,000/(first year payment \$117,500)**

***The Budget Advisory Committee voted 9-0 to support this warrant article.***

The Budget Advisory Committee recognizes the need to maintain, equip and insure the adequacy of firefighting equipment and supports the implementation schedule for vehicle upgrades and replacements provided by the fire department.

The Capital Improvements Plan (CIP) recommended by the Citizens Advisory Committee included this project for the year 2014.

## **ARTICLE 10 –DUMP TRUCK (6 CUBIC YARD) – \$144,000/ (first year payment \$30,000)**

***The Budget Advisory Committee voted 8-1 to support this warrant article.***

This Warrant Article replaces one dump truck that has been retired from the DPW fleet and is included in the Capital Improvements Plan (CIP) recommended by the Citizens Advisory Committee for the year 2014.

The minority feels that this capital expenditure should be delayed to reduce the overall tax impact of this year.

## **ARTICLE 11 – TRANSFER STATION SCALE HOUSE/OFFICE REPLACEMENT - \$74,500**

***The Budget Advisory Committee voted 9-0 to support this warrant article.***

The present office and work break buildings do not provide adequate space or weather protection for the employees and volunteers who work at the transfer station. The proposed replacement would also add handicapped access to the facility.

## **ARTICLE 12 – AFSCME CONTRACT - \$17,600**

***The Budget Advisory Committee voted 9-0 to support this warrant article.***

This agreement covers cost items included in the Police Officer's collective bargaining agreement. The AFSCME members have agreed to accept this contract. It should be noted that this contract is for a four year period which will produce more stability in this area for the Town.

## **ARTICLE 13 – SOCIAL SERVICES - \$35,000**

***The Budget Advisory Committee voted 9-0 to support this warrant article.***

The Committee believes that in these economic times, our citizens continue to need assistance. These funds are allocated to 19 different agencies that provide various resources to our citizens. Without these resources, the overall Welfare burden would likely increase in excess of the amount requested.

## **ARTICLE 14 – NON-EMERGENCY COMMUNITY TRANSPORTATION BUS SERVICE - \$28,950**

***The Budget Advisory Committee voted 9-0 to support this warrant article.***

The Committee continues to believe that the Souhegan Valley Transportation Collaborative (SVTC) provides a valuable service to the community providing transport for medical appointments and other necessities to our residents.

## **ARTICLE 15 – PUMPKIN FESTIVAL, HOLIDAY DECORATIONS AND PLANTINGS - \$20,000**

***The Budget Advisory Committee voted 5-4 to support this warrant article.***

The Pumpkin Festival is an annual event that is well supported by the community. This event garners publicity in various local and regional news outlets, and draws attendance from residents of other towns in the region. This article does not fund the entire cost of the Pumpkin Festival; rather it pays the cost of the support provided by Public Works, Police, Fire and Ambulance departments.

The minority recognizes that this Warrant Article pays for extra man hours by DPW, Police, Fire and Ambulance Personnel and not for any other Pumpkin Festival expenses. However, in a year of economic concern, this could be amended to \$15,000 as appropriated in the past, and supplemented by Pumpkin Festival income. The minority also believe it may be possible for the Pumpkin Festival to be self-sustaining and profitable after 25 successful years running in the Town of Milford.



**ARTICLE 16 – MILFORD IMPROVEMENT TEAM (MIT) OPERATING BUDGET  
SUPPORT - \$20,000**

***The Budget Advisory Committee voted 1-8 to not support this warrant article.***

Milford Improvement team is an organization whose mission is to promote, revitalize, and enhance the historic, natural, social, and economic vitality of Milford.

The majority has noticed a decrease in monthly rent expense as the Town is providing them with office space rent free and also notes a significant increase in the M.I.T. reserve fund causing them to feel that in the current economic environment the tax payers should not be shouldering the full amount of funding \$20,000 towards the M.I.T. operating budget. The majority also believes that the time has come for the MIT to consider and develop a path to a self-sustaining operation approach.

The minority feels M.I.T. provides great value to the community, and notes that as a non-profit organization, M.I.T. uses the proceeds of events such as the Pumpkin Festival to fund other activities and events.

**ARTICLE 17 – SUMMER BAND CONCERTS - \$9,000**

***The Budget Advisory Committee voted 7-2 to support this warrant article.***

The concerts provide culture and entertainment for all ages and are one of the many activities that make Milford a highly desirable place to live.

The minority feels that these band concerts are an asset to our town but could be supported financially by local donations or fund raising.

**ARTICLE 18 – FIREWORKS - \$8,500**

***The Budget Advisory Committee voted 1-8 and does not support this warrant article.***

The majority feels that fireworks are a low priority item and there are other, more pressing needs this year. In the past, the Town's Fourth of July celebrations have been successful without town funded fireworks.

The minority feels that fireworks are an appropriate and enjoyable way to celebrate America's independence, and serve as a symbolic reminder of the struggle our nation's founders endured to gain independence.

**ARTICLE 19 – MEMORIAL, VETERANS & LABOR DAY PARADE TOWN SUPPORT  
- \$6,000**

***The Budget Advisory Committee voted 9-0 to support this warrant article.***

These events are very well attended and popular with the community. This article pays the cost of Police and DPW details for the safety of the attendees.

## **ARTICLE 20 –ANNUAL LABOR DAY PARADE (By Petition) - \$5,000**

***The Budget Advisory Committee voted 9-0 to support this warrant article.***

In 1945 Governor Charles M. Dale asked the VFW and the American Legion to cover the costs of the annual Labor Day Parade in Milford. This parade has been in existence for the past 67 years, and the costs have been provided by these 2 groups. The VFW and the American Legion can no longer afford to support the parade. This Labor Day Parade as originally established by the governor is a yearly tribute to the contributions workers have made to the strength, prosperity and well being of our country. This parade is one of the favorite activities provided to the citizens of Milford and should be continued as it was conceived in 1945.

## **ARTICLE 21 –SALE OF OTHER DISPOSITION OF RESOURCES (By Petition) - \$0**

***The Budget Advisory Committee voted 1-4, (4-abstentions), to not support this warrant article.***

The request to authorize the Board of Selectmen to sell or dispose of existing mineral interests, earth materials or other natural resources located on a portion of the BROX property needs more work and evaluation to be fully understood by Town Citizens.

The Town should design a plan including input from the Recreation Committee (who is completing a redesign of use at present), the Conservation Committee, Planning Board, Town Public Hearings, and an updated Soil Mining Feasibility Study (last done in 2004). Once a plan is in place including the expected costs that the Town can expect to be responsible for, this Article could be presented on a future Town Warrant.

Expected income from the sale should be dedicated to tax relief yearly.

There is also concern about conservation of the area and wildlife habitat preservation.

The abstentions are based on the fact that this article has no general tax impact and all advantages and disadvantages of the proposed action have not been fully vetted before nor are they within the purview of the BAC.

## **ARTICLE 22 –VETERANS CREDIT INCREASE (By Petition) - \$53,000**

***The Budget Advisory Committee voted 1-8 to not support this warrant article.***

The majority feels that we should continue to honor our Veterans by maintaining the Veteran's credit at its current level. The amount of credit should be studied in the future to determine whether the amount is appropriate and what impact State legislation may have on eligibility guidelines.

The minority feels that the Veteran's Credit of \$300 has remained constant since 2006. The State RSA specifies the requirements of Service for eligibility for the credit. The Town may grant up to \$500 credit as allowed by the State. Milford should honor those Veterans that are eligible with the increase of \$100 as requested by this Warrant.

## **ARTICLE 23 – CONSERVATION LANDS FUND (By Petition) - \$20,000**

***The Budget Advisory Committee voted 5-4 to support this warrant article.***

The majority recognizes this Fund provides the Town with money to react quickly to auction or foreclosure of undeveloped land. If privately developed, the Town could be obligated to provide more services such as schools and road maintenance than the tax on additional homes would provide. Selectmen approval and public notice are required before spending any of this money.

The minority feels this appropriation is low on the priority list and there are other more pressing needs this year.

## **ARTICLE 24 – MILESLIP TOWN FOREST (By Petition)**

***The Budget Advisory Committee voted 6-0, (3-abstentions), to support this warrant article.***

The Conservation Commission needs to ensure that land obtained for Conservation Purposes is protected to preserve wildlife habitat, rural water supplies, and air quality.

An Easement is the most permanent method used to achieve this.

The abstentions are based on the fact that this article has no general tax impact and all advantages and disadvantages of the proposed action have not been fully vetted before nor are they within the purview of the BAC.

## **ARTICLE 25 – RESOLUTION TO OVERTURN CITIZENS UNITED (By Petition)**

***The Budget Advisory Committee takes no position on this warrant article.***



**Town Of Milford  
2014 Town Meeting**

**AMENDED**  
**Warrant & Financials**

**February 3, 2014**

To the inhabitants of the Town of Milford in the County of Hillsborough, in the State of New Hampshire, qualified to vote in Town Affairs:

You are hereby notified that the Annual Meeting of the Town of Milford will be held, in accordance with RSA 40:13, in said Milford, with the first session (also known as "Deliberative Session") at the Milford Town Hall Auditorium on Saturday, February 1, 2014, at 9:00 am, to transact all business other than voting, and on Tuesday, March 11, 2014, at the Milford Middle School Gymnasium, for the second session (also known as "Town Vote") for voting by official ballot at the polls on all matters in the warrant as well as officers and other matters to be voted on. The polls will be open on March 11, 2014, at 6:00 a.m. and will not close earlier than 8:00 p.m.

*In accordance with the Americans with Disabilities Act, the services of an interpreter will be provided as requested. Such requests must be received in the Milford Board of Selectmen's Office, Town Hall, One Union Square, Milford, NH 03055-4240, at least two (2) calendar weeks prior to the event. The Town will attempt to honor any requests received after this time period.*

# 2014 TOWN MEETING WARRANT & BUDGET

## ARTICLE 1 – ELECTION OF OFFICERS

To choose all necessary officers for the following year:

### **Selectmen - 3 year term vote for two**

Andrew Seale

Katherine Bauer

Matt Bernard

Ed Densmore

Connie Kelleher

Mike Putnam

Steve Sareault

### **Cemetery Trustee-3 year term vote for one**

Leonard J.Harten

### **Library Trustee- 3 year term vote for two**

Michael Tule

Sarah Philbrick Sandhage

### **Supervisor of the Checklist-6 year term vote for one**

Tim Finan

### **Town Moderator -2 year term vote for one**

Pete Basiliere

### **Trustee of Trust Funds-3 year term vote for one**

Tina M. Philbrick

### **Water-Wastewater Commissioner- 3 year term vote for one**

Robert Courage

#### **PLEASE NOTE:**

In years past the Town's proposed zoning changes were presented in the annual Warrant in full detail.

However, as the proposed zoning changes are lengthy and in an effort to save printing costs, copies of the full proposed zoning changes are available in the main Town Hall Lobby as well as in the Community Development Department, during normal business hours, Monday through Friday, 8:00 am to 4:30 pm daily. Additionally, it is available on the web at [www.milford.nh.gov](http://www.milford.nh.gov), and outside of Town Hall in a binder 24 hours a day

If you have any questions or need further assistance, please stop by or call the Administration Office at Town Hall, Monday through Friday, 8:00 am to 4:30 pm daily (249-0601).

## ARTICLE 2 – BALLOT VOTE – ZONING CHANGES

To vote on Planning Board proposed zoning changes and amendments.

The Planning Board SUPPORTS all Amendments:

### **Ballot Vote No. 1 – Residence "A" District**

1. Are you in favor of adoption of Amendment #1 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:

**AMENDMENT #1:** Amend Article V: Section 5.02.2 by removing “Public utility uses necessary for public welfare” as it is a duplicate to the addition of Utility, public or private (2011) added in 2011.

**Topical Description of Proposed Amendment:** This amendment is duplicative to the addition of Utility, public or private (2011) added in 2011 and the only occurrence of this type of change is in the residence ‘A’ district.

The Planning Board supports Amendment 1 by a vote of 4-0 **The Planning Board supports Amendment #1.**

### **Ballot Vote No. 2 – Residence "B" District**

2. Are you in favor of adoption of Amendment #2 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:

**AMENDMENT #2:** Amend Article V: Section 5.03.2 by removing “Public utilities necessary for public welfare” as it is a duplicate to the addition of Utility, public or private (2011) added in 2011.

**Topical Description of Proposed Amendment:** This amendment is duplicative to the addition of Utility, public or private (2011) added in 2011 and the only occurrence of this type of change is in the residence ‘B’ district.

The Planning Board supports Amendment 2 by a vote of 4-0 **The Planning Board supports Amendment #2.**

### **Ballot Vote No. 3 – Zoning Ordinance Definitions**

3. Are you in favor of adoption of Amendment #3 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:

**AMENDMENT #3:** Amend Article IV: Definitions by removing “Public utility”

**Topical Description of Proposed Amendment:** The proposed amendment removes definitions for “Public Utility” as it is no longer used in the Zoning Ordinance.

The Planning Board supports Amendment 3 by a vote of 4-0 **The Planning Board supports Amendment #3.**

### **Ballot Vote No. 4 – Gravel/Earth Products Removal**

4. Are you in favor of adoption of Amendment #4 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:

**AMENDMENT #4:** Amend Article VII – Supplementary Standards – Section 7.01 Gravel/Earth Products Removal (1985) to modify the language to be consistent with revisions made to the Town of Milford Gravel and Earth Removal Regulation

**Topical Description of Proposed Amendment:** Throughout 2013, the Planning Board completed an update of the Town’s Gravel and Earth Products Removal Regulations to be consistent with revisions made to the State RSA, Section 7.01.0 of the Milford Zoning Ordinance references those gravel and earth removal regulations and the proposed amendments are necessary for consistency.

The Planning Board supports Amendment 4 by a vote of 4-0 **The Planning Board supports Amendment #4.**



## **Ballot Vote No. 5 – Senior Housing Development**

5. Are you in favor of adoption of Amendment #5 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:

**AMENDMENT #5: Amend Article VII – Supplementary Standards – Section 7.07.0 Senior Housing Development, to remove in its entirety.**

**Topical Description of Proposed Amendment:** The Senior Housing Ordinance (SHO) has met the needs of the Town. The Planning Board, in its efforts to implement the 2009 Housing Chapter of the Master Plan is concentrating attention on how to provide housing choice, affordability, and neighborhood creation for all ages. Following the rescinding of the Senior Housing Ordinance, there will remain opportunities for continued residential development for seniors throughout Town.

The Planning Board supports Amendment 5 by a vote of 4-0. **The Planning Board supports Amendment #5.**

## **Ballot Vote No. 6 – Zoning Map**

6. Are you in favor of adoption of Amendment #6 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:

**AMENDMENT #6: Amend Article III- Zoning Map- Section 3.01.0 Districts to change the zoning from Residence 'A' to Limited Commercial Business (LCB) on a portion of Map 43, Lot 20; From Residence 'A' to Commercial (C) on a portion of Map 43, Lot 20; from Residence 'B' to Limited Commercial Business (LCB) on a portion of Map 43, Lot 69; and from Residence 'B' to Commercial (C) on a portion of Map 43, Lot 69;**

**Topical Description of Proposed Amendment:** The Planning Board concluded that the areas off of Ponemah Hill Road, South Street, Webster Street and Prospect Street would be more suitably zoned as Limited Commercial Business (LCB) given that the allowed uses in LCB are limited and less intense than those allowed in the Commercial zone, therefore, more compatible with the surrounding neighborhoods and commercial connections. The Board also determined that rezoning a portion (53.83 acres) of lot 43/69 from Residence 'B' to Commercial 'C' would offer both economic and tax positive benefits to the Town while still allowing for some continued opportunity to maintain Milford's diverse supply of housing options. The proposed rezoning provides connections to existing commercially zoned parcels and offers opportunity for economic development and increased job availability and retention in Town.

The Planning Board supports Amendment 6 by a vote of 6-0. **The Planning Board supports Amendment #6.**

### **WARRANT ARTICLE/BALLOT QUESTION 3 – DRAM CUP HILL WATER STORAGE TANK RENOVATION - \$330,000**

Shall the Town vote to raise and appropriate the sum of Three Hundred Thirty Thousand Dollars (\$330,000) for the design, engineering, construction, and all other related costs for the Dram Cup Water Storage Tank Renovation, and to authorize the Town to enter into an agreement with the State of New Hampshire NHDES to borrow funds from the State Revolving Fund 3/5 majority, ballot vote required. This is a Special Warrant Article in accordance with RSA 32 and is paid for by the water user fees. The Board of Commissioners supports this Article 3-0). The Budget Advisory Committee supports this Article (8-0-1).

### **WARRANT ARTICLE/BALLOT QUESTION 4 - TOWN OPERATING BUDGET - \$13,007,697**

Shall the Town vote to raise and appropriate, as an operating budget not including appropriations by Special Warrant Articles and other appropriations voted separately, the amounts set forth on the budget in an amount totaling Thirteen Million, Seven Thousand, Six Hundred, and Ninety-seven (\$13,007,697) Dollars. Should this Article be defeated, the operating budget shall be Twelve Million, Eight Hundred Forty-Eight Thousand, Six Hundred and Thirty-Three (\$12,848,633) Dollars which is the same as last year, with certain adjustments required by previous actions of the Town, or by law, or the governing body may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only. This is a Special Warrant Article in accordance with RSA 32. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). **This Article has an estimated tax impact of \$0.289 over the 2013 Budget (\$28.90 on a home value of \$100,000).**

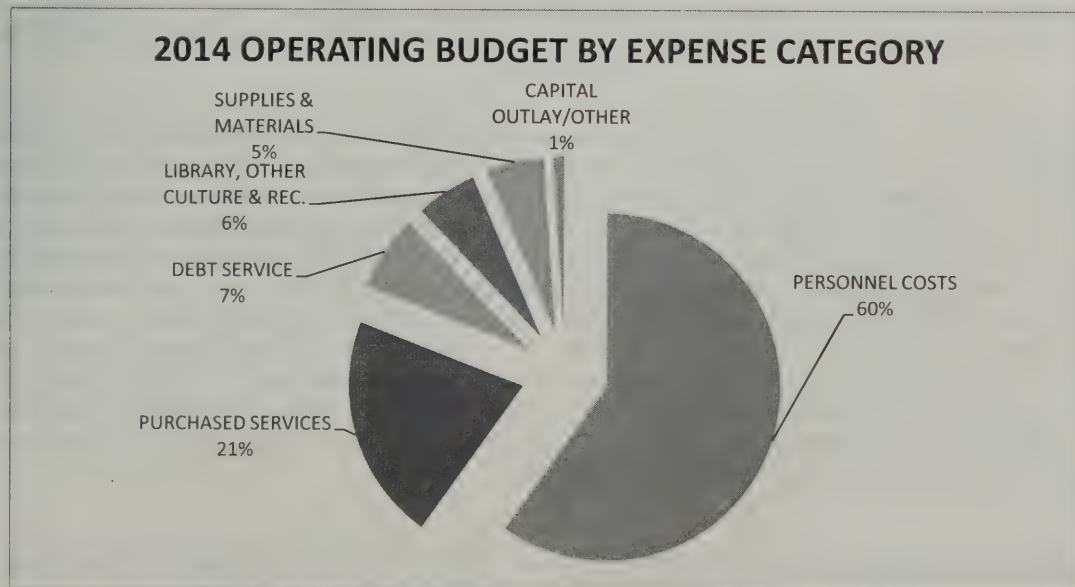
**Note: The proposed budget reflects a 4.5% increase to the 2013 Budget, or a \$560,140 increase; 72% of this increase (\$401,076) is included in the default budget.**

# 2014 PROPOSED BUDGET BY DEPARTMENT

| PURPOSE OF APPROPRIATION                    | 2013                 | 2013                 | 2014                 | CHANGE<br>\$      | CHANGE<br>% |
|---------------------------------------------|----------------------|----------------------|----------------------|-------------------|-------------|
|                                             | ACTUAL (Note 2)      | ADOPTED              | PROPOSED             |                   |             |
|                                             | AS OF 01/27/2014     | BUDGET               | BUDGET               |                   |             |
|                                             | (unaudited)          |                      |                      |                   |             |
| Administration, includes MACC Base & Legal  | \$ 920,275           | \$ 901,667           | \$ 919,895           | \$ 18,228         | 2.0%        |
| Ambulance                                   | \$ 681,204           | \$ 671,628           | \$ 678,938           | 7,310             | 1.1%        |
| Assessing                                   | \$ 148,155           | \$ 170,739           | \$ 168,815           | (1,924)           | -1.1%       |
| Community Development                       | \$ 464,443           | \$ 473,939           | \$ 464,102           | (9,837)           | -2.1%       |
| Community Media                             | \$ 21,868            | \$ 20,503            | \$ 16,323            | (4,180)           | -20.4%      |
| Conservation                                | \$ 22,091            | \$ 22,091            | \$ 22,521            | 430               | 1.9%        |
| Elections, Registrations & Vital Statistics | \$ 131,181           | \$ 133,064           | \$ 150,046           | 16,982            | 12.8%       |
| Finance & Tax Collection                    | \$ 274,626           | \$ 277,148           | \$ 278,750           | 1,602             | 0.6%        |
| Employee Benefits & Insurance (Note 1)      | \$ 2,326,489         | \$ 2,389,095         | \$ 2,577,135         | 188,040           | 7.9%        |
| Debt Service                                | \$ 688,825           | \$ 710,673           | \$ 904,822           | 194,149           | 27.3%       |
| Fire & Emergency Management                 | \$ 534,570           | \$ 553,261           | \$ 561,137           | 7,876             | 1.4%        |
| Human Resources                             | \$ 58,723            | \$ 61,166            | \$ 77,401            | 16,235            | 26.5%       |
| Information Systems                         | \$ 298,204           | \$ 285,274           | \$ 293,162           | 7,888             | 2.8%        |
| Library                                     | \$ 706,309           | \$ 706,309           | \$ 718,763           | 12,454            | 1.8%        |
| Police                                      | \$ 2,029,176         | \$ 2,061,223         | \$ 2,100,144         | 38,921            | 1.9%        |
| Department of Public Works                  | \$ 2,789,411         | \$ 2,680,252         | \$ 2,775,994         | 95,742            | 3.6%        |
| Recreation                                  | \$ 126,939           | \$ 132,570           | \$ 120,013           | (12,557)          | -9.5%       |
| Welfare Admin. & Direct Assistance          | \$ 179,812           | \$ 196,955           | \$ 179,736           | (17,219)          | -8.7%       |
| <b>TOTAL OPERATING BUDGET</b>               | <b>\$ 12,402,301</b> | <b>\$ 12,447,557</b> | <b>\$ 13,007,697</b> | <b>\$ 560,140</b> | <b>4.5%</b> |

Note 1: All employee benefit costs are accounted for in this department and are not allocated to corresponding departments.

Note 2: 2013 actual numbers are not finalized and are reported as of 01/27/2014. Audit adjustments are still outstanding.





**WARRANT ARTICLE/BALLOT QUESTION 5 - WASTEWATER TREATMENT OPERATING  
BUDGET - \$1,804,945**

Shall the Town vote to raise and appropriate the sum of One Million, Eight Hundred Four Thousand, Nine Hundred and Forty-five (\$1,804,945) Dollars to operate and maintain the Wastewater Treatment Facility and the Sanitary Sewer Collection System, said appropriation to be offset by income received from wastewater user charges, or take any other action relative thereto. Should this Article be defeated, the operating budget shall be One Million, Seven Hundred Ninety- seven Thousand, Seven Hundred and Ninety-three (\$1,797,793) Dollars which is the same as last year, with certain adjustments required by previous actions of the Town, or by law, or the governing body may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only. This is a Special Warrant Article in accordance with RSA 32 and is paid for by the wastewater user fees. The Board of Commissioners supports this Article (3-0). The Budget Advisory Committee supports this Article (8-0-1).

**WARRANT ARTICLE/BALLOT QUESTION 6 - WATER DEPARTMENT OPERATING  
BUDGET - \$1,368,189**

Shall the Town vote to raise and appropriate the sum of One Million, Three Hundred Sixty-eight Thousand, One Hundred and Eighty-nine (\$1,368,189) Dollars to operate and maintain the Water Department, said appropriation to be offset by income received from the water user charges, or take any other action relative thereto. Should this Article be defeated, the operating budget shall be One Million, Three Hundred Sixty-three Thousand, One Hundred and Forty-two (\$1,363,142) Dollars which is the same as last year, with certain adjustments required by previous actions of the Town, or by law, or the governing body may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only. This is a Special Warrant Article in accordance with RSA 32 and is paid for by the water user fees. The Board of Commissioners supports this Article (3-0). The Budget Advisory Committee supports this Article (8-0-1).

**WARRANT ARTICLE/BALLOT QUESTION 7 - SOUTH STREET RAILROAD CROSSING -  
RENEWAL**

Shall the town vote to rescind the appropriation of \$200,000 (with \$40,000 having been raised by taxation) made by the passage of Article 17 at the 2009 annual Town Meeting which will lapse on December 31, 2014, and, in place of said appropriation, to raise and appropriate the sum of Two Hundred Thousand (\$200,000) Dollars for the purpose of replacing the South Street railroad crossing, including drainage, road, sidewalk, and curbing improvements to South Street, and furthermore, to accept Federal and/or State funding of One Hundred Sixty Thousand (\$160,000) Dollars with the balance of Forty Thousand (\$40,000) Dollars raised from fund balance, or take any other action relative thereto. This is a Special Warrant Article in accordance with RSA 32. This will be a non-lapsing appropriation in accordance with RSA 32:7, VI it being understood that such appropriation shall not lapse at the end of the fiscal year 2014, but shall lapse when said improvements are completed or 12/31/2019, whichever is sooner. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). **This Article contains no tax impact.**

**WARRANT ARTICLE/BALLOT QUESTION 8 - BRIDGE REPLACEMENT CAPITAL  
RESERVE - \$125,000**

Shall the town vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of Highway Road Bridge Repair and Replacement and to raise and appropriate the sum of one hundred twenty five thousand dollars (\$125,000) to be placed in this fund, and to furthermore appoint the Board of Selectmen as agents to expend from this fund. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). **This Article has an estimated tax impact of \$0.097 (\$9.70 on a home value of \$100,000).**

**WARRANT ARTICLE/BALLOT QUESTION 9 – FIRE LADDER TRUCK #1 REPLACEMENT - 7-YEAR LEASE/PURCHASE - \$117,500 (Annual Payment \$117,500/Total Purchase Price \$770,000)**

Shall the Town vote to authorize the Board of Selectmen to enter into a 7 year lease/purchase agreement, subject to a fiscal funding clause which will protect the Town in the event of non-appropriation, for the purpose of lease-purchasing a fire ladder truck with the appropriate equipment for Fire Department operation (it will replace the current 1991 Pierce Ladder Truck) and to raise and appropriate the sum of One Hundred Seventeen Thousand, Five Hundred (\$117,500) Dollars for the first year's payment for this purpose. The total purchase price of this vehicle is Seven Hundred Seventy Thousand (\$770,000) Dollars. If this article passes, future payments will be included in the operating budget. This is a Special Warrant Article in accordance with RSA 32. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). **This Article has an estimated tax impact of \$0.092 (\$9.20 on a home value of \$100,000)**

**WARRANT ARTICLE/BALLOT QUESTION 10 - DUMP TRUCK (6 CUBIC YARD) – 5-YEAR LEASE/PURCHASE - \$30,000 (Annual Payment \$30,000/Total Purchase Price \$144,000)**

Shall the Town vote to authorize the Board of Selectmen to enter into a 5-year lease/purchase agreement, subject to a fiscal funding clause which will protect the Town in the event of non-appropriation, for the purpose of lease/purchasing a Dump Truck (6 cubic yard), with the appropriate equipment for Highway Department operation (it will replace the 1995 International Dump Truck that is no longer in service with the Highway Department) and to raise and appropriate the sum of Thirty Thousand (\$30,000) Dollars for the first year's payment for this purpose. The total purchase price of this vehicle is One Hundred and Forty Four Thousand (\$144,000) Dollars. If this article passes, future years' payments will be included in the operating budget. This is a Special Warrant Article in accordance with RSA 32. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (8-1). **This Article has an estimated tax impact of \$0.023 (\$2.30 on a home value of \$100,000)**

**WARRANT ARTICLE/BALLOT QUESTION 11 - TRANSFER STATION SCALE HOUSE/OFFICE REPLACEMENT - \$74,500**

Shall the Town vote to raise and appropriate the sum of \$74,500 (Seventy-Four Thousand Five-hundred dollars) for the construction of a 64' x 14' single wide modular office trailer to replace the current 1980 scale house and the trailer which currently houses the employee lunch and locker rooms. This new facility will contain the scale house, lunch room, locker area, changing area and storage. The project will include demo/removal of the existing structures, installation of a new concrete pad and scale work. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). **This Article has an estimated tax impact of \$0.058 (\$5.80 on a home value of \$100,000)**



## **WARRANT ARTICLE/BALLOT QUESTION 12 - AFSCME CONTRACT - \$17,600**

Shall the Town vote to approve the cost items included in the Police Officers' Collective Bargaining Agreement (CBA) reached between the Board of Selectmen and Local 3657 of the American Federation of State, County and Municipal Employees (AFSCME) for contract years 2014, 2015, 2016, 2017 (1 April – 31 March) which calls for the following increases in salaries, benefits, new cost items and other costs attributable to this Agreement, and to further raise and appropriate the sum of Seventeen Thousand Six Hundred (\$17,600) Dollars for fiscal year 2014. Said sum represents the additional costs over those of the current appropriation at current staffing levels paid in the expiring Agreement. Upon approval of this Article, said cost allocation is to be transferred to the General Operating Budget or take any other action relative thereto. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). **This Article has an estimated tax impact of \$0.014 (\$1.40 on a home value of \$100,000)**

### **COST ITEMS**

|                 | <b>2014</b>      | <b>2015</b>      | <b>2016</b>      | <b>2017</b>      | <b>2018</b>       |
|-----------------|------------------|------------------|------------------|------------------|-------------------|
|                 | <b>Estimated</b> | <b>Estimated</b> | <b>Estimated</b> | <b>Estimated</b> | <b>Estimated*</b> |
| Wages           | \$ 13,900        | \$ 18,900        | \$ 19,200        | \$ 19,600        | \$ 4,900          |
| Fringe Benefits | \$ 3,700         | \$ 5,000         | \$ 5,200         | \$ 5,300         | \$ 1,300          |
| Totals          | \$ 17,600        | \$ 23,900        | \$ 24,400        | \$ 24,900        | \$ 6,200          |

### **NOTE:**

The contract calls for a 2.0% increase each year as of April 1, 2014, 2015, 2016 & 2017, plus up to any additional merit increase which exceeds the 2.0% and is approved in the operating budget for all other employees not in the AFSCME bargaining unit.

\*These figures represent the estimated increases for the first three months of 2018 to cover salary increases to contract termination date of March 31, 2018.

## **WARRANT ARTICLE/BALLOT QUESTION 13 - SOCIAL SERVICES - \$35,000**

Shall the Town vote to raise and appropriate the sum of Thirty-five Thousand (\$35,000) Dollars for the purpose of providing funding to Social Service agencies for Milford residents or take any other action relative thereto. This is a Special Article in accordance with RSA 32. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). **This Article has an estimated tax impact of \$0.027 (\$2.70 on a home value of \$100,000)**

## **WARRANT ARTICLE/BALLOT QUESTION 14 - NON-EMERGENCY COMMUNITY TRANSPORTATION BUS SERVICES - \$28,950**

Shall the Town vote to raise and appropriate the sum of Twenty-eight Thousand, Nine Hundred and Fifty (\$28,950) Dollars for the purpose of providing the Town's share of funding to the Souhegan Valley Transportation Collaborative (SVTC) in order to continue operating a regional, non-emergency, wheelchair-accessible transportation service providing rides within the designated service area to seniors, people with disabilities, and the general public, or take any other action relative thereto. This is a Special Article in accordance with RSA 32. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). **This Article has an estimated tax impact of \$0.023 (\$2.30 on a home value of \$100,000)**

## **WARRANT ARTICLE/BALLOT QUESTION 15 - PUMPKIN FESTIVAL, HOLIDAY DECORATIONS AND PLANTINGS - \$20,000**

Shall the Town vote to raise and appropriate the sum of Twenty Thousand (\$20,000) Dollars for purposes of Pumpkin Festival support by Public Works, Police, Fire, and Ambulance Departments; purchase and planting of flowers for the Oval and Stone Bridge areas; purchase of lights, garland, etc. for holiday decorations; or take any other action. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (5-4). **This Article has an estimated tax impact of \$0.016 (\$1.60 on a home value of \$100,000)**



**WARRANT ARTICLE/BALLOT QUESTION 16 - MILFORD IMPROVEMENT TEAM  
OPERATING BUDGET SUPPORT - \$20,000**

Shall the Town vote to raise and appropriate the sum of Twenty Thousand (\$20,000) Dollars for the purpose of continued partial funding for community and economic development programs in Milford administered by the Milford Improvement Team (formerly known as DO-IT), or take any other action relative thereto. This article is requested by the Milford Improvement Team. This is a Special Warrant Article in accordance with RSA 32. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee does not support this Article (1-8). **This Article has an estimated tax impact of \$0.016 (\$1.60 on a home value of \$100,000)**

**WARRANT ARTICLE/BALLOT QUESTION 17 - SUMMER BAND CONCERTS - \$9,000**

Shall the Town vote to raise and appropriate the sum of Nine Thousand (\$9,000) Dollars for the purpose of holding the traditional summer evening Band Concerts (\$6,000 bands, \$2,000 sound system, \$1,000 crossing detail), or take any other action relative thereto. This is a Special Article in accordance with RSA 32. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (7-2). **This Article has an estimated tax impact of \$0.007 (\$0.70 on a home value of \$100,000)**

**WARRANT ARTICLE/BALLOT QUESTION 18 - FIREWORKS - \$8,500**

Shall the Town vote to raise and appropriate the sum of Eight Thousand-five Hundred (\$8,500) Dollars for the purpose of providing a 4th of July type fireworks launch at a time and location to be determined by the Board of Selectmen, or take any other action relative thereto. This is a Special Article in accordance with RSA 32. The Board of Selectmen supports this Article (3-2). The Budget Advisory Committee does not support this Article (1-8). **This Article has an estimated tax impact of \$0.007 (\$0.70 on a home value of \$100,000)**

**WARRANT ARTICLE/BALLOT QUESTION 19 - MEMORIAL, VETERANS & LABOR DAY  
PARADE TOWN SUPPORT - \$6,000**

Shall the Town vote to raise and appropriate the sum of Six Thousand (\$6,000) Dollars for the purpose of providing Town support to the Memorial, Veterans and Labor Day Parades by Public Works, Police Department and other Town departments. Departmental support costs and materials associated with the provision of these services will be charged against this appropriation. This is a Special Article in accordance with RSA 32. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). **This Article has an estimated tax impact of \$0.005 (\$0.50 on a home value of \$100,000)**

**WARRANT ARTICLE/BALLOT QUESTION 20 – FUNDING OF THE ANNUAL LABOR DAY  
PARADE – \$5,000 - By Petition**

Shall the Town vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000), the purpose of this appropriation is to fund bands, musicians and other allied expenses directly attributed to the annual Labor Day Parade. This is a Special Article IAW NH RSA 32. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). **This Article has an estimated tax impact of \$0.004 (\$0.40 on a home value of \$100,000)**

## **WARRANT ARTICLE/BALLOT QUESTION 21 - SALE OR OTHER DISPOSITION OF RESOURCES - \$0**

Shall the Town vote pursuant to the authority of RSA 41:14-c & RSA 41:14-a, to authorize the Board of Selectmen to sell or otherwise dispose of any existing mineral interests, earth materials or other natural resources located on that portion of the Town owned property that is commonly known as the BROX property, that is currently zoned Residential "R", (said property currently zoned as Residential "R" being known as Tax Map 38, Lot 58 and Tax Map 38, Lot 17), on such terms and conditions, as the Selectmen deem appropriate for such sale or other disposition; provided nevertheless that this authorization is subject to the following conditions:

This authorization shall NOT extend to any portion of the BROX property not included in the map and lot number tracts identified above; and, This authorization shall only extend to the mineral or other interest identified above and shall NOT permit the Selectmen, without further authorization of the town meeting, to dispose of the underlying fee of any such land; and, This authorization shall NOT permit any such sale or other disposition to allow for the transfer of an interest in such materials unless the same is, by its terms, limited to a period of not more than six (6) years in duration so that any and all right that any transferee has to enter on the property for the purpose of implementing said sale or other disposition shall terminate no later than the expiration of six (6) years from the date of such transfer; and, This authorization to the Board of Selectmen will expire 20 years after approval. No sale or other disposition shall take place unless and until the Board of Selectmen have complied with all public notice and hearing requirements set forth in RSA 41:14-a, (I), and any other applicable provisions contained in said statute. Any agreement entered into by the Selectmen relative to the sale or other disposition of said materials shall contain language which shall require the compliance with any statute, land use codes or their regulations which govern such activity. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee does not support this Article (1-4-4). **This Article has no tax impact.**



## PETITION WARRANT ARTICLES

### **WARRANT ARTICLE/BALLOT QUESTION 22 - VETERAN'S CREDIT WARRANT ARTICLE – \$53,000 - By Petition**

Shall the Town vote to modify the Veterans Tax Credit from Three Hundred Dollars (\$300) to Four Hundred Dollars (\$400), pursuant to RSA 72-28. The last increase was in 2006. The Board of Selectmen does not support this Article (0-5). The Budget Advisory Committee does not support this Article (1-8). **This article has an estimated tax impact of \$0.041 (\$4.10 on a home value of \$100,000)**

### **WARRANT ARTICLE/BALLOT QUESTION 23 - CONSERVATION LANDS FUND - \$20,000 - By Petition**

Shall the Town vote to raise and appropriate the sum of Twenty Thousand (\$20,000) Dollars for the purpose of adding it to the Conservation Land Fund created in accordance with RSA 36-A, said land fund being allowed to accumulate from year to year and to be available for the acquisition of property, conservation easements and other RSA 36-A allowable purposes, or take any other action relative thereto. This is a Special Warrant Article in accordance with RSA 32. The Board of Selectmen does not support this Article (2-3). The Budget Advisory Committee supports this Article (5-4). **This Article has an estimated tax impact of \$0.016 (\$1.60 on a home value of \$100,000)**

### **WARRANT ARTICLE/BALLOT QUESTION 24 - MILESLIP TOWN FOREST - \$0 - By Petition**

Shall the Town vote to place a Conservation Easement on Mile Slip Town Forest. In accordance with RSA 36-A the Conservation Commission is requesting that a Conservation Easement be placed on MileSlip Town Forest to further the protection of the town's natural resource. A Conservation Easement is a voluntary agreement to preserve land in perpetuity. It does not transfer land ownership, but rather spells out the Town's commitments to protect the existing character of the property. The Board of Selectmen does not support this Article (1-4). The Budget Advisory Committee supports this Article (6-0-3).

### **WARRANT ARTICLE 25 – RESOLUTION TO OVERTURN CITIZENS UNITED by passage of a constitutional amendment to regulate political spending - By Petition**

Shall the Town vote to urge:

That the New Hampshire State Legislature join nearly 500 local municipalities and 16 other states, including all other New England states, in calling upon Congress to move forward a constitutional amendment that guarantees the right of our elected representatives and the American people to safeguard fair elections through authority to regulate political spending, and clarifies that constitutional rights were established for people not corporations.

That the New Hampshire Congressional delegation support such a constitutional amendment.

That the New Hampshire State Legislature support such an amendment once it is approved by Congress and sent to the State for ratification.

The record of the vote approving this article shall be transmitted by written notice to Milford's congressional delegation, and to Milford's state legislators, and to the President of the United States informing them of the instructions from their constituents by the selectmen within 30 days of the vote.





## BUDGET OF THE TOWN/VILLAGE DISTRICT

Form Due Date: **20 Days after the TOWN/VILLAGE MEETING**

### Instructions

#### Cover Page

- Select the entity type that you are filing for (Municipality or Village District)
- Select the entity name from the pull down menu (County will automatically populate)
- Enter the entity's contact information
- Enter the preparer's information

#### Account Codes:

- Enter the *Warrant Article Number(s)* and other required information for each applicable account code
- Select the "Add Warrant Article" button to add additional *Warrant Articles* to the account code

#### For Assistance Please Contact:

NH DRA Municipal and Property Division

Phone: (603) 230-5090

Fax: (603) 230-5947

[http://www.revenue.nh.gov/munc\\_prop/municipalservices.htm](http://www.revenue.nh.gov/munc_prop/municipalservices.htm)

#### ENTITY'S INFORMATION

Entity Type: ☒ Municipality ☐ Village

Municipality: MILFORD

County: HILLSBOROUGH

#### PREPARER'S INFORMATION

First Name

Jack

Last Name

Sheehy

Street No.

1

Street Name

Union Sq

Phone Number

(603) 249-0640

Email (optional)

jsheehy@milford.nh.gov



APPROPRIATIONS

| GENERAL GOVERNMENT (7) |                                               |                      |                                                 |                                   |                                            |                                                |
|------------------------|-----------------------------------------------|----------------------|-------------------------------------------------|-----------------------------------|--------------------------------------------|------------------------------------------------|
| Account #              | Purpose of Appropriations<br>(RSA 32:3, V)    | Warrant<br>Article # | Appropriations Prior Year<br>as Approved by DRA | Actual Expenditures<br>Prior Year | Appropriations Ensuing<br>FY (Recommended) | Appropriations Ensuing<br>FY (Not Recommended) |
| 4130 - 4139            | Executive (7)                                 | Add Warrant Article  | \$251,987                                       | \$237,024                         | \$253,850                                  |                                                |
|                        |                                               | - 4                  |                                                 |                                   | \$253,850                                  |                                                |
| 4140 - 4149            | Election, Registration & Vital Statistics (7) | Add Warrant Article  | \$132,489                                       | \$131,180                         | \$149,471                                  |                                                |
|                        |                                               | - 4                  |                                                 |                                   | \$149,471                                  |                                                |
| 4150 - 4151            | Financial Administration (7)                  | Add Warrant Article  | \$733,161                                       | \$714,885                         | \$740,727                                  |                                                |
|                        |                                               | - 4                  |                                                 |                                   | \$740,727                                  |                                                |
| 4152                   | Revaluation of Property (7)                   | Add Warrant Article  |                                                 |                                   |                                            |                                                |
|                        |                                               | -                    |                                                 |                                   |                                            |                                                |
| 4153                   | Legal Expense (7)                             | Add Warrant Article  | \$45,000                                        | \$47,159                          | \$45,000                                   |                                                |
|                        |                                               | - 4                  |                                                 |                                   | \$45,000                                   |                                                |
| 4155 - 4159            | Personnel Administration (7)                  | Add Warrant Article  | \$2,331,361                                     | \$2,257,131                       | \$2,499,086                                |                                                |
|                        |                                               | - 4                  |                                                 |                                   | \$2,499,086                                |                                                |
| 4191 - 4193            | Planning & Zoning (7)                         | Add Warrant Article  | \$333,933                                       | \$325,591                         | \$323,963                                  |                                                |
|                        |                                               | - 4                  |                                                 |                                   | \$323,963                                  |                                                |
| 4194                   | General Government Buildings (7)              | Add Warrant Article  | \$351,869                                       | \$389,349                         | \$373,423                                  |                                                |
|                        |                                               | - 4                  |                                                 |                                   | \$373,423                                  |                                                |
| 4195                   | Cemeteries (7)                                | Add Warrant Article  | \$137,676                                       | \$108,412                         | \$135,457                                  |                                                |
|                        |                                               | - 4                  |                                                 |                                   | \$135,457                                  |                                                |
| 4196                   | Insurance (7)                                 | Add Warrant Article  | \$118,900                                       | \$128,083                         | \$155,450                                  |                                                |
|                        |                                               | - 4                  |                                                 |                                   | \$155,450                                  |                                                |





New Hampshire  
Department of  
Revenue Administration

2014

MS-636

|                             |                                    |                     |             |             |             |  |  |
|-----------------------------|------------------------------------|---------------------|-------------|-------------|-------------|--|--|
| 4197                        | Advertising & Regional Association | Add Warrant Article |             |             |             |  |  |
|                             |                                    | -                   |             |             |             |  |  |
| 4199                        | Other General Government           | Add Warrant Article | \$20,503    | \$21,868    | \$16,323    |  |  |
|                             |                                    | -                   |             |             | \$16,323    |  |  |
| General Government Subtotal |                                    |                     | \$4,456,879 | \$4,360,682 | \$4,692,750 |  |  |

| PUBLIC SAFETY          |                                            |                      |                                                 |                                   |                                            |                                                |  |
|------------------------|--------------------------------------------|----------------------|-------------------------------------------------|-----------------------------------|--------------------------------------------|------------------------------------------------|--|
| Account #              | Purpose of Appropriations<br>(RSA 32:3, V) | Warrant<br>Article # | Appropriations Prior Year<br>as Approved by DRA | Actual Expenditures<br>Prior Year | Appropriations Ensuing<br>FY (Recommended) | Appropriations Ensuing<br>FY (Not Recommended) |  |
| 4210-4214              | Police                                     | Add Warrant Article  | \$2,061,223                                     | \$2,022,152                       | \$2,100,143                                |                                                |  |
|                        |                                            | -                    |                                                 |                                   | \$2,100,143                                |                                                |  |
| 4215-4219              | Ambulance                                  | Add Warrant Article  | \$671,628                                       | \$672,298                         | \$678,938                                  |                                                |  |
|                        |                                            | -                    |                                                 |                                   | \$678,938                                  |                                                |  |
| 4220-4229              | Fire                                       | Add Warrant Article  | \$549,161                                       | \$531,324                         | \$557,037                                  |                                                |  |
|                        |                                            | -                    |                                                 |                                   | \$557,037                                  |                                                |  |
| 4240-4249              | Building Inspection                        | Add Warrant Article  | \$140,006                                       | \$127,652                         | \$140,140                                  |                                                |  |
|                        |                                            | -                    |                                                 |                                   | \$140,140                                  |                                                |  |
| 4290-4298              | Emergency Management                       | Add Warrant Article  | \$4,100                                         | \$3,245                           | \$4,100                                    |                                                |  |
|                        |                                            | -                    |                                                 |                                   | \$4,100                                    |                                                |  |
| 4299                   | Other (Including Communications)           | Add Warrant Article  | \$602,255                                       | \$600,511                         | \$618,620                                  |                                                |  |
|                        |                                            | -                    |                                                 |                                   | \$618,620                                  |                                                |  |
| Public Safety Subtotal |                                            |                      | \$4,028,373                                     | \$3,957,182                       | \$4,098,978                                |                                                |  |





| AIRPORT/AVIATION CENTER   |                                            |                      |                                                 |                                   |                                             |                                                 |
|---------------------------|--------------------------------------------|----------------------|-------------------------------------------------|-----------------------------------|---------------------------------------------|-------------------------------------------------|
| Account #                 | Purpose of Appropriations<br>(RSA 32:3, V) | Warrant<br>Article # | Appropriations Prior Year<br>as Approved by DRA | Actual Expenditures<br>Prior Year | Appropriations Enacting<br>FY (Recommended) | Appropriations Enacting<br>FY (Not Recommended) |
| 4301 - 4309               | Airport Operations                         | Add Warrant Article  |                                                 |                                   |                                             |                                                 |
|                           |                                            | -                    |                                                 |                                   |                                             |                                                 |
| Airport/Aviation Subtotal |                                            |                      |                                                 |                                   |                                             |                                                 |

| HIGHWAYS AND STREETS          |                                            |                      |                                                 |                                   |                                             |                                                 |
|-------------------------------|--------------------------------------------|----------------------|-------------------------------------------------|-----------------------------------|---------------------------------------------|-------------------------------------------------|
| Account #                     | Purpose of Appropriations<br>(RSA 32:3, V) | Warrant<br>Article # | Appropriations Prior Year<br>as Approved by DRA | Actual Expenditures<br>Prior Year | Appropriations Enacting<br>FY (Recommended) | Appropriations Enacting<br>FY (Not Recommended) |
| 4311                          | Administration                             | Add Warrant Article  | \$134,291                                       | \$140,030                         | \$139,379                                   |                                                 |
|                               |                                            | - 4                  |                                                 |                                   | \$139,379                                   |                                                 |
| 4312                          | Highways & Streets                         | Add Warrant Article  | \$1,134,199                                     | \$1,128,399                       | \$1,205,449                                 |                                                 |
|                               |                                            | - 4                  |                                                 |                                   | \$1,205,449                                 |                                                 |
| 4313                          | Bridges                                    | Add Warrant Article  |                                                 |                                   |                                             |                                                 |
|                               |                                            | -                    |                                                 |                                   |                                             |                                                 |
| 4316                          | Street Lighting                            | Add Warrant Article  | \$65,700                                        | \$83,193                          | \$68,300                                    |                                                 |
|                               |                                            | - 4                  |                                                 |                                   | \$68,300                                    |                                                 |
| 4319                          | Other                                      | Add Warrant Article  |                                                 |                                   |                                             |                                                 |
|                               |                                            | -                    |                                                 |                                   |                                             |                                                 |
| Highways and Streets Subtotal |                                            |                      |                                                 | \$1,351,622                       | \$1,413,128                                 |                                                 |





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| SANITATION 27       |                                            |                          |                                                 |                                   |                                            |                                                |
|---------------------|--------------------------------------------|--------------------------|-------------------------------------------------|-----------------------------------|--------------------------------------------|------------------------------------------------|
| Account #           | Purpose of Appropriations<br>(RSA 32:3, V) | Warrant<br>Article #     | Appropriations Prior Year<br>as Approved by DRA | Actual Expenditures<br>Prior Year | Appropriations Ensuing<br>FY (Recommended) | Appropriations Ensuing<br>FY (Not Recommended) |
| 4321                | Administration 27                          | Add Warrant Article<br>- |                                                 |                                   |                                            |                                                |
| 4323                | Solid Waste Collection 27                  | Add Warrant Article<br>- | \$702,048                                       | \$658,125                         | \$687,189                                  |                                                |
| 4324                | Solid Waste Disposal 27                    | Add Warrant Article<br>- |                                                 |                                   | \$687,189                                  |                                                |
| 4325                | Solid Waste Clean-up 27                    | Add Warrant Article<br>- |                                                 |                                   |                                            |                                                |
| 4326-4329           | Sewage Collection & Disposal & Other 27    | Add Warrant Article<br>- |                                                 |                                   |                                            |                                                |
| Sanitation Subtotal |                                            |                          | \$702,048                                       | \$658,125                         | \$687,189                                  |                                                |

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| WATER DISTRIBUTION AND TREATMENT 27 |                                            |                          |                                                 |                                   |                                            |                                                |
|-------------------------------------|--------------------------------------------|--------------------------|-------------------------------------------------|-----------------------------------|--------------------------------------------|------------------------------------------------|
| Account #                           | Purpose of Appropriations<br>(RSA 32:3, V) | Warrant<br>Article #     | Appropriations Prior Year<br>as Approved by DRA | Actual Expenditures<br>Prior Year | Appropriations Ensuing<br>FY (Recommended) | Appropriations Ensuing<br>FY (Not Recommended) |
| 4331                                | Administration 27                          | Add Warrant Article<br>- |                                                 |                                   |                                            |                                                |
| 4332                                | Water Services 27                          | Add Warrant Article<br>- |                                                 |                                   |                                            |                                                |
| 4335                                | Water Treatment 27                         | Add Warrant Article<br>- |                                                 |                                   |                                            |                                                |





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|-------------------------------------------|----------------------------|---------------------|--|--|--|--|--|--|--|
| 4338 - 4339                               | Water Conservation & Other | Add Warrant Article |  |  |  |  |  |  |  |
|                                           |                            | -                   |  |  |  |  |  |  |  |
| Water Distribution and Treatment Subtotal |                            |                     |  |  |  |  |  |  |  |

| ELECTRIC          |                                            |                      |                                                 |                                   |                                            |                                                |  |  |  |
|-------------------|--------------------------------------------|----------------------|-------------------------------------------------|-----------------------------------|--------------------------------------------|------------------------------------------------|--|--|--|
| Account #         | Purpose of Appropriations<br>(RSA 32:3, V) | Warrant<br>Article # | Appropriations Prior Year<br>as Approved by DRA | Actual Expenditures<br>Prior Year | Appropriations Ensuing<br>FY (Recommended) | Appropriations Ensuing<br>FY (Not Recommended) |  |  |  |
| 4351 - 4352       | Administration & Generation                | Add Warrant Article  |                                                 |                                   |                                            |                                                |  |  |  |
|                   |                                            | -                    |                                                 |                                   |                                            |                                                |  |  |  |
| 4353              | Purchase Costs                             | Add Warrant Article  |                                                 |                                   |                                            |                                                |  |  |  |
|                   |                                            | -                    |                                                 |                                   |                                            |                                                |  |  |  |
| 4354              | Electric Equipment Maintenance             | Add Warrant Article  |                                                 |                                   |                                            |                                                |  |  |  |
|                   |                                            | -                    |                                                 |                                   |                                            |                                                |  |  |  |
| 4359              | Other Electric Costs                       | Add Warrant Article  |                                                 |                                   |                                            |                                                |  |  |  |
|                   |                                            | -                    |                                                 |                                   |                                            |                                                |  |  |  |
| Electric Subtotal |                                            |                      |                                                 |                                   |                                            |                                                |  |  |  |

| HEALTH    |                                            |                      |                                                 |                                   |                                            |                                                |  |  |  |
|-----------|--------------------------------------------|----------------------|-------------------------------------------------|-----------------------------------|--------------------------------------------|------------------------------------------------|--|--|--|
| Account # | Purpose of Appropriations<br>(RSA 32:3, V) | Warrant<br>Article # | Appropriations Prior Year<br>as Approved by DRA | Actual Expenditures<br>Prior Year | Appropriations Ensuing<br>FY (Recommended) | Appropriations Ensuing<br>FY (Not Recommended) |  |  |  |
| 4411      | Administration                             | Add Warrant Article  |                                                 |                                   |                                            |                                                |  |  |  |
|           |                                            | -                    |                                                 |                                   |                                            |                                                |  |  |  |
| 4414      | Pest Control                               | Add Warrant Article  |                                                 |                                   |                                            |                                                |  |  |  |
|           |                                            | -                    |                                                 |                                   |                                            |                                                |  |  |  |





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|-----------------|------------------------------------|---------------------|--|--|--|--|--|--|--|
| 4415 - 4419     | Health Agencies & Hospital & Other | Add Warrant Article |  |  |  |  |  |  |  |
|                 |                                    | -                   |  |  |  |  |  |  |  |
| Health Subtotal |                                    |                     |  |  |  |  |  |  |  |

| WELFARE          |                                            |                      |                                                 |                                   |                                            |                                                |  |  |  |
|------------------|--------------------------------------------|----------------------|-------------------------------------------------|-----------------------------------|--------------------------------------------|------------------------------------------------|--|--|--|
| Account #        | Purpose of Appropriations<br>(RSA 32:3, V) | Warrant<br>Article # | Appropriations Prior Year<br>as Approved by DRA | Actual Expenditures<br>Prior Year | Appropriations Ensuing<br>FY (Recommended) | Appropriations Ensuing<br>FY (Not Recommended) |  |  |  |
| 4441 - 4442      | Administration & Direct Assistance         | Add Warrant Article  | \$196,955                                       | \$179,811                         | \$179,736                                  |                                                |  |  |  |
|                  |                                            | - 4                  |                                                 |                                   | \$179,736                                  |                                                |  |  |  |
| 4444             | Intergovernmental Welfare Payments         | Add Warrant Article  |                                                 |                                   |                                            |                                                |  |  |  |
|                  |                                            | -                    |                                                 |                                   |                                            |                                                |  |  |  |
| 4445 - 4449      | Vendor Payments & Other                    | Add Warrant Article  | \$63,100                                        |                                   |                                            |                                                |  |  |  |
|                  |                                            | -                    |                                                 |                                   |                                            |                                                |  |  |  |
| Welfare Subtotal |                                            |                      | \$260,055                                       | \$179,811                         | \$179,736                                  |                                                |  |  |  |

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| CULTURE AND RECREATION |                                            |                      |                                                 |                                   |                                            |                                                |  |  |  |
|------------------------|--------------------------------------------|----------------------|-------------------------------------------------|-----------------------------------|--------------------------------------------|------------------------------------------------|--|--|--|
| Account #              | Purpose of Appropriations<br>(RSA 32:3, V) | Warrant<br>Article # | Appropriations Prior Year<br>as Approved by DRA | Actual Expenditures<br>Prior Year | Appropriations Ensuing<br>FY (Recommended) | Appropriations Ensuing<br>FY (Not Recommended) |  |  |  |
| 4520 - 4529            | Parks & Recreation                         | Add Warrant Article  | \$287,039                                       | \$283,302                         | \$286,810                                  |                                                |  |  |  |
|                        |                                            | - 4                  |                                                 |                                   | \$286,810                                  |                                                |  |  |  |
| 4550 - 4559            | Library                                    | Add Warrant Article  | \$706,309                                       | \$706,309                         | \$718,763                                  |                                                |  |  |  |
|                        |                                            | - 4                  |                                                 |                                   | \$718,763                                  |                                                |  |  |  |
| 4583                   | Patriotic Purposes                         | Add Warrant Article  | \$12,000                                        |                                   |                                            |                                                |  |  |  |
|                        |                                            | -                    |                                                 |                                   |                                            |                                                |  |  |  |





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|------|---------------------------------|---------------------|-------------|-----------|-------------|--|
| 4589 | Other Culture & Recreation      | Add Warrant Article | \$52,000    | \$3,000   | \$3,000     |  |
|      |                                 | -                   |             |           | \$3,000     |  |
|      | Culture and Recreation Subtotal |                     | \$1,057,348 | \$992,611 | \$1,008,573 |  |

| CONSERVATION |                                            |                      |                                                 |                                   |                                            |                                                |
|--------------|--------------------------------------------|----------------------|-------------------------------------------------|-----------------------------------|--------------------------------------------|------------------------------------------------|
| Account #    | Purpose of Appropriations<br>(RSA 32:3, V) | Warrant<br>Article # | Appropriations Prior Year<br>as Approved by DRA | Actual Expenditures<br>Prior Year | Appropriations Ensuing<br>FY (Recommended) | Appropriations Ensuing<br>FY (Not Recommended) |
| 4611 - 4612  | Admin. & Purch. of Natural Resources       | Add Warrant Article  | \$42,091                                        | \$22,091                          | \$22,521                                   |                                                |
|              |                                            | -                    |                                                 |                                   | \$22,521                                   |                                                |
| 4619         | Other Conservation                         | Add Warrant Article  |                                                 |                                   |                                            |                                                |
|              |                                            | -                    |                                                 |                                   |                                            |                                                |
| 4631 - 4632  | Redevelopment and Housing                  | Add Warrant Article  |                                                 |                                   |                                            |                                                |
|              |                                            | -                    |                                                 |                                   |                                            |                                                |
| 4651 - 4659  | Economic Development                       | Add Warrant Article  |                                                 |                                   |                                            |                                                |
|              |                                            | -                    |                                                 |                                   |                                            |                                                |
|              | Conservation Subtotal                      |                      | \$42,091                                        | \$22,091                          | \$22,521                                   |                                                |

| DEBT SERVICE |                                            |                      |                                                 |                                   |                                            |                                                |
|--------------|--------------------------------------------|----------------------|-------------------------------------------------|-----------------------------------|--------------------------------------------|------------------------------------------------|
| Account #    | Purpose of Appropriations<br>(RSA 32:3, V) | Warrant<br>Article # | Appropriations Prior Year<br>as Approved by DRA | Actual Expenditures<br>Prior Year | Appropriations Ensuing<br>FY (Recommended) | Appropriations Ensuing<br>FY (Not Recommended) |
| 4711         | Principal Long Term Bonds & Notes          | Add Warrant Article  | \$710,673                                       | \$688,825                         | \$904,822                                  |                                                |
|              |                                            | -                    |                                                 |                                   | \$904,822                                  |                                                |
| 4721         | Interest Long Term Bonds & Notes           | Add Warrant Article  |                                                 |                                   |                                            |                                                |
|              |                                            | -                    |                                                 |                                   |                                            |                                                |
| 4723         | Interest on Tax Anticipation Notes         | Add Warrant Article  |                                                 |                                   |                                            |                                                |
|              |                                            | -                    |                                                 |                                   |                                            |                                                |





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|-----------------------------------------------|---------------------|-----------|--|-----------|--|--|--|-----------|--|
| 4790 - 4799 Other Debt Service <sup>(1)</sup> | Add Warrant Article |           |  |           |  |  |  |           |  |
|                                               | -                   |           |  |           |  |  |  |           |  |
| Debt Service Subtotal                         |                     | \$710,673 |  | \$688,825 |  |  |  | \$904,822 |  |

| CAPITAL OUTLAY <sup>(1)</sup> |                                                  |                      |                                                 |                                   |                                            |                                                |  |  |  |
|-------------------------------|--------------------------------------------------|----------------------|-------------------------------------------------|-----------------------------------|--------------------------------------------|------------------------------------------------|--|--|--|
| Account #                     | Purpose of Appropriations<br>(RSA 32:3, V)       | Warrant<br>Article # | Appropriations Prior Year<br>as Approved by DRA | Actual Expenditures<br>Prior Year | Appropriations Ensuing<br>FY (Recommended) | Appropriations Ensuing<br>FY (Not Recommended) |  |  |  |
| 4901                          | Land <sup>(2)</sup>                              | Add Warrant Article  |                                                 |                                   |                                            |                                                |  |  |  |
|                               |                                                  | -                    |                                                 |                                   |                                            |                                                |  |  |  |
| 4902                          | Machinery, Vehicles, & Equipment <sup>(2)</sup>  | Add Warrant Article  | \$75,750                                        |                                   |                                            |                                                |  |  |  |
|                               |                                                  | -                    |                                                 |                                   |                                            |                                                |  |  |  |
| 4903                          | Buildings <sup>(2)</sup>                         | Add Warrant Article  |                                                 |                                   |                                            |                                                |  |  |  |
|                               |                                                  | -                    |                                                 |                                   |                                            |                                                |  |  |  |
| 4909                          | Improvements Other Than Buildings <sup>(2)</sup> | Add Warrant Article  |                                                 |                                   |                                            |                                                |  |  |  |
|                               |                                                  | -                    |                                                 |                                   |                                            |                                                |  |  |  |
| Capital Outlay Subtotal       |                                                  |                      | \$75,750                                        |                                   |                                            |                                                |  |  |  |

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| OPERATING TRANSFERS OUT <sup>(1)</sup> |                                            |                      |                                                 |                                   |                                            |                                                |  |  |  |
|----------------------------------------|--------------------------------------------|----------------------|-------------------------------------------------|-----------------------------------|--------------------------------------------|------------------------------------------------|--|--|--|
| Account #                              | Purpose of Appropriations<br>(RSA 32:3, V) | Warrant<br>Article # | Appropriations Prior Year<br>as Approved by DRA | Actual Expenditures<br>Prior Year | Appropriations Ensuing<br>FY (Recommended) | Appropriations Ensuing<br>FY (Not Recommended) |  |  |  |
| 4912                                   | To Special Revenue Fund <sup>(2)</sup>     | Add Warrant Article  |                                                 |                                   |                                            |                                                |  |  |  |
|                                        |                                            | -                    |                                                 |                                   |                                            |                                                |  |  |  |
| 4913                                   | To Capital Projects Fund <sup>(2)</sup>    | Add Warrant Article  |                                                 |                                   |                                            |                                                |  |  |  |
|                                        |                                            | -                    |                                                 |                                   |                                            |                                                |  |  |  |
| 4914                                   | To Enterprise Fund <sup>(2)</sup>          |                      | \$3,165,686                                     | \$2,971,768                       | \$3,178,366                                |                                                |  |  |  |



|                                   |                     |              |              |              |  |
|-----------------------------------|---------------------|--------------|--------------|--------------|--|
| Sewer                             | Add Warrant Article | \$1,800,091  | \$1,633,557  | \$1,809,111  |  |
|                                   | - 5                 |              |              | \$1,809,111  |  |
| Water                             | Add Warrant Article | \$1,365,595  | \$1,338,211  | \$1,369,255  |  |
|                                   | - 6                 |              |              | \$1,369,255  |  |
| Electric                          | Add Warrant Article |              |              |              |  |
|                                   | -                   |              |              |              |  |
| Airport                           | Add Warrant Article |              |              |              |  |
|                                   | -                   |              |              |              |  |
| 4918 To Nonexpendable Trust Funds | Add Warrant Article |              |              |              |  |
|                                   | -                   |              |              |              |  |
| 4919 To Fiduciary Funds           | Add Warrant Article |              |              |              |  |
|                                   | -                   |              |              |              |  |
| Operating Transfers Out Subtotal  |                     | \$3,165,686  | \$2,971,768  | \$3,178,366  |  |
| Operating Budget Total            |                     | \$15,833,093 | \$15,182,717 | \$16,186,063 |  |





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SPECIAL WARRANT ARTICLES

Special Warrant articles are defined in RSA 32:3, VI, as appropriations 1) In petitioned warrant articles; 2) Appropriations raised by bonds or notes; 3) Appropriations to a separate fund created pursuant to law, such as capital reserve funds or trust funds; 4) An appropriation designated on the warrant as a special article or as a non-lapsing or nontransferable article.

| Account # | Purpose of Appropriations<br>(RSA 32:3, V) | Warrant<br>Article # | Appropriations Prior Year<br>as Approved by DRA | Actual Expenditures<br>Prior Year | Appropriations Ensuing<br>FY (Recommended) | Appropriations Ensuing<br>FY (Not Recommended) |
|-----------|--------------------------------------------|----------------------|-------------------------------------------------|-----------------------------------|--------------------------------------------|------------------------------------------------|
| 4915      | To Capital Reserve Fund 27                 | Add Warrant Article  |                                                 |                                   |                                            |                                                |
|           |                                            | -                    |                                                 |                                   |                                            |                                                |
| 4916      | To Expendable Trust Fund 27                | Add Warrant Article  |                                                 |                                   |                                            |                                                |
|           |                                            | -                    |                                                 |                                   |                                            |                                                |
| 4917      | To Health Maintenance Trust Funds 27       | Add Warrant Article  |                                                 |                                   |                                            |                                                |
|           |                                            | -                    |                                                 |                                   |                                            |                                                |
|           | Other Special Warrant Articles             | Add Warrant Article  |                                                 |                                   |                                            |                                                |
| 4914      | Dram Cup Water Tank Renovation             | -                    |                                                 |                                   | \$330,000                                  |                                                |
| 4909      | South St. Railroad Xing Grant Renewal      | -                    |                                                 |                                   | \$200,000                                  |                                                |
| 4313      | Bridge Replacement Cap. Res. Fund          | -                    |                                                 |                                   | \$125,000                                  |                                                |
| 4902      | Ladder One Lease                           | -                    |                                                 |                                   | \$117,500                                  |                                                |
| 4902      | 6CY Dump Truck Lease                       | -                    |                                                 |                                   | \$30,000                                   |                                                |
| 4903      | Transfer Station Office                    | -                    |                                                 |                                   | \$74,500                                   |                                                |
| 4445-4449 | Social Services                            | -                    |                                                 |                                   | \$30,000                                   |                                                |
| 4445-4449 | Community Transportation Bus Service       | -                    |                                                 |                                   | \$28,950                                   |                                                |
| 4589      | Pumpkin Festival, Decorations, Plants      | -                    |                                                 |                                   | \$20,000                                   |                                                |
| 4589      | Milford Improvement Team Op. Budget        | -                    |                                                 |                                   | \$20,000                                   |                                                |
| 4589      | Band Concerts                              | -                    |                                                 |                                   | \$9,000                                    |                                                |
| 4583      | July 4th Fireworks                         | -                    |                                                 |                                   | \$8,500                                    |                                                |
| 4583      | Parades                                    | -                    |                                                 |                                   | \$6,000                                    |                                                |
| 4583      | Labor Day Parade                           | -                    |                                                 |                                   | \$10,000                                   |                                                |



|           |                                   |   |    |  |  |             |          |
|-----------|-----------------------------------|---|----|--|--|-------------|----------|
| 4611-4612 | Petition: Conservation Land Funds | - | 23 |  |  |             | \$20,000 |
|           | Special Articles Recommended      |   |    |  |  | \$1,009,450 | \$20,000 |

INDIVIDUAL WARRANT ARTICLES

"Individual" warrant articles are not the same as "Special Warrant Articles". Individual warrant articles might be negotiated cost items for labor agreements or items of a one time nature you wish to address individually.

| Account # | Purpose of Appropriations<br>(RSA 32:3, V) | Warrant<br>Article # | Appropriations Prior Year<br>as Approved by DRA | Actual Expenditures<br>Prior Year | Appropriations Ensuing<br>FY (Recommended) | Appropriations Ensuing<br>FY (Not Recommended) |
|-----------|--------------------------------------------|----------------------|-------------------------------------------------|-----------------------------------|--------------------------------------------|------------------------------------------------|
|           | Other Individual Warrant Articles          | Add Warrant Article  |                                                 |                                   |                                            |                                                |
| 4210-4214 | AFSCME CBA                                 | -                    | 12                                              |                                   | \$17,600                                   |                                                |
|           |                                            | -                    |                                                 |                                   |                                            |                                                |
|           |                                            | -                    |                                                 |                                   |                                            |                                                |
|           | Individual Articles Recommended            |                      |                                                 |                                   | \$17,600                                   |                                                |

You have reached the end of the Appropriations Section. Please review the this section for accuracy, then move on to the Revenues Section.





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REVENUES

| TAXES          |                                        |                     |                               |                            |                                 |
|----------------|----------------------------------------|---------------------|-------------------------------|----------------------------|---------------------------------|
| Account #      | Source of Revenue                      | Warrant Article #   | Estimated Revenues Prior Year | Actual Revenues Prior Year | Estimated Revenues Ensuing Year |
| 3120           | Land Use Change Taxes - General Fund   | Add Warrant Article | \$50,000                      | \$50,940                   | \$50,000                        |
|                |                                        | -                   |                               |                            | \$50,000                        |
| 3180           | Resident Taxes                         | Add Warrant Article |                               |                            |                                 |
|                |                                        | -                   |                               |                            |                                 |
| 3185           | Yield Taxes                            | Add Warrant Article | \$12,000                      | \$37,049                   | \$20,000                        |
|                |                                        | -                   |                               |                            | \$20,000                        |
| 3186           | Payment in Lieu of Taxes               | Add Warrant Article | \$35,000                      | \$31,511                   | \$31,600                        |
|                |                                        | -                   |                               |                            | \$31,600                        |
| 3189           | Other Taxes                            | Add Warrant Article |                               |                            |                                 |
|                |                                        | -                   |                               |                            |                                 |
| 3190           | Interest & Penalties on Delinquent Tax | Add Warrant Article | \$251,800                     | \$228,475                  | \$243,000                       |
|                |                                        | -                   |                               |                            | \$243,000                       |
|                | Inventory Penalties                    | Add Warrant Article |                               |                            |                                 |
|                |                                        | -                   |                               |                            |                                 |
| 3187           | Excavation Tax (\$0.02 per cubic yard) | Add Warrant Article | \$1,200                       | \$1,869                    | \$1,500                         |
|                |                                        | -                   |                               |                            | \$1,500                         |
| Taxes Subtotal |                                        |                     | \$350,000                     | \$349,844                  | \$346,100                       |





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| LICENSES, PERMITS, AND FEES         |                                 |                     |                               |                            |                                 |
|-------------------------------------|---------------------------------|---------------------|-------------------------------|----------------------------|---------------------------------|
| Account #                           | Source of Revenue               | Warrant Article #   | Estimated Revenues Prior Year | Actual Revenues Prior Year | Estimated Revenues Ensuing Year |
| 3210                                | Business Licenses & Permits     | Add Warrant Article | \$265                         | \$275                      | \$225                           |
|                                     |                                 | -                   |                               |                            | \$225                           |
| 3220                                | Motor Vehicle Permit Fees       | Add Warrant Article | \$2,090,000                   | \$2,117,854                | \$2,160,200                     |
|                                     |                                 | -                   |                               |                            | \$2,160,200                     |
| 3230                                | Building Permits                | Add Warrant Article | \$30,000                      | \$64,682                   | \$46,200                        |
|                                     |                                 | -                   |                               |                            | \$46,200                        |
| 3290                                | Other Licenses, Permits, & Fees | Add Warrant Article | \$62,015                      | \$81,066                   | \$76,340                        |
|                                     |                                 | -                   |                               |                            | \$76,340                        |
| 3311 - 3319                         | From Federal Government         | Add Warrant Article | \$1,950                       |                            | \$1,400                         |
|                                     |                                 | -                   |                               |                            | \$1,400                         |
| Licenses, Permits and Fees Subtotal |                                 |                     | \$2,184,230                   | \$2,263,877                | \$2,284,365                     |

237

| FROM STATE |                                |                     |                               |                            |                                 |
|------------|--------------------------------|---------------------|-------------------------------|----------------------------|---------------------------------|
| Account #  | Source of Revenue              | Warrant Article #   | Estimated Revenues Prior Year | Actual Revenues Prior Year | Estimated Revenues Ensuing Year |
| 3351       | Shared Revenues                | Add Warrant Article |                               |                            |                                 |
|            |                                | -                   |                               |                            |                                 |
| 3352       | Meals & Rooms Tax Distribution | Add Warrant Article | \$675,200                     | \$673,320                  | \$733,800                       |
|            |                                | -                   |                               |                            | \$733,800                       |
| 3353       | Highway Block Grant            | Add Warrant Article | \$278,000                     | \$271,913                  | \$280,000                       |
|            |                                | -                   |                               |                            | \$280,000                       |
| 3354       | Water Pollution Grant          | Add Warrant Article |                               |                            |                                 |
|            |                                | -                   |                               |                            |                                 |





New Hampshire  
Department of  
Revenue Administration

2014  
MS-636

|                     |                                     |                     |           |           |           |             |
|---------------------|-------------------------------------|---------------------|-----------|-----------|-----------|-------------|
| 3355                | Housing & Community Development     | Add Warrant Article |           |           |           |             |
|                     |                                     | -                   |           |           |           |             |
| 3356                | State & Fed. Forest Land Reimburse. | Add Warrant Article | \$3,700   | \$4,747   | \$5,000   | \$5,000     |
|                     |                                     | -                   |           |           |           |             |
| 3357                | Flood Control Reimbursement         | Add Warrant Article |           |           |           |             |
|                     |                                     | -                   |           |           |           |             |
| 3359                | Other (Including Railroad Tax)      | Add Warrant Article | \$1,050   | \$1,504   | \$161,500 | \$1,500     |
|                     |                                     | -                   |           |           |           | \$160,000   |
| 3379                | From Other Governments              | Add Warrant Article |           |           |           |             |
|                     |                                     | -                   |           |           |           |             |
| From State Subtotal |                                     |                     | \$957,950 | \$951,484 |           | \$1,180,300 |

38

| CHARGES FOR SERVICES |                             |                     |                               |                            |                                 |           |
|----------------------|-----------------------------|---------------------|-------------------------------|----------------------------|---------------------------------|-----------|
| Account #            | Source of Revenue           | Warrant Article #   | Estimated Revenues Prior Year | Actual Revenues Prior Year | Estimated Revenues Ensuing Year |           |
| 3401                 | Income from Departments     | Add Warrant Article | \$940,020                     | \$848,102                  | \$939,560                       | \$939,560 |
|                      |                             | -                   |                               |                            |                                 |           |
| 3402                 | Water Supply System Charges | Add Warrant Article |                               |                            |                                 |           |
|                      |                             | -                   |                               |                            |                                 |           |
| 3403                 | Sewer User Charges          | Add Warrant Article |                               |                            |                                 |           |
|                      |                             | -                   |                               |                            |                                 |           |
| 3404                 | Garbage - Refuse Charges    | Add Warrant Article |                               |                            |                                 |           |
|                      |                             | -                   |                               |                            |                                 |           |





|                               |               |                     |           |           |           |  |
|-------------------------------|---------------|---------------------|-----------|-----------|-----------|--|
| 3409                          | Other Charges | Add Warrant Article |           |           |           |  |
|                               |               | -                   |           |           |           |  |
| Charges for Services Subtotal |               |                     | \$940,020 | \$848,102 | \$939,560 |  |

| MISCELLANEOUS REVENUES          |                            |                     |                               |                            |                                 |  |
|---------------------------------|----------------------------|---------------------|-------------------------------|----------------------------|---------------------------------|--|
| Account #                       | Source of Revenue          | Warrant Article #   | Estimated Revenues Prior Year | Actual Revenues Prior Year | Estimated Revenues Ensuing Year |  |
| 3501                            | Sale of Municipal Property | Add Warrant Article |                               |                            |                                 |  |
|                                 |                            | -                   |                               |                            |                                 |  |
| 3502                            | Interest on Investments    | Add Warrant Article | \$2,000                       | \$627                      | \$1,000                         |  |
|                                 |                            | -                   |                               |                            | \$1,000                         |  |
| 3503 - 3509                     | Other                      | Add Warrant Article | \$166,650                     | \$154,673                  | \$200,430                       |  |
|                                 |                            | -                   |                               |                            | \$200,430                       |  |
| Miscellaneous Revenues Subtotal |                            |                     | \$168,650                     | \$155,300                  | \$201,430                       |  |

239

| INTERFUND OPERATING TRANSFERS IN |                             |                     |                               |                            |                                 |  |
|----------------------------------|-----------------------------|---------------------|-------------------------------|----------------------------|---------------------------------|--|
| Account #                        | Source of Revenue           | Warrant Article #   | Estimated Revenues Prior Year | Actual Revenues Prior Year | Estimated Revenues Ensuing Year |  |
| 3912                             | From Special Revenue Funds  | Add Warrant Article | \$5,400                       |                            | \$5,400                         |  |
|                                  |                             | -                   |                               |                            | \$5,400                         |  |
| 3913                             | From Capital Projects Funds | Add Warrant Article |                               |                            |                                 |  |
|                                  |                             | -                   |                               |                            |                                 |  |
| 3914                             | From Enterprise Funds       | Add Warrant Article | \$3,165,686                   | \$2,971,779                | \$3,178,366                     |  |
|                                  | Sewer - (Offset)            | Add Warrant Article | \$1,800,091                   | \$1,589,358                | \$1,809,111                     |  |
|                                  |                             | -                   |                               |                            | \$1,809,111                     |  |





|                                           |                     |             |             |             |
|-------------------------------------------|---------------------|-------------|-------------|-------------|
| Water - (Offset)                          | Add Warrant Article | \$1,365,595 | \$1,382,421 | \$1,369,255 |
|                                           | -                   |             |             | \$1,369,255 |
| Electric - (Offset)                       | Add Warrant Article |             |             |             |
|                                           | -                   |             |             |             |
| Airport - (Offset)                        | Add Warrant Article |             |             |             |
|                                           | -                   |             |             |             |
| 3915 From Capital Reserve Funds           | Add Warrant Article |             |             |             |
|                                           | -                   |             |             |             |
| 3916 From Trust & Fiduciary Funds         | Add Warrant Article | \$12,000    |             | \$12,000    |
|                                           | -                   |             |             | \$12,000    |
| 3917 Transfers from Conservations Funds   | Add Warrant Article |             |             |             |
|                                           | -                   |             |             |             |
| Interfund Operating Transfers In Subtotal |                     | \$3,183,086 | \$2,971,779 | \$3,195,766 |

240

| OTHER FINANCING SOURCES           |                                        |                     |                               |                            |
|-----------------------------------|----------------------------------------|---------------------|-------------------------------|----------------------------|
| Account #                         | Source of Revenue                      | Warrant Article #   | Estimated Revenues Prior Year | Actual Revenues Prior Year |
| 3934                              | Proc. From Long Term Bonds & Notes     | Add Warrant Article |                               |                            |
|                                   |                                        | -                   |                               | \$330,000                  |
|                                   |                                        | 3                   |                               | \$330,000                  |
|                                   | Amount Voted from Fund Balance         | 7                   |                               | \$40,000                   |
|                                   | Estimated Fund Balance to Reduce Taxes |                     | \$150,000                     | \$150,000                  |
| Other Financing Sources Subtotal  |                                        |                     | \$150,000                     | \$520,000                  |
| Total Estimated Revenue & Credits |                                        |                     | \$7,690,386                   | \$8,667,521                |



**BUDGET SUMMARY**

| Item                                         | Prior Year   | Ensuing Year |
|----------------------------------------------|--------------|--------------|
| Operating Budget Appropriations Recommended  | \$15,833,093 | \$16,186,063 |
| Special Warrant Articles Recommended         |              | \$1,009,450  |
| Individual Warrant Articles Recommended      |              | \$17,600     |
| TOTAL Appropriations Recommended             | \$15,833,093 | \$17,213,113 |
| Less: Amount of Estimated Revenues & Credits | \$7,933,936  | \$8,667,521  |
| Estimated Amount of Taxes to be Raised       | \$7,899,157  | \$8,545,592  |





**New Hampshire**  
Department of  
Revenue Administration

**2014**  
**MS-636**

MILFORD (EOE)

**PREPARER'S CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name

Jack

Preparer's Last Name

Sheehy

Preparer's Signature and Title

01/27/2014

Date

- ☒ **Check to Certify Electronic Signature:** You are required to check this box and provide your name above. By checking this box, you hereby declare and certify that the electronic signature above was actually signed by the Preparer and that the electronic signature is valid.

**GOVERNING BODY CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Governing Body Member's Signature and Title

Governing Body Member's Signature and Title

Governing Body Member's Signature and Title

Governing Body Member's Signature and Title

Governing Body Member's Signature and Title

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Governing Body Member's Signature and Title

Submit

Print

Please save and e-mail the completed PDF form to your Municipal Account Advisor:

- Michelle Clark: michelle.clark@dra.nh.gov
- Jamie Dow: jamie.dow@dra.nh.gov
- Shelley Gerlameau: shelly.gerlameau@dra.nh.gov
- Jean Samms: jean.samms@dra.nh.gov

A hard-copy of this signature page must be signed and submitted to the NHDRA at the following address:

**NH DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL AND PROPERTY DIVISION  
P.O. BOX 487, CONCORD, NH 03302-0487**

# DEFAULT BUDGET OF THE TOWN

OF: \_\_\_\_\_ Milford, NH \_\_\_\_\_

For the Ensuing Year January 1, 2014 to December 31, 2014 \_\_\_\_\_

or Fiscal Year From \_\_\_\_\_ to \_\_\_\_\_

RSA 40:13, IX (b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.



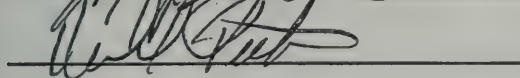
1. Use this form to list the default budget calculation in the appropriate columns.
2. Post this form or any amended version with proposed operating budget (MS-6 or MS-7) and the warrant.
3. Per RSA 40:13, XI, (a), the default budget shall be disclosed at the first budget hearing.

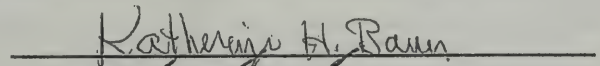
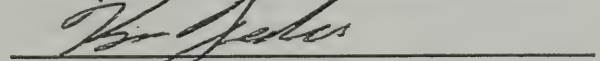
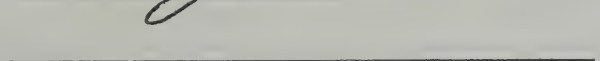
## GOVERNING BODY (SELECTMEN)

or

Budget Committee if RSA 40:14-b is adopted

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

NH DEPARTMENT OF REVENUE ADMINISTRATION  
 MUNICIPAL SERVICES DIVISION  
 P.O. BOX 487, CONCORD, NH 03302-0487  
 (603)230-5090



1

2

3

4

5

6

| Acct. #                        | PURPOSE OF APPROPRIATIONS<br>(RSA 32:3,V) | Prior Year<br>Adopted<br>Operating Budget | Reductions &<br>Increases | Minus<br>1-Time<br>Appropriations | DEFAULT BUDGET |
|--------------------------------|-------------------------------------------|-------------------------------------------|---------------------------|-----------------------------------|----------------|
| <b>GENERAL GOVERNMENT</b>      |                                           |                                           |                           |                                   |                |
| 4130-4139                      | Executive                                 | 251,987                                   | (2,317)                   |                                   | 249,670        |
| 4140-4149                      | Election, Reg. & Vital Statistics         | 132,489                                   | 14,877                    |                                   | 147,366        |
| 4150-4151                      | Financial Administration                  | 733,161                                   | 8,173                     |                                   | 741,334        |
| 4152                           | Revaluation of Property                   |                                           | -                         |                                   |                |
| 4153                           | Legal Expense                             | 45,000                                    | -                         |                                   | 45,000         |
| 4155-4159                      | Personnel Administration                  | 2,331,361                                 | 121,952                   |                                   | 2,453,313      |
| 4191-4193                      | Planning & Zoning                         | 333,933                                   | 304                       |                                   | 334,237        |
| 4194                           | General Government Buildings              | 351,869                                   | (2,504)                   |                                   | 349,365        |
| 4195                           | Cemeteries                                | 137,676                                   | (2,294)                   |                                   | 135,382        |
| 4196                           | Insurance                                 | 118,900                                   | 36,550                    |                                   | 155,450        |
| 4197                           | Advertising & Regional Assoc.             |                                           | -                         |                                   |                |
| 4199                           | Other General Government                  | 20,503                                    | 30                        |                                   | 20,533         |
| <b>PUBLIC SAFETY</b>           |                                           |                                           |                           |                                   |                |
| 4210-4214                      | Police                                    | 2,061,223                                 | 23,474                    |                                   | 2,084,697      |
| 4215-4219                      | Ambulance                                 | 671,628                                   | 12,752                    |                                   | 684,380        |
| 4220-4229                      | Fire                                      | 549,161                                   | 818                       |                                   | 549,979        |
| 4240-4249                      | Building Inspection                       | 140,006                                   | (961)                     |                                   | 139,045        |
| 4290-4298                      | Emergency Management                      | 4,100                                     | -                         |                                   | 4,100          |
| 4299                           | Other (Incl. Communications)              | 602,255                                   | 16,365                    |                                   | 618,620        |
| <b>AIRPORT/AVIATION CENTER</b> |                                           |                                           |                           |                                   |                |
| 4301-4309                      | Airport Operations                        |                                           | -                         |                                   |                |
| <b>HIGHWAYS &amp; STREETS</b>  |                                           |                                           |                           |                                   |                |
| 4311                           | Administration                            | 134,291                                   | 406                       |                                   | 134,697        |
| 4312                           | Highways & Streets                        | 1,134,199                                 | 7,426                     |                                   | 1,141,625      |
| 4313                           | Bridges                                   |                                           | -                         |                                   |                |
| 4316                           | Street Lighting                           | 65,700                                    | -                         |                                   | 65,700         |
| 4319                           | Other                                     |                                           | -                         |                                   |                |
| <b>SANITATION</b>              |                                           |                                           |                           |                                   |                |
| 4321                           | Administration                            |                                           | -                         |                                   |                |
| 4323                           | Solid Waste Collection                    | 702,048                                   | (31,574)                  |                                   | 670,474        |
| 4324                           | Solid Waste Disposal                      |                                           | -                         |                                   |                |
| 4325                           | Solid Waste Clean-up                      |                                           | -                         |                                   |                |
| 4326-4329                      | Sewage Coll. & Disposal & Other           |                                           |                           |                                   |                |

Default Budget - Town of \_\_\_\_\_ Milford, NH \_\_\_\_\_ FY 2014 \_\_\_\_\_

| 1                                         | 2                                         | 3                                         | 4                         | 5                                 | 6              |
|-------------------------------------------|-------------------------------------------|-------------------------------------------|---------------------------|-----------------------------------|----------------|
| Acct. #                                   | PURPOSE OF APPROPRIATIONS<br>(RSA 32:3,V) | Prior Year<br>Adopted<br>Operating Budget | Reductions &<br>Increases | Minus<br>1-Time<br>Appropriations | DEFAULT BUDGET |
| <b>WATER DISTRIBUTION &amp; TREATMENT</b> |                                           |                                           |                           |                                   |                |
| 4331                                      | Administration                            |                                           | -                         |                                   |                |
| 4332                                      | Water Services                            |                                           | -                         |                                   |                |
| 4335-4339                                 | Water Treatment, Conserv. & Other         |                                           | -                         |                                   |                |
| <b>ELECTRIC</b>                           |                                           |                                           |                           |                                   |                |
| 4351-4352                                 | Admin. and Generation                     |                                           | -                         |                                   |                |
| 4353                                      | Purchase Costs                            |                                           | -                         |                                   |                |
| 4354                                      | Electric Equipment Maintenance            |                                           | -                         |                                   |                |
| 4359                                      | Other Electric Costs                      |                                           | -                         |                                   |                |
| <b>HEALTH</b>                             |                                           |                                           |                           |                                   |                |
| 4411                                      | Administration                            |                                           | -                         |                                   |                |
| 4414                                      | Pest Control                              |                                           | -                         |                                   |                |
| 4415-4419                                 | Health Agencies & Hosp. & Other           | -                                         | -                         |                                   |                |
| <b>WELFARE</b>                            |                                           |                                           |                           |                                   |                |
| 4441-4442                                 | Administration & Direct Assist.           | 196,955                                   | 120                       |                                   | 197,075        |
| 4444                                      | Intergovernmental Welfare Pymnts          |                                           | -                         |                                   |                |
| 4445-4449                                 | Vendor Payments & Other                   | -                                         | -                         |                                   |                |
| <b>CULTURE &amp; RECREATION</b>           |                                           |                                           |                           |                                   |                |
| 4520-4529                                 | Parks & Recreation                        | 287,039                                   | (8,042)                   |                                   | 278,997        |
| 4550-4559                                 | Library                                   | 706,309                                   | 7,372                     |                                   | 713,681        |
| 4583                                      | Patriotic Purposes                        |                                           | -                         |                                   |                |
| 4589                                      | Other Culture & Recreation                | 3,000                                     | -                         |                                   | 3,000          |
| <b>CONSERVATION</b>                       |                                           |                                           |                           |                                   |                |
| 4611-4612                                 | Admin. & Purch. of Nat. Resources         | 22,091                                    | -                         |                                   | 22,091         |
| 4619                                      | Other Conservation                        |                                           | -                         |                                   |                |
| 4631-4632                                 | <b>REDEVELOPMENT &amp; HOUSING</b>        |                                           | -                         |                                   |                |
| 4651-4659                                 | <b>ECONOMIC DEVELOPMENT</b>               |                                           | -                         |                                   |                |
| <b>DEBT SERVICE</b>                       |                                           |                                           |                           |                                   |                |
| 4711                                      | Princ.- Long Term Bonds & Notes           | 710,673                                   | 198,149                   |                                   | 908,822        |
| 4721                                      | Interest-Long Term Bonds & Notes          | -                                         | -                         |                                   | -              |
| 4723                                      | Int. on Tax Anticipation Notes            |                                           | -                         |                                   |                |
| 4790-4799                                 | Other Debt Service                        |                                           | -                         |                                   |                |



| 1                              | 2                                         | 3                                         | 4                         | 5                                 | 6              |
|--------------------------------|-------------------------------------------|-------------------------------------------|---------------------------|-----------------------------------|----------------|
| Acct. #                        | PURPOSE OF APPROPRIATIONS<br>(RSA 32:3,V) | Prior Year<br>Adopted<br>Operating Budget | Reductions &<br>Increases | Minus<br>1-Time<br>Appropriations | DEFAULT BUDGET |
| <b>CAPITAL OUTLAY</b>          |                                           |                                           |                           |                                   |                |
| 4901                           | Land                                      |                                           | -                         |                                   |                |
| 4902                           | Machinery, Vehicles & Equipment           |                                           | -                         |                                   |                |
| 4903                           | Buildings                                 |                                           | -                         |                                   |                |
| 4909                           | Improvements Other Than Bldgs.            |                                           | -                         |                                   |                |
| <b>OPERATING TRANSFERS OUT</b> |                                           |                                           |                           |                                   |                |
| 4912                           | To Special Revenue Fund                   |                                           | -                         |                                   |                |
| 4913                           | To Capital Projects Fund                  |                                           | -                         |                                   |                |
| 4914                           | To Enterprise Fund                        |                                           | -                         |                                   |                |
|                                | Sewer-                                    | -                                         | -                         |                                   |                |
|                                | Water-                                    | -                                         | -                         |                                   |                |
|                                | Electric-                                 |                                           | -                         |                                   |                |
|                                | Airport-                                  |                                           | -                         |                                   |                |
| 4917                           | To Health Maint. Trust Funds              |                                           | -                         |                                   |                |
| 4918                           | To Nonexpendable Trust Funds              |                                           | -                         |                                   |                |
| 4919                           | To Fiduciary Funds                        |                                           | -                         |                                   |                |
| <b>TOTAL</b>                   |                                           | 12,447,557                                | 401,076                   |                                   | 12,848,633     |

Please use the box below to explain increases or reductions in columns 4 & 5.

[illegible]

**TOWN OF MILFORD**

**2014 DEFAULT BUDGET - SUPPLEMENTAL SCHEDULE TO FORM MS-DT**

**EXPLANATION OF INCREASES AND REDUCTIONS**

| ACCT      | EXPLANATION FOR INCREASES | PURPOSE                           | ACCT      | EXPLANATION FOR REDUCTIONS |
|-----------|---------------------------|-----------------------------------|-----------|----------------------------|
| 4130-4139 |                           | Executive                         | 4130-4139 | Wages                      |
| 4140-4149 | Elections                 | Elections & Registrations         | 4140-4149 | Elections                  |
| 4150-4151 | Wages, contracts          | Financial Administration          | 4150-4151 |                            |
| 4155-4159 | Benefits                  | Personnel Administration          | 4155-4159 |                            |
| 4191-4193 | Wages                     | Planning & Zoning                 | 4191-4193 |                            |
| 4194      |                           | General Government Buildings      | 4194      | Wages                      |
| 4195      |                           | Cemeteries                        | 4195      | Wages                      |
| 4199      | Wages                     | Other General Government          | 4199      |                            |
| 4210-4214 | Wages                     | Police                            | 4210-4214 |                            |
| 4215-4219 | Wages                     | Ambulance                         | 4215-4219 |                            |
| 4220-4229 | Wages                     | Fire                              | 4220-4229 |                            |
| 4240-4249 |                           | Building Inspection               | 4240-4249 | Wages                      |
| 4299      | Contracts                 | Other Public Safety               | 4299      |                            |
| 4311      | Wages                     | Hwy & Sts Administration          | 4311      |                            |
| 4312      | Wages                     | Highway & Streets                 | 4312      |                            |
| 4323      |                           | Solid Waste Disposal              | 4323      | Wages, reclass             |
| 4441-4442 | Wages                     | Welfare Admin & Direct Assistance | 4441-4442 |                            |
| 4520-4529 |                           | Parks and Recreation              | 4520-4529 | Wages                      |
| 4550-4559 | Wages                     | Library                           | 4550-4559 |                            |
| 4711      | New Debt                  | Long Term Bonds & Notes           | 4711      |                            |
|           |                           |                                   |           |                            |



## ~ VOLUNTEER APPLICATION ~

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_



In order to make my contribution to the planning, development, and well-being of the Town of Milford, I am willing to volunteer to serve on/with the following Boards, Committees, Commission or Departments. My preference is indicated by 1, 2, 3, etc.

### Boards, Commissions, & Committees

- \_\_\_\_\_ Any Position as needed
- \_\_\_\_\_ Budget Committee
- \_\_\_\_\_ Capital Improvements Plan (CIP) Committee
- \_\_\_\_\_ Conservation Commission
- \_\_\_\_\_ Facilities Planning Committee
- \_\_\_\_\_ Heritage Commission
- \_\_\_\_\_ Planning Board – Regular / Alternate (circle)
- \_\_\_\_\_ Recreation Commission
- \_\_\_\_\_ Recycling Committee
- \_\_\_\_\_ Traffic Safety Committee
- \_\_\_\_\_ Volunteer Committee
- \_\_\_\_\_ Zoning Board–Regular / Alternate (circle)

### Other Opportunities

- \_\_\_\_\_ Any other opportunity (please specify) \_\_\_\_\_
- \_\_\_\_\_ Emergency Management
- \_\_\_\_\_ PEG Access Videographer
- \_\_\_\_\_ Web Site

Please attach a brief statement on why you would like to volunteer for the above

EMAIL TO: **rbolduc@milford.nh.gov**

or

MAIL TO: **Human Resources  
Town Hall  
1 Union Square  
Milford. NH 03055-4240**

This application, further volunteer information, and other volunteer opportunities are available on the web at <http://www.milford.nh.gov/content/boards-committees-and-commissions>





## NEW MILFORD AMBULANCE FACILITY

DEDICATED: December 14, 2013

66 Elm Street  
Milford, NH 03055  
(603) 249-0610



### *Mission Statement*

*It is the mission of Milford Ambulance Service to provide quality Basic Life Support and/or Advanced Life Support emergency pre-hospital medical care as requested and needed to the ill or injured in a professional and compassionate manner under the authorization of the Town of Milford Board of Selectmen and in accordance with local, state and federal regulations.*